

**School Board Proceedings
Dell Rapids School District 49-3
December 12, 2011**

The Dell Rapids School District Board of Education met Monday, December 12, 2011 at 7:00 p.m. in the high school distance learning room with the following members present: Brian Davis, Tom Morris, Troy Randall, Cindy Schuch, and Matt Weiland. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal; Fran Ruesink, Middle School Principal; John Jewett, Elementary Principal/Technology Director; Jeff Welbig, Activities Director; Todd Wiebenga, Transportation/Facilities Supervisor; Wayne Coffaa; Darwin Daugaard; Jeanne Ludens; Kerri Kirschenmann; Marcy Anderson; Pam Leib; Samantha Moulton; Jann Saxon; Jody Stone; Jeff Dvorak; Rollie Heidebrink; Luke Tatge; Steve Munk.

President Davis called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

12-064 Motion by Randall, seconded by Weiland, to approve the **minutes** of the November 14, 2011 regular meeting and the November 28, 2011 special meeting. All voted aye.

Marcy Anderson publicly thanked Jeff Schmidt for the help he has provided the staff in moving into the new elementary school.

12-065 Motion by Schuch, seconded by Morris, to approve the **agenda** with the deletion of the Special Olympics proposal and the addition of a purchase proposal under the superintendent's report. All voted aye.

12-066 Motion by Weiland, seconded by Randall, to approve the **consent agenda**. All voted aye.

A. Payment of December Claims.

General Fund: A&M Underground Irrigation, purchased services – 165.00; Allied Oil, repairs – 580.00; Amazon.com, supplies – 54.32; Anderson Publications, supplies – 48.00; Argus Leader, publications – 234.62; Battery Systems, repairs – 281.76; Blooms on Main, supplies – 8.48; Brodart, supplies – 97.65; Century Business Leasing, copiers – 822.92; Century Business Products, supplies/purchased services – 192.28; Chemco, supplies – 1487.72; Chesterman, supplies – 15.50; Citibank, supplies – 568.37; Cole Papers, supplies – 4198.85; Connecting Point, supplies – 3239.00; County Fair, supplies/Haven food – 558.01; Dakota Supply Group, repair parts – 142.71; Dauby's, supplies – 448.76; DR Ace Hardware, supplies – 1036.38; DR Lumber, supplies – 751.31; Dells Diesel, repair parts – 1689.25; Dells Electric, repairs – 100.55; Denny's Electric, purchased services – 234.43; DR Agency Fund, reimbursement for state event meals/postage/registrations – 1113.16; East Central Honor Band, registration - 45.00; EBSCO, subscriptions – 270.96; EdHelper, subscriptions – 199.90; Einstein's, supplies – 61.38; Ella's, supplies – 50.88; Empire Plastic, supplies – 92.25; Char Faulstich, mileage – 18.87; Feeding SD, Haven supplies – 37.78; Flandreau School, registration – 320.37; Golden West, telephone service – 113.68; Gopher Athletic, supplies – 343.98; Great Plains International, repair parts – 79.88; Groton Area High School, registration – 42.19; Groupcast, purchased services – 2058.75; Harlow's, repair supplies – 292.32; Harold's Photo, yearbook supplies – 65.98; Hauff Mid-America

Sports, supplies – 319.60; Heartland Paper, repairs – 681.95; Hobby Lobby, supplies – 32.80; Janitor's Closet, supplies – 217.54; Jaymar Business Forms, supplies – 168.76; Kaufman Law Office, purchased services – 6536.04; Kim Kludt, supply reimbursement – 70.36; Lewis Drug, supplies – 10.12; Mac's, supplies – 39.78; Marks Plumbing Parts, supplies – 554.28; Menard's, supplies – 1049.61; Midwest Alarm, monitoring – 57.62; Midwest Center for School Safety, presentation – 1400.00; North Central Bus Sales, repair supplies – 355.70; Northland Chemical, supplies – 87.99; Office Max, supplies – 168.39; Jessica Ostwald, mileage – 106.00; Pearson Education, supplies – 1559.40; Pepper at Eckroth, supplies – 103.35; Playscripts, Inc., supplies/royalties – 293.34; PLEC, purchased services – 151.26; ProCare Professional Solutions, supplies – 401.50; Roemen's Automotive, repair supplies – 617.55; Jennifer Ruesink, supply reimbursement – 74.28; Schmitt Music, repairs/supplies – 190.74; School Specialty, supplies – 4164.10; SDHSAA, registrations/supplies – 132.00; Simplex Grinell, purchased services – 518.00; Sioux Falls Christian Schools, registration – 45.06; Stan Houston, supplies – 1447.59; Taylor Publishing, purchased services – 1100.00; The Carroll Institute, purchased services – 250.00; The Training Room, supplies – 181.19; Van's Auto Electric, repairs – 175.00; Verizon, Haven phones – 80.77; Voyager Fleet Systems, gas – 20.58; Wyhe's Choice, Haven fundraising supplies – 6405.05. TOTAL GENERAL FUND CLAIMS – \$51,930.50.

