

School Board Proceedings
Dell Rapids School District 49-3
May 14, 2012

The Dell Rapids School District Board of Education met Monday, May 14, 2012 at 7:00 p.m. in the high school distance learning room with the following members present: Brian Davis, Tom Morris, Troy Randall, and Cindy Schuch. Matt Weiland joined the meeting at 7:06 p.m. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal; Fran Ruesink, Middle School Principal; Dr. John Jewett, Elementary Principal/Technology Director; Jeff Welbig, Activities Director; Todd Wiebenga, Transportation/Facilities Supervisor; Darwin Daugaard; Rollie Heidebrink; Luke Tatge; Steve Stofferahn; Claire Hines; Connie Hansen; Doug Fiedler; Mary Fiedler; Jane Wood; Erica Fersdahl; Jeff Dvorak; Susan Kahler; Mike Putnam; Randy Erdman; Amanda Downs.

President Davis called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

12-126 Motion by Randall, seconded by Schuch, to approve the **minutes** of the April 3, April 4, April 9, April 23, and April 25, 2012 school board meetings. All voted aye.

Doug Fiedler addressed the board about prioritization and safety issues in respect to possible reinstatement of coaching positions. President Davis thanked Coach Fiedler for his input and stated that none of the coaching positions, or the assistant activities director position, have been reinstated at this time. New funding sources that would allow the board to reinstate coaching positions are being sought.

Matt Weiland joined the meeting.

Jane Wood addressed the board on the food service program and requested that the board review the no charging policy for middle school and high school students

12-127 Motion by Schuch, seconded by Morris, to approve the agenda as published. All voted aye. President Davis stated that board action would be taken after the executive session for personnel matters.

12-128 Motion by Weiland, seconded by Schuch, to approve the **consent agenda**. All voted aye.

A. Payment of May Claims.

General Fund: A&M Irrigation, purchased services – 137.80; A-1 Septic, purchased services – 232.50; Amazon.com, supplies – 538.00; Argus Leader, publications – 487.29; ASBSD, purchased services – 3669.00; Avera Dell Rapids Medical Clinic, bus driver physical – 126.00; Best Western Ramkota, conference lodging – 96.00; Brodart, supplies – 21.02; The Carroll Institute, purchased services – 250.00; Century Business Leasing, copiers – 822.92; Century Business Products, supplies/purchased services – 386.00; Chemco, supplies – 257.44; Chesterman, supplies – 14.25; Citibank, supplies – 205.74; City of Dell Rapids, filing fee – 20.00; Claritus, supplies – 149.82; Cole Papers, supplies – 1115.47; CompuVest, supplies – 118.56; Comtec, purchased services – 997.05; Connecting Point, repairs – 418.00; County Fair, supplies/Haven food – 408.93; Don Crowe, contest judge – 226.17; Dakota Fluid, repair supplies – 50.00; Dakota Potters Supply, supplies – 217.12; Dakota Security, purchased services – 339.54; Dauby's, supplies – 1258.45; Decker Equipment, repair supplies – 59.49; DR Ace Hardware, supplies/repair parts – 743.77; DR Lumber, repair parts/supplies – 651.27; Dell's Farm & Tire, tires – 409.00; Dells Electric, purchased services – 2838.76; Dells Plumbing,

