

**School Board Proceedings
Dell Rapids School District 49-3
February 11, 2013**

The Dell Rapids School District Board of Education met Monday, February 11, 2013 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Cindy Schuch, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Todd Wiebenga, Transportation/Facilities Supervisor; Jessica Ostwald, Haven Director; Jeff Dvorak, Activities Director; Joe Sneve.

President Morris called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.

13-089 Motion by Weiland, seconded by Stofferahn, to approve the **minutes** of the January 14, 2013 regular school board meeting and the January 28, 2013 Gavel Training work session. All voted aye.

13-090 Motion by Schuch, seconded by Randall, to approve the **agenda** as published. All voted aye.

13-091 Motion by Randall, seconded by Stofferahn, to approve the **consent agenda**. All voted aye.

A. Payment of February Claims

General Fund: A-1 Septic, purchased services – 232.50; Amazon.com, supplies – 197.67; Architectural Roofing, repairs – 686.03; Argus Leader, publications – 202.03; ASBSD, Gavel training – 735.00; Big Sioux Conference, dues – 35.80; Brown & Saenger, supplies – 344.50; Carroll Institute, purchased services – 256.00; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 30.00; Chemco, supplies – 1540.70; Citibank, supplies – 131.35; Connecting Point, purchased services – 475.00; County Fair, supplies – 97.75; Cubby's, gas – 344.45; Dauby's, purchased services – 274.20; Decker Equipment, supplies – 154.91; DR Ace Hardware, supplies – 636.47; Dell Diesel, purchased services – 274.12; Dells Electric, purchased services – 389.98; Denny's Electric, purchased services – 522.42; DR Agency Fund, reimburse for postage/entry fees/officials/meals – 2007.59; DR Lumber, supplies – 225.23; Jill Dvorak, mileage – 5.55; EBSCO, subscription – 13.79; EMC, insurance – 5504.32; Engravers Edge, supplies – 65.80; Flyer Engraving, supplies – 298.20; Garretson School District, region one-act expenses – 240.50; Golden West, telephone service – 6.35; Governors Inn, lodging – 75.00; Graves IT Solutions, purchased services – 75.00; Heartland Paper, supplies – 38.53; Dominic Holmes, supply reimbursement – 3.15; Janitor's Closet, repairs – 233.74; Jaymar, supplies – 166.95; Jostens, supplies – 330.60; Justice Fire and Safety, repairs – 161.00; K&M Music, repairs – 67.50; Make Music, subscription – 212.00; Matheson Tri-Gas, supplies – 94.97; Mid-Central Coop, supplies – 1200.00; Midwest Alarm, monitoring – 57.62; North Central Bus Sales, repair parts – 46.88; O'Connor Company, repair parts – 221.60; Office Max, supplies – 200.21; Office of Fire Marshal, boiler inspections – 720.00; Pepper at Eckroth, supplies – 133.39; Performance Press, supplies – 210.00; PLEC, purchased services – 65.80; Popplers Music, supplies – 99.05; Roemen's Automotive, repair/maintenance supplies – 419.49; Schmitt Music, supplies/repairs – 74.05; School Specialty, supplies – 52.00; SDCTE, registrations – 250.00; SDASSP, registration – 200.00; SDIAAA, registration – 140.00; SDN Communications, purchased services – 401.88; Teachers Discovery, supplies – 62.32; Time for Kids, subscriptions – 37.70. TOTAL GENERAL FUND CLAIMS – \$22,801.56.

Capital Outlay Fund: Amazon.com, supplies – 50.02; Barnes and Noble, books – 273.74; Century Business Leasing, copiers – 856.50; Citibank, software – 658.89; City of Dell Rapids, utilities – 1041.55; Cubby’s, gas – 6684.01; EMC, insurance – 15416.50; GPSCity.com, equipment – 5698.50; Hoffman Sanitation, utilities – 225.00; MidAmerican Energy, utilities – 12101.58; Odysseyware, software – 1000.00; REI, equipment – 729.19; Scholastic, books – 299.26; Teachers Discovery, books – 53.64; Voyager Fleet Systems, gas – 39.48; Thomas Wolff, gas reimbursement – 39.50; Xcel Energy, utilities – 14365.70. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$59,533.06.

Special Education Fund: Articulate Technologies, supplies – 129.00; CCHS, purchased services – 17385.00; County Fair, supplies – 175.15; Cubby’s, gas – 1749.11; DR Ace Hardware, supplies – 48.97; Dells Farm & Tire, tires – 813.00; EMC, insurance – 1252.48; Parent, mileage – 134.68; Lakeshore Learning, supplies – 57.44; Learning Resources, supplies – 123.92; PLEC, purchased services – 4502.52; Roemen’s Automotive, repair parts – 372.36. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$26,743.63.

Food Service Fund: Around the Clock/Drainmaster, purchased services – 114.95; DR Ace Hardware, repair parts – 14.53; EMC, insurance – 5.13; Lunchtime Solutions, purchased services – 47129.13. TOTAL FOOD SERVICE FUND CLAIMS - \$47,263.74.

