

School Board Proceedings
Dell Rapids School District 49-3
September 9, 2013

The Dell Rapids School District Board of Education met Monday, September 9, 2013 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kim Kludt, High School Principal/Curriculum Director; Jay Nelson, Elementary Principal/SPED Director; Gina Van Liere; Floyd "Bud" Heinemann; Pat Heinemann; Tracey Heinemann; Trevor Heinemann; Bradley Heinemann; Dan Heinemann; Anne Holland; Danielle Holland; Dan Anderson; Nancy Anderson; Richard Mergen; Virginia Mergen; Tim Heinemann; Becky Heinemann; LuAnn Heidebrink.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Littel noted that the unofficial minutes of the August 12, 2013 school board meeting were corrected to show that Stofferahn moved and Randall seconded motion #14-034.

14-038 Motion by Weiland, seconded by Randall, to approve the **minutes** of the August 7 and August 12, 2013 school board meetings. All voted aye.

Superintendent Schultz presented an honorary high school diploma to Floyd Heinemann. Schultz noted that, throughout history, war veterans left to serve their country before completing high school and South Dakota Codified Law allows a war veteran who served during designated periods to request an honorary high school diploma. Mr. Heinemann met these criteria and was presented the diploma as a symbol of the Dell Rapids community's thanks and appreciation for his selfless commitment to our nation. Schultz stated the Dell Rapids School District is extremely proud of Mr. Heinemann's accomplishments and is honored to have him included as a 2013 honorary graduate of Dell Rapids Public High School.

Mr. Heinemann addressed the school board and audience. He stated that he served 23 years on the Dell Rapids school board. During this time he had the opportunity to work on improvements in education, construction of the high school, and school district re-organization. He also served twelve years on the Associated School Boards of South Dakota board of directors.

14-039 Motion by Stofferahn, seconded by Schumaker, to approve the **agenda** as published. All voted aye.

14-040 Motion by Stofferahn, seconded by Randall, to approve the **consent agenda**. All voted aye.

A. Payment of September Claims.

General Fund: 4N6 Fanatics, subscription – 150.00; Ace Hardware, supplies – 574.38; Argus Leader, publications – 581.21; ASBSD, registration – 185.00; Avera Medical Group, bus driver physical – 126.00; B&H, Perkins grant equipment – 1797.00; Barnes and Noble, supplies – 6.39; BMO Mastercard: (Dey Distributing, repair parts – 13.25; DSG, repair parts – 11.28; My Binding Company, library supplies – 19.44; AETN Store, Perkins grant supplies – 101.79); CDWG, supplies – 177.63; Chemco, supplies – 1198.02; City of Dell Rapids, water/sewer – 4320.76; Connecting Point, supplies/repairs – 542.00; Control Technology, repairs/maintenance – 62.00; County Fair, supplies – 43.90; Cubby's, gas – 3216.48; Dakota ACAC, registrations – 65.00; Dakota Security, maintenance – 1458.23; Dauby's, supplies – 1040.94; DR Lumber, supplies – 49.27; Dell's Farm & Tire, tires –

