

**School Board Proceedings  
Dell Rapids School District 49-3  
August 8, 2011**

The Dell Rapids School District Board of Education met Monday, August 8, 2011 at 7:00 p.m. in the high school distance learning room with the following members present: Brian Davis, Tom Morris, Troy Randall, Cindy Schuch, and Matt Weiland. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; John Jewett, Elementary Principal/Technology Director; Jeff Welbig, Activities Director; Todd Wiebenga, Transportation/Facilities Supervisor; Darwin Daugaard; Amanda Downs; Rollie Heidebrink; Jody Stone; Lori Morris; Luke Tatge.

President Davis called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**12-019** Motion by Schuch, seconded by Randall, to approve the **minutes** of the July 11, 2011 school board meeting with the correction of Pam Leib's teaching position to Elementary Teacher. All voted aye.

In response to a school board question from the prior meeting, Littel noted that the Shopper or Rural Resident could not be used as the district's legal newspaper due to requirements in South Dakota Codified Law.

Audience comments were taken.

**12-020** Motion by Randall, seconded by Weiland, to approve a revised **agenda** with the addition of 6.D.3 – Declare Surplus Property and moving the Personnel Report to New Business 8.A. All voted aye.

**12-021** Motion by Morris, seconded by Randall, to approve the **consent agenda**. All voted aye.

**A. Payment of August Claims.**

General Fund: AgEdNet.com, subscription – 369.00; Amazon.com, supplies – 191.66; Argus Leader, publications – 314.37; Automatic Building Controls, repairs – 603.84; Avera Dell Rapids Medical Clinic, bus driver physical – 139.00; Best Western Ramkota, conference lodging – 310.98; Birch Communications, telephone service – 36.84; Brodart, supplies – 201.91; Brodhead Garrett, supplies – 246.00; Calloway House, supplies – 343.76; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 25.00; Chemco, supplies – 62.14; Chesterman Co., supplies – 4.75; City of Dell Rapids, water/sewer – 1624.45; Cole Papers, supplies – 243.05; County Fair, supplies/Haven food – 360.37; Creative Therapy Store, supplies – 27.50; Cubby's, gas – 155.78; Cynmar Corporation, supplies – 37.20; Dakota Diesel Service, repairs – 12.00; Dauby's, supplies – 1130.49; DR Lumber, supplies – 327.31; Dells True Value, supplies – 375.23; Dells Electric, repairs – 182.88; Dells Materials, repair materials – 567.75; Dells Plumbing, repairs – 68.50; Delta Education, supplies – 202.39; Denny's Electric, repairs – 63.60; Dick Blick, supplies – 1128.21; Dressen Custom Trailers, repairs – 8.86; Elk Point-Jefferson School, BSC registration – 45.00; Ewing Enterprises, supplies – 100.00; Char Faulstich, mileage – 131.93; Feeding South Dakota, Haven supplies – 21.06; Fisher Science, supplies – 36.62; Flinn Scientific, supplies – 856.73; Ford Sign Company, supplies –

