

School Board Proceedings
Dell Rapids School District 49-3
November 14, 2011

The Dell Rapids School District Board of Education met Monday, November 14, 2011 at 7:00 p.m. in the high school distance learning room with the following members present: Brian Davis, Tom Morris, Troy Randall, Cindy Schuch, and Matt Weiland. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal; Fran Ruesink, Middle School Principal; John Jewett, Elementary Principal/Technology Director; Jeff Welbig, Activities Director; Todd Wiebenga, Transportation/Facilities Supervisor; Rick Dressen; Teresa Pekarek; Wayne Coffaa; Darwin Daugaard; Rollie Heidebrink; Leah Steineke; Denise Hanzlik; Mike Tiernan; Tim Ljunggren; Jeanne Hoff; Kris Langer; Sherrie Wolles; Mike Kahler; Luke Tatge.

President Davis called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

12-051 Motion by Randall, seconded by Morris, to approve the **minutes** of the October 10 and October 27, 2011 school board meetings. All voted aye.

Audience comments and questions were taken. Jeff Welbig will work with the Booster Club regarding state event recognition and fall sport awards.

12-052 Motion by Schuch, seconded by Weiland, to approve the **agenda** as published. All voted aye.

12-053 Motion by Weiland, seconded by Morris, to approve the **consent agenda**. All voted aye.

A. Payment of November Claims.

General Fund: A-1 Septic, purchased services – 222.50; Amazon.com, supplies – 178.88; Argus Leader, publications – 265.35; ASCD, membership – 89.00; Auto Body Specialty, supplies – 540.00; Avera Dell Rapids Medical Clinic, bus driver physical – 126.00; Barnes & Noble, supplies – 273.36; Brookings HS NFL, entry fees – 298.00; Building Sprinkler, purchased services – 482.45; Cedar Shores Resort, conference lodging – 339.80; Century Business Leasing, copiers – 822.92; Century Business Products, supplies/purchased services – 81.67; Character Counts, supplies – 114.98; Chemco, supplies – 205.06; Chesterman, supplies – 9.50; Citibank, supplies/conference lodging – 1293.62; Claritus, supplies – 141.15; Cole Papers, supplies – 1328.94; Connecting Point, supplies/purchased services – 3540.10; County Fair, supplies/Haven food – 504.44; Cubby's, gas – 6595.87; Dakota Invitational, entry fee – 204.00; Dakota Security, purchased services – 204.08; Dauby's, supplies – 331.92; DR Ace Hardware, supplies – 608.20; DR Lumber, supplies – 285.77; Dells Bowl, Haven field trip – 315.00; Dells Diesel, purchased services – 806.14; Dells Farm & Tire, purchased services – 50.00; Dells Plumbing, repairs – 809.96; Denny's Electric, purchased services – 788.66; Designs by Dexter, supplies – 600.00; Deubrook Area High School, entry fee – 52.26; DR Agency Fund, reimbursement for state event meals/entry fees/officials/registrations/postage – 1600.12; DR Elite Club, supplies – 120.64; Early Childhood Connections, CEU – 15.00; Feeding SD, Haven supplies – 40.07; Golden West, telephone service – 1316.90; Graves IT Solutions, purchased services – 819.00; Harlow's, repair supplies – 21.01; Harold's Photo, yearbook prints – 8.94; Hauff Mid-America

