

School Board Proceedings
Dell Rapids School District 49-3
February 14, 2011

The Dell Rapids School District Board of Education met Monday, February 14, 2011 at 7:00 p.m. in the middle school/high school library with the following members present: Alan Blankenfeld, Brian Davis, Cindy Schuch, and Matthew Weiland. Troy Randall joined the meeting at 7:17 p.m. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Kristin Johnson; Steven Munk; Tom Morris; Rolland Heidebrink; Mary Fiedler.

President Blankenfeld called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

11-088 Motion by Davis, seconded by Schuch, to approve the **minutes** of the January 10 and January 24, 2011 board meetings. All voted aye.

11-089 Motion by Davis, seconded by Schuch, to approve the **agenda** with the following changes: D.4. – change “Authorize Sending Legislative Information” to “Authorize Distribution of Legislative Information”; 9.A. – Change “Elementary Science Class Communications” to “Middle School Science Class Communications”; Add “Contract Additions and/or Deductions (Change Orders)” under New Business. All voted aye.

11-090 Motion by Weiland, seconded by Schuch, to remove the 2011 Mowing and Grounds Agreement from the Consent Agenda. All voted aye.

11-091 Motion by Schuch, seconded by Weiland, to approve the **consent agenda**. All voted aye.

A. Payment of February Claims.

General Fund: Academic Hallmarks, supplies – 67.00; Ace Industrial, supplies – 101.78; Amazon.com, supplies – 31.98; Argus Leader, ad/publications – 320.69; ASBOI, dues – 190.00; Birch Communications, purchased services – 72.37; Boen & Associates, workers’ compensation insurance – 12677.33; Ashley Brockhaus, Praxis reimbursement – 215.00; Century Business Leasing, copiers – 822.92; Chester Area Schools, one-act play contest expenses – 229.27; Chesterman, supplies – 13.00; Citibank, supplies – 253.77; City of Dell Rapids, water/sewer – 781.33; Companion Corp, supplies – 80.00; Comtec, purchased services – 727.40; Connecting Point, purchased services/supplies – 7302.80; Continental Research, supplies – 160.93; County Fair, supplies/Haven food – 439.60; DR Lumber, supplies – 75.76; DR Mini-Storage, rental – 46.00; Dells True Value, supplies – 167.69; Dells Diesel, repairs – 24.63; Dells Farm & Tire, supplies – 520.00; Dells Plumbing, purchased services – 3115.52; Dick Blick, supplies – 91.92; DR Agency Fund, reimbursement for entry fees, registrations, postage, officials, telephone service, background checks, royalties – 1968.86; DR Food Service, guest meals – 23.60; DR School, Haven health fair registration – 5.00; Dressen Custom Trailers, repairs – 30.00; EBSCO, subscriptions – 584.77; EdHelper, subscriptions – 199.90; Char Faulstich, mileage – 17.76; Jason Fersdahl, supply reimbursement – 31.41; Forensics Source, supplies – 62.94; Glazier Clinic, registrations – 299.00; Golden West, telephone service – 754.06; Great Plains International, repairs – 377.40; Hauff Mid-America Sports, supplies – 497.20; Heartland Paper, supplies – 427.94; Hillyard, supplies – 219.39; Hoffman Sanitation, garbage disposal – 225.00;

Iditarod Trail Committee, subscription – 33.95; Josten's, supplies – 9.41; K&M Music, repairs – 79.00; Learning Zone Express, supplies – 99.90; Lewis Drug, supplies – 14.90; Jeanne Ludens, travel reimbursement – 136.36; Mac's, supplies – 49.98; Make Music, Inc., subscriptions – 166.00; Master Blaster, purchased services – 145.10; Matheson Tri-Gas, supplies – 15.06; MidAmerican Energy, gas – 8150.03; Midwest Alarm, purchased services – 57.62; Music Department/SDSU, registration – 47.00; Kelly Neill, travel reimbursement – 190.06; Niemeyer Flooring, purchased services – 546.98; North Central Bus Sales, repair supplies – 159.95; Office Max, supplies – 433.73; Bruce Olson, supply reimbursement – 47.65; Jessica Ostwald, mileage/supply reimbursement – 53.69; Pepper at Eckroth, supplies – 494.97; Performance Press, purchased services – 794.00; Pfeifer Implement, repairs – 85.43; Plank Road Publishing, supplies – 176.03; PLEC, purchased services – 63.79; Professional Security, purchased services – 457.50; Promethean, purchased services – 2240.00; Really Good Stuff, supplies – 143.28; Revier Pressure Washers, supplies – 8.13; Roemen's Automotive, repair supplies – 801.64; Jennifer Ruesink, supply reimbursement – 76.57; Schmitt Music, supplies – 15.98; School Specialty, supplies – 376.99; SDCTE, registrations – 89.00; SDN Communications, purchased services – 1117.73; Simplex Grinnell, purchased services – 581.96; Snap On Tools, supplies – 239.95; Staples, supplies – 360.35; Sturdevants, repairs – 92.62; TASC, purchased services – 1480.50; The Carroll Institute, purchased services – 720.00; The Crossroads, lodging – 145.98; US School Supply, supplies – 93.40; Van's Auto Electric, supplies – 200.00; Verizon, Haven cell phones – 80.71; Voyager Fleet Systems, gas – 5323.17; Todd Wiebenga, supply reimbursement – 27.82; Xcel Energy, utilities – 8804.73; Zabel Steel, supplies – 101.50. TOTAL GENERAL FUND CLAIMS – \$69,883.02.

