

**School Board Proceedings  
Dell Rapids School District 49-3  
December 10, 2012**

The Dell Rapids School District Board of Education met Monday, December 10, 2012 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Cindy Schuch, Steve Stofferahn, and Matt Weiland. Absent: Troy Randall.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal/SPED Director; Darwin Daugaard; Jim Rueckert; Joe Sneve.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**13-068** Motion by Stofferahn, seconded by Weiland, to approve the **minutes** of the November 12, 2012 school board meeting. All voted aye.

Audience comments were taken. Darwin Daugaard reported on equipment purchased with the Monsanto grant.

**13-069** Motion by Schuch, seconded by Weiland, to approve the **agenda** with the addition of 8.C. – Rate of Pay for Curtain Mending and 14.B. Open Enrollment #14-1. All voted aye.

**13-070** Motion by Weiland, seconded by Stofferahn, to authorize the issuance of **procurement cards**. All voted aye.

**13-071** Motion by Stofferahn, seconded by Schuch, to re-appraise the **surplus classroom buildings** at less than \$500.00 per building and offer them for sale per SDCL 6-13-4. All voted aye.

**13-072** Motion by Schuch, seconded by Stofferahn, to approve the **consent agenda**. All voted aye.

**A. Payment of December Claims**

General Fund: Marcy Anderson, supply reimbursement – 14.76; Argus Leader, publications – 195.94; Around the Clock/Drainmaster, purchased services – 526.40; ASBSD, registration – 100.00; Best Western Vermillion, lodging – 238.00; Betz Blinds, supplies – 273.90; Carroll Institute, purchased services – 256.00; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 30.00; Citibank, supplies – 1427.85; Connecting Point, purchased services – 1900.00; County Fair, supplies – 229.99; Cubby's, gas – 52.87; Dauby's, supplies – 360.40; DR Ace Hardware, supplies – 398.63; DR Lumber, supplies – 486.02; Dells Diesel, repairs – 9427.08; Dells Electric, purchased services – 1042.70; Dells Plumbing, purchased services – 242.40; Denny's Electric, purchased services – 180.65; Jennifer Doyle, supply reimbursement – 18.98; DR Agency Fund, reimburse for District VB loss/postage/officials/entry fees/state event student meals – 2110.29; Jill Dvorak, mileage – 6.29; East Central Honor Band, fees – 30.00; EBSCO, subscriptions – 505.24; Fred the Fixer, supplies – 10.00; G&H Radiator, repairs – 383.00; Golden West, telephone service – 50.72; Graybar Electric, supplies – 386.39; Harold's Photo, supplies – 13.96; Hauff Mid-America Sports, supplies – 22.95; Heiman Fire Equipment, purchased services – 292.00; Hewlett Packard, supplies – 36.00; Jaymar Business Forms, supplies – 171.39; Josten's, supplies – 285.01; Make Music, subscription – 140.00; Matheson Tri-Gas, supplies – 26.40; Midwest Alarm, monitoring – 57.62; Sharon Mitchell, travel reimbursement – 47.00;

Brenda Murtha, purchased services – 45.00; North Central International, repair parts – 52.16; Office Max, supplies – 39.47; Overhead Door, repairs – 273.42; Pepper at Eckroth, supplies – 144.99; PLEC, purchased services – 76.02; Beverly Rieck, supply reimbursement – 96.00; Roemen's Automotive, supplies/purchased services – 459.69; Schmitt Music, repairs – 39.20; School Databooks, supplies – 39.90; School Specialty, supplies – 23.90; SDHSAA, supplies/fees – 116.00; SDN Communications, purchased services – 401.88; SDSU Music Dept., registrations – 50.00; Stan Houston, supplies/equipment – 3416.67; US Postal Service, meter postage – 2000.00; Vacuum Center, supplies – 48.00; Veblen Asbestos, purchased services – 350.00; Todd Wiebenga, supply reimbursement – 74.76. TOTAL GENERAL FUND CLAIMS – \$30,546.81.

