

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**July 12, 2010**

The Dell Rapids School District Board of Education met Monday, July 12, 2010 at 7:00 p.m. in the high school distance learning room with the following members present: Alan Blankenfeld, Brian Davis, Steve Munk, Troy Randall, and Cindy Schuch. Incoming board member present: Matthew Weiland. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; John Jewett, Elementary Principal/Technology Director; Pam Leib; Bud Penning; Jeanette Penning; Christine Greenhoff; Jessica Evans; Erica Fersdahl; Jason Fersdahl; Pam Schmitt; Brenda Nygaard; Tom Morris; Rollie Heidebrink; Amanda Downs; Dolly Feehan; Jodi Stone; Lori Morris; Todd Wiebenga; Nicole Anderson-Gappa; Mitch Aldinger; Marcy Anderson; Mark Dennis; Wendy Anstine; Kristine Johnson; Jeff Traill.

President Blankenfeld called the budget hearing to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**10-239** Motion by Munk, seconded by Davis, to approve the **agenda** as published. All voted aye.

The board reviewed the proposed budget for FY2011.

**10-240** Motion by Davis, seconded by Randall, to approve the **FY2011 budget** as proposed with the following changes: High School – reduce by \$29,723; Title I – reduce by \$2,000; Title I Parent Involvement – increase by \$2,000. All voted aye.

President Blankenfeld declared the budget hearing adjourned at 7:10 p.m.

A plaque was presented to outgoing board member Steve Munk in appreciation for twelve years of service to the school district.

President Blankenfeld called the reorganizational meeting to order at 7:23 p.m.

Cindy Schuch and Matthew Weiland, school board members elected in April for three-year terms, took the oath of office.

Business Manager Littel called for nominations for board president.

**11-001** Motion by Davis, seconded by Randall, to nominate Alan Blankenfeld for **president**. All voted aye.

**11-002** Motion by Davis, seconded by Schuch, that nominations cease and a unanimous ballot be cast for Blankenfeld. All voted aye.

President Blankenfeld called for nominations for board vice-president.

**11-003** Motion by Schuch, seconded by Randall, to nominate Brian Davis for **vice president**. All voted aye.

**11-004** Motion by Schuch, seconded by Randall, that nominations cease and a unanimous ballot be cast for Davis. All voted aye.

**11-005** Motion by Randall, seconded by Davis, to designate Home Federal Bank, First National Bank, and Wells Fargo Bank of Dell Rapids as **official depositories** for the district's funds. All voted aye.

**11-006** Motion by Davis, seconded by Schuch, to designate the Dell Rapids Tribune as the district's **official newspaper** for legal publications. All voted aye.

**11-007** Motion by Weiland, seconded by Randall, to designate the second Monday of every month throughout the year, and the fourth Monday during the months of September through November and January through June, as **regular meetings** of the Dell Rapids Board of Education to be held at 7:00 p.m. in the high school distance learning room. All voted aye.

**11-008** Motion by Davis, seconded by Randall, to set board **compensation** for attendance at regular board meetings at \$50.00 per meeting, committee meetings and workshops at \$25.00 per meeting, and \$25.00 per month for the board president to reimburse travel and phone expenses. All voted aye.

**11-009** Motion by Davis, seconded by Schuch, to authorize **membership** in the Associated School Boards of South Dakota. All voted aye.

**11-010** Motion by Randall, seconded by Davis, to designate Cindy Schuch to serve on the **Prairie Lakes Education Cooperative Board of Directors**. All voted aye.

**11-011** Motion by Schuch, seconded by Randall, to designate Brian Davis as **ASBSD voting delegate** from the Dell Rapids School District, with Matthew Weiland as alternate. All voted aye.

**11-012** Motion by Davis, seconded by Randall, to approve the **minutes** of the June 2, June 14, June 28, and June 29, 2010 board meetings. All voted aye.

Audience comments were heard regarding transportation, policies, board email, and the FY2011 kindergarten schedule.

**11-013** Motion by Schuch, seconded by Davis, to approve the **agenda** with the addition of executive session for negotiations/personnel. All voted aye.

Marcy Anderson presented information on classroom use of interactive boards and the active expressions student response system.

Mitch Aldinger reported that construction documents for the new elementary school are being finalized for a tentative September 9, 2010 bid opening. Earth work is being completed, and the site will be monitored for settling for six weeks before construction starts. The architects are projecting the school will be open by the second semester of the 2011-2012 school year.

The board discussed the kindergarten schedule for FY2011. Audience comments were heard for and against implementing all-day, every-day kindergarten this fall. The consensus of the board was to keep the current half-day, every-day and all-day, every-other-day kindergarten options for 2010-2011. Dr. Jewett was asked to meet with his staff and formulate a recommendation for the 2011-2012 school year, since it is probable the new elementary school won't be open until mid-year.