24.00; Free Spirit Publishing, supplies – 51.91; Frey Scientific, supplies – 80.30; Golden West, telephone service – 1233.72; Governors Inn, conference lodging – 225.00; Graves IT Solutions, purchased services – 1425.00; Great Plains International, repairs – 875.80; Greg Larson Sports, supplies – 45.50; Steve Hansen, supply reimbursement – 120.21; Hauff Mid-America Sports, supplies – 116.64; Highsmith, supplies – 333.44; Hobby Lobby, Haven supplies – 109.42; Hoffman Sanitation, garbage disposal – 225.00; HSBC, Northern Tool supplies – 268.86; Inner Depth, purchased services – 165.37; It's Elementary, supplies – 52.83; JD's House of Trophies, supplies – 53.55; Janitor's Closet, supplies – 2669.28; Johnson Controls, repairs – 4516.00; L.G. Everist, repairs – 108.58; Lakeshore Learning, supplies – 2223.02; Mac's, supplies – 416.74; Matheson Tri-Gas, repairs – 203.65; MidAmerican Energy, gas – 383.78; Midwest Alarm, monitoring/repairs – 307.62; Music is Elementary, supplies – 34.20; NASCO, supplies – 429.19; National School Products, supplies – 39.40; North Central Bus Sales, repair parts – 72.52; Office Max, supplies – 3722.45; Pacific Learning, supplies – 1343.48; Paxton/Patterson, supplies – 261.80; Pellets, Inc., supplies – 99.50; Pitsco/Synergistic Systems, supplies – 725.73; Plank Road Publishing, supplies – 370.76; Popplers Music, supplies – 91.25; PLEC, purchased services – 58.95; Premier Agenda, supplies – 183.65; Really Good Stuff, supplies – 100.51; Roemen's Automotive, repairs/supplies – 361.21; Sanford Children's Services, CEU registration – 10.00; Sargent-Welch, supplies – 32.60; SASD, dues – 2884.69; Scholastic Choices, subscription – 98.89; School Databooks, supplies – 306.46; School Nurse Supply, supplies – 552.80; School Specialty, supplies – 6410.62; Schoolmasters, supplies – 64.83; Schoolmate, supplies – 855.50; Schuneman Equipment, supplies – 11.40; Schwebach Insurance, insurance – 168.00; Science First, supplies – 20.90; Science Kit, supplies – 192.75; DR SD Dept. of Labor (DR Agency Fund Reimbursement), unemployment – 20.37; SD Teacher Placement Center, membership – 420.00; SDACTE (DR Agency Fund Reimbursement), conference registrations – 343.00; Simplex Grinnell, purchased services – 3623.00; Southeast Area Coop, dues – 65.00; Southwest Plastic Binding, supplies – 140.20; Student Supply, supplies – 31.66; Supreme School Supply, supplies – 652.83; TASC, purchased services – 1506.62; Teacher's Curriculum Institute, supplies – 470.88; Tools Unlimited, supplies – 36.15; Trend, supplies – 24.78; Uline, supplies – 167.48; Upstart, supplies – 68.96; Verizon, Haven phones – 80.66; Virg's Service, repairs – 42.50; Voyager Fleet Systems, gas – 245.18; Walmart (Citibank), supplies – 154.37; Ward's Natural Science, supplies – 1420.55; Jeff Welbig, grounds maintenance – 700.00; Wellman Tree Service, purchased services – 950.00; West Music Company, supplies – 120.08; Woodwind & Brasswind, supplies – 384.00; Xcel Energy, utilities – 7357.48; Youth Light, supplies – 68.75. TOTAL GENERAL FUND CLAIMS – \$66,212.84.

Capital Outlay Fund: Buycalcs, equipment – 3893.52; Century Business Leasing, copiers – 856.50; City of Dell Rapids, garbage disposal – 4.72; Companion Corp., software – 2088.00; Comtec, technology infrastructure – 680.08; Connecting Point, software/equipment – 11357.50; Dells Electric, technology infrastructure – 2608.66; LDH Communications, technology infrastructure – 392.45; EMC Insurance, insurance – 11118.00; Hitek Communications, equipment – 9921.62; Institutions Services, equipment – 566.15; LayeredTech, software – 866.40; Network Hardware, equipment – 11292.08; North Central Bus Sales, bus – 80452.00; Northern Tool & Equipment, equipment – 231.20;

Northland Financial, bus lease – 649.00; Novell, software – 2847.00; Pearson, textbooks – 1334.49; School Specialty, equipment – 417.89; Science Kit, equipment – 612.00; Vernier Software & Technology, software – 2053.29; Voyager Expanded Learning, software – 3000.00; Voyager Fleet Systems, gas – 288.99. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$147,531.54.

