

**School Board Proceedings
Dell Rapids School District 49-3
September 12, 2011**

The Dell Rapids School District Board of Education met Monday, September 12, 2011 at 7:00 p.m. in the high school distance learning room with the following members present: Brian Davis, Tom Morris, Troy Randall, Cindy Schuch, and Matt Weiland. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Fran Ruesink, Middle School Principal; John Jewett, Elementary Principal/Technology Director; Todd Wiebenga, Transportation/Facilities Supervisor; Wayne Coffaa; Darwin Daugaard; Monica Neels; Marcy Anderson; Dolly Feehan; Mark Feehan; Pam Leib; Amanda Downs; Nicole Gappa; Erica Fersdahl; Rollie Heidebrink; Kim Gaul; Lori Morris; Connie Hansen; Luke Tatge.

President Davis called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

12-029 Motion by Schuch, seconded by Morris, to approve the **minutes** of the August 8, 2011 school board meeting. All voted aye.

Audience comments and questions were taken.

12-030 Motion by Schuch, seconded by Randall, to approve the **agenda** as published. All voted aye.

12-031 Motion by Weiland, seconded by Schuch, to approve the **consent agenda**. All voted aye.

A. Payment of September Claims.

General Fund: Ace Signs, supplies – 12.50; Dan Anderson, CDL test reimbursement – 150.00; Anderson Publications, supplies – 97.50; Area II Superintendent's Association, dues – 100.00; Argus Leader, ads/supplies/publications – 1479.54; ASBSD, registrations – 840.00; Auto Body Specialty, supplies – 270.00; Avera Dell Rapids Medical Clinic, bus driver physical – 139.00; Julie Barber, registration reimbursement – 80.00; Batteries Plus, supplies – 92.00; Battery Systems, repairs – 503.99; Biersbach Equipment, repairs – 75.00; Big Sioux Conference, registrations – 36.00; Builders Supply, supplies – 28.00; Cengage Learning, supplies – 512.26; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 25.00; CEV Multimedia, supplies – 570.90; Chemco, supplies – 276.10; Citibank, supplies – 346.95; Classroom Select, supplies – 424.71; Cole Papers, supplies – 1292.25; Connecting Point, supplies – 2427.00; County Fair, supplies/Haven food – 516.55; Dakota ACAC, registrations – 65.00; Dakota Potters Supply, supplies – 128.98; Dakota Sandblast, repairs – 450.00; Dakota Security, purchased services – 1458.23; Dauby's, supplies – 696.00; DR Ace Hardware, supplies – 499.37; DR Lumber, supplies – 595.01; DRMS Student Council, supplies – 250.00; Dells Farm & Tire, repairs – 792.00; Delta Education, supplies – 400.96; Denny's Electric, repairs – 1938.13; Dept. of Revenue, bus title – 10.00; DR Agency Fund, reimbursement for postage/entry fees – 333.97; DRHS Elite Club, supplies – 84.06; EBSCO, subscriptions – 165.37; ECRI, supplies – 413.86; Fast Signs, supplies – 255.46; Char Faulstich, mileage – 18.87; Formatop, supplies – 57.50; Game Informer, subscription – 24.98; Geyer

Instructional Aids, supplies – 130.45; Golden West, telephone service – 1214.87; Graves IT Solutions, purchased services – 675.00; Hauff Mid-America Sports, supplies – 433.75; Barbara Hegg, purchased services – 82.50; Hobby Lobby, Haven supplies – 83.24; Johnson Controls, repairs – 852.54; K&M Music, repairs – 286.00; Lacey’s Portable Restrooms, rental – 125.00; Learning Seed, supplies – 104.00; Mac’s, supplies – 24.95; Midwest Alarm, monitoring – 57.62; NASCO, supplies – 756.84; NASSP/NASC, dues – 85.00; North Central Bus Sales, repair parts – 29.77; Office Max, supplies – 443.66; Olive Grove Golf Course, region golf fees – 154.00; Pepper at Eckroth, supplies – 1.90; Performance Press, supplies/purchased services – 1491.30; Play Power, supplies – 472.45; Popplers Music, supplies – 303.95; PLEC, purchased services – 203.94; Roemen’s Automotive, repair supplies – 186.99; San Luis Video Publishing, supplies – 366.30; Leonard Schmidt, flags – 63.08; School Specialty, supplies – 3373.24; John Schroeder, bus physical reimbursement – 97.88; Scott Foresman, supplies – 210.60; SD Art Education Conference, registration – 75.00; SD FCCLA, registration – 45.00; SD Library Network, subscription – 650.00; SDHSAA, entry fee – 6.00; Simplex Grinnell, purchased services – 4004.73; Brian Smith, registration reimbursement – 100.00; Snap On Tools, supplies – 77.75; So Dak SACA, registration – 200.00; Southeast Area Principals, dues – 250.00; Supreme School Supply, supplies – 83.64; Taste of Home, subscription – 12.98; Teaching Treasures, supplies – 214.21; The Carroll Institute, purchased services – 250.00; Time for Kids, subscriptions – 725.32; Treasure Bay, supplies – 1255.48; Troy’s Wood Specialties, supplies – 45.00; US Postal Service, postage – 2000.00; US Games, supplies – 362.91; Verizon, Haven phones – 80.66; Vernier Software, supplies – 20.00; Voyager Fleet Systems, gas – 239.35; Weekly Reader, subscriptions – 888.00; Darrell Weinacht, CDL test reimbursement – 150.00; Jeff Welbig, grounds maintenance – 700.00; Wheelco, repairs – 156.18. TOTAL GENERAL FUND CLAIMS – \$44,658.95.