Capital Outlay Fund: Amazon.com, equipment – 660.35; Barnes and Noble, books – 550.80; Brekke Sales Company, equipment – 7729.00; Brodart Books, books – 4029.66; Century Business Leasing, copiers – 856.50; Chemco, equipment – 1818.96; City of Dell Rapids, utilities – 2456.54; Comtec, equipment – 566.10; Connecting Point, equipment – 3005.00; Cubby's, gas – 4232.61; Denny's Electric, purchased services – 662.62; Jeff Dvorak, book reimbursement – 309.23; EMC Insurance, insurance – 1344.00; First National Bank, certificate interest – 28505.00; GV Pro, equipment – 3870.00; Heartland Paper, equipment – 1684.88; Hillyard, equipment – 18034.00; Hoffman Sanitation, garbage removal – 225.00; Landmark Realty, Ripple Creek Road – 81058.69; MidAmerican Energy, utilities – 5485.02; Northland Financial, bus lease – 649.00; Pearson Education, textbooks – 3930.91; Scholastic, books – 587.98; School Specialty, equipment – 393.33; T&C, gas – 136.00; Vantek, equipment – 2384.00; Voyager Fleet Systems, gas – 982.73; Xcel Energy, utilities – 8992.69. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$185,140.60.

Special Education Fund: Achieve, purchased services – 1115.60; Billion Chevrolet, repairs – 67.63; Children's Care, purchased services – 28274.75; County Fair, supplies – 68.48; DR Ace Hardware, supplies – 15.73; Dell's Farm & Tire, purchased services – 30.00; DR Agency Fund, postage reimbursement – 20.98; Freedom Scientific, equipment – 283.00; Orientation & Mobility, purchased services – 113.04; Parent, mileage – 161.32; Melissa Nygard, supply reimbursement – 64.60; PLEC, purchased services – 4033.08; Roemen's Automotive, repair supplies – 142.99; Voyager Fleet Systems, gas – 2375.32. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$36,766.52.

Bond Redemption Funds: First National Bank, bond interest – 316089.54. TOTAL BOND REDEMPTION FUND CLAIMS - \$316,089.54.

Capital Projects Funds: American Engineering Testing, purchased services – 229.50; Architecture Incorporated, purchased services – 21941.31; Hoogendoorn Construction, purchased

services – 91195.87; Peska Construction, purchased services – 316908.00; Wayne Coffaa Construction, purchased services – 2576.96. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$432,851.64.

Food Service Fund: AAA Refrigeration, purchased services – 478.00; Institutions Services, supplies – 28.07; Lunchbyte Systems, equipment – 1616.40; Lunchtime Solutions, purchased services – 50837.44. TOTAL FOOD SERVICE FUND CLAIMS - \$52,959.91.

Payroll: Elementary – 83608.75; Middle School – 68502.00; High School – 76650.02; Title I – 6434.42; Strive High – 3534.26; Guidance – 10108.08; Health – 4855.91; Library – 6658.72; Technology – 6377.48; General Administration – 9986.23; School Administration – 26050.77; Business Office – 7566.33; Maintenance – 22246.80; Transportation – 11039.63; After School Programs – 7555.01; Cocurricular Activities – 15663.61; Special Education – 66257.52; Food Service – 475.70. TOTAL PAYROLL – \$433,571.24.