repairs – 3244.57; Denny’s Electric, purchased services – 1345.73; DR Agency Fund, entry fees/postage/Haven phone service – 939.77; Elementary Special Projects Fund, fee reimbursement – 75.00; Eileen Elverson, supply reimbursement – 172.67; EMC Insurance, workers’ compensation – 4941.31; Feeding SD, Haven supplies – 69.66; Ford Sign Company, supplies – 55.50; Golden West, telephone service – 866.70; Graphic Edge, supplies – 139.48; Graves IT Solutions, purchased services – 1350.00; Great Plains Zoo, Haven field trip – 341.25; Hander Plumbing, purchased services – 138.78; Harold’s Photo Centers, supplies – 53.91; Harrisburg School District, registration – 50.00; Hauff Mid-America Sports, supplies – 1197.00; HSBC Business Solutions, supplies – 39.99; HyTek, supplies – 241.00; Institutions Services, Haven supplies – 46.52; JD’s House of Trophies, supplies – 188.25; Janitor’s Closet, supplies – 57.24; Jan Jastram, mileage – 30.34; Johnson Controls, purchased services – 1197.00; Jostens, supplies – 865.83; Erin Kane, supply reimbursement – 121.30; Traci Kistler, mileage – 18.50; Lewis Drug, supplies – 8.94; Barb Littell, travel reimbursement – 30.00; Taiven Logan, supply reimbursement – 10.00; Lunchtime Solutions, election meals/supplies – 112.00; Madison Aquatic Center, Haven field trip – 210.00; Mark Garrett, contest judge – 225.80; Matheson Tri-Gas, supplies – 26.40; Menard’s, supplies – 56.86; Midwest Alarm, monitoring – 57.62; NASSP/NASC, dues – 85.00; National Honor Society, supplies – 79.00; North Central International, repair parts – 75.91; Office Max, supplies – 187.14; Old 77, AdvancEd meals – 172.81; Olson’s Pest Technicians, purchased services – 204.00; Option Supply, supplies – 124.02; Jessica Ostwald, travel reimbursement – 673.75; Overhead Door Company, repairs – 428.47; Performance Press, supplies – 210.00; Pfeifer Implement, repairs – 162.00; Monica Pickard, contest judge – 236.90; Plymold Retail, repair supplies – 359.60; PLEC, purchased services – 64.56; Quality Inn, lodging – 154.00; Quill and Scroll Society, supplies – 201.00; Realityworks, supplies – 29.00; Rocky Run, golf fees – 909.00; Roemen’s Automotive, repair parts – 43.34; Fran Ruesink, supply reimbursement – 102.72; School Specialty, supplies – 115.88; Schuneman Equipment, parts – 145.00; SD Department of Labor, unemployment – 2626.84; SDHSAA, fees/supplies – 750.00; SDN Communications, purchased services – 1631.73; Simplex Grinnell, purchased services – 699.88; Sioux Falls Park & Recreation, Haven field trip – 215.00; Software Unlimited, registrations – 200.00; Staples, supplies – 167.93; Teaching Treasures, supplies – 286.70; TIE, registrations – 430.00; Time Management Systems, purchased services – 112.50; Stacy Tisher, supply reimbursement – 775.00; TASC, purchased services – 1521.03; Triarco, supplies – 105.55; Truthought, supplies – 146.90; Universal Laser Systems, repair part – 441.52; Verizon, Haven cell phones – 81.26; Voyager Fleet Systems, gas – 185.01; Jeff Welbig, purchased services – 700.00; Xcite Family Fun Center, Haven field trip – 325.00; Lola Zwart, purchased services – 50.00. TOTAL GENERAL FUND CLAIMS – \$52,005.23.

Capital Outlay Fund: Amazon.com, books – 534.09; Barnes and Noble, books – 150.25; Century Business Leasing, copiers – 856.50; City of Dell Rapids, utilities – 1459.74; CompuVest, equipment – 3702.36; Cubby’s, gas – 5774.40; Dauby’s, equipment – 938.85; EMC, property/liability insurance – 14445.96; First National Bank, certificate interest/fees – 125497.88; Hang-ups Unlimited, equipment – 588.67; Hoffman Sanitation, utilities – 225.00; JD’s House of Trophies, equipment donation plaques – 73.50; MidAmerican Energy, utilities – 5576.35; Network Hardware Resale, equipment – 848.67; Northland Financial, bus lease – 649.00; Provantage, equipment – 62.39; Software Unlimited, software – 3870.00; Voyager Fleet Systems, gas – 745.99; Xcel Energy, utilities – 12054.76. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$178,054.36.

Special Education Fund: Achieve, purchased services – 1171.38; CCHS, purchased services – 28027.75; County Fair, supplies – 104.77; East Dakota Educational Cooperative, tuition – 1959.66; EMC Insurance, property/liability insurance – 1025.50; Orientation & Mobility, purchased services – 449.69; Parent, mileage – 456.21; Mayer Johnson, supplies – 179.00; Virginia Miller, travel expenses – 57.01; PLEC, purchased services – 3999.04; School Specialty, supplies – 221.31; Voyager Fleet Systems, gas – 2326.26. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$39,977.58.

Bond Redemption Fund: First National Bank, bond principal/interest/fees – 145487.50. TOTAL BOND REDEMPTION FUND CLAIMS - \$145,487.50.

Food Service Fund: Paul Entringer, refund – 7.16; Robert Hanson, refund – 35.60; Hobart, repairs – 640.80; Mike Hoffman, refund – 3.95; Jan Jastram, refund – 16.45; Lunchtime Solutions, purchased services – 49414.73; Jean Miller, refund – 16.30; Steve Munk, refund – 12.15; Rod Pierson, refund – 20.80. TOTAL FOOD SERVICE FUND CLAIMS - \$50,167.94.