Capital Outlay Fund: Barnes and Noble, books – 384.57; C&H Distributors, equipment – 1192.52; Century Business Leasing, copiers – 856.50; City of Dell Rapids, utilities/waste disposal – 2490.31; Comtec, technology infrastructure – 1673.19; Connecting Point, equipment – 13717.40; Cubby’s, gas – 2807.40; Daktronics, equipment – 6677.00; DR Ace Hardware, equipment – 240.00; EMC Insurance, insurance – 155.00; Graybar Electric, technology infrastructure supplies – 1088.76; Hauff Mid-America Sports, equipment – 289.75; Heinemann, textbooks – 121.00; Hewlett Packard, equipment – 4389.60; Hitek Communications, equipment – 11253.50; Hoffman Sanitation, garbage removal – 225.00; Institutions Services, equipment – 3056.23; McGraw Hill, textbooks – 1464.12; MidAmerican Energy, utilities – 382.40; Netop, equipment – 799.00; Northland Financial, bus lease – 649.00; Resilite Mats, equipment – 11428.00; Ridell, equipment – 226.57; School Specialty, equipment – 575.88; SHI, software – 287.22; Snap On Tools, equipment – 249.90; Stan Houston, equipment – 1990.10; Time Management Systems, software – 3105.20; Voyager Fleet Systems, gas – 1021.85; Williams Scotsman, removal of rental building – 6625.00; Xcel Energy, utilities – 8341.15. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$87,763.12.

Special Education Fund: Achieve, purchased services – 1282.94; Children’s Care, purchased services – 26386.25; County Fair, supplies – 84.94; DR Ace Hardware, supplies – 26.57; Imed Mobility, supplies – 61.54; PLEC, purchased services – 1964.31; Pro Ed, supplies – 906.40; Dawn

Sorenson, registration reimbursement – 50.00; Voyager Fleet Systems, gas – 1319.36. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$32,082.31.

Capital Projects Funds: American Engineering Testing, purchased services – 5566.00; Architecture Incorporated, purchased services – 11321.52; Hoogendoorn Construction, purchased services – 364554.99; Peska Construction, purchased services – 694027.92; Wayne Coffaa Construction, purchased services – 3076.92. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$1,078,547.35.

Food Service Fund: AAA Refrigeration, repairs – 4660.31; Sherry Breitreutz, refund – 3.60; Steve Helgeland, refund – 12.80; Matthew Hendrickson, refund – 32.25; Hobart Service, repairs – 1310.49; Institutions Services, supplies – 805.29; Lunchbyte Systems, equipment – 1612.76; S.L. Martin, refund – 24.00; Mandi Mollman, refund – 16.50; Angie Svatos, refund – 105.30. TOTAL FOOD SERVICE FUND CLAIMS - \$8,583.30.

Payroll: Elementary – 80363.53; Middle School – 66389.54; High School – 73150.67; Title I – 6326.77; Strive High – 3534.26; Guidance – 10108.08; Health – 4855.92; Library – 5969.90; Technology – 6377.48; General Administration – 9930.85; School Administration – 26236.19; Business Office – 7511.01; Maintenance – 21806.09; Transportation – 9050.08; After School Programs – 8742.93; Cocurricular Activities – 12634.81; Special Education – 57695.29; Food Service – 493.13. TOTAL PAYROLL – \$411,176.53.

B. August 2011 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance, 8/1/11	\$1,268,218.20	\$1,549,229.33	\$62,219.72	\$83,102.53	\$28,357.51	\$88,702.85	\$380,165.46	\$4,642,178.69
Receipts:								
Taxes	\$160,951.98	\$4,161.22	\$1,946.00	\$416.09			\$3,180.94	
Tuition & Fees	7,819.48							
Interest	127.96	399.09	1.57	7.45	\$2.84	\$8.12	79.09	
Food Service Sales					56,014.14			
Pupil Activities	23,300.00					2,090.39		
After School Prog.	12,329.45							
Donations	713.06							
Charges for Services			1,287.69					
Other Local Sources	6,087.44							
County Sources	2,348.76							
State Grants	179,419.00	24,940.12	18,335.00					
Federal Grants	24,534.58		6,488.00					
Total Receipts	\$417,631.71	\$29,500.43	\$28,058.26	\$423.54	\$56,016.98	\$2,098.51	\$3,260.03	\$0.00
Total Disbursements	-\$437,233.88	-\$157,347.25	-\$80,905.58	-\$0.00	-\$416.14	-\$6,400.96	-\$0.00	-\$1,454,633.56
Cash Balance, 8/31/11	\$1,248,616.03	\$1,421,382.51	\$9,372.40	\$83,526.07	\$83,958.35	\$84,400.40	\$383,425.49	\$3,187,545.13

