

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**December 13, 2010**

The Dell Rapids School District Board of Education met Monday, December 13, 2010 at 7:00 p.m. in the high school distance learning room with the following members present: Alan Blankenfeld, Troy Randall, Cindy Schuch, and Matthew Weiland. Brian Davis joined the meeting at 7:12 p.m. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Todd Wiebenga, Transportation/Facilities Supervisor; Kerri Kirschenmann; Amanda Downs.

President Blankenfeld called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**11-069** Motion by Schuch, seconded by Randall, to approve the **minutes** of the November 8 and November 22, 2010 board meetings. All voted aye.

Audience comments/questions were taken. Items to be included on board agendas and items recorded in the minutes were discussed.

**11-070** Motion by Randall, seconded by Weiland, to approve the **agenda** with the deletion of 6.- Presentation by Mitchell Aldinger (Architecture Inc.). All voted aye.

Brian Davis joined the meeting.

**11-071** Motion by Schuch, seconded by Weiland, to approve the **consent agenda**. All voted aye.

**A. Payment of December Claims.**

General Fund: A&M Irrigation, purchased services – 168.37; A-1 Septic, purchased services – 202.50; AED Superstore, supplies – 329.00; Allied Oil & Supply, repairs – 848.23; Argus Leader, publications – 253.66; Augustana Music Department, registration – 140.00; Auto Body Specialty, supplies – 140.20; Crystal Baily, mileage – 19.24; Bargain Bytes, equipment disposal – 30.00; Barnes and Noble, books – 22.86; Birch Communications, long distance service – 81.42; Blooms on Main, plant – 38.00; Brookings Optimist Jazz Festival, registration – 150.00; Builders Supply, repairs – 74.00; Cambium Learning, staff development – 2500.00; Century Business Leasing, copiers – 822.92; Century Business Products, supplies – 168.31; Chemco, supplies – 392.55; Chesterman, supplies – 31.00; Citibank, supplies/lodging – 333.99; City of Dell Rapids, water/sewer – 1527.90; Claritus, supplies – 46.71; Amanda Coble, supply reimbursement – 75.70; Cole Papers, supplies – 502.70; Continental Research, supplies – 158.09; County Fair, supplies/Haven food – 388.94; Cubby's, gas – 3127.75; Dakotaland Sod Farm, supplies – 1311.00; Daktronics, supplies – 625.00; Dauby's, supplies – 414.32; DR Lumber, supplies – 549.11; DR Mini-Storage, rental – 46.00; Dells True Value, supplies – 536.38; Dells Diesel, repairs – 433.90; Dells Electric, repairs – 266.47; Dells Farm & Tire, supplies – 136.00; Dells Theater, Haven field trip – 270.00; Denny's Electric, repairs – 308.80; Deuel School District, oral interp – 323.10; Dick Blick, supplies – 374.07; Domestic Seed, supplies – 112.50; DR Agency Fund, reimbursement for background checks, entry fees, registrations, postage, meals, Haven phone service – 999.94; DR Chamber of Commerce, dues – 50.00; Char Faulstich, postage

reimbursement – 5.35; Feeding South Dakota, Haven food – 9.81; Golden West, telephone service – 99.51; Great Plains International, repairs – 101.67; Groupcast, purchased services – 2167.50; Guthrie Theater, registrations – 70.00; Harold's Photo Centers, supplies – 95.97; Hasler, postage meter – 207.00; Hauff Mid-America Sports, supplies – 970.50; Heartland Paper, supplies – 247.76; Heiman, purchased services – 93.00; Hobby Lobby, supplies – 221.35; Hoffman Sanitation, garbage disposal – 225.00; Home Science Tools, supplies – 66.45; Interstate Power Systems, repairs – 61.89; Janitor's Closet, supplies – 107.86; Kurt Jensen, purchased services – 240.00; JH Larson Electrical, supplies – 983.61; Johnson Controls, repairs – 541.05; Josten's, purchased services – 1400.00; K&M Music, supplies/repairs – 103.27; Kevin Krull, purchased services – 40.00; Lacey's Portable Restrooms, rent – 55.00; Jacque LeBrun, purchased services – 30.00; Linweld, supplies – 14.80; Lyons Music, supplies – 40.88; Mac's, supplies – 19.78; MidAmerican Energy, gas – 2967.34; Mid-American Research Chemical, supplies – 249.90; Midwest Alarm, purchased services – 57.62; Sharon Mitchell, supply reimbursement – 65.68; MKT Equipment, supplies – 175.00; Music in Motion, supplies – 39.95; NASCO, supplies – 229.42; North Central Bus Sales, repairs – 403.48; Office Max, supplies – 689.73; Bruce Olson, supply reimbursement – 375.98; Jessica Ostwald, mileage – 37.74; Pepper at Eckroth, supplies – 75.99; Performance Press, purchased services – 830.00; Pfeifer Implement, repairs – 614.34; Prairie Coach, purchased services – 1300.00; PLEC, purchased services – 75.82; Projector Lamp Center, supplies – 337.39; Promethean, purchased services – 900.00; Really Good Stuff, supplies – 103.20; Jeff Reed/Comtek, purchased services – 1282.70; Beverly Rieck, mileage – 18.50; Roemen's Automotive, repair supplies – 286.99; SAEYC, registration – 15.00; Schmitt Music, repairs – 18.00; Scholastic Book Fairs, books – 190.00; School Specialty, supplies – 353.87; SD Counseling Association, dues/fees – 105.00; SDHSAA, supplies – 75.00; SDN Communications, purchased services – 1117.73; Sioux Falls Catholic Schools, costume rental – 100.00; Sioux Falls Christian Schools, district volleyball – 4.01; Software Unlimited, registration – 100.00; Stan Houston, supplies – 252.46; Supreme School Supply, supplies – 75.44; Taylor Music, supplies – 66.00; Teacher Learning Center, supplies – 6.00; The Carroll Institute, purchased services – 720.00; Stacy Tisher, supply reimbursement – 30.00; Carmen Toft, purchased services – 70.00; Trucks of Bismarck, repairs – 267.95; US Postal Service, postage – 1385.00; Verizon, Haven cell phone – 69.17; Voyager Expanded Learning, purchased services – 3000.00; Voyager, gas – 964.49; Wyhe's Choice, Haven fundraiser – 5605.28; Xcel Energy, utilities – 9327.26; Ginny Ziebarth, supply reimbursement – 23.40. TOTAL GENERAL FUND CLAIMS – \$62,607.47.

