

**School Board Proceedings
Dell Rapids School District 49-3
April 14, 2014**

The Dell Rapids School District Board of Education met Monday, April 14, 2014 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Matt Larson; Gerald Ray; Kim Gaul.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

14-112 Motion by Weiland, seconded by Schumaker, to approve the **minutes** of the March 10 and March 17, 2014 school board meetings. All voted aye.

14-113 Motion by Schumaker, seconded by Stofferahn, to approve the **agenda** as published. All voted aye.

14-114 Motion by Randall, seconded by Stofferahn, to approve the **consent agenda**. All voted aye.

A. Payment of April Claims.

General Fund: Ace Hardware, supplies – 551.77; Allied Oil, supplies – 204.00; Amazon.com, supplies – 269.78; Argus Leader, publications – 277.37; Bargain Bytes, supplies – 12.00; Barnes and Noble, supplies – 35.99; Blooms on Main, supplies – 47.70; Campbell Supply, supplies – 67.29; Carroll Institute, purchased services – 256.00; City of Dell Rapids, water/sewer – 1218.77; Claritus, supplies – 28.29; Cole Papers, supplies – 134.60; Connecting Point, supplies/purchased services – 982.00; County Fair, supplies – 262.69; Cubby's, gas – 6342.72; Dakota Auto Parts, repair parts – 65.37; Dakota Supply Group, repair parts – 238.14; Dak XII, registration – 95.00; DR Coop Grain, supplies – 43.01; DR Lumber, supplies – 123.39; Dells Electric, repairs – 65.31; DR Agency Fund, entry fees/postage – 750.95; Jill Dvorak, mileage – 27.01; Elite Business Systems, copier maintenance – 821.93; EMC, insurance – 24690.20; Express Copy & Printing, supplies – 33.76; G&R Controls, supplies – 315.84; Garbage N More, purchased services – 225.00; Grainger, supplies – 345.68; Graybar Electric, supplies – 238.50; Hauff Mid-America Sports, supplies – 892.00; Heartland Paper/Network Services Company, supplies – 2915.16; LuAnn Heidebrink, supply reimbursement – 49.79; Hillyard, supplies – 160.36; Johnson Controls, purchased services – 12148.06; Jones School Supply, supplies – 22.73; JW Pepper, supplies – 102.80; Kapco, supplies – 141.36; KMWF & Associates, purchased services – 10250.00; Mail Finance, postage meter – 471.00; Malloy Electric, repair parts – 60.68; Master Blaster, repair parts – 106.32; Matheson Tri-Gas, supplies – 310.34; Menard's, repair parts – 312.71; Mentoring Minds, supplies – 500.40; MidAmerican Energy, gas – 14049.55; Midwest Alarm, monitoring – 86.43; Lori Morris, supply reimbursement – 64.20; Norby's @ Rocky Run, purchased services – 660.00; Nordstroms, repair parts – 18.00; North Central Bus Sales, repair parts – 146.45; North Central International, repair parts – 65.27; Office Max, supplies – 86.54; Olson's Pest Technicians, purchased services – 204.00; Oriental Trading, supplies – 71.99; Performance Press, supplies – 703.00; PLEC,

purchased services – 73.69; Jodi Robertson, supply reimbursement/mileage – 44.75; Roemen's Automotive, supplies/purchased services – 1709.76; Fran Ruesink, supply reimbursement – 73.63; School Specialty, supplies – 503.29; Schuneman Equipment, supplies – 37.98; SDASBO, registration – 50.00; SDHSAA, supplies/fees – 1230.00; SDN Communications, purchased services – 375.36; Taylor Music, supplies – 181.00; Time for Kids, supplies – 19.35; Tractor Supply, repair parts – 29.98; US Postal Service, postage – 2000.00; Voyager Fleet Systems, gas – 138.80. TOTAL GENERAL FUND CLAIMS – \$89,836.79.

Capital Outlay Fund: Amazon.com, books/equipment – 291.96; Barnes and Noble, books – 847.93; Brodart, books – 836.69; Cerebellum, books – 399.98; Connecting Point, equipment – 26232.00; Elite Business Systems, copier lease – 825.00; First National Bank, certificate interest/fees – 125497.88; High Plains Technology, equipment – 1461.00; McGraw-Hill, books – 25763.62; Menard's, equipment – 466.56; Promevo, software – 30.00; School Specialty, equipment – 2676.10; Xcel Energy, utilities – 17679.76. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$203,008.48.

Special Education Fund: Crystal Baily, mileage reimbursement – 21.09; CCHS, purchased services – 23645.42; County Fair, supplies – 116.86; Cubby's, gas – 2327.51; East Dakota, purchased services – 5806.26; EMC, insurance – 1271.24; Parent, mileage – 1089.28; PLEC, purchased services – 4093.32; Roemen's Automotive, repair parts/purchased services – 559.45; Sioux Falls School District, purchased services – 2248.46; TAESE/USU, registration – 50.00; Van's Auto Electric, repair parts – 88.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$41,316.89.

Food Service Fund: Brandy Ament, refund – 34.00; EMC, insurance – 13.16; Hobart, repair parts – 17.10; Keith Johnson, refund – 31.50; Lunchtime Solutions, purchased services – 52810.94. TOTAL FOOD SERVICE FUND CLAIMS - \$52,906.70.

