

School Board Proceedings
Dell Rapids School District 49-3
May 13, 2013

The Dell Rapids School District Board of Education met Monday, May 13, 2013 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Cindy Schuch, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal/Curriculum Director; Jessica Ostwald, Haven Director; Darwin Daugaard; Marcy Anderson; Joe Sneve; Rollie Heidebrink; Kim Gaul.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

13-151 Motion by Weiland, seconded by Stofferahn, to approve the **minutes** of the April 8, April 22, and April 24, 2013 school board meetings. All voted aye.

Public comments were heard.

13-152 Motion by Schuch, seconded by Stofferahn, to approve the **agenda** as published. All voted aye.

13-153 Motion by Schuch, seconded by Stofferahn, to approve the **consent agenda**. All voted aye.

A. Payment of May Claims

General Fund: Ace Hardware, supplies – 225.46; Amazon.com, supplies – 199.74; Argus Leader, publications/advertising – 623.97; Avera Medical Group, purchased services – 126.00; Best Western Ramkota, lodging – 175.98; Blue Tarp Financial, supplies – 39.99; Bobs Piano Service, purchased services – 180.00; Ashley Brockhaus, supply reimbursement – 105.11; Carroll Institute, purchased services – 256.00; Central Computer Supply, supplies – 784.50; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 30.00; Chemco, supplies – 310.72; Citibank, supplies – 334.65; Claritus, postage meter – 156.24; Cole Papers, supplies – 339.50; Connecting Point, repairs – 1780.00; County Fair, supplies – 312.06; Don Crowe, purchased services – 226.17; Cubby's, gas – 624.70; Dakota Supply Group, supplies – 22.00; Dauby's, supplies – 574.00; DR Lumber, supplies – 79.33; Dells Diesel, repairs – 19.66; Dells Electric, purchased services – 1181.14; Dells Materials, supplies – 28.60; DR Agency Fund, reimburse for postage/entry fees/registrations – 996.33; Jill Dvorak, mileage – 4.44; EMC, insurance – 5504.31; Fastenal, supplies – 73.75; Kimberly Gaul, supply reimbursement – 41.00; Golden West, telephone service – 751.53; Graphic Edge, supplies – 201.91; Green Eggs and Ram, repairs – 49.99; Hauff Mid-American Sports, supplies – 1050.00; Mark Hauge, bus license reimbursement – 100.00; Barbara Hegg, purchased services – 60.00; Hewlett Packard, repair supplies – 1006.40; Interstate Power Systems, repair supplies – 257.33; JD's House of Trophies, supplies – 260.50; Janitor's Closet, supplies – 34.20; John Jewett, postage reimbursement – 19.64; Johnson Controls, repairs – 604.81; Lewis Drug, supplies – 8.76; Library Store, supplies – 136.47; Lunchtime Solutions, supplies – 44.88; Lutheran Church of Dell Rapids, purchased services – 1349.55; Garrett Mark, purchased services – 225.80; Matheson Tri-Gas, supplies – 19.05; McKesson Medical, supplies – 58.80; Midway Service, gas – 60.00; Midwest Alarm, monitoring – 57.62; Office Max, supplies – 178.96; Olson's Pest Technicians, purchased services – 204.00; Pepper at Eckroth, supplies – 46.03; Monica Pickard, purchased services – 236.90; PLEC, purchased services – 53.14; Professional Security, purchased services – 412.00; Quality Inn & Suites,

lodging – 150.00; Quill and Scroll Society, supplies – 173.00; Ridell, repairs – 1041.45; Beverly Rieck, conference deposit reimbursement – 200.00; Roemen’s Automotive, repair/maintenance supplies – 408.15; Schmitt Music, repairs – 50.41; School Specialty, supplies – 645.38; SD Department of Labor, unemployment – 124.88; SDFCCLA, lodging/transportation – 458.00; SDN Communications, purchased services – 401.88; Snap on Tools, supplies – 19.60; Stan Houston Equipment, supplies – 33.98; Nicole Stukel, credit reimbursement – 80.00; Stacy Tisher, wellness incentive reimbursement – 100.00; TASC, purchased services – 1341.06; Upstart, supplies – 57.00; Vacuum Center, supplies – 10.00; Jeff Welbig, purchased services – 500.00; Michael Whitmore, bus license reimbursement – 110.00; Todd Wiebenga, fuel reimbursement – 125.00. TOTAL GENERAL FUND CLAIMS – \$29,696.33.