Capital Outlay Fund: Amazon.com, equipment – 140.21; Barnes & Noble, books – 247.02; Brodart, books – 4194.59; Century Business Leasing, copiers – 856.50; First National Bank, certificate interest – 31212.50; Harold's Photo, equipment – 674.98; Northland Financial, bus lease – 649.00; Scholastic Book Fairs, books – 199.80; SHI, software – 2163.05; Vantek, equipment – 995.00; Williams Scotsman, portable classroom lease – 1275.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$42,607.65.

Special Education Fund: Achieve, purchased services – 991.60; Amazon.com, supplies – 111.79; Children's Care, purchased services – 31796.25; Children's Publishing, supplies – 50.95; County Fair, supplies – 36.06; Dells True Value, supplies – 14.94; DR Agency Fund, gas reimbursement – 61.73; Foreman Sales and Service, repairs – 665.28; Instructional Planning Center,

purchased services – 2071.76; Lingui Systems, supplies – 74.85; Mac’s, supplies – 19.20; Orientation & Mobility, purchased services – 455.57; PLEC, purchased services – 4310.33; Pro-Ed, supplies – 324.50; Roemen’s Automotive, repair supplies – 118.65; School Specialty, supplies – 2.38; Voyager Fleet Systems, gas – 1640.89. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$42,746.73.

Bond Redemption Fund: First National Bank, bond interest – 15550.00. TOTAL BOND REDEMPTION FUND CLAIMS - \$15,550.00.

Capital Projects Funds: American Engineering Testing, purchased services – 5403.90; Hoogendoorn Construction, purchased services – 908948.89; Wayne Coffaa Construction, purchased services – 3076.92. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$917,429.71.

Food Service Fund: Lunchtime Solutions, purchased services – 48310.33. TOTAL FOOD SERVICE FUND CLAIMS - \$48,310.33.

Payroll: Elementary – 97941.86; Middle School – 75771.88; High School – 82946.25; Title I – 6399.60; Strive High – 7175.80; Guidance – 10214.56; Health Services – 6239.42; Library – 6902.52; Technology – 11053.59; General Administration – 10992.44; School Administration – 30386.45; Business Office – 8509.35; Maintenance – 23790.29; Transportation – 13569.25; After School Programs – 5845.59; Cocurricular Activities – 17362.34; Special Education – 78866.11; Food Service – 488.21. TOTAL PAYROLL – \$494,455.51.