Capital Outlay Fund: Apple, equipment – 19246.95; B&H, equipment – 478.24; Barnes and Noble, books – 373.03; Best Buy, equipment – 51.40; Campbell Supply, equipment – 285.98; Century Business Leasing, copiers – 856.50; Citibank, equipment – 333.69; City of Dell Rapids, utilities – 1830.31; Connecting Point, equipment – 2010.42; Cubby's, gas – 5018.41; Dell's Farm & Tire, tires/windshield – 536.00; EMC, insurance – 87.00; First National Bank, certificate interest – 25097.50; Hewlett Packard, equipment – 1109.00; Hoffman Sanitation, utilities – 225.00; MidAmerican Energy, utilities – 4314.36; Northern Truck, equipment – 5294.00; Summer Schultz, gas reimbursement – 34.77; Vacuum Center, equipment – 389.00; Voyager, gas – 357.66; Xcel Energy, utilities – 14786.96. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$82,716.18.

Special Education Fund: Billion Chevrolet, repair parts – 29.80; Bureau of Education & Research, registration – 225.00; CCHS, purchased services – 25314.75; County Fair, supplies – 11.64; Cubby's, gas – 1966.57; DR Ace Hardware, supplies – 61.22; Dells Farm & Tire, tires – 524.00; Parent, mileage – 246.42; Marge Robertson, purchased services – 458.72; Mayer Johnson, supplies – 338.95; PLEC, purchased services – 4483.17; Roemen's Automotive, repair parts – 15.99. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$33,676.23.

Debt Services Funds: First National Bank, bond principal/interest/fees – 530329.54. TOTAL DEBT SERVICE FUND CLAIMS - \$530,329.54.

Food Service Fund: Pat Harrington, refund – 61.60; Institutions Services, repairs – 377.51; Lunchtime Solutions, purchased services – 49862.40. TOTAL FOOD SERVICE FUND CLAIMS - \$50,301.51.

Enterprise Fund: Crystal Baily, Haven training reimbursement – 20.00; Citibank, Haven supplies – 202.06; County Fair, Haven supplies – 148.81; Char Faulstich, Haven mileage – 18.87; Hobby Lobby, Haven supplies – 184.99; Verizon Wireless, Haven phones – 78.83; Wyhe's Choice, fundraiser supplies – 6504.16. TOTAL ENTERPRISE FUND CLAIMS - \$7,157.72.

Payroll: Elementary – 87955.33; Middle School – 72915.25; High School – 75842.95; Title I – 6487.26; Alternative Instruction – 3625.55; Guidance – 10693.52; Health Services – 5000.48; Improvement of Instruction – 1136.50; Library – 7043.16; Technology – 8050.18; General Administration – 11903.32; School Administration – 26734.44; Business Office – 7776.37; Maintenance – 21213.29; Transportation – 11575.60; Cocurricular Activities – 18303.42; Special Education – 72171.60; Food Service – 469.48; Before/After School Enterprise Fund – 8644.24. TOTAL PAYROLL – \$457,541.94.

## B. November 2012 Financial Report

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 11/1/12	\$932,454.38	\$550,321.86	\$56.71	\$3,338.61	\$1,008,658.31	\$91,902.96	\$93,114.18	\$103,277.47
Receipts:								
Taxes	\$537,822.94	\$416,349.66	\$194,989.94	\$41,635.10	\$255,403.89			
Tuition & Fees	6,935.28							
Interest	84.52	55.23	.11	.38	126.45	\$3.56	\$268.00	\$9.08
Food Service Sales						35,958.04		
Pupil Activities	2,834.48							40,628.61
Donations	2,010.66							
Charges for Services			239.76					
After School Programs							19,142.55	
Other Local Sources	308.60							
County Sources	1,657.22							
State Grants	244,959.00		20,468.00					
Federal Grants	11,510.00	114,186.16	25,849.00			13,994.30		
Total Receipts	\$808,122.70	\$530,591.05	\$241,546.81	\$41,635.48	\$255,530.34	\$49,955.90	\$19,410.55	\$40,637.69
Total Disbursements	-\$412,768.41	-\$190,245.97	-\$107,873.21	-\$0.00	-\$0.00	-\$58,852.14	-\$10,261.19	-\$40,169.44
Sub-Total, 11/30/12	\$1,327,808.67	\$890,666.94	\$133,730.31	\$44,974.09	\$1,264,188.65	\$83,006.72	\$102,263.54	\$103,745.72
October Interfund Loan Repayment	\$107,631.78		-\$107,631.78					
Cash Balance, 11/30/12	\$1,435,440.45	\$890,666.94	\$26,098.53	\$44,974.09	\$1,264,188.65	\$83,006.72	\$102,263.54	\$103,745.72

