

School Board Proceedings
Dell Rapids School District 49-3
June 10, 2013

The Dell Rapids School District Board of Education met Monday, June 10, 2013 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Cindy Schuch, and Matt Weiland. Steve Stofferahn joined the meeting at 7:05 p.m. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jessica Ostwald, Haven Director; Jeff Dvorak, Activities Director; Denise Hanzlik; Jody Schumaker; Marcy Anderson; Joe Sneve; Kevin Mattern; Jeff Krumm.

President Morris called the meeting to order at 7:04 p.m. and the Pledge of Allegiance was recited.

13-162 Motion by Weiland, seconded by Randall, to approve the **minutes** of the May 13, 2013 school board meeting. All voted aye.

Board member Stofferahn joined the meeting.

13-163 Motion by Schuch, seconded by Weiland, to approve the **agenda**. All voted aye.

13-164 Motion by Randall, seconded by Stofferahn, to approve the **consent agenda**. All voted aye.

A. Payment of June Claims

General Fund: Ace Hardware, supplies – 419.02; Argus Leader, publications/subscriptions – 316.21; Carroll Institute, purchased services – 256.00; Century Business Leasing, copiers – 822.92; Century Business Products, purchased services – 30.00; Classroom Select, supplies – 176.06; Cole Papers, repair parts – 34.50; Combined Building Specialties, repairs – 859.00; Connecting Point, repairs – 411.00; County Fair, supplies – 128.04; Crosscultural Developmental Educational Services, materials – 115.50; Cubby's, gas – 318.26; Dakota Glass Works, repairs – 128.00; Dauby's, supplies – 342.76; DR Coop Grain, repairs – 28.99; DR Lumber, supplies – 121.36; Dells Farm & Tire, repairs – 221.00; Dells Electric, purchased services – 1124.70; Dells Plumbing, repairs – 549.58; DR Agency Fund, reimburse for postage/entry fees/state tournament meals/registrations/officials/lodging – 1218.92; Jeff Dvorak, travel reimbursement – 35.00; Elan Cardmember Services, lodging – 199.30; Elite Business Systems, Perkins grant equipment – 850.00; Elkton School District, region track expenses – 208.09; Fisher Scientific, supplies – 306.45; Kimberly Gaul, credit reimbursement – 300.00; Golden West, telephone service – 790.76; Graves IT Solutions, purchased services – 1200.00; Great Plains Roofing, repairs – 182.50 Harlow's Bus Sales, repair parts – 764.05; Hauff Mid-American Sports, supplies – 25.92; Hewlett Packard, repair supplies – 1509.60; Hillyard, supplies -97.82; History Shots, supplies – 54.40; JD's House of Trophies, supplies – 49.50; Johnson Controls, repairs – 1430.80; K&M Music, repairs – 96.84; Kaufman Law Office, purchased services – 2712.40; KMWF, purchased services – 9900.00; Lewis Drug, supplies – 15.48; Master Blaster, repair parts – 14.94; Master Teacher, supplies – 46.40; Matheson Tri-Gas, supplies – 19.36; Midwest Alarm, monitoring – 57.62; North Central Bus Sales, repair parts – 310.83; OEM PC World, supplies – 953.93; Olson's Pest Technicians, purchased services – 204.00; Overhead Door Company, repairs – 908.10; Pepper at Eckroth, supplies – 18.99; PLEC, purchased services – 74.13; Beverly Rieck, travel reimbursement – 285.12; Roemen's Automotive, repair/maintenance supplies – 512.10; Tom Scherff, DOT physical reimbursement – 75.00;

Schmitt Music, repairs – 38.00; School Specialty, supplies – 739.25; Schwebach Insurance, bond – 875.00; SDFCCLA, registration – 140.00; SDN Communications, purchased services – 401.88; Sisseton School District, region golf – 52.00; Staples, supplies – 49.93; Nicole Stukel, credit reimbursement – 80.00; Supreme School Supply, supplies – 37.98; Trucks of Bismarck, repair parts – 153.72; US Postal Service, meter postage – 2000.00; Vacuum Center, supplies – 270.00; Jeff Welbig, purchased services – 500.00. TOTAL GENERAL FUND CLAIMS – \$37,279.37.

