

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**June 11, 2012**

The Dell Rapids School District Board of Education met Monday, June 11, 2012 at 7:00 p.m. in the high school distance learning room with the following members present: Brian Davis, Tom Morris, Troy Randall, Cindy Schuch, and Matt Weiland. Absent: None.

Administration and other persons present: Tom Ludens, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal; Fran Ruesink, Middle School Principal; Dr. John Jewett, Elementary Principal/Technology Director; Todd Wiebenga, Transportation/Facilities Supervisor; Jeff Dvorak; James Rueckert; Rollie Heidebrink; Luke Tatge; Steve Stofferahn; Bob Hansen; Connie Hansen; Doug Fiedler; Mary Fiedler; Erica Fersdahl; Susan Kahler; Rhonda Galles; Lori Kohnen; Stacy Tisher; Jessica Kruger-Schmidt; Michelle Bunkers; Mark Feehan; Dolly Feehan; Jeanne Hoff; Steve Hoff; Rachel Hansen; Greg Schwebach; Laine Mitchell; Kelsi Ritter; Ceejay Douglas; Jessica Tisher; Sarah Haak; Cheyenne Spielmann; Corynn Hoff.

President Davis called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**12-150** Motion by Schuch, seconded by Weiland, to approve the **minutes** of the May 4, May 14, and May 29, 2012 school board meetings. All voted aye.

Erica Fersdahl addressed the board regarding the location of school board meetings, reinstatement of coaching positions, and determination of the school start time.

Audience members expressed appreciation for the assistance LuAnn Heidebrink has provided students over past years and expressed their opposition to separating the high school and district secretaries' offices. President Davis stated that the administrative secretary position is important to district operations and the reason for the change is office logistics, not personnel.

**12-151** Motion by Weiland, seconded by Randall, to approve the **agenda** with the addition of an update on the surplus land sale and the addition of policies for first reading. All voted aye.

**12-152** Motion by Randall, seconded by Schuch, to approve the **consent agenda**. All voted aye.

**A. Payment of June Claims.**

General Fund: Abacus Swivel Chair Parts, repair parts – 42.42; All-American Gymnastics, Haven admissions – 228.00; Architectural Roofing & Sheetmetal, maintenance – 123.06; Argus Leader, publications – 401.64; Crystal Baily, mileage/registration reimbursement – 27.39; Barnes and Noble, books – 39.72; BHSU, supplies – 217.50; Braeside Displays, supplies – 9.85; The Carroll Institute, purchased services – 250.00; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 30.00; Chemco, supplies – 348.68; Chesterman, supplies – 4.75; Citibank, supplies – 950.02; Comtec, purchased services – 260.10; Connecting Point, supplies/purchased services – 2469.00; County Fair, supplies/Haven food – 461.74; Cubby's, Haven field trip gas – 59.11; DR Ace Hardware, supplies/repair parts – 1221.37; Dells Electric, purchased services – 315.08; Denny's Electric, repairs – 178.25; DR Agency Fund, entry fees/postage/phone service/state meet meals/officials – 1893.60; DR Lumber, supplies – 430.75; DR Food Service, meals – 57.00; Jeff Dvorak, meal reimbursement – 92.00; EBSCO, subscriptions – 569.22; Ed's Produce, supplies – 17.50; Feeding SD, Haven supplies – 87.44; Doug Fiedler, meal reimbursement – 73.00; Flandreau Aquatic Center, Haven admissions – 228.00; Golden West, telephone service – 888.51; Gopher Athletic, supplies – 476.94;

