

**School Board Proceedings
Dell Rapids School District 49-3
December 9, 2013**

The Dell Rapids School District Board of Education met Monday, December 9, 2013 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jessica Ostwald, Haven Director.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

14-069 Motion by Weiland, seconded by Schumaker, to approve the **minutes** of the November 11, 2013 school board meeting. All voted aye.

14-070 Motion by Stofferahn, seconded by Randall, to approve the **agenda** as published. All voted aye.

14-071 Motion by Randall, seconded by Weiland, to approve the **consent agenda**. All voted aye.

A. Payment of December Claims.

General Fund: A-1 Septic, purchased services – 195.00; Ace Hardware, supplies – 641.96; AED Superstore, supplies – 164.00; Airborne Athletics, supplies – 213.00; Amazon.com, supplies – 36.03; Argus Leader, publications – 179.47; Battery Systems, supplies – 419.92; BMO Mastercard (Best Buy, supplies – 339.88; Allied Electronics, supplies – 15.42; The Chess Store, supplies – 38.50; Apple, warranty return – 51.94); Brodart, supplies – 86.45; Campbell Supply, supplies – 124.49; Carroll Institute, purchased services – 256.00; Churchill, Manolis & Freeman, legal services – 279.05; City of Dell Rapids, water/sewer – 1789.47; Cole Papers, supplies – 164.88; Control Technology, repairs – 93.00; County Fair, supplies – 287.92; Cubby's, gas – 5507.19; Dakota Fence, supplies – 375.00; Dakota XII Conference, registrations – 29.20; Dauby's, supplies – 197.00; DR Coop Grain, supplies – 7.01; DR Lumber, supplies – 275.37; Dells Farm & Tire, tires – 712.00; Dells Electric, purchased services – 840.00; DR Agency Fund, registrations/postage/meals/repairs – 708.25; Jill Dvorak, mileage – 16.28; EBSCO, subscriptions – 272.80; Econ-O-Wash, flag cleaning – 12.75; EdHelper, subscriptions – 199.90; Elite Business Systems, copier maintenance/supplies – 1061.42; G&R Controls, supplies – 198.00; Garbage N More, purchased services – 225.00; Golden West, telephone/fiber services – 1308.44; Grainger, supplies – 467.51; Graybar, supplies – 385.29; Groupcast, purchased services – 2067.75; Harold's Photo, supplies – 33.98; Heartland Paper/Network Services Company, supplies – 918.72; Lloyd Huber, purchased services – 160.00; Jaymar Business Forms, supplies – 194.99; Jostens, supplies – 326.49; K&M Music, supplies – 18.96; Madison High School, entry fees – 287.10; Matheson Tri-Gas, supplies – 20.14; MidAmerican Energy, gas – 5540.85; Midwest Alarm, monitoring – 57.62; Nordstroms, repair parts – 30.00; Office Max, supplies – 328.33; Olson's Pest Technicians, purchased services – 204.00; Pepper at Eckroth, supplies – 143.93; PLEC, purchased services – 75.31; Jamie Randall, supply reimbursement – 11.77; Jeffrey Reed, purchased services – 320.00; Jodi Robertson, mileage – 29.60; Roemen's Automotive, supplies – 685.84; School Specialty, supplies – 122.06; Scotts

Lawn Service, purchased services – 636.00; SD Bureau of Administration, flags – 78.03; SDN Communications, purchased services – 375.36; Sign & Design Labeling, supplies – 112.50; Taylor Publishing, purchased services – 1520.22; TASC, purchased services – 1678.32; Training Room, supplies – 383.21; Vernier Software, supplies – 1008.93; Voyager Fleet Systems, gas – 123.61; West Music, supplies – 17.20; Young's, supplies – 34.32. TOTAL GENERAL FUND CLAIMS – \$35,719.93.

