

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**January 10, 2011**

The Dell Rapids School District Board of Education met Monday, January 10, 2011 at 7:00 p.m. in the middle school/high school library with the following members present: Alan Blankenfeld, Brian Davis, Troy Randall, and Cindy Schuch. Matthew Weiland joined the meeting at 7:04 p.m. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Amanda Downs; Mark Feehan.

President Blankenfeld called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.

**11-077** Motion by Davis, seconded by Schuch, to approve the **minutes** of the December 13, 2010 board meeting. All voted aye.

Matthew Weiland joined the meeting.

**11-078** Motion by Davis, seconded by Randall, to approve the **agenda** as published. All voted aye.

Mitchell Aldinger from Architecture, Inc. gave an update on the new elementary school construction project and presented preliminary plans for the high addition and remodel.

**11-079** Motion by Schuch, seconded by Davis, to approve the **consent agenda**. All voted aye.

**A. Payment of January Claims.**

General Fund: Argus Leader, ad/publications – 240.49; Brenda Murtha/Augustana College, financial aid workshop – 40.00; Big Sioux Conference, registration – 40.00; Bureau of Education and Research, registrations – 645.00; Century Business Leasing, copiers – 822.92; Citibank, Haven supplies – 314.92; City of Dell Rapids, water/sewer – 1221.63; Connecting Point, repairs – 3461.00; County Fair, supplies/Haven food – 587.61; DR Lumber, supplies – 170.73; DR Mini-Storage, rental – 46.00; Dells True Value, supplies – 481.04; Dells Farm & Tire, supplies – 1033.00; Denny's Electric, repairs – 90.40; DR Agency Fund, reimbursement for entry fees, registrations, postage, officials – 1351.64; Feeding South Dakota, Haven food – 41.27; Fonder Sewing Machine, supplies – 149.75; Jeff Friman, official – 55.00; Geotek, purchased services – 578.50; Golden West, telephone service – 534.64; Grainger, supplies – 26.64; Great Plains International, repairs – 63.84; Hampton Inn & Suites, oral interp lodging – 240.54; Harlow's Bus Sales, repair supplies – 885.82; Harold's Photo Centers, supplies – 35.27; Heiman Fire Equipment, purchased services – 79.00; Herc-u-lift, purchased services – 485.00; Hoffman Sanitation, garbage disposal – 225.00; Janitor's Closet, supplies – 338.75; Jaymar Business Forms, supplies – 165.96; K&M Music, repairs – 58.50; Jason Kurtz, registration reimbursement/meals – 50.00; Learning Zone Express, supplies – 109.83; Lewis Drug, supplies – 14.90; Lunchtime Solutions, Haven supplies – 78.53; Mac's, supplies – 22.50; Make Music, Inc., subscription – 36.00; Matheson Tri-Gas, supplies – 128.61; MidAmerican Energy, gas – 6642.09; Mid-American Research Chemical, supplies – 96.43; Midwest Alarm, purchased services – 57.62; North Central Bus Sales, repair supplies – 432.51; Office Max, supplies – 170.28; Bruce Olson, supply

reimbursement – 51.79; Jessica Ostwald, mileage – 18.87; Pepper at Eckroth, supplies – 45.99; Performance Press, purchased services – 794.00; Pfeifer Implement, repairs – 34.82; Pizza Ranch, Haven supplies – 60.97; PLEC, purchased services – 54.95; Realityworks, supplies – 600.60; Beverly Rieck, mileage/supply reimbursement – 150.57; Roemen’s Automotive, repair supplies – 416.63; Schmitt Music, repairs – 309.29; School Specialty, supplies – 422.76; SD Department of Labor, unemployment – 467.44; SD School Transportation Association, dues – 50.00; SDAMLE, membership – 20.00; SDCTM, registration – 75.00; SDN Communications, purchased services – 1117.73; Simplex Grinnell, supplies/repairs – 1611.00; SD Inservice Music Conference, registrations – 126.00; T&C, gas – 142.59; The Carroll Institute, purchased services – 720.00; Troy’s Wood Specialties, repairs – 1341.39; Verizon, Haven cell phones – 85.74; Voyager Fleet Systems, gas – 6187.08; Wheelco, repair supplies – 31.07; Xcel Energy, utilities – 9808.35. TOTAL GENERAL FUND CLAIMS – \$47,093.79.

Capital Outlay Fund: ACT, software – 730.00; Barnes & Noble, books – 659.07; Century Business Leasing, copiers – 856.50; Richel Henkel, book reimbursement – 21.25; Northern Truck Equipment, equipment – 572.00; Northland Financial, bus lease – 649.00; Pearson Education, books – 1668.11; Williams Scotsman, portable classroom lease – 1275.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$6,430.93.