B. November 2011 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance, 11/1/11	\$829,318.84	\$1,267,086.27	\$350.69	\$85,700.99	\$80,124.14	\$90,735.02	\$399,238.42	\$1,477,152.77
Receipts:								
Taxes	\$505,321.46	\$376,670.42	\$176,156.00	\$37,666.85			\$297,601.21	
Tuition & Fees	80.00							
Interest	111.95	203.18	.02	9.71	\$5.48	\$9.31	71.44	\$65.94
Food Service Sales					37,976.56			
Pupil Activities	4,428.52					50,673.79		
After School Prog.	17,054.35							
Donations	1,970.68	7,571.27						
Charges for Services			772.83					
Other Local Sources	380.65							
County Sources	7,378.96							
State Grants	313,605.00		18,335.00					
Federal Grants	13,141.69	114,186.16	19,674.00		12,488.42			
Total Receipts	\$863,473.26	\$498,631.03	\$214,937.85	\$37,676.56	\$50,470.46	\$50,683.10	\$297,672.65	\$65.94
Total Disbursements	-\$437,936.37	-\$415,857.57	-\$139,379.59	-\$0.00	-\$55,127.46	-\$36,658.56	-\$14,987.50	-\$874,735.35
Sub-Total, 11/30/11	\$1,254,855.73	\$1,349,859.73	\$75,908.95	\$123,377.55	\$75,467.14	\$104,759.56	\$681,923.57	\$602,483.36
October Loan Repay	\$104,358.84		-\$104,358.84					
Nov. Inter-Fund Loan	-\$28,800.60		\$28,800.60					
Cash Balance, 11/30/11	\$1,330,413.97	\$1,349,859.73	\$350.71	\$123,377.55	\$75,467.14	\$104,759.56	\$681,923.57	\$602,483.36

C. Contracts – none.

D. Personnel

- 1. Lane Change:** Stacy Konsor to Bachelors + 16; additional \$700.00 (total contract of \$31,450.00).
- 2. Lane Change:** Samantha Moulton to Bachelors +16; additional \$700.00 (total contract of \$30,050.00).

E. Authorizations and Ratifications – none.

12-067 Motion by Morris, seconded by Randall, to set the 2012 **school board election** for April 10, 2012 in conjunction with the city election. All voted aye.

Superintendent Ludens presented a proposal from Johnson Controls for a basic service agreement on the new elementary school HVAC system. Consideration was postponed until January to get additional information regarding warranty coverage and service items that could be possibly be handled by school maintenance staff.

12-068 Motion by Randall, seconded by Schuch, to authorize the administration to respond to the S.D.H.S.S.A. survey that the Dell Rapids School District does not plan to sponsor a **soccer** program. All voted aye.

Teaching staff gave a presentation on Common Core Standards.

Dr. John Jewett reported that furnishings have been installed in the new elementary school and that staff are learning to operate various systems. Volunteer help with the move has been greatly appreciated. A letter will be sent to elementary parents and an informal open house will be scheduled.

Fran Ruesink reported on parent/teacher conference participation and stated that a technology literacy test will not be required by the state. He is looking into an automated way to communicate with parents when middle school students are placed on the ICU list.

Kim Kludt reported that the district has been asked to participate in a texting pilot program with the helpline center. An anti-bullying presentation will be given for students, staff, parents, and community on December 19th.

Todd Wiebenga reported on moving items to the new elementary system and stated that the competition gym floor has been re-finished. A new in-town bus stop will be added at the old elementary school. Plans are being finalized for afternoon transportation of Haven students from the new elementary school to the old elementary school.

Jeff Welbig reported on winter activities participation. The first annual Top of the Rock wrestling tournament was held on December 3rd. Craig Jorgensen, Jeff Krumm, and the Youth Wrestling Club were thanked for their assistance.

Wayne Coffaa reported that Hoogendoorn Construction was in the final stages of completing the punch list on the new elementary school building. The gym floor in the high school addition has been painted and sealed and should be ready for use by January 1.

Superintendent Ludens presented a proposal from Mark Crisp for purchase of land on the south end of the new elementary school plat. Four schools have been invited to join the current Big Sioux Conference, and a constitution revision committee has been appointed. A draft policy for utilization of the old elementary school and a summary of the Governor's FY2013 budget were given to the board.

12-069 Motion by Weiland, seconded by Randall, to approve the second reading and adoption of revised **policy** DJB – Petty Cash and Incidental Accounts, revised policy IGDE – Student Activity Fees and Expenses, and new policy IGDF – Student Fundraising Activities. All voted aye.

Brian Davis reported that the South Dakota Retirement System Board of Trustees has an opening for a school board representative and that ASBSD is presenting a negotiations workshop on December 14th. Tom Morris inquired about the possibility of strategic planning training.

12-070 Motion by Schuch, seconded by Randall, to go into executive session at 9:07 p.m. for the purpose of discussing personnel (SDCL 1-25-2, 1). All voted aye.

Davis declared the board out of executive session at 9:35 p.m. and adjourned the meeting.

Brian Davis, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)