210.00; Dells Electric, purchased services – 455.00; Discount School Supply, supplies – 325.52; DR Agency Fund, registrations/postage – 1021.14; Jill Dvorak, mileage – 6.66; Vernon Dvorak, storage unit – 400.00; Edgenuity, license – 600.00; Elite Business Systems, copier maintenance/supplies – 981.59; Elk Point-Jefferson School, dues – 20.00; Fleet Pride, repair parts – 428.34; Ford Sign Company, supplies – 95.50; G&D Viking Glass, repair supplies – 44.80; G&R Controls, repair parts – 431.69; Golden West, purchased services – 1266.90; Gopher Athletic, supplies – 685.08; Grainger, supplies – 79.96; Graybar Electric, supplies – 1372.23; Hartford Steam Boiler, purchased services – 90.00; Hauff Mid-America Sports, supplies – 197.34; Barbara Hegg, purchased services – 70.00; Hoffman Sanitation, garbage removal – 225.00; Impact Applications, subscription – 500.00; Janitor's Closet, supplies – 260.00; Johnson Controls, workshop registration – 1300.00; K&M Music, repairs – 297.50; Malloy Electric, repair parts – 113.75; Matheson Tri-Gas, supplies – 20.14; Roger McKee, purchased services – 408.00; MidAmerican Energy, gas – 519.71; Midwest Alarm, monitoring – 57.62; NASCO, supplies – 125.49; NASSP/NASC, dues – 85.00; Norberg Paints, supplies – 26.78; North Central Bus Sales, repair parts – 358.00; North Central International, repair parts – 330.44; O'Connor Company, supplies – 1741.08; Office Max, supplies – 101.83; Pearson Education, materials – 3673.85; Pepper at Eckroth, supplies – 361.88; Pizza Ranch, meals – 150.48; PLEC, purchased services – 400.05; Jamie Randall, supply reimbursement – 107.13; Jodi Robertson, mileage – 7.40; Roemen's Automotive, supplies/purchased services – 531.62; Sanford Health, registration – 25.00; Scholastic Choices, materials – 415.80; Scholastic Classroom Magazine, materials – 345.73; Scholastic Teaching Resources, materials – 1066.86; Scholastic, Inc., materials – 192.12; School Databooks, supplies – 339.42; School Specialty, supplies – 3454.06; John Schroeder, DOT physical reimbursement – 100.22; SDCTE, registration – 125.00; SD Library Network, subscription – 675.00; SDASBO, registration – 50.00; SDN Communications, purchased services – 495.26; SE Area Principals, dues – 250.00; Sportime, supplies – 354.87; Supreme School Supply, supplies – 117.27; Tractor Supply, supplies – 20.98; Vernier Software, materials – 59.00; Jeff Welbig, grounds maintenance – 525.00; West Music, supplies – 11.95; Wheelco, repair parts – 376.24. TOTAL GENERAL FUND CLAIMS – \$45,224.25.

Capital Outlay Fund: All American Textbooks, books – 62.56; Amazon.com, books – 22.44; Apple, Inc., equipment – 28263.90; Barnes and Noble, books – 732.27; BMO Mastercard: (Sam's Club, software cards – 399.40); Cengage Learning, books – 1930.50; Connecting Point, equipment – 720.00; Dauby's, uniforms – 253.50; Dells Electric, purchased services – 6385.26; Elite Business Systems, copier lease – 825.00; Everbind, books – 330.48; Houghton Mifflin, books – 31848.66; Office Max, equipment – 49.99; Ridell, equipment – 675.29; School Specialty, equipment – 267.26; Software Unlimited, software – 1145.00; Vernier Software & Technology, equipment – 7352.13; Xcel Energy, utilities – 15742.88. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$97,006.52.

Special Education Fund: Amazon.com, supplies – 25.00; CCHS, purchased services – 38879.00; County Fair, supplies – 84.99; Cubby's, gas – 1181.64; Dell's Farm & Tire, purchased services – 15.00; Discount School Supply, supplies – 267.36; Parent, mileage – 136.23; Plankinton School District, tuition – 2021.80; PLEC, purchased services – 2869.42; Prostrollo Motor Sales, repairs – 903.09; Roemen's Automotive, repair parts – 148.93; School Specialty, supplies – 297.24. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$46,829.70.

Food Service Fund: Ace Hardware, repair parts – 52.71; Susie Dorris, refund – 9.00; Heartland Payment Systems, software – 1300.00; Hobart, repairs – 100.60; Institutions Services, supplies – 338.27. TOTAL FOOD SERVICE FUND CLAIMS - \$1,800.58.