Sports, supplies – 171.85; Heartland Paper, supplies – 276.64; Heinemann Restoration, purchased services – 7562.00; Hillyard, supplies – 9.16; Hobby Lobby, supplies – 283.83; Mick Hoglund, travel reimbursement – 292.00; Janitor’s Closet, repairs – 69.57; K&M Music, repairs – 145.25; Kim Kludt, supply reimbursement – 15.94; Learning Zone Express, supplies – 71.95; Lennox Oral Interp, entry fee – 32.00; Lewis Drug, supplies – 8.58; Library Store, supplies – 60.76; Logan Entertainment, Haven field trip – 412.50; Lunchtime Solutions, supplies – 94.88; Lyons Music, supplies – 74.60; Mac’s, supplies – 19.98; Make Music, subscription/supplies – 539.90; Master Lock, supplies – 225.50; Matheson Tri-Gas, repair supplies – 26.62; Menard’s, supplies – 159.40; Midwest Alarm, monitoring – 57.62; Brenda Murtha, speaker – 40.00; NASCO, supplies – 134.85; National Association for Music Education, membership – 102.00; North Central Bus Sales, repair supplies – 240.70; Office Elements, supplies – 118.00; Office Max, supplies – 369.01; Office of Weights & Measures, scale re-certification – 56.00; Jessica Ostwald, mileage – 153.18; Pearson Education, supplies – 2288.28; Pepper at Eckroth, supplies – 120.23; Prairie Coach Trailways, transportation – 1300.00; PLEC, purchased services – 307.25; Professional Security, purchased services – 358.00; Beverly Rieck, travel expenses – 59.00; Roemen’s Automotive, repair supplies – 468.32; Schmitt Music, supplies – 26.09; Scholastic, subscriptions – 1389.31; School Nurse Supply, supplies – 48.05; School Specialty, supplies – 95.33; SDCSS, membership – 500.00; SD Dept. of Labor, unemployment claims – 803.33; SD Municipal League, registration – 20.00; SDSTE, dues – 60.00; SDASFAA, registration – 25.00; SDHSAA, dues – 31.00; Jan Siemonsma, mileage – 17.39; TASC, purchased services – 1627.92; The Carroll Institute, purchased services – 250.00; Carmen Toft, purchased services – 160.00; Tractor Supply, repair supplies – 17.99; Jeff Trumble, speaker – 20.00; US Postal Service, postage/permit – 1690.00; Van’s Auto Electric, repairs – 175.00; Vantek Communications, repairs – 16.50; Verizon, Haven phones – 80.77; Voyager Fleet Systems, gas – 129.90; West Sioux Ceramics, purchased services – 223.50; Todd Wiebenga, repair reimbursement – 32.67. TOTAL GENERAL FUND CLAIMS – \$50,616.36.

Capital Outlay Fund: Barnes and Noble, books/equipment – 943.75; Brodart Books, books – 2207.39; Cengage Learning, textbooks – 295.62; Century Business Leasing, copiers – 856.50; City of Dell Rapids, utilities – 2378.20; Connecting Point, equipment – 3578.90; Cubby’s, gas – 6217.81; Dakota Fence, playground equipment/installation – 100000.00; Daktronics, equipment – 51986.00; Dells Electric, technology infrastructure – 66860.67; DLH Communications, technology infrastructure – 306.12; EMC Insurance, insurance – 11274.00; First National Bank, certificate interest – 124697.88; Graybar Electric, technology infrastructure – 38.39; Hewlett Packard, equipment – 5636.00; Hoffman Sanitation, garbage removal – 225.00; Kyocera Mita, equipment – 561.00; MidAmerican Energy, utilities – 3538.99; Network Hardware, technology infrastructure – 200.84; Northland Financial, bus lease – 649.00; Office Max, equipment – 890.11; Pearson Education, textbooks – 3144.83; School Specialty, equipment – 9560.60; Stan Houston, equipment – 279.00; T&C, gas – 34.09; Tierney Brothers, equipment – 5999.00; Time Management Systems, software – 900.00; Voyager Fleet Systems, gas – 1244.53; Xcel Energy, utilities – 11353.35. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$415,857.57.

Special Education Fund: Achieve, purchased services – 1171.38; Amazon.Com, supplies – 94.57; Children’s Care, purchased services – 37985.00; Dakota Supply Group, supplies – 42.77; DR

Ace Hardware, supplies – 67.69; Dell’s Farm & Tire, purchased services – 15.00; East Dakota Educational Coop, tuition – 13800.00; EMC Insurance, insurance – 164.00; Lewis Drug, supplies – 15.18; Orientation & Mobility, purchased services – 1285.81; Parents, mileage – 379.62; Pearson Education, supplies – 1122.02; PLEC, purchased services – 4043.85; Professional Security, purchased services – 112.00; Roemen’s Automotive, repair supplies – 142.54; School Specialty, supplies – 727.59; T&C, gas – 72.05; Voyager Fleet Systems, gas – 1913.30. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$63,154.37.