Enterprise Fund: Citibank, Haven supplies – 194.99; County Fair, Haven supplies – 303.28; EMC, Haven insurance – 58.57; Char Faulstich, Haven mileage – 18.87; Feeding South Dakota, Haven supplies – 96.37; Hobby Lobby, Haven supplies – 42.14; Office Max, Haven supplies – 41.89; Jessica Ostwald, Haven training/mileage – 19.06; Abigail Schreier, Haven training – 25.00; Schwebach Insurance, Haven insurance – 214.73. TOTAL ENTERPRISE FUND CLAIMS - \$1,014.90.

Payroll: Elementary – 85869.70; Middle School – 73238.60; High School – 75485.81; Title I – 6487.26; Alternative Instruction – 3625.55; Guidance – 10693.52; Health Services – 5000.49; Library – 6750.71; Technology – 8050.18; General Administration – 11862.84; School Administration – 26384.57; Business Office – 7735.92; Maintenance – 21882.33; Transportation – 12087.02; Cocurricular Activities – 17420.23; Special Education – 71263.81; Food Service – 473.98; Before/After School Enterprise Fund – 8671.39. TOTAL PAYROLL – \$452,983.91.

B. January 2013 Financial Report

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 1/1/13	\$1,475,427.38	\$952,448.24	\$34,348.64	\$59,415.78	\$822,431.20	\$75,817.31	\$94,089.83	\$114,278.39
Receipts:								
Taxes	\$9,496.51	\$6,906.50	\$3,234.53	\$690.61	\$4,235.08			
Tuition & Fees	34.68							
Interest	73.72	79.59	.73	3.51	75.12	\$5.60	\$3.23	\$9.67
Food Service Sales						40,379.09		
Pupil Activities	4,309.69							30,268.21
Donations	253.54							
Charges for Services			3,366.57					
After School Programs							12,823.98	
Other Local Sources	50.00							
County Sources	213.45							
State Grants	197,890.06		18,697.00					
Federal Grants	9,927.00		21,919.00		109,548.52	11,757.41		
Total Receipts	\$222,248.65	\$6,986.09	\$47,217.83	\$694.12	\$113,858.72	\$52,142.10	\$12,827.21	\$30,277.88
Total Disbursements	-\$426,062.26	-\$31,826.39	-\$107,956.84	-\$0.00	-\$0.00	-\$37,293.52	-\$10,280.75	-\$24,865.94
Sub-Total, 1/31/13	\$1,271,613.77	\$927,607.94	-\$26,390.37	\$60,109.90	\$936,289.92	\$90,665.89	\$96,636.29	\$119,690.33
Interfund Loan	-\$26,448.88		\$26,448.88					
Cash Balance, 1/31/13	\$1,245,164.89	\$927,607.94	\$58.51	\$60,109.90	\$936,289.92	\$90,665.89	\$96,636.29	\$119,690.33

C. Personnel Report

1. James Rueckert, custodian – resignation effective February 9, 2013.
2. Andrea Schoeberl, associate – assignment/wage change effective January 22, 2013; \$8.77/hour.
3. Laura Scott, associate – assignment/wage change effective January 30, 2013; \$9.92/hour.
4. Rita Siemonsma, custodian – termination effective February 11, 2013.

D. Surplus Property

1. Authorization for trade-in: Miller Syncrowave welder.

13-092 Motion by Weiland, seconded by Schuch, to approve the Haven application for **United Way** funds. All voted aye.

The board discussed snow days and make-up dates. Action was tabled until the March meeting.

The board discussed calendar options for the 2013-2014 school year. The superintendent will bring a recommendation from the superintendent's cabinet to the February 25th school board meeting.

The facilities committee reported they have reviewed cost-saving options from Johnson Controls for the last two years of the existing maintenance contract. The committee recommended amendment of the contract to basic services for all buildings, except the old elementary school. Additional preventative maintenance would become the responsibility of the school district. Superintendent Schultz will present the proposal to Johnson Controls.

Examples of Policy ICA on school calendar were given to the board for review.

Todd Wiebenga reported on the open custodial position, the Johnson Controls contract, and damage to the school's Ford Taurus from hitting a raccoon.

Jessica Ostwald reported on Haven participation numbers for January, the Haven Valentine raffle, and the annual health/safety inspection. Weiland inquired about adding a pre-school program to Haven.

Jeff Dvorak reported on the history and current practices of Elite Club, gym use, the school mascot, a proposal to limit the number of sideline cheer events, fundraising, a Booster Club/Elite Club trophy case proposal, possible elimination of end-of-season individual awards, concussion protocol, inclement weather practices, 2013-2014 athletic schedules, and coaching needs. A letter from Big Sioux Media was presented regarding designated school media; however, no action will be taken at this time due to pending legislation in SB119.

The facility committee will review the building use policy, including fees and proof of insurance requirements.

Superintendent Schultz stated the administration is continuing work on the district strategic plan by creating priorities, goals, and action plans. A legislative update was distributed.

Superintendent Schultz stated that a request to open negotiations was received from the DREA. Meeting dates will be determined after the legislature determines state aid for FY2014 and the school board can discuss options.

President Morris declared the regular meeting adjourned at 10:00 p.m. and stated the board would take a brief recess.

President Morris called the budget work session to order at 10:07 p.m. The board reviewed five-year Capital Outlay Plan options and potential General Fund revenue/expenditure increases/decreases for FY2014. Administrative suggestions to address the projected deficit will be presented at the February 25, 2013 school board meeting.

13-093 Motion by Schuch, seconded by Weiland, to adjourn the budget work session at 12:04 a.m.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)