Enterprise Fund: Ace Hardware, Haven supplies – 319.57; BMO Mastercard: (City of Tea, Haven field trip – 64.00; Children’s Museum, Haven field trip – 474.00; Hillcrest Aquatic Center, Haven field trip – 277.00; Walmart, Haven supplies – 109.43); Bramble Park Zoo, Haven field trip – 255.00; County Fair, Haven supplies/food – 261.43; Cubby’s, Haven gas – 118.67; Dauby’s, camp supplies – 944.99; Char Faulstich, Haven mileage – 14.06; Feeding South Dakota, Haven food – 73.03; Hobby Lobby, Haven supplies – 112.25; Old Dutch Inn, Haven meals – 732.00; Jessica Ostwald, Haven mileage – 28.86; Jan Siemonsma, Haven mileage – 23.68; So Dak SACA, Haven conference registration – 250.00; Verizon, Haven phone service – 78.74. TOTAL ENTERPRISE FUND CLAIMS - \$4,136.71.

Payroll: Elementary – 77511.48; Middle School – 65298.83; High School – 73856.93; LEP – 828.28; Title I – 6999.33; Guidance – 7165.59; Health – 3671.93; Improvement of Instruction – 902.03; Library – 7046.99; Technology – 9781.38; General Administration – 12207.26; School Administration – 26166.89; Business Office – 7911.96; Maintenance – 24715.40; Transportation – 7561.09; Cocurricular Activities – 15613.65; Special Education – 52126.56; Food Service – 507.19; Before/After School Enterprise Fund – 14615.65; Camp Enterprise Funds – 3893.91. TOTAL PAYROLL – \$418,382.33.

B. August 2013 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 8/1/13	\$1,399,792.79	\$923,752.50	\$71,127.36	\$1,478.25	\$1,290,192.58	\$58,871.89	\$132,181.53	\$88,228.33
Receipts:								
Taxes	\$135,781.56	\$5,157.17	\$2,410.12	\$515.71	\$3,121.84			
Tuition & Fees	11,822.16							
Interest	65.74	74.10	1.17	.05	106.13	\$5.91	\$5.31	\$6.28
Food Service Sales						55,921.20		
Pupil Activities	7,975.00							3,205.75
After School Prog.							20,062.01	
Donations	250.00	925.00						
Charges for Services							3,817.50	
Other Local Sources	2,296.97	300.00						
County Sources	3,644.16							
State Grants	207,956.00		22,523.00					
Federal Grants	22,135.00						822.51	
Total Receipts	\$391,676.59	\$6,456.27	\$24,934.29	\$515.76	\$3,227.97	\$55,927.11	\$24,707.33	\$3,212.03
Total Disbursements	-\$422,220.31	-\$40,033.82	-\$72,812.61	-\$0.00	-\$0.00	-\$4,044.33	-\$39,946.23	-\$7,107.34
Cash Balance, 8/31/13	\$1,369,249.07	\$890,174.95	\$23,249.04	\$1,994.01	\$1,293,420.55	\$110,754.67	\$116,942.63	\$84,333.02

C. Personnel Report – Employment.

1. Vicki Kennedy, associate - \$8.80/hour
2. Lorretta Guerrero Mattern, custodian - \$10.50/hour
3. Nicole Stukel, sophomore class sponsor - \$314.00
4. Zachery Dishman, Haven assistant - \$7.25/hour
5. Hannah Huss, Haven assistant - \$7.25/hour
6. Vanessa Anderson-Smith, Clinical Speech Therapist (.625 FTE) - \$26,250.00
7. Eve Pickard, associate/interpreter – wage increase to \$14.00/hour

14-041 Motion by Schumaker, seconded by Weiland, to approve documentation for the Dell Rapids School District **Cafeteria Plan**. All voted aye.

Kim Kludt presented information on TIE's Black Hills Online Learning program. The board discussed the need for written policies and stated the curriculum committee can review the program in the future.

14-042 Motion by Stofferahn, seconded by Schumaker, to not approve a Memorandum of Understanding with the **Black Hills Online Learning Center** for the 2013-2014 school year. All voted aye.

Superintendent Schultz reported the ASBSD regional meeting will be held October 7, 2013 in Harrisburg.

14-043 Motion by Weiland, seconded by Randall, to go into executive session at 7:55 p.m. in accordance with SDCL 1-25-2(1).

Morris declared the board out of executive session at 8:19 p.m.

14-044 Motion by Stofferahn, seconded by Weiland, to adjourn the meeting.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)