

School Board Proceedings
Dell Rapids School District 49-3
February 13, 2012

The Dell Rapids School District Board of Education met Monday, February 13, 2012 at 7:00 p.m. in the high school distance learning room with the following members present: Brian Davis, Tom Morris, Troy Randall, and Matt Weiland. Schuch joined the meeting at 8:37 p.m. during executive session.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal; Fran Ruesink, Middle School Principal; Todd Wiebenga, Transportation/Facilities Supervisor; Rollie Heidebrink; Amanda Downs; Luke Tatge.

President Davis called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

12-084 Motion by Weiland, seconded by Morris, to approve the **minutes** of the January 9, 2012 and January 23, 2012 school board meetings. All voted aye.

Audience comments were taken.

There were no changes to the agenda.

12-085 Motion by Randall, seconded by Morris, to approve the **consent agenda**. All voted aye.

A. Payment of February Claims.

General Fund: Academic Hallmarks, supplies – 67.00; AED Superstore, supplies – 200.00; Allied Oil, repair parts – 132.44; Argus Leader, subscriptions/publications – 396.75; Barnes & Noble, supplies – 479.07; Best Buy, supplies – 430.48; Blooms on Main, supplies – 29.68; Brodart, supplies – 51.91; Builders Supply, repair parts – 1049.00; Building Sprinkler, repairs – 502.00; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 30.00; Chemco, supplies – 1156.90; Citibank, supplies – 681.20; Claritus, supplies – 45.44; Cole Papers, supplies – 1183.47; Connecting Point, repairs – 45.00; County Fair, supplies/Haven food – 559.17; Dakota Potters Supply, supplies – 51.96; Dakota Security, supplies/repairs – 340.81; Dakota Supply Group, repair parts – 9.73; Dauby's, supplies – 289.20; Darwin Daugaard, travel reimbursement – 34.00; Decker Equipment – supplies – 157.29; DR Ace Hardware, supplies/repair parts – 648.34; DR Lumber, repair parts – 100.87; DR Middle School Student Council, supplies – 100.00; DR School Petty Cash, postage/registration – 31.56; Dells Electric, repairs – 140.00; Dells Farm & Tire, purchased services – 40.00; Denny's Electric, purchased services – 1095.42; DLH Communications, repairs – 427.82; DR Agency Fund, entry fees/postage/registrations/officials – 3231.46; EMC, insurance – 4941.31; Feeding SD, Haven supplies – 72.44; Flyer Engraving, supplies – 278.00; Golden West, telephone service – 511.44; Groth Music, supplies – 128.48; Hauff Mid-America Sports, supplies – 787.64; Heiman Fire Equipment, purchased services – 266.00; Hillyard, supplies – 337.04; Infinite Campus, registration – 99.00; Institution Services, supplies – 97.08; Jaguar Educational, supplies – 88.90; Janitor's Closet, supplies – 254.66; Johnson Controls, purchased services – 6069.00; Justice Fire and Safety, supplies – 180.00; Library Store, supplies – 127.97; Logan Entertainment, Haven field trip – 270.00; Lunchtime Solutions, supplies – 72.18; Make Music, subscription – 212.00; Matheson Tri-Gas, supplies – 11.92; McFarland Supply, repair parts – 125.01; Midwest Alarm, monitoring – 57.62; Sharon Mitchell, supply

reimbursement – 160.36; Modern Woodmen, fundraiser matching – 1803.00; Office Max, supplies – 536.60; Jessica Ostwald, mileage – 18.87; Pepper at Eckroth, supplies – 277.84; Performance Press, supplies – 255.00; PLEC, purchased services – 56.51; Beverly Rieck, supply reimbursement – 89.11; Roemen’s Automotive, repair parts – 514.08; Schmitt Music, repairs/supplies – 107.38; School Specialty, supplies – 174.75; SD Dept. of Labor, unemployment – 1990.00; SDAFCS, registration – 60.00; SDAMLE, membership – 20.00; SDIAAA, registration – 140.00; SMEA, registration – 9.00; Sioux Falls School District, tuition – 23609.50; Stan Houston, supplies – 148.45; TASC, purchased services – 1627.92; The Carroll Institute, purchased services – 250.00; Time Management Systems, training – 112.50; Troy’s Wood Specialties, supplies – 58.83; Van’s Auto Electric, repairs – 125.00; Vantek Communications, repairs – 20.20; Verizon, Haven phones – 81.34 . TOTAL GENERAL FUND CLAIMS – \$61,794.82.

