

**School Board Proceedings  
Dell Rapids School District 49-3  
August 12, 2013**

The Dell Rapids School District Board of Education met Monday, August 12, 2013 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, and Steve Stofferahn. Absent: Matt Weiland.

Administration and other persons present: Barbara Littel, Business Manager; Kim Kludt, High School Principal/Curriculum Director; Fran Ruesink, Middle School Principal/Transportation Director; Jay Nelson, Elementary Principal/SPED Director; Jeff Schmidt, Transportation Supervisor; Nicole Anderson-Gappa; Julie Wynja; Kelly Randall; Lisa Hofer; Jessica Severtson; Joe Sneve.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**14-027** Motion by Stofferahn, seconded by Randall, to approve the **minutes** of the July 8, 2013 school board meeting. All voted aye.

**14-028** Motion by Randall, seconded by Schumaker, to approve the **agenda** with the addition of 7.G. – Appointment of School Attorney and 7.H. – Consideration of Second August Board Meeting. All voted aye.

The board discussed costs and time requirements to provide shuttle bus service for St. Mary dual-enrolled students.

**14-029** Motion by Stofferahn, seconded by Randall, to charge \$15.00 per day for St. Mary **shuttle bus** service. All voted aye.

**14-030** Motion by Stofferahn, seconded by Schumaker, to approve the **consent agenda**. All voted aye.

**A. Payment of August Claims.**

General Fund: Ace Hardware, supplies – 341.25; AgEdNet.com, subscription – 369.00; Allied Oil, supplies – 565.50; Amazon.com, supplies – 133.50; Anderson's, supplies – 44.13; Area II Business Managers, dues – 75.00; Argus Leader, publications – 1414.67; Avera Medical Group, bus driver physicals – 252.00; Beresford School District, entry fee – 40.00; BMO Mastercard, Perkins grant equipment (Best Buy) – 649.99; Brekke Sales, repair parts – 1082.59; Builders Supply, supplies – 50.00; Cables To Go, supplies – 176.86; Calloway House, supplies – 22.94; Century Business Products, supplies/copies – 230.39; Certified Auto Glass, repairs – 50.00; Chemco, supplies – 4068.13; City of Dell Rapids, water/sewer – 3427.82; Claritus, supplies – 46.71; Class Direct, supplies – 708.09; Cole Papers, supplies – 3166.40; Comfort Inn, lodging – 318.00; Connecting Point, supplies/repairs – 5996.50; County Fair, supplies – 17.51; Cubby's, gas – 495.72; Dakota Potters Supply, supplies – 92.50; Dauby's, supplies – 90.04; Decker Equipment, supplies – 156.76; DR Lumber, supplies – 495.20; Dells Electric, purchased services – 1400.00; Dells Plumbing, purchased services – 379.92; Delta Education, supplies – 110.70; Dick Blick, supplies – 508.32; Discount School Supply, supplies – 295.49; EBSCO, subscriptions – 755.25; ECRI, supplies – 840.78; Elite Business Systems, copier maintenance – 821.93; EMC, insurance – 20848.24; Fisher Science, supplies – 129.41; Frey Scientific, supplies – 810.08; Geyer Instructional Aids, supplies – 92.95; Golden West, purchased services – 1204.52; Goldie's Radiator, repairs – 981.00; Grainger, supplies – 277.42; Graybar Electric, supplies – 267.24; Kelley Gruneich, credit reimbursement – 100.00; Hampton Inn,