Payroll: Elementary – 87722.79; Middle School – 72469.99; High School – 78806.47; Title I – 6542.07; Strive High – 3534.26; Guidance – 10108.08; Health – 4855.91; Improvement of Instruction – 1136.49; Library – 6721.29; Technology – 6377.49; Election – 561.90; General Administration – 10301.33; School Administration – 27786.46; Business Office – 7881.43; Maintenance – 26529.84; Transportation – 13488.17; After School Programs – 8897.45; Cocurricular Activities – 12220.06; Special Education – 73706.86; Food Service – 560.66. TOTAL PAYROLL – \$460,209.00.

B. April 2012 Financial Report.

Statement of Cash Receipts,
Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance, 4/1/12	\$1,164,562.09	\$816,501.94	\$350.95	\$148,912.67	\$74,300.27	\$93,054.22	\$667,451.87	\$171,520.76
Receipts:								
Taxes	\$60,165.03	\$51,006.27	\$23,887.62	\$5,100.63			\$31,386.41	
Tuition & Fees	425.80							
Interest	85.01	136.58	.01	16.54	\$3.98	\$8.30	114.75	\$28.54
Food Service Sales					30,663.39			
Pupil Activities	35.00					8,552.66		
After School Prog.	8,137.03							
Donations	4,241.89	938.85						
Charges for Services			2,756.15					
Other Local Sources	350.26							
County Sources	5,962.11							
State Grants	260,383.00		17,957.00					
Federal Grants	7,977.00		19,662.00		11,948.31			
Total Receipts	\$347,762.13	\$52,081.70	\$64,262.78	\$5,117.17	\$42,615.68	\$8,560.96	\$31,501.16	\$28.54
Total Disbursements	-\$439,105.31	-\$41,910.98	-\$104,703.99	-\$0.00	-\$51,403.92	-\$11,741.73	-\$0.00	-\$0.00
Sub-Total, 4/30/12	\$1,073,218.91	\$826,672.66	-\$40,090.26	\$154,029.84	\$65,512.03	\$89,873.45	\$698,953.03	\$171,549.30
Mar. Interfund Loan Repayment	\$93,438.71		-\$93,438.71					
Apr. Interfund Loan	-\$133,879.93		\$133,879.93					
Cash Balance, 4/30/12	\$1,032,777.69	\$826,672.66	\$350.96	\$154,029.84	\$65,512.03	\$89,873.45	\$698,953.03	\$171,549.30

C. Contracts – None.

D. Personnel.

1. Accept the **resignations** of Katie Abraham, Donna Bowar, Erin Kane, and Craig Kumerfield.
2. Table the **resignation** of Mick Hogleund as assistant girls' basketball coach.

3. Table the **resignation** of Jason Kurtz as oral interpretation advisor.
4. Approve the **contract** of Alissa Hutchinson, elementary teacher, for the FY2013 school year.

E. Authorizations and Ratifications.

1. Approve **open enrollment** requests #12-33 through #12-35.
2. Vote for Lisa Engels, West Central school board member, in the **SDRS board of trustees election**.
3. Vote for Mark Hofer, Roosevelt High School, in the **SDHSAA board of control election** and cast a “yes” vote for the SDHSAA amendment to revise the bylaws open enrollment section.

12-129 Motion by Weiland, seconded by Schuch, to accept the **FY2013 preliminary budget** and **five-year Capital Outlay plan**. All voted aye.

12-130 Motion by Morris, seconded by Schuch, to authorize the business manager to create **Enterprise Fund #53** for fee programs such as drivers’ education, camps, and the before/after school program, to establish the Enterprise Fund #53 2011-2012 budget, and to set athletic camp fees/wages as follows. All voted aye.

53-1316	Non-Credit Tuition Revenue	\$10,500
53-1979	Other Charges for Services Revenue	\$15,000
53-3900	Other Community Services Expense	\$25,500

Lady Q Workout	\$ 75 per session of 5
Blue Chip Basketball Camp	\$ 50
Girls Acceleration	\$100
Volleyball Camp (3-8)	\$ 30
Acceleration Camp	\$200
Boys Basketball Camp	\$ 50

Adult Workers	\$15.00 per hour
Student Workers	\$10.00 per hour

12-131 Motion by Morris, seconded by Randall, to utilize additional FY2012 state aid from student growth for the transfer of \$180,000 of **utility expenses** from the Capital Outlay Fund to the General Fund, and to approve the following **supplemental budget**. All voted aye.

10-3111	State Aid	\$180,000
10-2542	Utility Expense	\$180,000

12-132 Motion by Randall, seconded by Weiland, to approve the **2012-2013 negotiated agreement** for certified teaching staff, and to authorize the business manager to issue **contract amendments**. All voted aye.