Capital Outlay Fund: Amazon, books – 206.45; Barnes and Noble, books – 271.26; Century Business Leasing, copiers – 856.50; City of Dell Rapids, utilities – 1019.51; Companion Corp., software – 2088.00; Cubby’s, gas – 5403.42; Dauby’s, uniforms – 2200.00; EMC, insurance – 15406.16; First National Bank, certificate interest/fees – 125497.88; Hoffman Sanitation, utilities – 225.00; MidAmerican Energy, utilities – 6617.97; Roemen’s Automotive, equipment – 260.99; Software Unlimited, software – 4100.00; Xcel Energy, utilities – 14406.68. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$178,559.82.

Special Education Fund: Ace Hardware, supplies – 16.99; CCHS, purchased services – 27428.25; County Fair, supplies – 102.86; Cubby’s, gas – 1503.70; Dell’s Farm & Tire, tires – 497.36; EMC, insurance – 1252.48; Parent, mileage – 159.84; Marge Robertson, purchased services – 346.88; Montessori Outlet, supplies – 312.31; Northern Speech Services, supplies – 78.69; Plankinton School District, tuition – 1739.76; PLEC, purchased services – 3766.61; Riverside Publishing, supplies – 239.25; Roemen’s Automotive, repair parts – 166.09. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$37,611.07.

Debt Service Fund: First National Bank, principal/interest/fees – 149740.00. TOTAL DEBT SERVICE FUND CLAIMS - \$149,740.00.

Food Service Fund: EMC, Insurance – 5.13; Hobart, repairs – 1084.13; Lunchtime Solutions, purchased services – 43060.59. TOTAL FOOD SERVICE FUND CLAIMS - \$44,149.85.

Enterprise Fund: Ace Hardware, supplies – 4.49; Citibank, Haven supplies (Walmart) – 130.10; County Fair, Haven supplies – 282.09; Dells Bowl, Haven admissions – 423.50; DR Agency Fund, Haven registrations/travel – 205.90; EMC, Haven insurance – 58.57; Char Faulstich, Haven mileage/supply reimbursement – 36.49; Feeding South Dakota, Haven supplies – 155.32; Hobby Lobby, Haven supplies – 146.21; Institutions Services, Haven supplies – 106.96; Office Max, Haven supplies – 208.90; Jessica Ostwald, Haven mileage/travel reimbursement – 235.60; Proforma, Haven software – 1722.18; Laurie Schultz, Haven mileage – 16.28; Skyzone, Haven field trip – 924.00; Teaching Treasures, Haven supplies – 31.94; Verizon, Haven cell phone service – 78.64; Washington Pavilion, Haven field trip – 402.50. TOTAL ENTERPRISE FUND CLAIMS - \$5,169.67.

Payroll: Elementary – 86060.99; Middle School – 72365.40; High School – 74985.02; Title I – 6487.26; Alternative Instruction – 3625.55; Guidance – 10693.52; Health Services – 5000.47; Library – 6516.22; Technology – 8050.18; General Administration – 11766.93; School Administration – 26105.55; Business Office – 7640.00; Maintenance – 18656.68; Transportation – 9339.77; Cocurricular Activities – 13099.51; Special Education – 67653.72; Food Service – 408.77; Before/After School Enterprise Fund – 8583.28. TOTAL PAYROLL – \$437,038.82.

B. April 2013 Financial Report

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance,4/1/13	\$1,162,283.48	\$878,523.83	\$13,717.58	\$64,519.35	\$963,096.41	\$97,096.06	\$100,043.30	\$112,360.02
Receipts:								
Taxes	\$63,662.22	\$51,150.07	\$23,904.65	\$5,115.04	\$30,967.14			
Tuition & Fees	6,659.82							
Interest	53.56	76.64	.19	4.02	85.20	\$5.33	\$2.63	\$8.36
Food Service Sales						30,349.63		
Pupil Activities								8,227.45
Donations	132.95							
Charges for Services								
After School Programs							21,486.37	
Other Local Sources	109.89							
County Sources	5,256.32							
State Grants	238,054.00		18,697.00					
Federal Grants	9,905.00		21,920.00			13,147.04		
Total Receipts	\$323,833.76	\$51,226.71	\$64,521.84	\$5,119.06	\$31,052.34	\$43,502.00	\$21,489.00	\$8,235.81
Total Disbursements	-\$404,388.33	-\$19,274.66	-\$117,821.11	-\$0.00	-\$0.00	-\$49,804.40	-\$30,594.23	-\$24,792.36
Sub-Total, 4/30/13	\$1,081,728.91	\$910,475.88	-\$39,581.69	\$69,638.41	\$994,148.75	\$90,793.66	\$90,938.07	\$95,803.47
Interfund Loan	-\$39,640.57		\$39,640.57					
Balance, 4/30/13	\$1,042,088.34	\$910,475.88	\$58.88	\$69,638.41	\$994,148.75	\$90,793.66	\$90,938.07	\$95,803.47