C. Contracts – none.

D. Personnel

1. Approve **employment:** Glenda Erickson-Bunkers, associate - \$8.57/hour; Cierra Hauf, Haven assistant - \$7.25/hour; Mary Nelson, associate - \$11.67/hour; Erin Petrik, associate - \$9.98/hour; Nicole Rice, Haven assistant - \$7.25/hour; Robert Sorsen, SPED bus driver - \$10.41/hour; Julie Wood, associate - \$11.90/hour.

2. Approve **contract amendments**: Rita Siemonsma – change to .5 FTE; Melissa Nygard – add Freshman Class Advisor at \$295.00.

E. Authorizations and Ratifications

1. Approve **open enrollment applications** #12-14 through #12-20.
2. Accept students #11-21 and #11-22 as **residents** of the Dell Rapids School District pursuant to SDCL 13-28-10.
3. Approve the updated **Strive High handbook**.
4. Declare three pianos as **surplus property** and authorize disposal.

Superintendent Ludens reported that one vendor submitted two options in response to the playground request for proposals (RFP). Option A was for vendor installation of equipment and Option B was for volunteer installation of equipment with vendor supervision. Each proposal was for a total of \$100,000.00 in equipment and services. Superintendent Ludens stated that the playground committee recommended option A for vendor installation of playground equipment.

12-032 Motion by Schuch, seconded by Morris, to accept the proposal from Dakota Fence for furnishing and installing **playground equipment** per RFP specifications at a cost of \$100,000.00. All voted aye.

12-033 Motion by Weiland, seconded by Randall, to authorize the administration to **advertise for bids** on fixtures, furniture, and equipment for the new elementary school. Motion carried.

12-034 Motion by Randall, seconded by Morris, to approve the following **change orders**: Peska #20 – install 4” CMU in girls locker room - \$584.00 ; Peska #21 – replace four 220V receptacles with 480V receptacles - \$2,157.00; Peska #23 – credit to replace existing overhead cable - \$325.00 deduct; Peska #26 – credit to not paint art storage room - \$150.00 deduct; Hoogendoorn #25 – playground sub grade modifications - \$1,797.54; Hoogendoorn #26R – carpentry and painting on projection screen valances - \$697.49; Hoogendoorn #27-1 – additional 1st grade casework - \$5,161.34; Hoogendoorn #2702 – additional kindergarten casework - \$16,272.56; Hoogendoorn #28 – add area drains at circle play areas - \$620.51 (donated by Wayne Coffaa). All voted aye.

12-035 Motion by Morris, seconded by Randall, to authorize the District to contribute up to \$91,048.69 toward the **Ripple Creek Road** street and utility improvements, with the contract between the District and DIG to stipulate a completion deadline of October 15, 2011 and being subject to final approval of the Board of Education President, the Board of Education Vice-President, and the school attorney. All voted aye.

Dr. John Jewett thanked the staff members that have worked on the playground equipment proposals, equipment bid specifications, and preparations for the new elementary school. He noted that Jody Stone worked with Bob Hoffman at L.G. Everist to secure a donation of 293 cubic yards of pea-rock, which allowed for an additional piece of playground equipment to be purchased.

Fran Ruesink reported on DACS testing and Dakota Step data review meetings. He stated that Holly Huffman from Eureka, who appeared on the Survivor television program, gave a presentation to the middle school on setting goals and working to achieve them.

Todd Wiebenga reported on transportation and facility issues.

Wayne Coffaa gave an update on the elementary and high school construction projects.

Superintendent Ludens reported on preliminary enrollment numbers and distributed the NCLB report card. He reported that the transportation committee met to discuss bus barn and parking options. Additional information has been requested from the architect and the committee will meet again before making a recommendation to the board.

Policies ABAA/ABAA-R – Title I Parent Involvement, DJB – Petty Cash Accounts, and IGDE – Student Activity Fees were given to the board for review.

The ASBSD report was given to board members. The Region ASBSD meeting will be held in Dell Rapids on September 21st at 6:00 p.m. and board members were invited to attend.

12-036 Motion by Randall, seconded by Schuch, to go into executive session at 8:35 p.m. for the purpose of discussing personnel (SDCL 1-25-2, 1) and reviewing communications from legal counsel (SDCL 1-25-2, 3). All voted aye.

Davis declared the board out of executive session at 10:25 p.m. and stated that the board feels the City's position requiring hammerheads on the new elementary school site is not in the best interest of the school district due to student safety and cost concerns.

The superintendent was directed to have the school attorney draft a letter to the city attorney outlining the school's position, as discussed in executive session.

Davis adjourned the meeting at 10:27 p.m.

Brian Davis, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)