

**School Board Proceedings
Dell Rapids School District 49-3
April 25, 2011**

The Dell Rapids School District Board of Education met Monday, April 25, 2011 at 7:00 p.m. in the high school distance learning room with the following members present: Alan Blankenfeld, Brian Davis, Troy Randall, Cindy Schuch, and Matthew Weiland. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Dr. John Jewett, Elementary Principal/Technology Director; Todd Wiebenga, Transportation/Facilities Supervisor; Wayne Coffaa; Darwin Daugaard; Diane Reiff; Wendy Anstine; Mark Feehan; Amanda Downs; Tom Morris; Nicole Gappa; Bill Bixenmann; Steve Munk; Jody Stone; LuAnn Heidebrink; Rollie Heidebrink; Jeff Welbig; Doug Fiedler; Mary Fiedler; Kathy Bitner; Erica Fersdahl; Connie Hansen; Lori Morris; Luke Tatge; Don Hanson.

President Blankenfeld called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Audience comments and questions were taken.

11-159 Motion by Schuch, seconded by Weiland, to approve the **agenda** with the addition of 8.D. – Authorization to Issue 2011-2012 Classified Contracts, 10.C. – Bid/RFP/Exemption Information, and 5.B. – Daktronics Presentation. All voted aye.

Superintendent Ludens presented a calendar of events and commended the following students:
 Quarrier of the Month for March – Aaron Riswold;
 Middle School Students of the Month for March – Cheyenne Adams, Drew Wood, Brooke Kaiser, Elyssa Petrik, Paige Burggraff, Makaylah Miller, Lucas Meyerink, and Reice Tiernan.

Don Hanson presented scoreboard concepts for the high school competition gym and new elementary school gym. Scoreboards in the current high school gym will be moved to the new middle school gym. Davis stated that the district is pursuing the possibility of cost sharing with the Booster Club and Elite Club.

Jody Stone and Lori Morris reported on Kindergarten Round-up and described the benefits of a kindergarten prep program. The board will consider adding a kindergarten prep program at their May meeting.

11-160 Motion by Davis, seconded by Randall, to approve the **consent agenda**. All voted aye.

A. March 2011 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance, 3/1/11	\$1,225,141.74	\$1,554,506.33	\$71,076.41	\$247,717.24	\$59,811.79	\$103,233.12	\$189,750.67	\$9,830,602.77
Receipts:								
Taxes	\$32,662.14	\$22,739.35	\$10,634.80	\$2,273.91			\$16,751.91	
Tuition & Fees								
Interest	182.44	584.34	5.13	73.58	\$5.28	\$10.74	56.51	\$96.13
Food Service Sales					40,514.20			
Pupil Activities	3,654.71					19,616.11		
After School Prog.	5,360.23							
Rentals	475.00							
Charges for Services	26,268.00		3,942.18					
Other Local Sources	14,648.83	1,247.80						
County Sources	5,271.42							

State Grants	221,217.00		15,714.00					
Federal Grants	16,269.23		12,721.00		9,240.28			
Total Receipts	\$326,009.00	\$24,571.49	\$43,017.11	\$2,347.49	\$49,759.76	\$19,626.85	\$16,808.42	\$96.13
Total Disbursements	-\$464,492.19	-\$5,473.26	-\$115,051.89	-\$0.00	-\$38,920.73	-\$27,146.11	-\$0.00	-\$883,210.10
Cash Balance, 3/31/11	\$1,086,658.55	\$1,573,604.56	-\$958.37	\$250,064.73	\$70,650.82	\$95,713.86	\$206,559.09	\$8,947,488.80
Interfund Loan	-\$958.37		\$958.37					

B. Personnel – accept the resignation of Steven Helgeland, special education director, effective at the end of the FY2011 contract.