lodging – 318.00; Hearlihy, supplies – 270.00; Heartland Paper, supplies – 334.06; Heiman Fire Equipment, purchased services – 1411.00; Hillyard, supplies – 195.64; Hoffman Sanitation, garbage removal – 225.00; J.D.'s House of Trophies, supplies – 44.50; Janitor's Closet, supplies – 7253.74; Lakeshore Learning, supplies – 650.48; Lewis Drug, supplies – 10.12; Library Store, supplies – 465.28; Library Video Company, supplies – 126.80; Master Lock, supplies – 653.34; Matheson Tri-Gas, supplies – 19.36; MidAmerican Energy, gas – 681.16; Midwest Alarm, monitoring – 57.62; Midwest Tech Products, supplies – 297.00; Monic Pipe, supplies – 165.91; NASCO, supplies – 117.80; NIE, subscriptions – 432.00; NESC, TIE membership – 1120.00; Melissa Nygard, credit reimbursement – 80.00; O'Connor Company, repair part – 117.84; Office Max, supplies – 1004.46; Olson's Pest Technicians, purchased services – 204.00; Pearson Education, materials – 1445.91; Pearson, materials – 2446.10; Pepper at Eckroth, supplies – 247.94; Performance Press, supplies – 57.80; Pitsco, supplies – 1060.03; Premier Agenda, supplies – 985.54; Raymond Geddes & Company, supplies – 71.31; Realityworks, supplies – 39.00; Really Good Stuff, supplies – 294.57; Roemen's Automotive, supplies – 558.76; Sargent-Welch, supplies – 35.55; Leonard Schmidt, flags – 63.00; School Bus Inc., SDST membership – 50.00; School Specialty, supplies – 8977.59; Simplex Grinnell, purchased services – 5028.85; Sioux Falls Christian Schools, entry fee – 45.00; Southwest Plastic Binding Co., supplies – 368.64; Supreme School Supply, supplies – 69.73; Barry Sutherland, supply reimbursement – 27.25; Teacher's Curriculum Institute, supplies – 441.00; Teachers Discovery, supplies – 193.52; Teaching Treasures, supplies – 20.32; TASC, purchased services – 1910.22; Training Room, supplies – 514.77; Upstart, supplies – 99.88; Voyager Expanded Learning, materials – 790.90; Ward's Natural Science, supplies – 1087.91; Jeff Welbig, grounds maintenance – 525.00; Welsh Products, supplies – 520.57; West Central School District, entry fee – 50.00; West Music, supplies – 248.91; Wheelco, repair parts – 547.77. TOTAL GENERAL FUND CLAIMS – \$99,478.90.

Capital Outlay Fund: BMO Mastercard, computer equipment (AccTown) – 55.15; CDWG Government, computer equipment – 9294.37; Childcraft, equipment – 241.66; Dauby's, uniforms – 1925.00; Elite Business Systems, copier lease – 825.00; Hewlett Packard, software – 4887.20; Master Blaster, equipment – 3896.00; Maximum Promotions, banner – 925.00; McGraw-Hill, textbooks – 649.35; Microsoft, computer equipment – 289.00; Renaissance Learning, subscription – 1579.00; School Specialty, equipment – 279.86; Xcel Energy, utilities – 15187.23. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$40,033.82.

Special Education Fund: Cubby's, gas – 1347.62; EDEC, tuition – 15000.00; EMC, insurance – 1193.26; Flag House, supplies – 54.95; Harlow's, repair parts – 48.73; Sue Hovey, mileage – 22.94; Lewis Drug, supplies – 5.06; Mayer Johnson, supplies – 93.56; McGraw-Hill, materials – 156.77; Montessori Outlet, supplies – 19.95; Pearson Assessment, supplies – 679.35; Plankinton School District, tuition – 1838.00; Pro-Ed, supplies – 134.20; Roemen's Automotive, repair parts – 11.94; School Specialty, supplies – 919.57; Voyager Expanded Learning, materials – 254.10. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$21,780.00.

Food Service Fund: EMC, insurance – 12.26; Eric Hammer, refund – 44.15; Institutions Services, equipment – 3632.04. TOTAL FOOD SERVICE FUND CLAIMS - \$3,688.45.

Enterprise Fund: Avera Sports Institute, Haven field trip – 144.00; BMO Mastercard, Haven field trip (Watertown Aquatic Center)/Haven supplies (Walmart/Hobby Lobby) – 872.40; County Fair, Haven supplies/food – 626.00; Cubby's, Haven/Drivers' Ed gas – 314.79; DR Lumber, Haven

purchased services – 35.00; EMC, Haven insurance – 172.94; Char Faulstich, Haven mileage – 37.74; Feeding South Dakota, Haven food – 76.38; Office Max, Haven supplies – 215.53; Old Dutch Inn, Haven meals – 1383.00; Jessica Ostwald, Haven mileage – 19.61; Tammy Parrott, Haven training reimbursement – 10.00; TASK, Haven purchased services – 80.00; Verizon, Haven phone service – 78.74; Wild Water West, Haven field trip – 634.45. TOTAL ENTERPRISE FUND CLAIMS - \$4,700.58.

Payroll: Elementary – 61669.07; Middle School – 66721.53; High School – 71314.46; Title I – 7623.66; Guidance – 10705.76; Health – 5000.47; Improvement of Instruction – 895.39; Library – 4817.11; Technology – 9763.27; General Administration – 12470.65; School Administration – 23856.17; Business Office – 8279.84; Maintenance – 26379.52; Transportation – 3925.62; Cocurricular Activities – 10857.15; Special Education – 51032.61; Food Service – 355.88; Before/After School Enterprise Fund – 21227.27; Camp Enterprise Funds – 14386.38. TOTAL PAYROLL – \$411,281.81.

