

**School Board Proceedings
Dell Rapids School District 49-3
January 14, 2013**

The Dell Rapids School District Board of Education met Monday, January 14, 2013 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Cindy Schuch, Steve Stofferahn, and Matt Weiland. Absent: Troy Randall.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Dr. John Jewett, Technology Director; Todd Wiebenga, Transportation/Facilities Supervisor; Jessica Ostwald, Haven Director; Kim Gaul; Joe Sneve.

President Morris called the meeting to order at 7:04 p.m. and the Pledge of Allegiance was recited.

13-082 Motion by Stofferahn, seconded by Weiland, to approve the **minutes** of the December 10, 2012 school board meeting. All voted aye.

13-083 Motion by Stofferahn, seconded by Schuch, to approve the **agenda** as published. All voted aye.

13-084 Motion by Schuch, seconded by Weiland, to approve the **consent agenda**. All voted aye.

A. Payment of January Claims

General Fund: A&M Irrigation, purchased services – 225.00; Academic Hallmarks, supplies – 67.00; AED Superstore, supplies – 253.19; Amazon.com, supplies – 30.33; Argus Leader, publications – 189.12; B&H, supplies – 48.90; Best Buy, supplies – 291.82; Blooms on Main, supplies – 10.60; Brookings Optimist Jazz Festival, registration – 175.00; Carroll Institute, purchased services – 256.00; CDW Government, supplies – 568.20; Century Business Leasing, copiers – 822.92; Century Business Products, supplies/purchased services – 193.05; Citibank, supplies – 399.65; Comtek, purchased services – 382.50; Connecting Point, supplies/purchased services – 4823.00; County Fair, supplies – 557.48; Coyote Jazz Festival, registration – 125.00; Cubby's, gas – 443.66; Cummins Central Power, repair parts – 14.36; Dauby's, supplies – 104.00; Decker Equipment, supplies – 71.34; DR Ace Hardware, maintenance supplies – 687.86; DR Lumber, maintenance supplies – 116.81; Dells Farm & Tire, tires – 749.00; Dells Plumbing, purchased services – 38.69; DR Agency Fund, reimburse for postage/officials/entry fees – 1247.25; Jill Dvorak, mileage – 6.66; E-Line Media, supplies – 80.00; East Dakota Educational Coop, purchased services/registration – 1025.00; EdHelper, subscription – 199.90; Fastenal, supplies – 92.03; Golden West, telephone service – 50.58; Hander Plumbing, repairs – 767.68; Harlow's, repair parts – 140.67; Hauff Mid-America Sports, supplies – 661.00; Janitor's Closet, supplies – 292.24; Johnson Controls, purchased services – 574.26; K&M Music, repairs – 130.80; Lewis Drug, supplies – 15.18; Lunchtime Solutions, supplies – 250.00; Lutheran Social Services, purchased services – 63.00; MailFinance, postage meter – 471.00; Matheson Tri-Gas, supplies – 26.98; Menard's, supplies – 31.84; Midwest Alarm, monitoring – 57.62; North Central Bus Sales, repair parts – 23.30; North Central International, repair parts – 184.62; Office Max, supplies – 408.17; Official Xbox Magazine, subscription – 27.45; Olson's Pest Technicians, purchased services – 204.00; Playscripts, Inc., supplies/royalties – 256.42; PLEC, purchased services – 69.01; Professional Security, purchased

services – 107.00; Region II Music, entry fees – 8.00; Beverly Rieck, supply reimbursement – 9.44; Roemen's Automotive, maintenance supplies – 66.30; Sargent-Welch, supplies – 40.00; Schmitt Music, supplies/repairs – 120.45; School Outfitters, supplies – 107.71; School Specialty, supplies – 630.89; SD Dept. of Labor, unemployment – 883.62; SDCTM, registrations – 175.00; SDN Communications, purchased services – 401.88; SDSU Music Dept., registrations – 168.00; Sign & Design Labeling, supplies – 111.30; Southwest Binding Co., supplies – 321.40; TASC, purchased services – 1643.88; US Postal Service, meter postage – 1500.00; USA Today, subscription – 178.00; USD Dept. of Music, entry fees – 60.00; Voyager Fleet Systems, gas – 61.29; Weekly Reader, subscriptions – 346.50; Todd Wiebenga, postage/repair reimbursement – 234.84. TOTAL GENERAL FUND CLAIMS – \$26,176.64.

Capital Outlay Fund: Barnes and Noble, books – 380.68; Best Buy, equipment – 1526.89; Brodart, books – 51.90; Century Business Leasing, copiers – 856.50; Citibank, equipment – 598.00; City of Dell Rapids, utilities – 1260.59; Cubby's, gas – 5645.35; Darwin Daugaard, equipment reimbursement – 137.95; Hoffman Sanitation, utilities – 225.00; MidAmerican Energy, utilities – 5141.40; Montana Book Company, books – 1010.00; Voyager Fleet Systems, gas – 35.52; Xcel Energy, utilities – 14956.61. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$31,826.39.

