

**School Board Proceedings  
Dell Rapids School District 49-3  
August 11, 2014**

The Dell Rapids School District Board of Education met Monday, August 11, 2014 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal/SPED Director; Fran Ruesink, Middle School Principal/Transportation Supervisor; Jeff Dvorak, Activities Director; Barry Sutherland, Buildings and Grounds Maintenance Manager; Matt Larson; Joe Sneve.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**15-018** Motion by Weiland, seconded by Randall, to approve the **minutes** of the July 14, 2014 budget hearing and annual organizational meeting. All voted aye.

**15-019** Motion by Stofferahn, seconded by Randall, to approve the **agenda** with the addition of 9.G. – 2<sup>nd</sup> Reading of Policy JHCD-A – Student Self-Administration of Asthma or Anaphylaxis Medication. All voted aye.

**15-020** Motion by Randall, seconded by Schumaker, to approve the **consent agenda**. All voted aye.

**A. Payment of August Claims.**

General Fund: Ace Hardware, supplies – 471.40; Agednet.com, subscription – 399.00; Allegromedical.com, supplies – 19.69; Area II ASBO, dues – 75.00; Argus Leader, publications/ad – 761.02; Best Western Ramkota, lodging – 181.98; BMO Mastercard (Carrier Enterprises, supplies – 126.75); Calloway House, supplies – 95.93; Carolina Biological Supply, supplies – 178.42; City of Dell Rapids, utilities – 1991.13; Claritus, supplies/postage meter – 195.68; Comfort Inn, lodging – 351.00; County Fair, supplies – 55.04; Cubby's, gas – 1110.52; Dauby's, supplies – 887.00; DR Lumber, supplies – 9.90; Dell's Farm & Tire, supplies – 398.00; Dells Electric, purchased services – 1386.53; Delta Education, supplies – 194.55; Dick Blick, supplies – 545.73; DR Agency Fund, reimbursement for CTE registration – 210.00; Jeff Dvorak, training reimbursement – 40.00; ECRI, supplies – 618.12; Educational Insight, supplies – 91.13; Elite Business Systems, copiers – 821.93; Evan Moor, supplies – 29.99; Doug Fiedler, training reimbursement – 40.00; Flinn Scientific, supplies – 263.76; Ford Sign Company, supplies – 67.00; Garbage N More, garbage removal – 225.00; Geopalz, supplies – 837.95; Stacey Gleason, travel reimbursement – 534.40; Golden West, telephone service – 13.62; Grainger, supplies – 70.36; Graves IT Solutions, purchased services – 80.00; Hampton Inn, lodging – 411.00; Heartland Paper, supplies – 2573.14; Steve Hegge, training reimbursement – 40.00; Hermitage Art Company, supplies – 32.23; Hewlett Packard, supplies – 1469.40; High Plains Technology, purchased services – 480.00; Hillyard, supplies – 213.78; Impact Applications, subscription – 600.00; Craig Jorgensen, training reimbursement – 40.00; JW Pepper, supplies – 256.18; K&M Music, supplies – 138.00; Kodo Inspiring Exploration, supplies – 66.00; Ryan Kooima, training reimbursement – 40.00;

