

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**October 8, 2012**

The Dell Rapids School District Board of Education met Monday, October 8, 2012 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Cindy Schuch, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal/Curriculum Director; Darwin Daugaard; Kim Gaul; Jim Rueckert; Luke Tatge.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**13-045** Motion by Weiland, seconded by Stofferahn, to approve the **minutes** of the September 10, 2012 school board meeting. All voted aye.

Audience comments were heard.

**13-046** Motion by Schuch, seconded by Randall, to approve the **agenda** with a change to 8.B.-Purchase of School Truck and Snow Plow from an action item to discussion only. All voted aye.

**13-047** Motion by Stofferahn, seconded by Weiland, to approve a 2012-2013 **Memorandum of Understanding** with the Dell Rapids Education Association to give flexibility to the eight-hour teacher day, authorizing the work day to begin no earlier than 7:30 a.m. and end no later than 4:00 p.m. All voted aye.

**13-048** Motion by Schuch, seconded by Stofferahn, to approve the **consent agenda**. All voted aye.

**A. Payment of October Claims.**

General Fund: 4N6 Fanatics, supplies – 150.00; Advanced Midwest, registrations – 250.00; Allied Oil, supplies – 1123.50; Argus Leader, publications – 220.19; Auto Body Specialty, supplies – 540.00; Band Shoppe, supplies – 565.20; Barnes and Noble, supply credit – (30.40); Battery Systems, supplies – 96.00; Biersbach Equipment and Supply, supplies – 99.60; Kenneth Bunkers, bus driver physical reimbursement – 55.50; Carroll Institute, purchased services – 512.00; Cedar Shores Resort, conference lodging – 183.90; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 30.00; Chemco, supplies – 297.69; Citibank, subscription/supplies/conference airfare – 767.15; Connecting Point, repairs – 405.00; County Fair, supplies – 243.41; County Line Floral, supplies – 45.00; Cubby's, gas – 96.99; Dauby's, supplies – 176.92; DR Ace Hardware, supplies – 415.70; DR Coop Grain, supplies – 9.26; Dells Farm and Tire, supplies – 10.00; Dells Electric, purchased services – 701.81; Dells Materials, supplies – 138.00; Dells Plumbing, purchased services – 1280.38; DR Agency Fund, reimburse for registrations/postage/officials/entry fees/state golf student meals – 2482.32; DRG/Rocky Run, fees – 932.00; Duraco Express, supplies – 61.78; Jill Dvorak, mileage – 7.03; EBSCO, subscriptions – 270.96; ECRI, supplies – 657.11; Fonder Sewing Machine, supplies – 85.00; Golden West, telephone service – 1348.07; Graves IT Solutions, purchased services – 675.00; Grow A Frog, supplies – 36.00; Harold's Photo, supplies – 74.98; Hauff Mid-America Sports, supplies – 35.00; Barbara Hegg, purchased services – 75.00; Hillyard, supplies – 93.00; Iowa State University Bookstore, supplies – 202.69; Janitors Closet, supplies – 434.16; Josten's, supplies – 618.62; K&M Music, supplies/repairs – 118.67; Kim Kludt, supply reimbursement – 146.58; Jason Kurtz, registration

reimbursement – 95.00; Lacey’s Portable Restrooms, rental – 125.00; Lewis Drug, supplies – 3.99; Lunchtime Solutions, fruit and vegetable grant supplies – 475.92; Mac’s Inc., supplies – 35.94; MailFinance, postage meter – 471.00; Matheson Tri-Gas, supplies – 26.40; McKesson Medical, supplies – 17.68; Menard’s, supplies – 7.96; Midwest Alarm, monitoring – 57.62; National FCCLA, registration – 85.00; North Central Bus Sales, repair parts – 1069.46; Office Max, supplies – 368.12; Office of Weights and Measures, purchased services – 56.00; Olson’s Pest Technicians, purchased services – 204.00; Pearson Education, supplies – 1289.89; Performance Press, supplies – 65.25; Popplers Music, supplies – 292.71; Professional Security, purchased services – 179.00; Ridell, supplies – 68.83; Roemen’s Automotive, supplies – 499.51; Fran Ruesink, supply reimbursement – 28.79; Jennifer Ruesink, supply reimbursement – 97.88; Samuel French, supplies – 161.12; Scholastic, subscriptions – 2948.70; School Specialty, supplies – 535.52; SD FCCLA, registration – 45.00; SD Library Network, subscription – 675.00; SD Municipal League, registration – 20.00; SDHSAA, registration – 20.00; SDSU Music Department, registration – 40.00; Sioux Falls School District, tuition – 24150.00; Nicole Stukel, supply reimbursement – 103.34; Sunburst Visual Media, subscription – 375.00; Training Room, supplies – 433.93; Universal Laser Systems, shipping – 58.08; University of Sioux Falls, travel reimbursement – 343.89; Van’s Auto Electric, repair parts – 100.00; Casey Voelker, FB official – 80.00. TOTAL GENERAL FUND CLAIMS – \$53,270.22.