Special Education Fund: American Printing House, supplies – 72.00; CCHS, purchased services – 23198.25; Cubby's, gas – 1452.79; EDEC, purchased services – 125.00; Foreman Sales & Service, repair parts – 29.52; Parents, mileage – 119.88; Institute for Educational Development, registration – 219.00; Marge Robertson, purchased services – 405.24; Plankinton School District, purchased services – 3242.28; PLEC, purchased services – 4138.27; Roemen's Automotive, repair parts – 72.50. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$33,074.73.

Food Service Fund: Institutions Services, repairs – 590.88; Lunchtime Solutions, purchased services – 36077.31. TOTAL FOOD SERVICE FUND CLAIMS - \$36,668.19.

Enterprise Fund: Citibank, Haven supplies – 248.06; County Fair, Haven supplies – 129.41; DR Ace Hardware, Haven supplies – 6.99; DR Garden Club, Haven purchased services (grant) – 50.00; Char Faulstich, Haven mileage – 18.87; Feeding South Dakota, Haven supplies – 111.01; Hobby Lobby, Haven supplies – 17.74; Jordan Lindberg, Haven training reimbursement – 15.00; Jessica Ostwald, Haven mileage – 14.80; Troy's Woodworking, Haven supplies – 30.24; Verizon Wireless, Haven phones – 78.76. TOTAL ENTERPRISE FUND CLAIMS - \$720.88.

Payroll: Elementary – 92689.47; Middle School – 78601.72; High School – 80065.71; Title I – 7091.87; Alternative Instruction – 3927.86; Guidance – 11600.44; Health Services – 5170.95; Library – 7054.54; Technology – 8333.92; BOE – 645.91; General Administration – 12650.93; School Administration – 28378.46; Business Office – 8410.36; Maintenance – 26694.29; Transportation – 12288.67; Cocurricular Activities – 16848.81; Special Education – 74882.11; Food Service – 625.33; Before/After School Enterprise Fund – 9559.87. TOTAL PAYROLL – \$485,521.22.

B. December 2012 Financial Report

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 12/1/12	\$1,435,440.45	\$890,666.94	\$26,098.53	\$44,974.09	\$1,264,188.65	\$83,006.72	\$102,263.54	\$103,745.72
Receipts:								
Taxes	\$199,960.90	\$144,384.75	\$67,619.98	\$14,438.33	\$88,452.81			
Tuition & Fees	240.00							
Interest	118.38	112.73	.96	3.36	119.28	\$5.01	\$3.29	\$10.11
Food Service Sales						30,974.15		
Pupil Activities	5,048.00							37,457.24
Donations	169.13							
Charges for Services	8,147.00		1,359.00					
After School Programs							7,624.96	
Other Local Sources	243.37							
County Sources	4,968.47							
State Grants	216,681.00		20,467.00					
Federal Grants	11,158.77		24,651.00			12,602.42		
Total Receipts	\$446,735.02	\$144,497.48	\$114,097.94	\$14,441.69	\$88,572.09	\$43,581.58	\$7,628.25	\$37,467.35
Total Disbursements	-\$406,748.09	-\$82,716.18	-\$105,847.83	-\$0.00	-\$530,329.54	-\$50,770.99	-\$15,801.96	-\$26,934.68
Cash Balance, 12/31/12	\$1,475,427.38	\$952,448.24	\$34,348.64	\$59,415.78	\$822,431.20	\$75,817.31	\$94,089.83	\$114,278.39

C. Personnel Report – Acceptance of Resignations

1. Brian Davis, Girls Basketball Assistant Coach – effective June 30, 2013.
2. Rebecca Fritz, Associate – effective January 18, 2013.
3. Rodney Stanford, Elementary Teacher – effective at the end of the 2012-2013 school year.

D. Surplus Property

1. Surplus, of no value, for disposal: Sony DVD/VHS player; Colt 1450P Wet/Dry Vac.
2. Surplus for trade-in: three Royal vacuum cleaners.

Superintendent Schultz distributed policies ICA–School Calendar and ID–School Day for review.

13-085 Motion by Stofferahn, seconded by Schuch, to eliminate **policy ID–School Day**, since provisions are covered in the high school student handbook. All voted aye.

13-086 Motion by Morris, seconded by Randall, to set the 2013 **school board election** for April 9, 2013 in conjunction with the city election. All voted aye.

Director/Supervisor reports were presented by Jessica Ostwald, Dr. John Jewett, and Todd Wiebenga.

Superintendent Schultz reported on administrative reviews, food service guideline changes, and the AdvancEd on-line survey. A superintendent’s cabinet meeting will be held January 17th and the school board strategic planning session will be January 28th from 12:30 to 9:00 p.m. The facility committee will meet at 10:00 a.m. on January 28th.

13-087 Motion by Schuch, seconded by Weiland, to adjourn the meeting at 7:54 p.m.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)