Special Education Fund: Achieve, purchased services – 1090.76; Center for Disabilities, registration – 130.00; Children’s Care, purchased services – 32187.00; County Fair, supplies – 38.73; DakotaLink, equipment/supplies – 6033.38; East Dakota Educational Cooperative, tuition – 179.95; Michael Gaul, supply reimbursement – 160.85; Instructional Planning Center, purchased services – 817.80; Marge Robertson, purchased services – 352.83; PLEC, purchased services – 4139.47; Roemen’s Automotive, repair supplies – 185.06; Voyager Fleet Systems, gas – 1526.01. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$46,841.84.

Capital Projects Funds: American Engineering Testing, purchased services – 3247.70; Architecture, Inc., purchased services – 7940.52; Hoogendoorn Construction, purchased services – 880531.45; Wayne Coffaa Construction, purchased services – 3076.92. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$894,796.59.

Food Service Fund: Lunchtime Solutions, purchased services – 39430.90. TOTAL FOOD SERVICE FUND CLAIMS - \$39,430.90.

Payroll: Elementary – 95136.64; Middle School – 75312.22; High School – 81682.17; Title I – 6614.90; Strive High – 7175.80; Guidance – 10214.56; Health Services – 6239.41; Library – 6195.87; Technology – 7075.84; BOE – 2018.44; General Administration – 10160.35; School Administration – 26613.49; Business Office – 7677.24; Maintenance – 23562.01; Transportation – 11352.77; After School Programs – 5651.15; Cocurricular Activities – 15838.16; Special Education – 68900.60; Food Service – 479.89. TOTAL PAYROLL – \$467,901.51.

**B. Contracts** – approval of the contract with Architecture, Inc. for design of the high school addition and remodel.

### **C. Personnel**

1. Employment of Katie McKee, educational associate – \$9.77 per hour.

2. Contract amendment for Steve Hegge – drop head track at \$3,125.00 and add assistant track at \$2,187.50.
3. Contract amendment for Michael Putnam – drop assistant track at \$2,138.50 and add head track at \$3,055.00.

**D. Authorizations and ratifications** – authorize the superintendent to submit an application to the Petroleum Release Compensation Fund for removal of an underground fuel tank.

**11-080** Motion by Randall, seconded by Davis, to approve the following **change order** on the new elementary school: Request #4 – door/frame/hardware changes – deduction of \$1,116.67. All voted aye.

**11-081** Motion by Davis, seconded by Schuch, to schedule a board **work session** for budget review on February 28, 2011 at 6:00 p.m. All voted aye.

The superintendent's evaluation form was distributed to board members.

The superintendent's report was given:

- A. The summer 2010 high school grounds maintenance agreement was distributed for review. Services needed for summer 2011 will be discussed with the transportation/facilities supervisor before making a recommendation to the board for summer 2011.
- B. Geotek completed limited indoor air quality testing in high school classrooms that had water infiltration during the roof replacement. No visible mold was observed and airborne mold spore concentrations were consistent with normal nonproblem airborne conditions. Dells Plumbing will check on the ventilation system in one classroom that had an elevated CO<sub>2</sub> level.
- C. Six architectural firms were contacted about designing and writing specifications for the bus barn. Two firms indicated interest in the project. Requests for Qualifications will be sent for completion and presentation to the board.
- D. A draft 2011-2012 school calendar with an extended Christmas break to allow time for moving into the new elementary school was presented to the board. Input will be solicited from the elementary staff.
- E. Three area schools are considering discontinuing participation in Strive High to reduce their expenses. Dell Rapids will need to consider alternative school staff and program needs if these schools drop services.
- F. D.I.G. does not plan to upgrade Ripple Creek Road at this time, and the city council took official action to not get involved in Ripple Creek Road. Since the district needs access to the new elementary school from the east for the buses and fire protection, a superintendent's advisory committee met to review options. Their recommendation is to work out an agreement with D.I.G. for the school to use and maintain the current access road. Curb, gutter, and paving of Ripple Creek Road may be bid as an add-alternate on the high school addition/remodel project so an accurate cost estimate can be determined. The advisory committee also recommended that the school district not put in hammerheads on the west side of the new elementary school, and the superintendent was instructed by the board to draft a letter to the city and contractor regarding this change.
- G. The new governor's budget recommendation will be given on January 19<sup>th</sup>. Because funding cuts are anticipated, all areas of the budget will be reviewed by the board. The school attorney has reviewed the district's Reduction in Force policy with the building principals, and information on school funding was presented at the January 3<sup>rd</sup> teacher inservice.
- H. Policies BCD, BD, BDC, and BDDDB were distributed for review.

**11-082** Motion by Schuch, seconded by Davis, to approve the first reading of the review of **policies BCD-Board/Superintendent Relationship, BD-School Board Meetings, BDC-Executive or Closed Meetings, and BDDDB-Agenda Format**. All voted aye.

Superintendent Ludens reported that January 10-14, 2011 is School Board Recognition Week. He thanked the school board members for their service to the community.

**11-083** Motion by Davis, seconded by Randall, to go into executive session at 8:50 p.m. for the purpose of discussing personnel (SDCL 1-25-2, 1). All voted aye.

Blankenfled declared the board out of executive session at 9:15 p.m. and adjourned the meeting.

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Alan Blankenfled, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)