Graves IT Solutions, purchased services – 899.00; Hauff Mid-America Sports, supplies – 354.95; Heartland Paper, supplies – 199.00; Steve Hegge, meal reimbursement – 73.00; Hobby Lobby, Haven supplies – 242.96; Mick Hoglund, meal reimbursement – 73.00; JD's House of Trophies, supplies – 70.00; Janitor's Closet, supplies – 699.39; KMWF, audit – 9750.00; Stacy Konsor, book reimbursement – 1722.80; Sherry Koopman, mileage – 20.35; Kreir and Blain, repairs – 818.28; Little Village Farm, Haven admissions – 105.00; Lutheran Church of Dell Rapids, NHS banquet – 1145.85; Master Blaster, maintenance – 48.16; Matheson Tri-Gas, supplies – 26.98; Menard's, supplies – 112.36; Michco, repair parts – 386.60; Midwest Alarm, monitoring – 57.62; Network Services, PACE membership – 199.00; North Central Bus Sales, repair parts – 324.83; North Central International, repair parts – 272.93; Office Max, supplies – 358.14; Jessica Ostwald, Haven admission reimbursement – 15.00; Tammy Parrott, registration reimbursement – 5.00; Prairie Coach, purchased services – 2350.00; PLEC, purchased services – 87.83; Professional Security, DOT testing – 286.00; Proforma, Haven supplies – 1565.14; Michael Putnam, meal reimbursement – 73.00; Quality Inn, lodging – 1268.60; Beverly Rieck, registration reimbursement – 200.00; Roemen's Automotive, repair parts – 162.06; Samuel French, supplies – 20.00; Schmitt Music, repairs – 183.08; Laurie Schultz, mileage/registration reimbursement – 24.24; SDFCCLA, registration – 158.00; SDACCD, registration – 40.00; SDN Communications, purchased services – 401.88; SDSU, registration – 250.00; Simplex Grinnell, purchased services – 644.00; Sioux Valley School District, entry fee – 38.17; Spearfish Holiday Inn, state track lodging – 769.90; Stanley Security Solutions, supplies – 65.20; Tea Aquatic Center, Haven admissions – 88.00; Tender Lawn Care, purchased services – 120.00; US Postal Service, meter postage – 2000.00; Verizon, Haven cell phones – 81.26; Voyager Fleet Systems, gas – 289.57; Jeff Welbig, purchased services – 700.00; Wheelco, repair parts – 134.21. TOTAL GENERAL FUND CLAIMS – \$43,254.90.

Capital Outlay Fund: Amazon.com, books – 433.49; Barnes and Noble, books – 28.78; CDWG, equipment – 1094.70; Century Business Leasing, copiers – 856.50; Citibank, equipment – 829.00; City of Dell Rapids, utilities – 1694.53; Companion Corporation, software – 2088.00; Connecting Point, software – 17928.14; Cubby's, gas – 3384.46; First National Bank, certificate principal/interest/fees – 319505.00; Hewlett Packard, equipment – 7538.40; Hoffman Sanitation, utilities – 225.00; MidAmerican Energy, utilities – 2448.04; Network Hardware Resale, equipment – 859.99; Northland Financial, bus lease – 649.00; Novell, software – 3847.00; OEM PC World, equipment – 10852.50; Voyager Fleet Systems, gas – 742.33; Xcel Energy, utilities – 18593.73. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$393,598.59.

Special Education Fund: Achieve, purchased services – 1227.16; Cammie Clark, purchased services – 715.00; East Dakota Educational Cooperative, tuition – 1403.32; Orientation & Mobility, purchased services – 227.37; PLEC, purchased services – 4146.86; Voyager Fleet Systems, gas – 2077.44. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$9,797.15.

Bond Redemption Fund: First National Bank, bond interest – 314789.54. TOTAL BOND REDEMPTION FUND CLAIMS - \$314,789.54.

Food Service Fund: Dells Electric, repairs – 213.43; Dells Plumbing, repairs – 278.59; Wade Kellenberger, refund – 11.05; Lunchtime Solutions, purchased services – 17469.43. TOTAL FOOD SERVICE FUND CLAIMS - \$17,972.50.

Enterprise Fund: Dauby's Sports, supplies – 944.46; Voyager Fleet Systems, gas – 141.30; Nikki Wajer, refund – 20.00. TOTAL ENTERPRISE FUND CLAIMS - \$1,105.76.

