

**School Board Proceedings
Dell Rapids School District 49-3
June 24, 2013**

The Dell Rapids School District Board of Education met Monday, June 24, 2013 at 6:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Cindy Schuch, Steve Stofferahn, and Matt Weiland. Troy Randall joined the meeting at 6:07 p.m. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal/Curriculum Director; Brian Smith; Joe Sneve.

President Morris called the meeting to order at 6:05 p.m. and the Pledge of Allegiance was recited.

13-172 Motion by Schuch, seconded by Stofferahn, to approve the **agenda** as published. All voted aye.

Board Member Randall joined the meeting.

13-173 Motion by Stofferahn, seconded by Weiland, to table action on the **high school handbook** until the July board meeting. All voted aye.

13-174 Motion by Schuch, seconded by Randall, to accept the recommendations of the Haven advisory board for FY2014 **Haven staff wages**. All voted aye.

13-175 Motion by Schuch, seconded by Weiland, to approve the **personnel report**. All voted aye.

1. **Resignation** of Beth Nagel, speech teacher.
2. **Resignation** of Amanda Neville-Coble, guidance counselor.
3. **Resignation** of Sharee' Van Voorst, middle school band teacher.
4. **Resignation** of Dr. John Jewett, technology director, effective upon hiring of a replacement.
5. **Termination** of Michael Whitmore, custodian.
6. **Employment** of Barry Sutherland, maintenance/facilities/grounds manager - \$52,000.00 annual salary.

13-176 Motion by Weiland, seconded by Randall, to approve end of fiscal year claims. All voted aye.

General Fund: Argus Leader, publications – 185.71; Century Business Products, purchased services – 30.00; Chemco, supplies – 2795.91; Connecting Point, purchased services – 1900.00; Dakota Glass Works, repairs – 160.00; Dells Electric, purchased services – 455.00; EMC Insurance, workers compensation – 524.00; Graves IT Solutions, purchased services – 600.00; Janitor's Closet, supplies – 30.24; MailFinance, postage meter – 471.00; Office Elements, supplies – 13.09; Office Max, supplies – 175.20; Performance Press, supplies – 481.00; PLEC, purchased services – 120.97; School Specialty, supplies – 16.64; Sign-A-Rama, supplies – 157.43; Trucks of Bismarck, repair parts – 25.27. **TOTAL GENERAL FUND CLAIMS – \$8,141.46.**

Capital Outlay Fund: Amazon, books – 11.42; CDWG, equipment – 273.70; EMC, liability insurance refund – (40.00); Hewlett Packard, equipment – 3280.00; Houghton Mifflin, textbooks – 18966.24; MacDoctors, equipment – 1419.98; Novell, software – 2941.25; SHI, software – 549.36; Xcel Energy, utilities – 13737.49. **TOTAL CAPITAL OUTLAY FUND CLAIMS – \$41,139.44.**

Special Education Fund: CCHS, purchased services – 19597.75; IMED, repairs – 190.00; Parents, mileage – 210.90; Plankinton School District, purchased services – 1739.76; PLEC, purchased services – 4368.29. **TOTAL SPECIAL EDUCATION FUND CLAIMS – \$26,106.70.**

Enterprise Funds: DR Agency Fund, Haven field trip/supply reimbursement – 204.00; Char Faulstich, Haven mileage – 18.87; Feeding SD, Haven supplies/food – 265.90; Hobby Lobby, Haven supplies – 57.08; Institution Services, Haven supplies – 106.11; Jessica Ostwald, Haven mileage/fees – 60.50 TOTAL ENTERPRISE FUND CLAIMS - \$712.46.

Payroll: Elementary – 25.98; Cocurricular – 227.30; Enterprise Funds (Drivers Ed/Camps) – 4460.77. TOTAL PAYROLL - \$4,714.05.

Business Manager Littel noted that due to 2013 legislative changes, utility (gross receipts) taxes previously paid in the fall will now be paid to school districts in July, requiring the recording of this revenue as a receivable for the year ending June 30. For the transition year of 2012-2013, two years of utility tax revenue will be recorded (fall 2012 and receivable 2013), resulting in one-time funds that can be used for the transfer of utility/fuel expenses from the Capital Outlay Fund to the General Fund.

13-177 Motion by Weiland, seconded by Schuch, to approve the following **contingency transfers, supplemental budgets, and transfer authorizations** for FY2013. All voted aye.

Contingency Transfers – General Fund

10 1250	LEP (Limited English Proficiency) Programs	\$8,600
---------	--	---------

Supplemental Budgets – General Fund

10 1140	Utility Tax Revenue	\$183,500
10 3122	State Contributions	\$10,000
10 4151	Other Federal Revenue (grant)	\$476
10 2213	Professional Development Expense	\$10,000
10 2542	Utility Expense	\$233,000
10 2545	Vehicle Expense	\$5,000
10 2562	Food Service Expense (grant)	\$476
10 2552	Pupil Transportation Expense	\$38,200
10 6550	Athletic Transportation Expense	\$10,700
10 6590	Cocurricular Transportation Expense	\$3,100

Transfer Authorizations

Authorize the business manager to transfer FY2013 expenditures for electricity, gas, and transportation fuel from the Capital Outlay Fund to the General Fund.

13-178 Motion by Randall, seconded by Weiland, to authorize the business manager to record FY2013 **fund balance assignments** of \$206,142.00 for application to the FY2014 General Fund budget and \$22,837.32 for unemployment. All voted aye.

13-179 Motion by Stofferahn, seconded by Schuch, to schedule the **FY2014 budget hearing** for Monday, July 8, 2013 at 7:00 p.m., preceding the regular July reorganizational school board meeting. All voted aye.

13-180 Motion by Schuch, seconded by Randall, to authorize KMWF and Associates to **audit** the FY2013 financial statements at a cost of \$10,250.00. All voted aye.

13-181 Motion by Stofferahn, seconded by Weiland, to authorize the superintendent to submit the FY2014 **IDEA and Consolidated Grant applications**. All voted aye.

13-182 Motion by Weiland, seconded by Stofferahn, to go into executive session at 6:50 p.m. in accordance with SDCL 1-25-2(1). All voted aye.

The board came out of executive session at 8:17 p.m.

13-183 Motion by Stofferahn, seconded by Weiland, to adjourn the meeting.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)