Special Education Fund: Achieve, purchased services – 1115.60; Children's Care, purchased services – 18747.50; County Fair, supplies – 8.80; EMC Insurance, insurance – 164.00; Lewis Drug, supplies – 10.12; Parent, mileage – 266.40; PLEC, purchased services – 7273.86; Roemen's Automotive, repairs – 15.68; Voyager Fleet Systems, gas – 1119.61. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$28,721.57.

Capital Projects Funds: American Engineering Testing, purchased services – 7342.95; Architecture Incorporated, purchased services – 10414.56; EMC, insurance – 2445.00; Hoogendoorn Construction, purchased services – 840744.79; Peska Construction, purchased services – 590609.34; Wayne Coffaa Construction, purchased services – 3076.92. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$1,454,633.56.

Payroll: Elementary – 75366.21; Middle School – 72510.98; High School – 77184.91; Title I – 9581.74; Strive High – 3532.35; Guidance – 10214.64; Health – 6539.41; Library – 4748.09; Technology – 7102.57; General Administration – 10311.65; School Administration – 25326.79; Business Office – 7904.99; Maintenance – 24762.31; Transportation – 5287.93; After School Programs – 16174.04; Cocurricular Activities – 24428.09; Special Education – 52184.01; Food Service – 416.14. TOTAL PAYROLL – \$433,566.85.

## **B. July 2011 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance, 7/1/11	\$1,419,642.36	\$1,606,736.50	\$148,117.59	\$92,741.97	\$28,423.33	\$92,150.83	\$371,490.29	\$5,953,734.78
Receipts:								
Taxes	\$13,922.01	\$11,182.10	\$5,229.89	\$1,118.24			\$8,603.72	
Tuition & Fees								
Interest	196.22	416.22	7.85	6.81	\$2.23	\$7.43	71.45	
Food Service Sales					229.00			
Pupil Activities						1,983.36		
After School Prog.	20,121.87							
Donations	500.00	1,500.00						
Charges for Services			3,220.87					
Other Local Sources	2,187.06							
County Sources	5,011.17							
State Grants	179,419.00		16,030.00					
Federal Grants	22,254.00		3,311.00					
Total Receipts	\$243,611.33	\$13,098.32	\$27,799.61	\$1,125.05	\$231.23	\$1,990.79	\$8,675.17	\$0.00
Total Disbursements	-\$395,035.49	-\$70,605.49	-\$113,697.48	-\$10,764.49	-\$297.05	-\$5,438.77	-\$0.00	-\$1,311,556.09
Cash Balance, 7/31/11	\$1,268,218.20	\$1,549,229.33	\$62,219.72	\$83,102.53	\$28,357.51	\$88,702.85	\$380,165.46	\$4,642,178.69

**C. Contracts** – enter into a contract with the Orthopedic Institute for sports medicine services at no cost to the District. The Orthopedic Institute will be providing a \$15,000 corporate sponsorship for the new scoreboard.

#### D. Authorizations and Ratifications

1. Approve **open enrollment applications/SDHSAA open enrollment applications** #12-04 through #12-13.
2. Approve the FY2012 **classified staff handbook**.
3. Approve a list of elementary school **surplus property** for disposal.

The transportation committee reported they reviewed the architect's preliminary plans for a new bus barn, and that cost estimates are higher than expected.

**12-022** Motion by Schuch, seconded by Morris, to authorize the transportation committee to investigate other options to address the **parking** issue at the middle school/high school. All voted aye.

President Davis relinquished the gavel to Vice President Schuch and recused himself from discussion and voting on the personnel report.

**12-023** Motion by Randall, seconded by Weiland, to approve the **personnel report**. Voting aye: Morris, Randall, Schuch, Weiland. Abstained: Davis. Motion carried.