Capital Outlay Fund: Barnes and Noble, books – 27.98; Century Business Leasing, copiers – 856.50; City of Dell Rapids, utilities – 1111.92; Connecting Point, equipment/software – 7103.90; Cubby's, gas – 4443.32; Elan Cardmember Services, equipment – 1151.06; First National Bank, certificate principal/interest/fees – 321597.50; Hewlett Packard, equipment – 5555.20; Hoffman Sanitation, utilities – 225.00; John Jewett, equipment reimbursement – 306.33; MidAmerican Energy, utilities – 2650.10; OEM PC World, equipment – 991.62; SHI, software – 5034.70; Voyager Fleet Systems, gas – 135.11; Xcel Energy, utilities – 14846.21. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$366,036.45.

Special Education Fund: CCHS, purchased services – 21059.25; County Fair, supplies – 9.12; Cubby's, gas – 1691.41; East Dakota Educational Cooperative, tuition – 815.56; Foreman Sales & Service, repair parts – 105.15; Lewis Drug, supplies – 5.36; Marge Robertson, purchased services – 362.07; Melissa Nygard, supply reimbursement – 38.16; PLEC, purchased services – 4097.26; Roemen's Automotive, repair parts – 149.21; Trucks of Bismarck, repair parts – 76.86; Van's Auto Electric, repair parts – 88.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$28,497.41.

Debt Service Fund: First National Bank, bond interest – 313039.54. TOTAL DEBT SERVICE FUND CLAIMS - \$313,039.54.

Food Service Fund: Dells Plumbing, repairs – 65.79; Institutions Services, repairs – 175.00; Lunchtime Solutions, purchased services – 24698.90; Tessiers, repairs – 234.96. TOTAL FOOD SERVICE FUND CLAIMS - \$25,174.65.

Enterprise Fund: Ace Hardware, Haven supplies – 51.40; CDI, Haven equipment – 436.00; Color Me Mine, Haven field trip – 348.21; County Fair, Haven supplies/food – 709.89; Cubby's, Haven field trip gas – 206.51; Elan Cardmember Services, Haven equipment/supplies – 626.30; Char Faulstich, Haven mileage – 22.20; Feeding South Dakota, Haven food – 178.72; Gopher Athletic, Haven equipment – 1237.63; Graphic Edge, VB Camp supplies – 478.20; Hewlett Packard, Haven equipment – 1263.00; Hobby Lobby, Haven supplies – 147.81; Institutions Services, Haven supplies – 47.30; Madison Aquatic Center, Haven field trip – 231.00; Menard's, Haven supplies – 39.94; Old Dutch Inn, Haven meals – 516.00; Jessica Ostwald, Haven mileage – 15.54; Pipestone Aquatic Center, Haven field trip – 308.00; Sioux Falls Parks and Rec, Haven field trip – 238.00; Verizon, Haven cell phone service – 78.64. TOTAL ENTERPRISE FUND CLAIMS - \$7,180.29.

Payroll: Elementary – 80839.40; Middle School – 69831.46; High School – 73325.25; Title I – 6487.26; Alternative Instruction – 3625.56; Guidance – 10693.51; Health Services – 5000.48; Improvement of Instruction – 1136.50; Library – 5716.23; Technology – 8050.07; General Administration – 11880.24; School Administration – 25519.05; Business Office – 7753.26; Maintenance – 18075.87; Transportation – 6516.90; Cocurricular Activities – 12738.82; Special Education – 55573.11; Food Service – 400.23; Enterprise Funds – 21520.66. TOTAL PAYROLL – \$424,683.86.