Bond Redemption Funds: First National Bank, bond interest – 14987.50. TOTAL BOND REDEMPTION FUND CLAIMS - \$14,987.50.

Capital Projects Funds: American Engineering Testing, purchased services – 1695.50; Architecture Incorporated, purchased services – 12939.00; Hoogendoorn Construction, purchased services – 271481.56; Peska Construction, purchased services – 585542.37; Wayne Coffaa Construction, purchased services – 3076.92. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$874,735.35.

Food Service Fund: AAA Refrigeration, purchased services – 3020.83; Lorretta Guerrero, refund – 5.30; Hobart Service, repairs – 415.97; Candace Luby, refund – 9.00; Lunchtime Solutions, supplies/purchased services – 51089.54. TOTAL FOOD SERVICE FUND CLAIMS - \$54,540.64.

Payroll: Elementary – 86008.53; Middle School – 70791.52; High School – 75837.09; Title I – 6326.77; Strive High – 3534.26; Guidance – 10108.08; Health – 4855.91; Improvement of Instruction – 1136.50; Library – 7123.43; Technology – 6377.48; General Administration – 10267.44; School Administration – 27931.21; Business Office – 7847.55; Maintenance – 25793.02; Transportation – 13056.97; After School Programs – 8838.71; Cocurricular Activities – 22508.26; Special Education – 76225.22; Food Service – 586.82. TOTAL PAYROLL – \$465,154.77.

B. October 2011 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance, 10/1/11	\$1,141,842.51	\$1,339,016.53	-\$56,837.55	\$84,043.53	\$107,076.56	\$102,771.12	\$387,381.01	\$2,108,997.78
Receipts:								
Taxes	\$31,429.38	\$16,503.35	\$7,719.96	\$1,650.31			\$11,790.90	
Tuition & Fees	320.00							
Interest	111.89	243.23	.01	7.15	\$8.28	\$7.52	66.51	\$16,542.27
Food Service Sales					38,387.73			
Pupil Activities	6,832.87					30,323.42		
After School Prog.	8,380.60							
Donations	431.61							
Charges for Services			446.47					
Other Local Sources	251.00							
County Sources	5,381.15							
State Grants	181,368.20		18,334.00					
Federal Grants	13,438.00		22,644.00		19,798.27			
Total Receipts	\$247,944.70	\$16,746.58	\$49,144.44	\$1,657.46	\$58,194.28	\$30,330.94	\$11,857.41	\$16,542.27
Total Disbursements	-\$456,109.53	-\$88,676.84	-\$96,315.04	-\$0.00	-\$85,146.70	-\$11,960.22	-\$0.00	-\$648,387.28
Sub-Total, 10/31/11	\$933,677.68	\$1,267,086.27	-\$104,008.15	\$85,700.99	\$80,124.14	\$102,771.12	\$399,238.42	\$1,477,142.77
Inter-Fund Loan	-\$104,358.84		\$104,358.84					
Cash Balance, 10/31/11	\$829,318.84	\$1,267,086.27	\$350.69	\$85,700.99	\$80,124.14	\$102,771.12	\$399,238.42	\$1,477,142.77

C. Personnel

- 1. **Employment:** Drew Gillogly, MS BBB Coach - \$1,770.00.
- 2. **Stipend Authorization:** Oral Interp Judging - \$60.00.

D. Authorizations and Ratifications – approve the December 1, 2011 through November 30, 2012 School Reach Service Agreement at a cost of \$2.25 per pupil.

12-054 Motion by Morris, seconded by Schuch, to approve the agreement with the City of Dell Rapids regarding **hammerheads** for the Dell Rapids Elementary School Addition.
Voting for: Morris, Schuch, Davis, and Randall. Voting against: Weiland. Motion carried.

12-055 Motion by Weiland, seconded by Randall, to approve the following **supplemental budgets**. All voted aye.