Resignation: Dana DeBoer, Associate

Employment: Donna Bowar, .47 FTE Elementary Teacher – \$18,283.00

Preston Davis, MS FB Coach – \$1,770.00

Rebecca Fritz, Associate – \$8.57 per hour

Nicole Geraets, MS GBB Coach – \$1,770.00

Stacy Konsor, Elementary Teacher - \$30,750.00

Grace Lickteig, HS VB Asst. Coach – \$2,812.50

Mike Lueders, WR Asst. Coach – \$3,125.00

Samantha Moulton, Elementary Teacher – \$29,350.00

Magen Richeal, Cheerleading Advisor – \$4,375.00

Andrea Schoeberl, Associate – \$9.77 per hour

Laura Scott, Associate – \$10.90 per hour

Dane Stone, HS Asst. FB Coach – \$2,812.50

Contract Amendments: Mick Hogleund, add HS Asst. Track Coach – \$2,065.00

Craig Kumerfield, reduce contract to .53 FTE with an amended salary of \$20,621.00

Volunteer Coaches: Brian Davis - HS GBB

Drew Gillogly - MS FB

Jordan Huska - HS FB

Ross Huska - HS BBB

Vice President Schuch returned the gavel to President Davis.

Jeff Welbig reported that the activities calendar was printed by Anderson Publications in Canistota at no cost to the school district.

**12-024** Motion by Schuch, seconded by Weiland, to approve **supplemental budgets** as follows. All voted aye.

#### We Can! Training Grant

10-1920	Donation/Contribution Revenue	\$413.00
10-2134	Health Service Expenditures	\$413.00

Community Foundation – Kindergarten Multisensory Program

10-1920	Donation/Contribution Revenue	\$300.00
10-1111	Elementary Expenditures	\$300.00

Wells Fargo Matching Program

10-1920	Donation/Contribution Revenue	\$683.00
10-1111	Elementary Expenditures (Art)	\$434.00
10-2122	Elementary Guidance Expenditures (Prizes)	\$249.00

Acceleration Program

10-1712	Activity Revenue	\$590.00
10-6101	Football Expenditures	\$590.00

**12-025** Motion by Weiland, seconded by Randall, to accept Cubby's bid to provide **diesel fuel** at \$.05 below pump price, and to accept T&C's bid to provide blended fuel at pump price during months Cubby's cannot provide blended fuel. All voted aye.

**12-026** Motion by Schuch, seconded by Weiland, to approve the evaluation criteria for elementary school **playground equipment** RFP's and to clarify that the RFP process was being used because the bidding process is not advantageous to the school district. All voted aye.

**12-027** Motion by Randall, seconded by Morris, to approve the following Peska Construction **change orders**: #10 – eliminate extra sprinkler line - \$12,500.00 deduct; #11 – demo hallway gypsum board - \$579.00; #12 – eliminate coiling door - \$2,260.84 deduct; #13 – install steel studs and gypsum board in door soffit - \$814.40; #15R – eliminate soft water piping - \$2,000.93 deduct; #16R – replace insulation - \$1,214.00; #17 – install wire guards and battery packs in gym - \$356.40; #18 – install light fixture, switch, and cover plates - \$556.00; #19 – install additional 31 ft. of storm sewer - \$816.32. All voted aye.

Superintendent Ludens reported on the District's preliminary AYP status and suggested FY2012 school initiatives for NCA school improvement, completion of the elementary and high school building projects, review of the school week, and review of the school start time. He distributed a school board meeting schedule for 2011-2012, information on the Moving South Dakota Forward initiated measure, and the ASBSD report.

Dr. Jewett reported on elementary school staffing and technology installation. He presented information about a discrepancy in cabinetry in the new elementary school classrooms. He requested that additional cabinets be installed at an estimated cost of \$15,141.00. Options will be discussed at the next board meeting.

Todd Wiebenga reported on transportation and facility preparation for the new school year.

**12-028** Motion by Randall, seconded by Schuch, to go into executive session at 8:33 p.m. for the purpose of discussing personnel (SDCL 1-25-2, 1). All voted aye.

Davis declared the board out of executive session at 8:45 p.m. and adjourned the meeting.

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Brian Davis, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)