**11-014** Motion by Schuch, seconded by Davis, to approve the **consent agenda**. All voted aye.

#### **A. Payment of July Claims.**

General Fund: Advance Education, accreditation fees – 1100.00; ASCA, dues – 145.00; Argus Leader, publications/ads – 343.23; ASBSD, membership – 1280.81; Batteries Plus, supplies –

300.00; Birch Communications, telephone service – 43.73; Boen & Associates, workers' compensation – 10674.57; Central Business Supply, purchased services – 25.00; Century Business Leasing, copiers – 822.92; Chesterman Co., supplies – 23.75; Citibank, supplies/repairs – 389.05; City of Dell Rapids, water/sewer – 1263.18; Connecting Point, purchased services – 3396.00; County Fair, supplies – 646.89; Dakota Alignment, repairs – 67.47; DR Lumber, supplies – 217.70; DR Mini-Storage, rental – 46.00; Dells True Value, supplies – 872.41; Dells Farm & Tire, supplies – 700.00; Dell's Plumbing, repairs – 525.87; Kim Dybedahl, mileage – 22.20; Feeding South Dakota, supplies – 23.40; Golden West, telephone service – 1136.25; Great Plains International, repairs – 403.07; Great Plains Zoo, Haven field trip – 285.00; Harrisburg School District, registrations – 480.00; Hillcrest Family Aquatic Center, Haven admissions – 247.50; Hobby Lobby, Haven supplies – 78.42; Hoffman Sanitation, garbage disposal – 225.00; Ingals Homestead, Haven admissions – 350.00; JD's House of Trophies, supplies – 55.60; JH Larson, supplies – 420.46; Jeff Krumm, purchased services – 525.00; Linweld, supplies – 14.50; Jeanne Ludens, credit reimbursement – 120.00; Lunchtime Solutions, purchased services – 125.00; Macs Hardware, supplies – 43.16; Menard's, supplies – 88.73; MidStates School Bus, purchased services – 3738.80; MidAmerican Energy, gas – 108.08; Midwest Alarm, monitoring/repairs – 320.12; NESC, TIE membership – 1120.00; Office Elements, supplies – 6.99; Jessica Ostwald, mileage – 11.88; PLEC, purchased services – 65.31; Revier Pressure Washers, repairs – 329.40; Roemen's Automotive, repairs/supplies – 1112.26; SASD, dues – 3397.63; Jeff Schmidt, bus physical – 105.00; SDSSA, registration – 150.00; SD Teacher Placement, dues – 420.00; Sign-a-rama, supplies – 44.37; Sioux Falls Park & Rec, Haven field trips – 290.00; Sisseton School District, transportation – 259.18; Software Unlimited, registration – 40.00; Tea Area School District, dues – 65.00; Verizon, Haven phones – 69.35; Jeff Welbig, grounds maintenance – 1185.50. TOTAL GENERAL FUND CLAIMS – \$40,365.74.

Capital Outlay Fund: Century Business Leasing, copiers – 856.50; Foreman Sales & Service, bus lease – 775.00; Hander Plumbing, ES HVAC upgrades – 25300.00; Northland Financial, bus lease – 649.00; Roemen's Automotive, equipment – 1439.09; Williams Scotsman, portable classroom lease – 1275.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$30,294.59.

Special Education Fund: Boen & Associates, workers' compensation – 1666.43; Children's Home Society, purchased services – 9832.50; Children's Home Society, tuition – 1860.76; Dells Diesel, repairs – 231.96; East Dakota Educational Coop, purchased services – 36876.00; Instructional Planning Center, tuition – 599.72; MidStates School Bus, transportation – 3158.19; Orientation and Mobility, purchased services – 469.92; PLEC, purchased services – 4802.94; T&C, gas – 287.65. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$59,786.07.

Capital Projects Funds: Architecture Incorporated, purchased services – 96535.86; ARS, purchased services – 150031.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$246,566.86.

Payroll: Elementary – 74040.26; Middle School – 75005.60; High School – 77141.28; Title I – 6821.11; Guidance – 10471.40; Health – 6176.71; Strive High – 7578.48; Library – 4718.37; Technology – 8500.46; General Administration – 10125.98; School Administration – 22808.15; Business Office – 7644.89; Maintenance – 24620.10; After School Programs – 12986.36; Transportation – 5589.26; Cocurricular Activities – 11454.72; Special Education – 50353.07; Pension – 4593.14; Food Service – 289.62. TOTAL PAYROLL – \$420,918.96.