Capital Outlay Fund: Barnes & Noble, books – 359.77; Brodart, books – 412.75; Century Business Leasing, copiers – 856.50; Citibank, software license – 621.60; Connecting Point, equipment – 2158.00; Gaetze, equipment – 1000.00; Graphic Edge, uniforms – 2534.60; Hewlett Packard, equipment – 220.00; Northland Financial, bus lease – 649.00; PCI Educational Publishing, textbooks – 229.77; Push, Pedal & Pull, equipment – 530.00; School Specialty, furnishings – 1340.50; Williams Scotsman, portable classroom lease – 1275.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$12,187.49.

Special Education Fund: Achieve, purchased services – 1041.18; Crystal Baily, mileage – 20.72; Boen & Associates, workers' compensation insurance – 2085.67; Children's Care, purchased services – 20459.25; County Fair, supplies – 77.98; East Dakota Educational Cooperative, tuition – 1753.70; Lingui Systems, supplies – 127.85; Marge Robertson, purchased services – 224.88; MNSLHA, registration – 130.00; PLEC, purchased services – 4223.52; Roemen's Automotive, repair supplies – 70.06; The Bandmans, supplies – 48.70; Voyager Fleet Systems, gas – 1282.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$31,545.51.

Capital Projects Funds: Architecture, Inc., purchased services – 94567.11; Hoogendoorn Construction, purchased services – 1551346.08; Wayne Coffaa Construction, purchased services – 3076.92; Geotek, purchased services – 1850.00. TOTAL CAPITAL PROJECTS FUND CLAIMS – \$1,650,840.11.

Food Service Fund: Denny's Electric, repairs – 60.00; Barry Hutchinson, refund – 49.68; Kristin Larson, refund – 36.00; Lunchtime Solutions, purchased services/supplies – 42209.88; Vikki

Paulson, refund – 4.00; Mandy Walters, refund – 40.20; Marsha Weiland, refund – 20.15; Jennifer Woody, refund – 3.60. TOTAL FOOD SERVICE FUND CLAIMS - \$42,423.51.

Payroll: Elementary – 98010.68; Middle School – 76144.13; High School – 83417.30; Title I – 6399.60; Strive High – 7175.80; Guidance – 10003.00; Health Services – 6239.42; Library – 6679.84; Technology – 7075.84; General Administration – 10625.65; School Administration – 28379.87; Business Office – 8142.55; Maintenance – 29384.25; Transportation – 14236.35; After School Programs – 6157.08; Cocurricular Activities – 18935.99; Special Education – 78582.64; Food Service – 504.96. TOTAL PAYROLL – \$496,094.95.

B. Contracts – None.

C. Personnel – None.

D. Authorizations and ratifications

1. Approve open enrollment applications #11-48 and #11-49.
2. Recognize the DREA as the collective bargaining group for teacher negotiations.
3. Authorize distribution of legislative information.

The superintendent was asked to instruct the transportation/facilities supervisor to investigate alternatives for summer mowing and grounds maintenance.

Troy Randall joined the meeting.

Brian Davis was appointed to represent the school district on the city board of equalization. Other board members may represent the school district at township equalization meetings.

11-092 Motion by Davis, seconded by Randall, to approve **change order** #5 on the new elementary school: Battery operated sensors for six commons restroom P-3E plumbing fixtures – addition of \$739.84. All voted aye.

A public hearing was held on the following Capital Outlay construction projects:

1. Construction of a middle school/high school gymnasium to be located in the high school/middle school parking lot. The gymnasium project of 17,050 square feet will include a weight room, wrestling room, two locker rooms, limited bleachers, storage, and office space. The high school hallway/lobby will be expanded to the north, and the project includes an upgrade to the parking lot where the bus barn is located.
2. Additions and renovations to the high school art, music, and shop spaces. The art room will have 485 square feet added, updated lighting, and storage. The music room will have 775 square feet added and be remodeled with offices, updated instrument storage, and the tiered floor removed. The shop will have 1,028 square feet added and be remodeled for lumber storage, welding space, small engine area, separate wood working area, better ventilation, and dust control.
3. Site work for both projects will include demolition, site preparation, concrete stoops and stairs, parking repair, and landscaping.

11-093 Motion by Davis, seconded by Schuch, to acknowledge the public hearing on the construction of a new gymnasium and additions/remodeling of the high school art, music, and shop areas using Capital Outlay funds/certificates. All voted aye.

11-094 Motion by Davis, seconded by Schuch, to authorize the administration to advertise for bids for the construction of a new gymnasium and additions/remodeling of the high school art,

music, and shop areas. Voting Aye: Blankenfeld, Davis, Randall, and Schuch. Voting Nay: Weiland. Motion carried.

The superintendent's report was given:

- A. Fifth grade science project letters with ideas for recycling and saving the earth were presented to the board. The superintendent was directed to respond to the letters.
- B. Proposals to write specifications for a new bus barn were received from Architecture, Inc. and TSP. The two firms will be invited to make presentations to the school board.
- C. Board vice-president Davis, the superintendent, business manager, and school attorney met with developers Mark Crisp and Lee Burggraff to discuss options for Ripple Creek Road. Details are being worked out for platting Ripple Creek Road, upgrading the road, and selling the improved land to the school district for half the cost of the upgrades. The city council has been given the proposal for review and preliminary approval.
- D. Staff meetings have been held in each building regarding the 2011-2012 school calendar. A proposed calendar will be presented at the next board meeting.
- E. Information on education bills being considered in the 2011 legislative session was given to the board.
- F. The school attorney is reviewing policy BDC – Executive or Closed Meetings.

11-095 Motion by Schuch, seconded by Davis, to approve the second reading and adoption of the review of **policies BCD-Board/Superintendent Relationship, BD-School Board Meetings, and BDDB-Agenda Format**. All voted aye.

Blankenfeld declared the meeting adjourned at 8:03 p.m.

Alan Blankenfeld, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)