## **B. July 2013 Financial Report.**

### **Statement of Cash Receipts, Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 7/1/13	\$1,447,773.88	\$924,534.42	\$117,374.03	\$16,631.00	\$1,284,539.86	\$58,835.34	\$112,912.60	\$95,175.04
Receipts:								
Taxes	\$72,900.74	\$9,270.45	\$4,333.65	\$927.04	\$5,536.48			
Tuition & Fees								
Interest	89.31	82.81	2.60	.36	116.24	\$3.85	\$4.91	\$7.57
Food Service Sales						256.70		
Pupil Activities								2,714.64
After School Prog.							30,832.57	
Donations	250.00	7,347.10						
Charges for Services			143.52				14,917.50	
Other Local Sources	23.31							
County Sources	4,070.58							
State Grants	207,956.00		22,523.00					
Federal Grants	17,824.00		8,190.00				819.60	
Total Receipts	\$303,113.94	\$16,700.36	\$35,192.77	\$927.40	\$5,652.72	\$260.55	\$46,574.58	\$2,722.21
Total Disbursements	-\$351,095.03	-\$17,482.28	-\$81,439.44	-\$16,080.15	-\$0.00	-\$224.00	-\$27,305.65	-\$9,668.92
Cash Balance, 7/31/13	\$1,399,792.79	\$923,752.50	\$71,127.36	\$1,478.25	\$1,290,192.58	\$58,871.89	\$132,181.53	\$88,228.33

## **C. Personnel Report – Employment.**

1. Michael Lueders, HS Wrestling Asst. Coach - \$3,175.00
2. Dane Stone, HS Football Asst. Coach - \$2,857.50
3. Debbie Huska, HS Teacher – \$33,500.00; Freshman Class Advisor - \$300.00; Broadcast Media Sponsor (.5 FTE) - \$300.00; MS Cheerleading Advisor - \$1,200.00
4. Brent Jung – HS Teacher (.5 FTE) - \$16,225.00
5. Erin McInroy – Elementary Teacher - \$30,000.00

## **D. Authorizations and ratifications – approve open enrollment application #14-10.**

The board postponed action on a temporary construction easement and county acquisition of a 50'x62' parcel of school owned land under a right-of-way agreement.

**14-031** Motion by Stofferahn, seconded by Randall, to authorize the administration to enter into a **lease agreement** with the Minnehaha Area Christian Homeschoolers group for use of the gym and two to three classrooms in the old elementary school for fourteen days during the school year, three hours per day, for a fee of \$75.00 per day. Liability insurance is required and a short term termination clause is to be included in the agreement. All voted aye.

**14-032** Motion by Randall, seconded by Schumaker, to approve a **student teacher field experience contract** with SDSU. All voted aye.

**14-033** Motion by Schumaker, seconded by Stofferahn, to approve **teacher evaluation tools** to be used in FY2013-2014. All voted aye.

Business Manager Littel reported that competitive quotations were received from Cubby's and T&C for the furnishing of diesel fuel and unleaded gasoline for district vehicles.

**14-034** Motion by Stofferahn, seconded by Randall, to accept Cubby's proposal to provide diesel fuel and unleaded gasoline at \$.06 below pump price. All voted aye.

Kelly Randall, owner of Goodcare LLC, expressed interest in providing occupational, physical and speech therapy services for the school district. The board requested review by the special education department, with a recommendation to be brought to the next board meeting.

**14-035** Motion by Morris, seconded by Randall, to appoint Rodney Freeman as **school attorney** to replace Gerry Kaufman, who has accepted a position with Associated School Boards of South Dakota. All voted aye.

**14-036** Motion by Stofferahn, seconded by Schumaker, to cancel the regular August 26, 2013 **school board meeting**. All voted aye.

Jeff Schmidt reported that bus routes for FY2013-2014 have been posted. A bus driver training meeting will be held on August 13<sup>th</sup>.

Kim Kludt reported on Dakota STEP testing, the School Performance Index, and a proposed professional development plan.

**14-037** Motion by Stofferahn, seconded by Schumaker, to go into executive session at 8:25 p.m. in accordance with SDCL 1-25-2(1).

Morris declared the board out of executive session at 8:35 p.m. and adjourned the meeting.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)