

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**June 13, 2011**

The Dell Rapids School District Board of Education met Monday, June 13, 2011 at 7:00 p.m. in the high school distance learning room with the following members present: Alan Blankenfeld, Brian Davis, Troy Randall, Cindy Schuch, and Matthew Weiland. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; John Jewett, Elementary Principal/Technology Director; Todd Wiebenga, Transportation/Facilities Supervisor; Nicole Anderson-Gappa; Tom Morris; Amanda Downs; Darwin Daugaard; Erica Fersdahl; Jody Stone; Lori Morris; Diane Reiff; Wendy Anstine; Marcy Anderson; Justin Weiland; Mike Kroger; Sally Kroger; Rollie Heidebrink; Pam Schmitt; Luke Tatge.

President Blankenfeld called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**11-201** Motion by Weiland, seconded by Davis, to approve the **minutes** of the May 9 and May 23, 2011 board meetings. All voted aye.

Audience comments were taken regarding the school website, advertising of the elementary teaching position, and class size.

**11-202** Motion by Schuch, seconded by Davis, to approve the **agenda** as published. All voted aye.

**11-203** Motion by Davis, seconded by Randall, to approve the **consent agenda**. All voted aye.

**A. Payment of June Claims.**

General Fund: Argus Leader, ads/publications/supplies – 607.19; Avera DR Medical Clinic, bus driver physical – 138.00; Avera Sports Institute, purchased services – 1400.00; Barnes and Noble, credit – (8.51); Best Buy, supplies – 394.83; Birch Communications, purchased services – 108.75; Bolte's, dumpster – 423.00; Brown & Saenger, supplies – 22.10; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 125.00; Chemco, supplies – 497.79; Chesterman, supplies – 23.75; Citibank, supplies/renewal – 457.29; City of Dell Rapids, water/sewer – 1252.69; Cole Papers, supplies – 1000.69; Comfort Inn, state tournament lodging – 399.00; Connecting Point, supplies/purchased services – 2902.35; County Fair, supplies/Haven food – 632.39; Don Crowe, purchased services – 161.89; Cubby's, gas – 6206.03; Dakota Alignment, purchased services – 89.04; Dauby's, supplies – 1022.14; Decker Equipment, supplies – 161.02; DR Coop Grain, supplies – 157.38; DR Lumber, supplies – 154.85; DR Mini-Storage, rental – 46.00; DR School Petty Cash, postage/supply reimbursement – 31.07; Dells True Value, supplies – 485.46; Dell's Farm & Tire, purchased services – 205.00; Dell's Plumbing, purchased services – 2745.94; Denny's Electric, purchased services – 777.65; DR Agency Fund, reimbursement for entry fees, postage, registrations, background checks – 2288.53; DR School Food Service, guest meals – 70.60; DR School Education Scholarship, prize donations – 55.00; Jeff Dvorak, travel reimbursement – 73.00; EBSCO, subscriptions – 734.37; Educators' Summer Symposium, registrations – 200.00; EMC, insurance – 10249.24; Char Faulstich, mileage – 18.87; FCCLA, grant travel/registration reimbursement – 263.00; Feeding South Dakota, Haven supplies – 224.20; Jeff Fiegen, Haven supplies – 1150.10; Garretson School District, region track expenses – 73.42; Shelly Geraets, Haven refund – 1333.00; Glenridge