Capital Outlay Fund: Barnes and Noble, books – 246.65; BMO Mastercard (Jack Heath, library book – 24.70); Brodart, library books – 3524.25; Connecting Point, equipment – 337.00; Dakota Security, equipment – 9444.89; Dauby's, equipment – 415.00; Elite Business Systems, copier lease – 825.00; First National Bank, certificate interest – 21115.00; Hewlett Packard, equipment – 2838.24; High Plains Technology, equipment – 2977.00; IXL Learning, software – 1750.00; Nike Team Uniforms, uniforms – 1425.00; Northern Truck, equipment – 503.64; Office Max, equipment – 69.99; Siouxland Propane, equipment – 11000.00; Squirrels LLC, software – 350.00; Time Management Systems, software – 3119.00; Xcel Energy, utilities – 14856.53. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$74,821.89.

Special Education Fund: Amazon.com, supplies – 188.97; BMO Mastercard (Walmart, supplies – 23.29; Apple, supplies – 15.89); CCHS, purchased services – 30810.19; Children's Home Society, tuition – 1465.92; County Fair, supplies – 3.39; Cubby's, gas – 1816.64; Harlow's, repair parts – 177.29; Plankinton School District, tuition – 2113.70; PLEC, purchased services – 4316.28; SPURS, purchased services – 175.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$41,106.56.

Debt Service Funds: First National Bank, bond principal/interest/fees – 547600.79. TOTAL DEBT SERVICE FUND CLAIMS - \$547,600.79.

Food Service Fund: Matthew Bleeker, refund – 5.65; Lunchtime Solutions, purchased services – 44732.47. TOTAL FOOD SERVICE FUND CLAIMS - \$44,738.12.

Enterprise Fund: BMO Mastercard (Walmart, Haven supplies – 369.10); County Fair, Haven supplies/food – 186.09; Dakota Fence, Haven supplies – 875.00; Zachery Dishman, Haven mileage/training reimbursement – 23.87; Char Faulstich, Haven mileage – 19.98; Hannah Huss, Haven mileage/training reimbursement – 38.87; Lunchtime Solutions, Haven supplies – 340.14; Verizon, Haven phone service – 78.79; Wyhe's Choice, Haven fundraiser supplies – 6447.98. TOTAL ENTERPRISE FUND CLAIMS - \$8,379.82.

Payroll: Elementary – 81023.03; Middle School – 67944.30; High School – 76220.47; LEP – 580.06; Title I – 6999.33; Guidance – 7165.59; Health – 3768.82; Improvement of Instruction – 902.04; Library – 7855.15; Technology – 9781.38; General Administration – 12157.76; School Administration – 26077.02; Business Office – 7862.42; Maintenance – 24846.58; Transportation – 10152.51; Cocurricular Activities – 18588.57; Special Education – 65933.43; Food Service – 482.62; Before/After School Enterprise Fund – 8481.44. TOTAL PAYROLL – \$436,822.52.

B. November 2013 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 11/1/13	\$923,833.42	\$595,882.44	\$10.28	\$4,072.41	\$1,306,224.57	\$125,939.79	\$108,635.55	\$97,660.73
Receipts:								
Taxes	\$569,817.94	\$439,200.35	\$205,253.71	\$43,920.16	\$265,868.14			
Tuition & Fees	280.00							
Interest	58.17	58.95		.96	110.34	\$8.19	\$4.19	\$7.37
Food Service Sales						36,450.47		
Pupil Activities	2,851.14							12,652.78
After School Prog.							18,572.96	
Donations								
Charges for Services			637.89					
Other Local Sources	229.00							
County Sources	4,577.33							
State Grants	211,009.00		22,523.00					
Federal Grants	23,351.00	105,964.75	44,081.00			17,034.31	235.78	
Total Receipts	\$812,173.58	\$545,224.05	\$272,495.60	\$43,921.12	\$265,978.48	\$53,492.97	\$18,812.93	\$12,660.15
Total Disbursements	-\$439,633.92	-\$36,260.50	-\$119,284.10	-\$0.00	-\$0.00	-\$54,733.84	-\$12,687.03	-\$9,920.09
Sub-Total, 11/30/13	\$1,296,373.08	\$1,104,845.99	-\$153,221.78	\$47,993.53	\$1,572,203.05	\$124,698.92	\$114,761.45	\$100,400.79
Interfund Loan Repayment	\$111,360.52		-\$111,360.52					
Interfund Loan								
Cash Balance, 11/30/13	\$1,407,733.60	\$1,104,845.99	\$41,861.26	\$47,993.53	\$1,572,203.05	\$124,698.92	\$114,761.45	\$100,400.79