C. Authorization to transfer \$294,446.00 from the Capital Outlay Fund to the Debt Service Fund for the Qualified School Construction Bond Sinking Fund.

D. Approve the 2013-2014 Negotiated Agreement with a 2% salary increase, \$25.00/month insurance increase, \$375.00 November bonus (prorated for part-time), and \$30,000.00 base salary.

E. Personnel Report

- Resignations:** Jason Kurtz, high school teacher; Kerri Baker, high school teacher; Steve Hansen, middle school track coach.
- Employment:** Shannon Tjaden, elementary teacher.
- Transfer:** Sharon Mitchell, from middle school teacher to high school teacher.

13-154 Motion by Stofferahn, seconded by Weiland, to approve the sale of the south **surplus temporary classroom building** at the old elementary school to Curt and Linda Olson for \$300.00. All voted aye.

13-155 Motion by Weiland, seconded by Randall, to approve a contract with **Professional Security** for drug and alcohol testing services. All voted aye.

13-156 Motion by Schuch, seconded by Weiland, to approve a 48 month lease, starting July 2013, with Elite Business Systems for six Savin 6002 **copier/printers** at a monthly cost of \$1,646.93, including toner and maintenance. All voted aye.

The superintendent and business manager presented the preliminary 2013-2014 budget and five-year Capital Outlay plan.

The business manager reported that three bids were received for furnishing 71-passenger school buses with the trade-in of a 2005 International school bus:

Vendor	Bus Price - Each	Trade-In	Price 1 Bus	Price w/Interest 2 Buses	Annual Payments (3)
Harlow's	\$83,538.00	-\$12,500.00	\$71,038.00	\$160,074.00	\$53,358.00
North Central	\$86,183.00	-\$15,000.00	\$71,183.00	\$160,601.01	\$53,533.67
Trucks of Bismarck	\$89,500.00	-\$13,500.00	\$76,000.00	\$170,032.56	\$56,677.52

13-157 Motion by Weiland, seconded by Randall, to table action on the **bus bids** until the June 10, 2013 school board meeting to give the transportation committee time to review the bids and literature. All voted aye.

Kimberly Kludt reported on the high school registration/scheduling process and proposed changes for the 2013-2014 school year.

Board members requested that a curriculum committee be added to appointments made at July school board meeting.

Jessica Ostwald reported on April attendance numbers for Haven. A summer raffle is being conducted. 115 students are registered for the summer program.

Superintendent Schultz distributed the ASBSD bulletin. She reported that approximately 15 applications were submitted by teachers for technology pilot projects. Presentations will be given this week and about half the applications will receive funding for next year. Interviews for the buildings and grounds maintenance position will be conducted next week. A reminder was given that the second May board meet was cancelled due to the Memorial Day holiday.

13-158 Motion by Schuch, seconded by Randall, to go into executive session at 8:07 p.m. in accordance with SDCL 1-25-2(1). All voted aye.

The board came out of executive session at 8:40 p.m.

13-159 Motion by Schuch, seconded by Stofferahn, to authorize the business manager to issue **teacher contract amendments** in accordance with the adopted 2013-2014 negotiated agreement. All voted aye.

13-160 Motion by Randall, seconded by Weiland, to authorize the business manager to issue **amendments to classified staff agreements** to reflect an approximate 2% wage increase, 5% insurance contribution increase, and \$150.00 November bonus (prorated for part-time), and to authorize an additional \$400.00 per month for Jeff Schmidt to assume the duties of interim transportation supervisor. All voted aye.

13-161 Motion by Schuch, seconded by Randall, to issue **administrator contracts** with a 2% salary increase, 5% insurance contribution increase, and \$375.00 November bonus (prorated for part-time). All voted aye.

President Morris adjourned the meeting at 8:47 p.m.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)