## B. June 2010 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance,6/1/10	\$1,404,662.48	\$1,739,500.87	\$244,603.57	\$376,791.39	\$38,653.22	\$83,762.58	\$206,649.85	\$10,784,135.84
Receipts:								
Taxes	206,182.21	146,445.34	68,625.13	14,636.02			18,606.57	
Tuition & Fees	10,801.00							
Interest	431.05	1,148.75	35.41	186.57	5.29	14.55	76.34	199.21
Food Service Sales					868.84			
Pupil Activities	7,827.10					10,468.66		
After School Prog.	26,117.12							
Rentals								
Charges for Services	51,815.00		5,666.14					
Other Local Sources	59.83	4,368.25						
County Sources	4,357.04							
State Grants	233,423.00		16,772.00		2,542.48			
Federal Grants	20,503.80		5,730.00		6,901.18			
Bond Proceeds								4,039,799.12
Total Receipts	\$561,517.15	\$151,962.34	\$96,828.68	\$14,822.59	\$10,317.79	\$10,483.21	\$18,682.91	\$4,039,998.33
Total Disbursements	\$314,910.56	\$675,247.09	\$130,915.10	\$205,112.68	\$31,249.37	\$11,246.76	\$118,668.34	\$359,464.00
Cash Balance, 6/30/10	\$1,651,269.07	\$1,216,216.12	\$210,517.15	\$186,501.30	\$17,721.64	\$82,999.03	\$106,664.42	14,464,670.17

## C. Contracts/Personnel Report.

1. **Resignation:** Kim Dybedahl, effective July 30, 2010.
2. **Employment:** Krista Greer and Heather Herman – education associates, beginning August 2010.
3. **Publication of Salaries:** to be published upon completion of negotiations per SDCL 6-1-10.

## D. Authorizations and ratifications.

1. Approval of **open enrollment** applications #11-01 through #11-03.
2. Adoption of board **policies**.
3. Adoption of **travel/meal reimbursement rates:** State of South Dakota in-state meal reimbursement rates for in-state and out-of-state travel involving an overnight stay; actual lodging cost; State of South Dakota mileage rate.
4. Adoption of **meal prices:** student breakfast - \$1.25; reduced price breakfast - \$.30; adult breakfast - \$1.50; K-4 student lunch - \$2.15; 5-12 student lunch - \$2.25; K-12 reduced price lunch - \$.40; adult lunch - \$2.80; milk - \$.40; extra traditional entrée - \$1.50; extra pizza - \$1.75.
5. Adoption of **admission and activity ticket prices:**  
**Admissions:** K-12 students - \$2.00; Adults - \$4.00; Double Header Admissions - \$3.00 for students and \$5.00 for adults.  
**Activity Tickets:** Resident senior citizens – free pass available in district office; K-8 student pass - \$15.00; 9-12 student pass - \$20.00; Adult 10 punch pass - \$25.00; Adult all-season pass - \$40.00.
6. Adoption of in-town and open-enrolled **transportation rates:** \$30.00/child or \$75.00/family per semester.
7. Adoption of **pay rates:**  
Substitute teachers - \$90.00 for days 1-10; \$95.00 for days 11-30; \$100.00 for days 31 and above.  
Substitute associates: - \$8.57/hour.  
Substitute custodians - \$9.15/hour.

Substitute secretaries - \$9.59/hour.  
Substitute SPED bus drivers - \$10.41/hour.  
Weight room supervisors - \$7.25/hour.  
Saturday School detention supervisors - \$45.00/day.  
NCA/Tech Committee - \$20.00/hour.  
MS event referees - \$15.00/game.  
9<sup>th</sup>/JV event referees - \$20.00/game.  
Quiz Bowl readers - \$30.00.  
Track starter, start and finish clerks, computer operator - \$10.00/hour.  
Ticket sellers/takers, concession supervisors, athletic timers/scorers - \$25.00/event.  
Custodial construction - \$20.00/hour.

8. Authorization to continue use of **existing funds and accounts** as previously established by the district.
9. Appoint the business manager as custodian of all district funds and administrator of **Trust and Agency accounts**.
10. Establish the business manager's **bond** at \$50,000.00.
11. Appoint the business manager as administrator of the district's **food service program**.
12. Authorize the business manager to **invest** and reinvest district funds in banking institutions guaranteed by the U.S. Government paying the highest rate of interest at the time of investment.
13. Appoint the superintendent and special education director to be the **administrators of federal programs** – Title I, Title II, Title IV, Title IX, Section 504, and Special Education.
14. Appoint the superintendent as the district's **truant officer**.
15. Authorize the superintendent, or his designee, to **close school** due to inclement weather or other emergency situations.
16. Acknowledge the annual **asbestos notification**.
17. Appoint standing committees:  
Facilities/technology planning – Troy Randall and Brian Davis  
Transportation – Alan Blankenfeld and Matthew Weiland  
Wellness/insurance – Cindy Schuch
18. Designate a majority of the board **voting** to pass a motion.

Superintendent Ludens reported on the roof replacement projects, an ASBSD workshop for new school board members, and the August ASBSD/SASD convention.

**11-015** Motion by Randall, seconded by Davis, to go into executive session at 9:55 p.m. to discuss personnel and negotiations. All voted aye.

Blankenfeld declared the board out of executive session at 10:20 p.m. and adjourned the meeting.

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Alan Blankenfeld, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)