General Fund

10 1920	Donation Revenue	\$4,723.05
10 4159	Title IIA Grant Revenue	\$6,600.00
10 1111	Elementary School Expenditures	\$436.22
10 1121	Middle School Expenditures	\$518.91
10 1131	High School Expenditures	\$2,565.92
10 2122	Guidance Expenditures	\$125.00
10 2134	Health Service Expenditures	\$200.00
10 2213	Improvement of Instruction Expenditures	\$6,600.00
10 3500	Haven Expenditures (from Committed Fund Balance)	\$10,320.00
10 6900	Co-curricular Expenditures	\$877.00

Capital Outlay Fund

21 1920	Donation Revenue	\$55,071.27
21 1111	Elementary School Expenditures	\$1,641.66
21 1121	Middle School Expenditures	\$99.00
21 1131	High School Expenditures	\$18,000.00
21 2222	Library Expenditures	\$2,830.61
21 6000	Co-curricular Expenditures	\$1,500.00

12-056 Motion by Schuch, seconded by Morris, to approve the following **change orders**: Hoogendoorn #34R – hammerhead paving deduct – (\$2,971.35); Hoogendoorn #35 – add exhaust fans - \$4,842.37; Hoogendoorn #36 – add sink/counter - \$840.93. All voted aye.

12-057 Motion by Randall, seconded by Weiland, to approve in concept the bowling **club sport agreement**, with final wording to be worked out by the activities director and the bowling group. All voted aye.

Fran Ruesink reported that he and Stacy Tisher are working on a United Way grant application to increase school nursing hours during the school year and summer for health and wellness activities with students and senior citizens. Ruesink stated that he attended a Common Core Standard review with two middle school teachers. The next parent/teacher conferences will be held from 3:45 to 7:45 p.m. so the school play can be presented at 8:00 p.m. A lock-down drill was conducted in the middle school and high school on October 28th.

Kim Kludt reported on parent/teacher conferences, curriculum discussions, on-line textbooks, and Common Core Standard meetings. Anti-bullying presentations will be given on December 19th for students, staff, and parents. Donations are funding the cost of the presentations.

John Jewett reported on technology infrastructure progress and plans for the move into the new elementary school.

Wayne Coffaa reported that Hoogendoorn Construction has applied for substantial completion on the new elementary school and that a punch list has been compiled. President Davis thanked Mr. Coffaa for his work on the project.

Todd Wiebenga reported on winter transportation preparation, the addition of in-town bus stops for the second semester, training on facility systems in the new elementary school, and preliminary architect's sketches to add parking spaces by the middle school.

Jeff Welbig reported that a state competition recognition event would be held Thursday, November 17th at 7:00 p.m. in the middle school commons. An awards night for the five fall sports is tentatively planned for December 4th at 7:00 p.m. A wrestling tournament is being planned for December 3rd, and the fall play will be presented on November 21st and 22nd.

Superintendent Ludens reported on enrollment, a SDHSAA soccer survey, and the possible formation of a new activities conference through the merger of the Big Sioux Conference and the Big 8 Conference. Ideas were presented for utilization of the old elementary school.

Superintendent Ludens noted that the school attorney is reviewing revised policy DJB – Petty Cash and Incidental Accounts, revised policy IGDE – Student Activity Fees and Expenses, and new policy IGDF – Student Fundraising Activities. He is also looking at possible revisions to policy IKF – Graduation Requirements.

Davis read a letter from the DRHS Reunion Committee and thanked them for their donation to the new elementary school library. He also stated that he received a high school to college transition report, which will be forwarded by the superintendent to the school principals.

12-058 Motion by Schuch, seconded by Weiland, to go into executive session at 9:22 p.m. for the purpose of discussing a student matter (SDCL 1-25-2, 2). All voted aye.

Davis declared the board out of executive session at 9:45 p.m.

12-059 Motion by Schuch, seconded by Randall, to approve **early graduation** for a high school senior based on the last posted mid-term grades. All voted aye.

A board work session will be scheduled for November 28th to tour the new elementary school, review Haven's proposed use of space in the old elementary school, and work on the district evaluation.

Davis adjourned the meeting at 9:57 p.m.

Brian Davis, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)