C. Personnel Report.

1. Resignation: Andrea Schoeberl, effective 12/10/13.
2. Employment: Christy Lee, paraprofessional - \$8.80/hour; Megan Moore, paraprofessional - \$8.80/hour; Tyler Maschino, assistant boys' basketball coach - \$2,700.00.
3. Volunteer: John Neisan – assistant wrestling coach.

D. Supplemental Budgets: Homeland Security – security improvement grant; SD Beef Council – FACS food grant; SD Department of Education – innovations grant; Sioux Falls Area Community Foundation – Excellence in Education grant.

General Fund

Donation Revenue - \$1,078.00
 High School FACS Supply Expense - \$80.00
 High School Science Supply Expense - \$998.00

Capital Outlay Fund

State Grant Revenue - \$24,280.00
 Federal Grant Revenue - \$38,995.00
 Elementary Computer Equipment Expense - \$24,280.00
 Elementary Building Expense - \$18,890.00
 Middle School Building Expense - \$10,052.00
 High School Building Expense - \$10,053.00

14-072 Motion by Weiland, seconded by Schumaker, to set the 2014 **school board election** for April 8, 2014. All voted aye.

14-073 Motion by Stofferahn, seconded by Randall, to approve **Haven fees** for 2014-2015. All voted aye.

1. Summer 2014 and School Year Non-School Days – Full Day rate of \$20.00 (\$14.00 and \$8.00 if approved for reduced or free meals)
2. Summer 2014 and School Year Non-School Days – Half Day rate of \$12.00 (\$9.00 and \$5.00 if approved for reduced or free meals)
3. Summer 2014 and School Year Non-School Days – Full Day Drop-Ins for \$25.00 and Half Day Drop-Ins for \$15.00
4. Summer 2014 and School Year Non-School Days – Full Day Mentor (students entering 6th -7th grades) for \$10.00 and Half Day Mentor for \$6.00
5. Summer 2014 Registration - \$15.00 (\$20.00 after April)
6. Summer 2014 Hot Lunch – to be determined after a provider is found
7. 2014-2015 School Year – Before School Session for \$3.50 (\$2.50 and \$1.50 if approved for reduced or free meals)
8. 2014-2015 School Year – After School Session for \$4.00 (\$3.00 and \$2.00 if approved for reduced or free meals)
9. 2014-2015 School Year – Drop-Ins for \$5.00/session.

14-074 Motion by Schumaker, seconded by Weiland, to approve **Haven job descriptions** and updates to the staff handbook. All voted aye.

Jessica Ostwald reported on Haven fundraisers, the licensing inspection, museum Christmas tree decorations, and the number of students served by Haven in October and November.

Superintendent Schultz reported on participation in a SDSU wellness survey, STARS Connections, district requirements for ESEA flexibility, the governor’s budget proposal, and the Smarter Balance Assessment. A draft fact sheet on the old elementary school was given to the board for review. Information was given regarding a possible auction of surplus property, and Morris stated that the appraisal has been ordered on the old elementary school. The board authorized the superintendent to get information from community groups interested in taking over responsibility for the statue that had been standing on the corner at the old elementary school.

14-075 Motion by Stofferahn, seconded by Randall, to enter executive session at 7:55 p.m. pursuant to SDCL 1-25-2 (2). All voted aye.

President Morris declared the board out of executive session at 8:05 p.m.

14-076 Motion by Stofferahn, seconded by Weiland, to approve **open enrollment** applications #14-11 through #14-15.

Morris reported on the ASBSD delegate assembly meeting and legislative proposals.

14-077 Motion by Weiland, seconded by Randall, to adjourn the meeting at 8:20 p.m.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)