Payroll: Elementary – 92994.96; Middle School – 76285.15; High School – 84785.52; Title I – 7690.57; Strive High – 4216.11; Guidance – 12153.78; Health – 5265.06; Improvement of Instruction – 23281.19; Library – 6212.00; Technology – 6779.47; General Administration – 10881.94; School Administration – 27036.52; Business Office – 8200.84; Maintenance – 24760.14; Transportation – 9213.78; After School Programs – 15717.18; Cocurricular Activities – 12089.97; Special Education – 58004.63; Food Service – 353.55; Enterprise Fund – 6370.13. TOTAL PAYROLL – \$492,292.49.

**B. May 2012 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Bond Redemption Funds	Capital Projects Funds
Cash Balance, 5/1/12	\$1,032,777.69	\$826,672.66	\$350.96	\$154,029.84	\$65,512.03	\$89,873.45	\$698,953.03	\$171,549.30
<b>Receipts:</b>								
Taxes	\$502,821.61	\$374,866.47	\$175,560.86	\$37,486.75			\$229,964.33	
Tuition & Fees	168.57							
Interest	78.08	160.37	.01	18.01	\$3.63	\$7.99	115.25	\$20.86
Food Service Sales					14,453.00			
Pupil Activities	3,911.60					17,645.99		
After School Prog.	30,401.86							
Donations	3,093.00							
Charges for Services			3,266.93					
Other Local Sources	4,393.94							
County Sources	4,774.53							
State Grants	197,029.70		17,957.00					
Federal Grants	22,283.00	116,394.16	19,662.00		11,806.32			
Refunding Certificates		3,833.13						
<b>Total Receipts</b>	<b>\$768,955.89</b>	<b>\$495,254.13</b>	<b>\$216,446.80</b>	<b>\$37,504.76</b>	<b>\$26,262.95</b>	<b>\$17,653.98</b>	<b>\$230,079.58</b>	<b>\$20.86</b>
<b>Total Disbursements</b>	<b>-\$436,196.54</b>	<b>-\$178,069.36</b>	<b>-\$113,684.44</b>	<b>-\$0.00</b>	<b>-\$50,728.60</b>	<b>-\$24,018.90</b>	<b>-\$145,487.50</b>	<b>-\$0.00</b>
Transfer of Utility Expenses	-\$180,000.00	\$180,000.00						
Sub-Total, 5/31/12	\$1,185,537.04	\$1,323,857.43	-\$103,113.32	\$191,534.60	\$41,046.38	\$83,508.53	\$783,545.11	\$171,570.16
Apr. Interfund Loan Repayment	\$133,879.93		-\$133,879.93					
May Interfund Loan	-\$31,117.58		\$31,117.58					
Cash Balance, 5/31/12	\$1,288,299.39	\$1,323,857.43	\$350.97	\$191,534.60	\$41,046.38	\$83,508.53	\$783,545.11	\$171,570.16

**C. Contracts - Approve** East Dakota Educational Cooperative services for FY2013:

1. Transition Advantage/Project Search Program - \$29,200.00
2. Project Skills Coordination - \$905.00
3. High Impact/Career Academy Program - \$9,350.00.

**D. Personnel:**

1. Approve the FY2013 **contract** of Kari Baker, teacher - \$29,500.00.
2. Approve the FY2013 **contract** of Jessica Ostwald, Haven - \$30,120.00.
3. Approve the FY2013 **classified staff agreement** of Char Faulstich at \$12.86 per hour.

**E. Authorizations and Ratifications:**

1. Approve **open enrollment** requests #12-36 and #12-37.
2. Vote for Mark Hofer, Roosevelt High School, in the **SDHSAA board of control run-off election**.

**12-153** Motion by Weiland, seconded by Morris, to remove from table the bid from Hander, Inc. for supplemental heat in the new elementary school P.E. office and locker rooms. All voted aye.