Golf Course, entry fees – 100.00; Golden West, telephone service – 777.33; Grainger, supplies – 232.80; Graphic Edge, supplies – 529.43; Great Plains International, purchased services – 1382.23; Harold's Phone Centers, supplies – 83.97; Hasler, purchased services – 216.00; Hauff Mid-America Sports, supplies – 849.45; Heartland Paper, supplies – 388.02; Hermitage Art Company, supplies – 30.98; Claire Hines, license reimbursement – 23.50; Hobby Lobby, Haven supplies – 59.25; Hoffman Sanitation, garbage disposal – 225.00; Impact Applications, purchased services – 500.00; J.D.'s House of Trophies, supplies – 247.05; Janitor's Closet, supplies/purchased services – 2546.75; Josten's, supplies – 23.92; K&M Music, repairs – 165.50; Kaufman Law Office, purchased services – 8778.61; Jeff Krumm, camp refund – 40.00; Todd Lacey, camp refund – 40.00; Lunchtime Solutions, Haven supplies – 449.42; Make Music, subscription – 10.00; Garrett Mark, purchased services – 211.60; Master Blaster, purchased services/supplies – 226.90; Matheson Tri-Gas, supplies – 13.24; MidAmerican Energy, gas – 1552.05; Midwest Alarm, purchased services – 57.62; Milbank High School, region golf expenses – 52.12; North Central Bus Sales, repair supplies – 133.10; Office Max, supplies – 228.26; O'Gorman High School, entry fees – 100.00; Performance Press, purchased services – 740.00; Pfeifer Implement, purchased services – 183.61; Monica Pickard, purchased services – 220.30; Pipestone Family Aquatic Center, Haven admissions – 260.00; Popplers Music, supplies – 74.60; PLEC, purchased services – 66.85; Ridell, purchased services – 1221.57; Beverly Rieck, travel/registration reimbursements – 1331.99; Rocky Run, golf fees – 753.00; Roemen's Automotive, supplies – 198.47; Schmitt Music, repairs – 154.33; School Specialty, supplies – 328.21; Laurie Schultz, mileage – 17.39; Schuneman Equipment, supplies – 8.44; SDSSA, registration – 150.00; Sheraton, conference lodging – 475.28; Mark Shriver, supply reimbursement – 88.76; Jan Siemonsma, mileage – 17.39; Sioux Falls Park & Rec, Haven admissions – 140.00; Sunshine Foods, supplies – 50.00; T&C, gas – 10.51; The Carroll Institute, purchased services – 720.00; Truthought, supplies – 154.90; US Postal Service, meter postage – 2000.00; Verizon, Haven cell phones – 80.61; Voyager Fleet Systems, gas – 938.90; Washington Pavilion, Haven admissions – 345.00; ; Jeff Welbig, purchased services – 700.00; Wheelco, purchased services – 146.12; Thomas Wolff, travel reimbursement – 39.08; Xcel Energy, utilities – 9270.61; Ginny Ziebarth, credit reimbursement – 100.00. TOTAL GENERAL FUND CLAIMS – \$81,436.05.

Capital Outlay Fund: Amazon, books – 190.50; Barnes & Noble, books – 234.85; Century Business Leasing, copiers – 856.50; First National Bank, Capital Outlay Certificate interest/principal/fees – 317212.50; Northland Financial, bus lease – 649.00; Preferred Educational Software, software – 136.95; Schuneman Equipment, equipment – 624.92; Williams Scotsman, portable classroom lease – 1275.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$321,180.22.

Special Education Fund: Achieve, purchased services – 1078.38; Crystal Baily, mileage – 20.72; Children's Care, purchased services – 24031.00; Dells Farm & Tire, purchased services – 205.00; East Dakota Education Coop, purchased services – 2114.03; EMC, insurance – 149.40; Marge Robertson, purchased services – 338.79; PLEC, purchased services – 4293.23; Roemen's Automotive, supplies – 51.32; Voyager Fleet Systems, gas – 2273.18. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$34,555.05.

Bond Redemption Funds: First National Bank, interest/principal/fees – 931521.47. TOTAL BOND REDEMPTION FUND CLAIMS - \$931,521.47.

Capital Projects Funds: American Engineering Testing, purchased services – 5668.50; Architecture, Inc., purchased services – 15288.53; Hoogendoorn Construction, purchased services – 1151132.77; Peska Construction, purchased services – 75000.00; Wayne Coffaa Construction, purchased services – 3076.92. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$1,250,166.72.

Food Service Fund: AAA Refrigeration, repairs – 476.29; Elizabeth Ekeland, refund – 7.40; Matthew Hendrickson, refund – 26.80; Sara Herrboldt, refund – 5.20; Lunchtime Solutions, purchased services – 33771.16; Mark Pulscher, refund – 8.10; Gloria Row, refund – 217.60. TOTAL FOOD SERVICE FUND CLAIMS - \$34,512.55.

Payroll: Elementary – 96228.23; Middle School – 78654.78; High School – 83711.39; Title I – 6507.26; Strive High – 7175.74; Guidance – 10214.56; Health Services – 6086.60; School Improvement – 10683.11; Library – 6386.14; Technology – 10692.18; General Administration – 10607.60; School Administration – 29612.09; Business Office – 8124.45; Maintenance – 27687.57; Transportation – 12607.10; After School Programs – 9994.41; Cocurricular Activities – 16005.67; Special Education – 74277.24; Food Service – 590.64. TOTAL PAYROLL – \$505,846.76.