C. Contracts – authorize issuing of certified staff contracts for FY2012 at the same terms and conditions as FY2011, since negotiations have not been completed, and reflecting reductions in force (contracts will be amended upon completion of negotiations): Katie Abraham, Marcy Anderson, Nicole Anderson-Gappa, Eileen Elverson, Darlene Feehan, Kimberly Gaul, Karla Gruis, Lisa Jasmer, Erin Kane, Sherry Koopman, Craig Kumerfield, Ann Kuper, Pam Leib, Eric Magnuson, Linda Merkwon, Lori Morris, Beth Nagel, Nichole North, Diane Reiff, Erin Riedel, Phyllis Schaefer, Dawn Sorenson, Justin Stanford, Rod Stanford, Jody Stone, Katie Wolff, Julie Wynja, Julie Barber, Nancy Brekke, Ashley Brockhaus, Jennifer Doyle, Jason Fersdahl, Pat Gengler, Kelley Gruneich, Scott Headrick, Steve Hegge, Mick Hoglund, Sharon Mitchell, Amanda Neville-Coble, Patricia Pedersen, Michael Putnam, Dale Solberg, Amanda Swaney, Amanda Thronson, Sharee VanVoorst, Darwin Daugaard, Jeff Dvorak, Doug Fiedler, Brenda Hahn, Steve Hansen, Richel Henkel, Craig Jorgensen, Kerri Kirschenmann, Jeff Krumm, Jason Kurtz, Jeanne Ludens, Richard Mott, Melissa Nygard, Beverly Rieck, Jennifer Ruesink, Jann Saxon, Jim Schroeder, Mark Shriver, Brian Smith, Nicole Stukel, Jeff Welbig, Tom Wolff, Ginny Ziebarth, Perry Killion, and Glenda Walth.

D. Authorizations and ratifications:

1. Approve **open-enrollment application** #11-50.
2. Declare 20 music stands and a Fender amplifier as **surplus**, of no value, and authorize disposal.
3. Approve May 23, 2011 as the **last day of school** for FY2011.

Superintendent Ludens reported that proposals were received for mowing and grounds maintenance from Jeff Welbig and Tender Lawn Care. President Blankenfeld stated that Jeff Welbig has done an excellent job of improving and maintaining grounds in the past few years. Blankenfeld recommended that the board contract with Welbig for the football field and have district maintenance staff take care of the rest of the grounds maintenance.

11-161 Motion by Davis, seconded by Schuch, to accept Jeff Welbig’s proposal for **mowing and grounds maintenance** of the football complex at a cost of \$3,500.00 for the period April 26, 2011 through November 1, 2011. Voting aye: Blankenfeld, Davis, Randall, and Schuch; Voting nay: Weiland; Motion carried.

11-162 Motion by Davis, seconded by Weiland, to reject all proposals **for mowing and grounds maintenance** of property other than the football complex. All voted aye.

The board canvassed the results of the April 12, 2011 school board election.

11-163 Motion by Davis, seconded by Schuch, to **certify the election results** as Steven E. Munk – 176 votes, and Tom Morris – 662 votes. All voted aye. Morris will be sworn in at the July 2011 annual meeting. Voter turnout was 22.25% of registered voters.

11-164 Motion by Davis, seconded by Schuch, to approve **change order** proposal request #14 for the addition of a soffit for a range hood at a cost of \$339.69. All voted aye.

11-165 Motion by Davis, seconded by Randall, to approve the following supplemental budgets. All voted aye.

<u>Capital Outlay Expenditures:</u>		
21 2542 711 321	Elementary School Electricity	\$25,000
21 2542 712 321	MS/HS Electricity	\$54,000
21 2542 721 321	Elementary School Gas	\$11,000
21 2542 722 321	MS/HS Gas	\$20,000
 <u>General Fund Expenditures:</u>		
10 8110 000 690	Transfers Out	\$110,000
 <u>Special Education Fund Revenues:</u>		
10 5110	Transfers In	\$110,000

11-166 Motion by Davis, seconded by Schuch, to authorize a **transfer** of \$110,000 from the General Fund to the Special Education Fund. All voted aye.

Action on classified contracts was postponed until after executive session.

There were no principals' or special education director's reports.

Todd Wiebenga reported on preliminary work to prepare for the annual bus inspection, route driving plans for FY2012, and facility improvements.

Wayne Coffaa reported about the progress of construction on the new elementary school. He is looking at possible uses for excess clay soil and has been in contact with Mark Crisp regarding plans for Ripple Creek Road.