Enterprise Fund: BMO Mastercard (Walmart, Haven supplies – 187.16); County Fair, Haven supplies/food – 240.52; Dells Theater, Haven field trip – 481.00; EMC, Haven insurance – 185.65; Char Faulstich, Haven mileage reimbursement – 18.87; Hobby Lobby, Haven supplies – 95.92; Movie Licensing USA, Haven license – 375.00; Office Max, Haven supplies – 182.66; Jessica Ostwald, Haven mileage reimbursement – 17.76; Verizon, Haven phone service – 69.01; Wild Water West, Haven field trip – 194.38. TOTAL ENTERPRISE FUND CLAIMS - \$2,047.93.

Payroll: Elementary – 82484.96; Middle School – 71736.46; High School – 77171.70; LEP – 1554.98; Title I – 6999.33; Guidance – 7165.59; Health – 3768.82; Improvement of Instruction – 902.04; Library – 8349.68; Technology – 9781.39; BOE – 1076.51; General Administration – 12614.71; School Administration – 28462.37; Business Office – 8319.42; Maintenance – 29369.02; Transportation – 13574.43; Cocurricular Activities – 15035.47; Special Education – 72751.30; Food Service – 703.51; Before/After School Enterprise Fund – 10728.95. TOTAL PAYROLL – \$462,550.64.

B. March 2014 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 3/1/14	\$1,169,639.00	\$1,166,495.77	\$1.92	\$68,199.84	\$1,248,230.25	\$137,592.72	\$115,014.22	\$120,829.28
Receipts:								
Taxes	\$22,590.43	\$16,257.64	\$8,295.26	\$1,625.75	\$9,689.78			
Tuition & Fees	5,834.00							
Interest	63.87	98.54		4.06	106.31	\$11.03	\$4.28	\$9.64
Food Service Sales						39,643.32		
Pupil Activities	1,296.05							11,155.94
After School Prog. Fees							10,009.96	
Donations/Contributions							916.67	
Charges for Services	8,261.20		2,843.54					
Other Local Sources	876.00	30.00						
County Sources	3,747.97							
State Grants	390,688.62		13,620.00				567.42	
Federal Grants	10,689.00		16,839.00			13,646.95	120.08	
Total Receipts	\$444,047.14	\$16,386.18	\$41,597.80	\$1,629.81	\$9,796.09	\$53,301.30	\$11,618.41	\$11,165.58
Total Disbursements	-\$414,215.08	-\$10,489.67	-\$98,622.73	-\$0.00	-\$0.00	-\$55,762.84	-\$38,751.47	-\$12,022.35
Sub-Total, 3/31/14	\$1,199,471.06	\$1,172,392.28	-\$57,023.01	\$69,829.65	\$1,258,026.34	\$135,131.18	\$87,881.16	\$119,972.51
Interfund Loan Repayment	\$38,500.36		-\$38,500.36					
Interfund Loan	-\$95,525.29		\$95,525.29					
Cash Balance, 3/31/14	\$1,142,446.13	\$1,172,392.28	\$1.92	\$69,829.65	\$1,258,026.34	\$135,131.18	\$87,881.16	\$119,972.51

C. Personnel Report.

1. Accept the resignation of Vicki Kennedy, effective March 14, 2014.
2. Accept the resignation of David Klein, effective May 31, 2014.
3. Accept the resignations of Vanessa Anderson-Smith, Kerri Kirschenmann, Katrina Reimnitz, and Carrie Schreengost, effective at the end of the 2013-2014 school year.
4. Approve the employment of Sarah Kills-A-Hundred at \$8.80 per hour.

D. Authorize South Dakota High School Activities Association membership for the 2014-2015 school year.

E. Approve Brenda Hahn's request for the early retirement incentive.

14-115 Motion by Weiland, seconded by Schumaker, to amend the FY2014 **school calendar** to have the last student school day on Friday, May 16th and two teacher professional development days on May 19th and 20th. All voted aye.

14-116 Motion by Stofferahn, seconded by Weiland, to accept the **FY2013 audit report** from KMWF & Associates. All voted aye.

Business Manager Littel reported that the insurance committee reviewed SDSDBF health insurance renewal rates for 2014-2015 and various options for plan changes to reduce rates. The consensus of the board was to table action on the insurance renewal until an insurance quote can be secured from Wellmark.

14-117 Motion by Schumaker, seconded by Randall, to declare the Technology/Strive building as **surplus** for sale at auction. All voted aye.

Superintendent Schultz presented a Booster Club request for the school to contribute toward the purchase of data driven signs. The consensus of the board was to table action until the next meeting, when a Booster Club representative can be present to answer board questions.

14-118 Motion by Weiland, seconded by Schumaker, to approve a **vended meals agreement** with County Fair to provide **CACFP lunches** for the Haven summer program. All voted aye.

The transportation committee reported they met with bus drivers to review current bus routes and possible changes to shorten student time on the longer routes, without adding an additional bus route. They will also be looking at the feasibility of hiring a St. Mary shuttle/Haven shuttle driver and installing an above ground fuel tank to hold #1 diesel fuel for extremely cold weather.

14-119 Motion by Stofferahn, seconded by Randall, to go into executive session at 8:04 p.m. in accordance with SDCL 1-25-2(1), SDCL 1-25-2(4), and DCL 1-25-2(5). All voted aye.

Morris declared the board out of executive session at 10:00 p.m. and adjourned the meeting.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)