Capital Outlay Fund: Barnes and Noble, books – 2446.42; Century Business Leasing, copiers – 856.50; City of Dell Rapids, street assessment/utilities – 44026.75; Cubby’s, gas – 6183.30; Dells Electric, purchased services – 6210.80; Everbind/Marco, books – 248.40; Foss Communications, purchased services – 5102.05; Hewlett Packard, equipment – 5737.20; Hippo Industries, equipment – 802.30; Hoffman Sanitation, utilities – 225.00; Mac’s, equipment – 403.78; McGraw-Hill, books – 245.18; MidAmerican Energy, utilities – 1767.43; Pearson Education, books – 617.48; Renaissance Learning, software – 2875.00; Roemen’s Automotive, equipment – 3499.00; School Specialty, equipment – 472.77; Xcel Energy, utilities – 18768.26. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$100,487.62.

Special Education Fund: Amazon.com, supplies – 22.01; CCHS, purchased services – 12759.00; County Fair, supplies – 33.42; Cubby’s, gas – 1917.03; McGraw-Hill, supplies – 197.99; Parent, mileage – 120.62; Plankinton School District, tuition – 1818.84; Riverside Publishing, supplies – 119.35; Marge Robertson, purchased services – 460.51; School Specialty, supplies – 108.16; Nicole Stukel, supply reimbursement – 59.99; Van’s Auto Electric, repair parts – 300.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$17,916.92.

Capital Projects Fund: Hoogendoorn Construction, purchased services – 5000.00. TOTAL CAPITAL PROJECT FUND CLAIMS - \$5,000.00.

Food Service Fund: Tammy Derschan, refund – 95.95; Institutions Services, supplies – 59.69; Lunchtime Solutions, purchased services – 73503.94; Linda Meyerink, refund – 28.20; Angela Schaefer, refund – 16.55. TOTAL FOOD SERVICE FUND CLAIMS - \$73,704.33.

Enterprise Fund: Citibank, Haven supplies – 161.83; County Fair, Haven supplies – 227.90; Char Faulstich, Haven mileage – 18.87; Hobby Lobby, Haven supplies – 229.85; Jessica Ostwald, Haven mileage – 28.49; Tammy Parrott, Haven training reimbursement – 5.00; Abbigail Schreier, Haven training reimbursement – 15.00; Laurie Schultz, Haven training reimbursement – 5.00; Jan Siemonsma, Haven training reimbursement – 5.00; Ashley Vant Hul, Haven training reimbursement – 10.00; Verizon Wireless, Haven phones – 82.29. TOTAL ENTERPRISE FUND CLAIMS - \$789.23.

Payroll: Elementary – 88016.01; Middle School – 74896.49; High School – 76899.96; Title I – 6487.26; Alternative Instruction – 3625.55; Guidance – 10693.51; Health Services – 5000.48; Library – 7120.40; Technology – 8050.18; BOE – 1049.59; General Administration – 12243.05; School Administration – 28439.62; Business Office – 8116.14; Maintenance – 27809.48; Transportation – 13895.63; Cocurricular Activities – 17764.84; Special Education – 80381.79; Food Service – 595.06; Before/After School Enterprise Fund – 9978.56. TOTAL PAYROLL – \$481,063.60.