Davis appointed Schuch and Weiland to serve on a committee reviewing proposals from food service management companies.

12-133 Motion by Weiland, seconded by Morris, to table action on the proposal from Hander Inc. for **supplemental heat** in four rooms adjacent to the gym at the new elementary school. All voted aye.

12-134 Motion by Schuch, seconded by Weiland, to authorize the administration to advertise a request for proposals on **track resurfacing**. All voted aye.

Superintendent Ludens reviewed the process for the sale of surplus land.

12-135 Motion by Schuch, seconded by Morris, to declare the south 15' of **land** in the new elementary school addition as **surplus** and to direct the superintendent to have the site surveyed and appraised for sale by sealed bid. All voted aye.

Kim Kludt reported on 2012 graduation, student scheduling for 2012-2013, and the approved Investing in Teachers professional development plan.

John Jewett reported on Common Core/Active Learning teacher training and summer technology maintenance/upgrades.

Jeff Welbig reported on spring athletic activities and thanked community volunteers for their assistance at Dell Rapids events.

Todd Wiebenga reported on deep cleaning of room, summer mowing, and preparation of buses for June inspection.

Fran Ruesink reported on DARE graduation, 8th grade math placement for 2012-2013, and Common Core work. He distributed the results of a survey conducted on starting the school day earlier.

Superintendent Ludens reported on federal funding for 2012-2013 and an approximate \$30,500 saving from refunding Capital Outlay certificates. He commended the staff on a successful FY2012 school year.

12-136 Motion by Schuch, seconded by Morris, to approve the second reading and adoption of revisions to **policies GCBE and GDBE** that substitute the day after Thanksgiving for Veterans Day as a holiday for full-time staff. All voted aye.

12-137 Motion by Weiland, seconded by Randall, to go into executive session at 8:55 p.m. for the purpose of discussing personnel (SDCL 1-25-2, 1). All voted aye.

Davis declared the board out of executive session at 10:40 p.m.

12-138 Motion by Davis, seconded by Schuch, to **terminate** the **employment agreement** with Claire Hines effective May 29, 2012. All voted aye.

12-139 Motion by Schuch, seconded by Morris, to **not renew** the **employment agreements** of Heather Hanson, Jan Schneiders, Robert Sorsen, and Julie Wanner for the 2012-2013 school year. All voted aye.

12-140 Motion by Weiland, seconded by Randall, to acknowledge the receipt of signed and returned certified **contracts** and classified staff agreements. Aye: Davis, Randall, Schuch, Weiland. Abstained: Morris. Motion carried.

12-141 Motion by Randall, seconded by Davis, to approve the following **supplemental budget** and to authorize the business manager to utilize the April 2012 one-time state aid allocation to pay **bonuses** in the June 2012 payroll at the following rates: full-time administrators/teachers - \$600.00; part-time teachers - \$300.00; .6 to 1.0 FTE classified staff - \$240.00; .3 to .6 FTE classified staff - \$120.00; .1 to .3 FTE classified staff - \$50.00. Aye: Davis, Randall, Schuch, Weiland. Abstained: Morris. Motion carried.

10-3111	State Aid Revenue	\$63,847
10-1111	Elementary Expense	\$14,900
10-1121	Middle School Expense	\$11,700
10-1131	High School Expense	\$12,800

10-1273	Title I Expense	\$ 1,400
10-1299	Alternative School Expense	\$ 700
10-2122	Guidance Expense	\$ 2,100
10-2134	Health Service Expense	\$ 500
10-2222	Library Expense	\$ 1,000
10-2227	Technology Expense	\$ 500
10-2321	General Administration Expense	\$ 1,000
10-2410	Building Administration Expense	\$ 2,900
10-2529	Fiscal Service Expense	\$ 1,000
10-2549	Maintenance Expense	\$ 2,800
10-2552	Transportation Expense	\$ 1,500
10-6900	Cocurricular Expense	\$ 400
22-1220	SPED Instruction Expense	\$ 9,000
22-2150	SPED Support Expense	\$ 1,400
22-2700	SPED Transportation Expense	\$ 1,200

12-142 Motion by Davis, seconded by Schuch, to authorize the administration to issue amendments to FY2013 **classified staff agreements**. All voted aye.

12-143 Motion by Morris, seconded by Weiland, to authorize the superintendent to issue **administrative contracts** for 2012-2013. All voted aye.

Davis adjourned the meeting at 10:45 p.m.

Brian Davis, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)