Facilities Supervisor Todd Wiebenga presented information on other options for supplementary heat, including a proposal to install electric radiant ceiling units.

**12-154** Motion by Morris, seconded by Schuch, to reject the Hander, Inc. supplemental heating bid of \$14,586.00 and to authorize the facilities supervisor to proceed with plans for a less costly method of providing **supplementary heat**. All voted aye.

Littel reported that three proposals were received from Food Service Management companies, and that the proposals were evaluated by a committee comprised of the superintendent, business manager, and two school board members.

**12-155** Motion by Weiland, seconded by Schuch, to enter into a contract with Lunchtime Solutions, Inc. to provide **food service management** for FY2013. All voted aye.

Weiland thanked Lunchtime Solutions for their good work and service to students over the past ten years.

Littel reported that one proposal was received for resurfacing the track.

**12-156** Motion by Morris, seconded by Randall, to accept the proposal from Midwest Tennis and Track for **repairing, resurfacing, and repainting lines on the track** at a cost of \$38,915.00. All voted aye.

**12-157** Motion by Weiland, seconded by Schuch, to approve the Associated School Board **Health Benefits Fund participation agreement**, with addendum 12-157, and renewal rates for 2012-2013. All voted aye.

**12-158** Motion by Randall, seconded by Morris, to declare the two temporary elementary school buildings as **surplus** and to authorize the superintendent to have them appraised. All voted aye.

**12-159** Motion by Weiland, seconded by Morris, to authorize the sale of the two temporary elementary school buildings by **sealed bid**, with the stipulation that the buyer(s) remove the buildings. All voted aye.

Superintendent Ludens reported that his advisory committee met with Haven representatives to discuss Haven fully becoming a school program in FY2013. Haven policies and fees will be presented to the board for consideration at the next meeting.

**12-160** Motion by Schuch, seconded by Weiland, to schedule a **second June meeting** for 7:00 p.m. on Monday, June 25, 2012. All voted aye.

Administrative reports were given. Student and staff handbooks were given to the board for review.

Dr. Jewett reported that Title I information has been included in the handbook, and that cell phone guidelines will be consistent for all staff. Title I and Title IIA teacher inservice work has been completed.

Jeff Dvorak presented a revised rationale for reinstatement of the assistant activities director position and all coaching positions that were cut for FY2012.

Todd Wiebenga reported that buses were ready for inspection on June 13<sup>th</sup>. Building cleaning and maintenance projects are being completed. He also reported on sewer line problems in the old elementary school and stated his concern with the cost of ongoing repairs in the facility.

Fran Ruesink reported on Common Core training and Title IIA inservice work. He is researching formative assessment tools.

Kim Kludt reported on formative assessments and surveying district stakeholders.

Superintendent Ludens stated that the AdvancED team report would be posted on the school website. He reported on current staff openings and plans for hiring the new elementary principal. Schuch and Weiland will serve on the interview committee. A survey will be done on the surplus land, and the school has the option to have the survey platted with the county. Ludens will check to see if restrictions can be specified.

**12-161** Motion by Weiland, seconded by Schuch, to approve the review of **policies** JFC-Student Conduct, JFCA-Student Dress Code, JFCC-Student Conduct on School Buses, JFCD-Bullying, and JFCH-Alcohol Use, Drug and Chemical Abuse by Students, and to approve the first reading of policies ABAA-Parent Involvement, GBED-Personal Communication Devices, and IIBH-Internet Safety. All voted aye.

The second reading and opportunity for public comment before voting on policies ABAA-Parent Involvement, GBED-Personal Communication Devices, and IIBH-Internet Safety will be at the June 25, 2012 school board meeting.

Schuch commented on the school start time surveys and requested that consideration of school start time for the 2012-2013 school year be placed on the agenda of the June 25, 2012 board meeting.

Davis adjourned the meeting at 9:02 p.m.

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Brian Davis, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)