Capital Outlay Fund: Amazon.com, books – 13.46; Barnes and Noble, books – 424.53; Best Buy, equipment – 791.58; Brodart, books – 18.48; Century Business Leasing, copiers – 856.50; Chemco, equipment – 170.02; Citibank, equipment/software – 1300.86; City of Dell Rapids, utilities – 1068.75; Cubby’s, gas – 6901.90; DR Ace Hardware, equipment – 215.00; Dells Electric, purchased services – 166.52; EMC, insurance – 14317.94; Graybar Electric, equipment – 705.39; Hoffman Sanitation, garbage removal – 225.00; Kyocera Mita, equipment – 1122.00; Menard’s equipment – 67.98; MidAmerican Energy, utilities – 14000.92; Northland Financial, bus lease – 649.00; Provantage, equipment – 1396.48; School Specialty, equipment/furnishings – 52441.12; Summit Learning, equipment – 295.00; Voyager Fleet Systems, gas – 759.85; Xcel Energy, utilities – 15001.21. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$112,909.49.

Special Education Fund: Achieve, purchased services – 1227.16; Amazon.com, supplies – 158.55; CCHS, purchased services – 10465.00; County Fair, supplies – 90.07; DR Ace Hardware, supplies – 31.99; East Dakota Educational Cooperative, tuition – 1650.24; EMC, insurance – 1025.50; Orientation & Mobility, purchased services – 226.35; Parent, mileage – 136.90; PLEC, purchased services – 3867.66; Roemen’s Automotive, repair parts – 210.45; Voyager Fleet Systems, gas – 1613.34. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$20,703.21.

Capital Projects Funds: Architecture, Inc., purchased services – 5500.00; Peska Construction, purchased services – 5000.00; Sayre Associates, purchased services – 1605.37. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$12,105.37.

Food Service Fund: Teresa Dirks, refund – 4.10; Institutions Services, supplies – 158.99; Lunchtime Solutions, purchased services – 50265.38. TOTAL FOOD SERVICE FUND CLAIMS - \$50,428.47.

Payroll: Elementary – 86775.65; Middle School – 69125.94; High School – 76278.88; Title I – 6434.42; Strive High – 3631.14; Guidance – 10108.08; Health – 4855.91; Library – 6697.32; Technology – 6377.48; General Administration – 9904.91; School Administration – 26600.90; Business Office – 7485.01; Maintenance – 22709.67; Transportation – 12014.27; After School Programs – 7962.94; Cocurricular Activities – 14942.01; Special Education – 68829.94; Food Service – 490.11. TOTAL PAYROLL – \$441,224.58.

B. January 2012 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

| | General Fund | Capital Outlay Fund | Special Education Fund | Pension Fund | Food Service Fund | Trust & Agency Funds | Bond Redemption Funds | Capital Projects Funds |
|-----------------------|----------------|---------------------|------------------------|--------------|-------------------|----------------------|-----------------------|------------------------|
| Cash Balance, 1/1/12 | \$1,472,631.25 | \$1,393,743.98 | \$3,359.86 | \$142,948.32 | \$60,246.40 | \$84,840.02 | \$629,507.51 | \$178,991.16 |
| Receipts: | | | | | | | | |
| Taxes | \$9,836.74 | \$5,371.30 | \$2,511.65 | \$537.13 | | | \$3,761.50 | |
| Tuition & Fees | 1,200.00 | | | | | | | |
| Interest | 118.76 | 196.81 | .18 | 17.64 | \$3.91 | \$8.32 | 110.54 | \$32.35 |
| Food Service Sales | | | | | 44,347.83 | | | |
| Pupil Activities | 6,120.19 | | | | | 20,630.54 | | |
| After School Prog. | 8,296.42 | | | | | | | |
| Donations | 67.31 | 10,660.35 | | | | | | |
| Charges for Services | | | 5,872.08 | | | | | |
| Other Local Sources | 20.00 | | | | | | | |
| County Sources | 5,027.27 | | | | | | | |
| State Grants | 196,536.00 | | 17,957.00 | | | | | |
| Federal Grants | 14,336.00 | | 20,109.00 | | 9,156.52 | | | |
| Total Receipts | \$241,558.69 | \$16,228.46 | \$46,449.91 | \$554.77 | \$53,508.26 | \$20,638.86 | \$3,872.04 | \$32.35 |
| Total Disbursements | -\$392,710.05 | -\$266,097.01 | -\$97,166.90 | -\$0.00 | -\$41,361.37 | -\$15,550.13 | -\$0.00 | -\$150,688.76 |
| Sub-Total, 1/31/12 | \$1,321,479.89 | \$1,143,875.43 | -\$47,357.13 | \$143,503.09 | \$72,393.29 | \$89,928.75 | \$633,379.55 | \$28,334.75 |
| Transfers | | -\$155,235.76 | | | | | | \$155,235.76 |
| Interfund Loan | -\$47,708.05 | | \$47,708.05 | | | | | |
| Cash Balance, 1/31/12 | \$1,273,771.84 | \$988,639.67 | \$350.92 | \$143,503.09 | \$72,393.29 | \$89,928.75 | \$633,379.55 | \$183,570.51 |