B. May 2013 Financial Report

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 5/1/13	\$1,042,088.34	\$910,475.88	\$58.88	\$69,638.41	\$994,148.75	\$90,793.66	\$90,938.07	\$95,803.47
Receipts:								
Taxes	\$587,908.09	\$448,465.88	\$209,584.39	\$44,846.63	\$271,202.84			
Tuition & Fees	178.16						\$17,690.00	
Interest	99.10	61.46	.59	3.85	92.25	\$4.78	3.14	\$7.53
Food Service Sales						14,795.58		
Pupil Activities	2,077.00							16,518.98
Donations	1,757.69							
Charges for Services			2,430.00					
After School Programs							19,688.83	
Other Local Sources	849.49							
County Sources	115.82							
State Grants	196,187.00		18,698.00					
Federal Grants	9,929.00	104,251.96	21,918.00			12,015.58		
Total Receipts	\$799,101.35	\$552,779.30	\$252,630.98	\$44,850.48	\$271,295.09	\$26,815.94	\$37,381.97	\$16,526.51
Total Disbursements	-\$276,082.07	-\$178,559.82	-\$105,264.79	-\$112,250.00	-\$149,740.00	-\$44,558.62	-\$13,752.95	-\$19,113.86
Sub-Total, 5/31/13	\$1,565,107.62	\$990,249.36	\$147,425.07	\$2,238.89	\$1,115,703.84	\$73,050.98	\$114,567.09	\$93,216.12
Interfund Loan Repayment	\$39,640.57		-\$39,640.57					
Transfer – QSCB Sinking Fund		-\$294,446.00			\$294,446.00			
Balance, 5/31/13	\$1,604,748.19	\$990,249.36	\$107,784.50	\$2,238.89	\$1,410,149.84	\$73,050.98	\$114,567.09	\$93,216.12

C. Open enrollment application #13-4.

D. Personnel Report

- Resignations:** Eileen Elverson, elementary teacher; Dale Solberg, head high school volleyball coach.
- Employment:** Ryan Thompson, middle school teacher; Stacey Gleason, middle school teacher; Katrina Reimnitz, high school teacher and head volleyball coach; Jordan Huska, Haven - \$8.15/hour; Jessica Lambert, Haven - \$7.25/hour.
- Lane Change:** Kimberly Gaul – additional \$700.00 for advancement to Bachelors+16.

13-165 Motion by Weiland, seconded by Randall, to reject all **bus bids** and to re-advertise for bids with specifications for a 6-cylinder motor. All voted aye.

13-166 Motion by Stofferahn, seconded by Schuch, to approve the updated **school mascot** image, pending Booster Club approval. All voted aye.

Jeff Dvorak reported on the trophy case project, Elite Club structure, professional development for coaches, sports awards, sport parent meetings, budgetary needs, and coaching staff openings.

Kevin Mattern requested board consideration of custodial wage increases.

13-167 Motion by Stofferahn, seconded by Randall, to approve FY2014 contracts with **East Dakota Educational Cooperative** for Project Skills Coordination at \$932.00, the Transition Advantage/Project Search Program at \$15,000.00, and the High Impact/Career Academy Program at \$9,631.00. All voted aye.

Jessica Ostwald reviewed the Haven budget recommendation for 2013-2014. She reported on May program utilization, hours of operation for 2013-2014, and United Way grant approval.

13-168 Motion by Schuch, seconded by Randall, to approve revisions to **Haven policies and procedures** as recommended by the Haven advisory board. All voted aye.

13-169 Motion by Schuch, seconded by Weiland, to approve the Associated School Board **Health Benefits Fund participation agreement** for 2013-2014, with addendum 13-169. All voted aye.

13-170 Motion by Weiland, seconded by Stofferahn, to approve the **school improvement plan** presented by Superintendent Schultz. All voted aye.

Superintendent Schultz reported on the ASBSD/SASD joint convention, the Community Coalition group, and the ordering of new language arts textbooks for elementary and middle school. She gave an update on the road construction project and reported that the Dell Rapids School District was chosen to participate in the state's teacher effectiveness pilot project (teacher evaluation system).

Proposed 2013-2014 high school handbooks were given to the board for review.

13-171 Motion by Schuch, seconded by Weiland, to go into executive session at 8:50 p.m. in accordance with SDCL 1-25-2(1). All voted aye.

The board came out of executive session at 10:40 p.m. and President Morris adjourned the meeting.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)