**B. Contracts** – approve the Associated School Board **Health Benefits Fund participation agreement** with plan amendment D, plan amendment E, addendum 11-203, and renewal rates for 2011-2012.

**C. Personnel:**

- 1. Resignations** – accept the resignations of Linda Merkwon and Justin Stanford.
- 2. Employment** – approve the hiring of Denice Boehmer, ½-time Spanish teacher; Lisa Danforth, special education teacher; and Katie McKee, summer 2011 ESY associate.

**D. Authorizations and ratifications** – approve the **administrative contracts** of Thomas Ludens, Dr. John Jewett, Francis Ruesink, and Barbara Littel.

Justin Weiland, city administrator, addressed the school board regarding the city council's desire to have the school install finished hammerheads as safe turn-arounds at the ends of 12<sup>th</sup> and 14<sup>th</sup> streets. Ludens stated that the cost of two hammerheads would be \$29,820.00. The board discussed the request and audience comments were heard. Troy Randall was appointed as board representative to meet with a city council member, the school superintendent and city administrator, the school business manager and city finance officer, school and city attorneys, and an adjacent property owner representative to resolve the issue.

**11-204** Motion by Schuch, seconded by Davis, to approve the **transfer** of \$117,335.30 of interest earned on the elementary school construction CD to the bond redemption fund for payment of interest on the elementary school bond, in accordance with the bond purchase agreement. All voted aye.

**11-205** Motion by Randall, seconded by Schuch, to approve **S.D.H.S.A.A. open enrollment** application #11-50. All voted aye.

Superintendent Ludens presented an application to add Chester to the Dell Rapids wrestling program. Baltic and St. Mary schools are currently members of the Dell Rapids cooperative. Chester will provide an assistant coach for the program.

**11-206** Motion by Weiland, seconded by Davis, to approve the cooperative agreement resolution authorizing a **joint high school wrestling program** with Chester. All voted aye.

**11-207** Motion by Davis, seconded by Schuch, to approve four high school addition **change orders**: #1 – sink fixture change - \$317.86; #2 – remove shop vestibule doors - \$574.00, with the exception of the request for an additional work day; #3 – demo shop finish room ceiling - \$711.00; #4 – infill demolished storage room door and frame - no cost. All voted aye.

**11-208** Motion by Davis, seconded by Randall, to continue the current **Strive High** structure as a stand-alone alternative center. All voted aye.

Superintendent Ludens gave an update on the elementary school construct project. Dr. Jewett reported that a committee was formed to make a recommendation on the use of playground equipment funds. Current plans are to keep the Early Childhood area as a green spot.

**11-209** Motion by Davis, seconded by Blankenfeld, to remove **change order** #15 from table. All voted aye.

**11-210** Motion by Davis, seconded by Schuch, to approve elementary school **change order** #15A for site drainage south of commons area E101 at a cost of \$6,884.40. All voted aye.

Superintendent Ludens reported on the high school addition construction project. Asbestos was detected in tiles in the band room, art room, and hallway. Interior construction has been stopped until abatement is completed.

An enrollment projection update was given for kindergarten and kindergarten prep. Dr. Jewett reported that he could delay the possible hiring of a computer teacher, but will need to proceed with hiring three classroom teachers. The consensus of the board was to advertise for the positions.

Middle school and high school handbooks were given to the board for review. Dr. Jewett reported there would be no changes to the elementary handbook.

**11-211** Motion by Davis, seconded by Schuch, to approve the second reading and adoption of reviewed **policies** BG – Board/Staff Communications, BHD – Board Member Compensation and Expenses, and BK – Evaluation of School Board Operational Procedures. All voted aye.

Superintendent Ludens reported that 28 applications were received for the high school principal position. Davis and Schuch were appointed to serve on the interview committee. A committee of staff members will also interview selected candidates.

**11-212** Motion by Randall, seconded by Davis, to go into executive session at 9:05 p.m. for the purpose of discussing personnel (SDCL 1-25-2, 1) and negotiations (SDCL 1-25-2, 4). All voted aye.

Blankenfeld declared the board out of executive session and adjourned the meeting at 10:28 p.m.

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Alan Blankenfeld, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)