C. Contracts – Approve the 2012-2013 Balfour **yearbook contract**.

D. Personnel – None.

E. Authorizations and Ratifications.

1. Approve a **supplemental budget** reflecting donations from the Booster Club and Wells Fargo Community Support (Hofeman):

| | | |
|-----------------|--------------------------------------|----------|
| 10 1920 | General Fund Donation Revenue | \$ 57.69 |
| 10 2122 100 410 | Elementary Guidance Supply Expense | \$ 57.69 |
| 21 1920 | Capital Outlay Fund Donation Revenue | \$791.58 |
| 21 6901 300 479 | Cocurricular Equipment Expense | \$791.58 |

Wells Fargo Community Support donations to the wrestling club (Gee) and the music club (Wilke) were also acknowledged.

2. Recognize the DREA as the collective bargaining group for FY2013 certified staff **negotiations**.
3. Approve **open enrollment** requests #12-22 and #12-23.
4. Authorize the administration to advertise for a **special education teacher** to serve deaf/hard-of-hearing students.

Brian Davis appointed himself to represent the school board on the City of Dell Rapids **Board of Equalization**. Other board members were invited to represent the school district on township equalization boards.

12-086 Motion by Weiland, seconded by Randall, to extend the Northland Financial lease of the 2008 **special education mini-bus** through June 2012 for \$649.00 per month. All voted aye.

A written report from A.D. Jeff Welbig was given to the board regarding student activities. Brian Davis commented that over the weekend of February 4th activities in gyms throughout the district brought thousands of people to the community.

Todd Wiebenga reported that schedule adjustments have been made to improve transportation efficiency. Temporary solutions have been implemented to alleviate heating deficiencies in the storage, gym locker rooms, and coaches' office at the new elementary school. A permanent solution will be put in for next school year.

Fran Ruesink reported on collaboration between building levels on the math curriculum. A TATU (Teens Against Tobacco Use) organization is being formed by Steve Hegge through a Carroll Institute grant. Michael Putnam obtained a grant for an indoor greenhouse. A gardening club will be started and greenhouse activities will be used in various curriculum areas. Ruesink also reported on spring activities and parent/teacher conference attendance.

Kim Kludt reported that students would be registering online through Infinite Campus for 2012-2013 classes, and that next year's schedule would be built based on the students' requests. High school classes listed on the school website are being updated, and plans are being made for a broadcast journalism class. Letters were given to parents of students in grades 7-12 with information about synthetic marijuana. Denice Boehmer has started a Spanish Club and is in the preliminary stages of planning trips to Costa Rica in 2013 and Spain in 2014 through Education First. Several grant applications are in the works. Kludt commented that she received a call complimenting Mr. Welbig for his professional handling of a conflict between two visiting teams at a recent sports event.

Superintendent Ludens reported that a dividend of \$5,392.51 was received from EMC Insurance. Board members were given the opportunity to sign a petition nominating Lisa Engels for school board representative on the South Dakota Retirement System board. Mowing and grounds maintenance for the summer of 2012 was discussed. A legislative update was given.

The board was given a revised draft of policy KG-R-OES on lease of the old elementary school facilities. The cell phone policy is being reviewed by the school attorney and should be ready for discussion at the next board meeting.

Morris asked about the budget process and school board training. A budget committee comprised of Morris, Randall, Ludens, and Littel will work on the FY2013 budget during the next month. Superintendent Ludens will contact ASBSD for scheduling a strategic planning workshop.

12-087 Motion by Weiland, seconded by Morris, to go into executive session at 8:30 p.m. for the purpose of discussing negotiations (SDCL 1-25-2, 4). All voted aye.

Schuch joined the meeting at 8:37 p.m.

Davis declared the board out of executive session at 8:41 p.m. and adjourned the meeting.

Brian Davis, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)