The superintendent's report was given. Construction of the high school additions will begin approximately May 23rd, and bus barn specifications are being developed with input from the transportation committee. Superintendent Ludens informed the board about the differences between bidding and requests for proposals, when bids or RFP's are required, and examples of items that are exempted (such as technology, communications, equipment under \$25,000, and improvements under \$50,000).

Wayne Coffaa stated that he would volunteer his services to act as owner's representative on the high school addition project.

11-167 Motion by Schuch, seconded by Randall, to go into **executive session** at 8:40 p.m. for the purpose of discussing personnel (SDCL 1-25-2, 1) and negotiations (SDCL 1-25-2, 4). All voted aye.

Blankenfeld declared the board out of executive session at 9:33 p.m.

11-168 Motion by Weiland, seconded by Schuch, to not offer **Bobbi Carpenter** an employment contract of educational assistant for the 2011-2012 school year due to reduction in staff. All voted aye.

11-169 Motion by Schuch, seconded by Blankenfeld, to not offer **Dale Geraets** an employment contract of custodian for the 2011-2012 school year. All voted aye.

11-170 Motion by Blankenfeld, seconded by Davis, to not offer **James Hallem** an employment contract of custodian for the 2011-2012 school year. All voted aye.

11-171 Motion by Davis, seconded by Randall, to not offer **Robert Sorsen** an employment contract of bus driver for the 2011-2012 school year due to reduction in staff. All voted aye.

11-172 Motion by Randall, seconded by Weiland, to reduce the approximate 5 hour SPED bus driving contract of **Jeanette Penning** to approximately 2.5 hours for the 2011-2012 school year. All voted aye.

11-173 Motion by Weiland, seconded by Schuch, to change the route driving contract of **Melvin Penning** to a SPED bus driving contract of approximately 2.5 hours for the 2011-2012 school year. All voted aye.

11-174 Motion by Schuch, seconded by Blankenfeld, to reduce the 1.0 FTE nursing contract of **Stacy Tisher** to 0.50 FTE for the 2011-2012 school year due to reduction in staff. All voted aye.

11-175 Motion by Blankenfeld, seconded by Davis, to reduce the 0.4 FTE technology contract of **Andrew Kallemeyn** to 0.2 FTE and to reduce the summer time contract by half for the 2011-2012 school year due to reduction in staff. All voted aye.

11-176 Motion by Davis, seconded by Randall, to not offer **Mary Nelson** an employment contract of educational assistant for the 2011-2012 school year. All voted aye.

11-177 Motion by Randall, seconded by Weiland, to reduce the summer **building secretary hours** to approximately 18 hours per week. All voted aye.

11-178 Motion by Weiland, seconded by Schuch, to reduce **administrators' salaries** by 2% for the 2011-2011 school year. All voted aye.

The board noted that classified personnel whose positions were reduced or eliminated were made verbally aware of the potential changes, as were certified staff whose positions were reduced or eliminated at a prior meeting.

11-179 Motion by Schuch, seconded by Blankenfeld, to authorize the administration to offer **classified contracts** for 2011-2012, as directed, to Heidi Adams, JoAnn Borns, Samantha Dishman, Jill Dvorak, Heather Hanson, Sharon Judd, David Klein, Katie McKee, Michael McKee, Virginia Miller, Tammy Parrott, Kathy Peterson, Jan Schneiders, Laurie Schultz, Kari Visser, Julie Wanner, Sherry Brandner, Jim Cavigielli, Dana DeBoer, Anne Furman, Krista Greer, Connie Hansen, Heather Herman, Susan Hovey, Danette Sell, Rita Siemonsma, Stacy Tisher, Wendy Anstine, Crystal Baily, Mary Haas, Claire Hines, Nancy Jorgensen, Paul Nielsen, James Rueckert, Dan Anderson, Ken Bunkers, Lorretta Guerrero, Kathy Hansen, LuAnn Heidebrink, John Jewett Jr., Andrew Kallemeyn, Terry Klein, Joyce Norby, Jeanette Penning, Melvin Penning, Jeff Schmidt, Jack Schwebach, Darrell Weinacht, and Todd Wiebenga. All voted aye.

Blankenfeld declared the meeting adjourned at 9:40 p.m.

Alan Blankenfeld, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)