**B. September 2012 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Trust & Agency Funds	Debt Service Funds	Other Enterprise Funds	Capital Projects Funds
Cash Balance,9/1/12	\$1,364,505.46	\$649,293.98	\$56.71	\$648.51	\$84,325.47	\$82,228.60	\$991,909.74	\$102,779.05	\$5,000.00
Receipts:									
Taxes	\$83,630.75	\$10,910.18	\$5,109.56	\$1,091.01			\$6,691.54		
Tuition & Fees	920.00							\$3.31	
Interest	71.88	71.60		.01	\$6.57	\$6.20	114.25		
Food Service Sales					24,870.16				
Pupil Activities	12,441.05					26,395.59			
Donations	5,594.94	25,000.00							
Charges for Services	7,758.00		4,619.66						
After School Programs								7,600.28	
Other Local Sources	1,081.78								
County Sources	5,341.79								
State Grants	194,502.00		20,468.00						
Federal Grants	1,232.00								
Total Receipts	\$312,574.19	\$35,981.78	\$30,197.22	\$1,091.02	\$24,876.73	\$26,401.79	\$6,605.79	\$7,603.59	\$0.00
Total Disbursements	-\$413,422.66	-\$56,733.23	-\$87,671.78	-\$0.00	-\$5,654.02	-\$13,622.60	-\$0.00	-\$19,062.25	-\$0.00
Sub-Total, 9/30/12	\$1,263,656.99	\$628,542.53	-\$57,417.85	\$1,739.53	\$103,548.18	\$95,007.79	\$998,715.53	\$91,320.39	\$5,000.00
August Interfund Loan Repayment	\$3,967.69		-\$3,967.69						
September Interfund Loan	-\$61,442.25		\$61,442.25						
Cash Balance, 9/30/12	\$1,206,182.43	\$628,542.53	\$56.71	\$1,739.53	\$103,548.18	\$95,007.79	\$998,715.53	\$91,320.39	\$5,000.00

**C. Personnel Report – approval of employment/volunteer.**

1. Jessy Gosmire, ½ time Haven associate - \$8.00/hour.
2. Lela Knudson, Haven substitute - \$8.00/hour.
3. Gail Scriver, SPED associate - \$8.90/hour.
4. Eric Shramm – volunteer football coach.

**D. Supplemental Budget – approval of supplemental revenue and expenditure budgets.**

Source	Amount	Revenue Description	Revenue Account	Expenditure Description	Expenditure Account
Elem. Box Tops Club	\$4,878.00	Donations	21 1920	ES Equipment	21 1111 100 479
Surplus Textbook Sale	\$200.00	Other Local Sources	10 1990	HS Supplies	10 1131 301 410
Surplus Textbooks Sale	\$761.00	Other Local Sources	10 1990	MS Supplies	10 1121 201 410
Surplus Textbooks Sale	\$47.36	Other Local Sources	10 1990	Strive Supplies	10 1299 300 410
Target	\$246.51	Donations	10 1920	HS Supplies	10 1131 301 410
Target	\$41.46	Donations	10 1920	MS Supplies	10 1121 201 410
Target	\$386.97	Donations	10 1920	ES Supplies	10 1111 101 410
Monsanto Fund	\$23,200.00	Donations	21 1920	HS Computer Equip.	21 1131 300 471
Monsanto Fund	\$1,800.00	Donations	21 1920	HS Computer Software	21 1131 300 421
Golden West	\$3,500.00	Donations	21-1920	HS Computer Equip.	21 1131 300 471

Business Manager Littel presented information on a purchasing card program available through Associated School Boards of South Dakota.

Superintendent Schultz reported that \$15,000.00 has been budgeted for a used pick-up and snow plow for the elementary school. Information was given on a vehicle and plow being considered for purchase.

Superintendent Schultz distributed for review policy JED – Student Absences and Excuses, the interpretation of policy JED in the middle school/high school handbooks, a parent letter regarding the policy, and copies of attendance policies from other area schools. High School Principal Kludt discussed issues with the current policy. The board will discuss possible revisions to the policy at the October 22<sup>nd</sup> meeting.

Administrative reports were given. Kludt reported on teacher committees, a benchmark assessment pilot project, NAEP testing, and changes in homecoming activities. Schultz reported on Haven activities and stated that the FFA is requesting suggestions for a community improvement or safety project. The Dell Rapids School District will host an Education Forum for District 25 legislative candidates on October 15<sup>th</sup> at 6:30 p.m. in the new elementary school. Information was given on proposed 15<sup>th</sup> Street and Garfield Avenue street improvements. Schultz stated that a component of the new South Dakota school accountability system will be ranking of schools and posting the list on the state website.

**13-049** Motion by Weiland, seconded by Randall, to go into executive session at 8:15 p.m. for the purpose of discussing a student matter per SDCL 1-25-2(2). All voted aye.

Morris declared the board out of executive session at 8:55 p.m.

**13-050** Motion by Stofferahn, seconded by Randall, to suspend student #13-2 for violation of policy JFCJ. All voted aye.

Morris declared the meeting adjourned at 9:10 p.m.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)