**B. November 2010 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance, 11/1/10	\$950,091.00	\$1,033,192.59	\$590.39	\$186,273.12	\$67,478.33	\$87,910.03	\$112,010.97	\$13,295,580.15
Receipts:								
Taxes	\$543,082.96	\$401,749.77	\$188,274.21	\$40,164.65			\$51,043.62	
Tuition & Fees	7,074.41							
Interest	201.49	567.91	.29	85.59	10.87	15.11	54.04	119.68
Food Service Sales					41,912.04			
Pupil Activities	5,412.23					47,382.85		
After School Prog.	15,994.84							
Rentals								
Charges for Services								
Other Local Sources	45.96							
County Sources	5,231.95							
State Grants	115,907.00		15,533.00					
Federal Grants	165,128.00	104,671.00	94,962.00		11,630.11			
Total Receipts	\$858,078.84	\$506,988.68	\$298,769.50	\$40,250.24	\$53,553.02	\$47,397.96	\$51,097.66	\$119.68
Total Disbursements	-\$539,063.05	-\$136,106.32	-\$126,797.81	-\$0.00	-\$49,965.01	-\$45,473.33	-\$0.00	-\$2,356.34
Sub-Total, 11/30/10	\$1,269,106.79	\$1,404,074.95	\$172,562.08	\$226,523.36	\$71,066.34	\$89,834.66	\$163,108.63	\$13,293,343.49
Interfund Loan Repay	82,143.60		-82,143.60					
Cash Balance, 11/30/10	\$1,351,250.39	\$1,404,074.95	\$90,418.48	\$226,523.36	\$71,066.34	\$89,834.66	\$163,108.63	\$13,293,343.49

It was noted that the tax levy for the elementary school bond will be higher in 2011 to generate sufficient funds to make interest payments on the bond before the federal subsidy is received. The bond tax request will be reduced in 2012 by the amount of the interest subsidy received from the federal government in 2011.

**C. Contracts** – approval of a contract with Professional Security for bus driver drug and alcohol testing.

**D. Personnel** - none.

**E. Authorizations and ratifications** – authorization for the superintendent to sign a Memorandum of Understanding with the Department of Education for the DDN Infinite Campus student accounting system.

BOE pictures were taken for the school website.

**11-072** Motion by Davis, seconded by Schuch, to set the 2011 **school board election** for April 12, 2011 in conjunction with the city election. All voted aye.

Alan Blankenfeld noted that his position will be up for election this year.

**11-073** Motion by Schuch, seconded by Davis, to approve the following **change orders** on the new elementary school: Request #1 – two additional 2” conduits from 14<sup>th</sup> Street to Telecom Room 119A - \$3,736.60; Request #2 – add overhead door stops at 7 doors - \$1,211.14; Request #3 – provide two layers of drywall, control joint and fire caulk per SD16 in room A107 - \$793.96. All voted aye.

**11-074** Motion by Weiland, seconded by Davis to authorize the board president, board vice president, and superintendent, with input from the owner’s representative, to authorize, on behalf of the board, work **change orders** up to \$5,000.00 to alleviate construction delays. All voted aye.

It was reported that the superintendent’s advisory committee explored various options for a bus barn over the past several months, including (1) moving and adding on to the existing bus barn, (2) purchasing and modifying existing buildings in the community, (3) leasing a facility that could be constructed by a community group, (4) building on existing school property, and (5) doing a land swap to construct a building at a new location. Superintendent Ludens stated that the recommendation of his advisory committee was to build a new bus barn on school owned property east of the football field. Preliminary estimates are that the cost for this option will be less than the amount listed in the five-year plan. The committee also recommended that after the new bus barn is completed, the current bus barn be auctioned for removal to allow that space to become part of the high school/middle school parking lot, making up for the loss of parking spaces from the proposed high school additions.

**11-075** Motion by Schuch, seconded by Davis, to accept the committee’s recommendation and to authorize the superintendent to solicit RFP’s for **architectural services related to construction of a new school bus barn**. All voted aye.

The superintendent’s report was given:

- A. A staff survey regarding a proposed change in the school calendar to have the spring inservice on March 24 instead of April 21 was heavily in favor of the change. After discussion, the consensus of the board was to not change the inservice date, since families may have already made plans based on the published calendar. A change in when the spring inservice is scheduled may be considered for the 2011-2012 school calendar.
- B. Preliminary 2011-2012 calendar options were presented. Additional calendar options will be presented at the January board meeting.
- C. Minutes from the first kindergarten advisory task force meeting, and the agenda from the second meeting, were given to the board. One suggestion from the task force meeting was to explore the option of adding a junior kindergarten or “beginergarten” program for five-year olds that are not ready for regular kindergarten classes. The next kindergarten advisory task force meeting will be held after the January kindergarten registration.
- D. A summary of Governor Rounds’ FY2012 proposed budget and a list of the 2011 Senate and House Education Committee members was given to the board. Cuts to education funding have been proposed and there is a projected decline in bank franchise revenue.

E. Four policies were given to the board for review. Dates were updated in policy BBB and verbiage was updated in policy BDB.

**11-076** Motion by Davis, seconded by Randall, to approve the second reading and adoption of reviewed **policies BAA-Board Member Authority, BBA-School Board Powers and Duties, BBB-School Board Elections, and BDB-Board Officers.** All voted aye.

Superintendent Ludens reported that school representatives plan to attend the December 20<sup>th</sup> City Council meeting to discuss 15<sup>th</sup> Street and Ripple Creek Road. He also stated that the high school addition/remodel and gym project specifications should be ready for board review in February.

Blankenfled adjourned the meeting at 8:35 p.m.

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Alan Blankenfled, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)