## C. Personnel Report

1. **Contract amendments**, increasing work hours, for Randy Rice, Kevin Mattern, and Kimberly MacDonald.
2. **Contract** with Gay Aquino, associate, at \$9.50 per hour.

## D. Surplus Property

1. Surplus, of no value, for disposal: Emerson VCR player, Sharp TV screen, scrap building materials.
2. Surplus for auction: eight pieces 16' orange steel siding and 50 pieces 10' steel siding reinforcements.

## E. 2013-2014 Haven Fees

1. Summer 2013 and School Year Non-School Days – Full Day rate of \$20.00 (\$14.00 and \$8.00 if approved for reduced or free meals)
2. Summer 2013 and School Year Non-School Days – Half Day rate of \$12.00 (\$9.00 and \$5.00 if approved for reduced or free meals)
3. Summer 2013 Registration - \$15.00 (\$20.00 after April)
4. Summer 2013 Hot Lunch - \$3.00
5. 2013-2014 School Year – Before School Session for \$3.50 (\$2.50 and \$1.50 if approved for reduced or free meals)
6. 2013-2014 School Year – After School Session for \$4.00 (\$3.00 and \$2.00 if approved for reduced or free meals)
7. 2013-2014 School Year – Drop-Ins for \$5.00/session.

**13-073** Motion by Morris, seconded by Weiland, to not approve a six-month extension of the contract with **Johnson Controls** for services at the new elementary school. All voted aye.

**13-074** Motion by Weiland, seconded by Schuch, to cast a ballot for Kathy Greenway for **ASBSD Board of Directors** Southeast Region. All voted aye.

**13-075** Motion by Stofferahn, seconded by Schuch, to approve a **pay rate** of \$12.00 per hour for mending services provided by Beverly Rieck. All voted aye.

**13-076** Motion by Schuch, seconded by Stofferahn, to approve the final reading of revisions to **policy JED** – Student Absences and Excuses. All voted aye.

Superintendent Schultz presented the Haven report and distributed a Busing Summary from the transportation supervisor.

Jay Nelson reported on elementary parent/teacher conference participation, Title I Family Fun Night, the fourth grade leadership panel, and the elementary Christmas program. He stated that the Minnehaha County SWAT team would be practicing at the elementary school on December 11<sup>th</sup>.

Superintendent Schultz reported on the Governor’s budget proposal, the superintendent’s cabinet, and the January 28<sup>th</sup> school board strategic planning session. Budget committee and technology committee meetings will be scheduled.

**13-077** Motion by Schuch, seconded by Stofferahn, to go into executive session at 8:40 p.m. for the purpose of discussing personnel matters per SDCL 1-25-2(1) and student matters per SDCL 1-25-2(2). All voted aye.

Morris declared the board out of executive session at 9:25 p.m.

**13-078** Motion by Schuch, seconded by Weiland, to authorize the payment of bonuses in the January 2013 payroll, utilizing the one-time state aid allocation, at the following rates: full-time administrators/teachers - \$266.00; part-time teachers - \$133.00; .6 to 1.0 FTE classified staff - \$100.00; .3 to .6 FTE classified staff - \$50.00; .1 to .3 FTE classified staff - \$25.00. All voted aye.

**13-079** Motion by Stofferahn, seconded by Schuch, to approve **open enrollment applications** #13-21 and #14-1. All voted aye.

**13-080** Motion by Morris, seconded by Stofferahn, to deny the request for a student who open enrolled into another school district to be granted permission to **transfer** to the Dell Rapids School District. All voted aye.

**13-081** Motion by Stofferahn, seconded by Weiland, to adjourn the meeting at 9:33 p.m.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)