Lakeshore Learning, supplies – 340.94; Matheson Tri-Gas, supplies – 31.77; Mid-States Asbestos Removal, purchased services – 1922.00; MidAmerican Energy, utilities – 495.66; Midwest Alarm, monitoring – 57.62; Mindware, supplies – 92.74; Music is Elementary, supplies – 3178.67; NASCO, supplies – 728.93; Michelle Nelson/SDAAE, registrations – 235.00; North Central Bus, repair parts – 97.99; North Central International, repair parts – 746.41; Office Max, supplies – 788.16; Oriental Trading, supplies – 92.97; Pearson Education, supplies – 1577.25; PearsonSchool.com, supplies – 2446.10; Pellets, Inc., supplies – 99.50; Performance Press, supplies – 178.00; Pfeifer Implement, repair parts – 293.55; Plank Road Publishing, supplies – 435.89; Premier, supplies – 799.15; Quill, supplies – 25.27; Realityworks, supplies – 899.85; Really Good Stuff, supplies – 252.79; Magen Richeal, training reimbursement – 40.00; Roemen's Automotive, supplies – 1057.89; Roof Systems, Inc., purchased services – 253.18; Jake Runestad, supplies – 45.00; S&S, supplies – 298.95; Scholastic Classroom Magazine, subscription – 76.89; School Databooks, supplies – 316.01; School Nurse Supply, supplies – 155.58; School Specialty, supplies – 6575.89; SD Library Network, membership – 675.00; SD Teacher Placement Center, membership – 420.00; SDN Communications, purchased services – 484.33; Simplex Grinnell, purchased services – 3255.21; Dale Solberg, training reimbursement – 40.00; Southeast Area Coop, supplies – 11980.44; Southwest Plastic Binding Co., supplies – 528.39; Supreme School Supply, supplies – 59.96; Taste of Home, subscription – 7.00; Teacher's Curriculum Institute, supplies – 441.00; Teacher's Tape, supplies – 64.89; Teaching Treasures, supplies – 81.88; Tessiers, purchased services – 331.75; TASC, purchased services – 1841.34; Trend, supplies – 64.21; Trucks of Bismarck, repair parts – 400.69; US Postal Service, postage – 1000.00; Voyager Fleet Systems, gas – 94.22; Jeff Welbig, grounds maintenance – 583.00; Woodwind and Brasswind, supplies – 664.99; Xcel Energy, utilities – 586.08. TOTAL GENERAL FUND CLAIMS – \$67,977.24.

Capital Outlay Fund: A-B Business Equipment, equipment – 1304.42; BMO Mastercard (Weather Goose/IT Watchdogs, equipment – 405.17); Brown & Saenger, equipment – 150.00; Connecting Point, equipment – 35475.00; Daktronics, equipment – 7372.00; Dells Diesel, purchased services – 13645.83; Dollamur Sport Surfaces, equipment – 9100.00; Elite Business Systems, copiers – 825.00; EMC/Paradigm Publishing, textbooks – 13297.68; Hauff Mid-America Sports, uniforms – 1120.00; Hewlett Packard, equipment – 14787.08; Houghton Mifflin, textbooks – 8252.97; Lakeshore Learning, textbooks – 528.77; Pearson Education, textbooks – 2136.65; Quill, equipment – 369.99; School Specialty, equipment – 1942.11; Sioux Falls Interiors, carpet – 17796.00; Teacher's Curriculum Institute, textbooks – 6615.00; Xcel Energy, utilities – 11671.63. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$146,795.30.

Special Education Fund: CCHS, purchased services – 16193.11; CHS, purchased services – 1259.55; County Fair, supplies – 6.45; Cubby's, gas – 1467.24; Dells Farm & Tire, tires – 1347.00; Harlow's, repair parts – 33.54; IPC/SF School District, tuition – 396.76; Lewis Drug, supplies – 10.12; Pearson, supplies – 525.16; Roemen's Automotive, repair parts – 352.72; SD Dept. of Human Services, purchased services – 6795.89; T&A Service, repair parts – 159.10. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$28,546.64.

Food Service Fund: Kris Langer, refund – 59.00. TOTAL FOOD SERVICE FUND CLAIMS - \$59.00.

Enterprise Fund: BMO Mastercard (Pipestone National Monument, Haven admission – 3.00; Pipestone Aquatic Center, Haven admission – 296.00; Children’s Museum of SD, Haven admission – 390.00; Hillcrest Aquatic Center, Haven admission – 215.00; Terrace Park, Haven admission – 193.00; Home Depot, Haven supplies – 6.89; Walmart, Haven supplies – 378.72; NDSU, Haven science training – 65.00; Best Buy, Haven equipment – 139.98; Wild Water West, Haven raffle supplies – 52.64); County Fair, Haven supplies/food/meals – 2645.60; Cubby’s, Haven gas – 130.06; CDI, Haven background check – 43.25; Logan Entertainment/Dells Theater, Haven admissions – 364.00; Samantha Mathis, training/mileage reimbursement – 23.87; Bonnie Mogen, camp fee refund – 50.00; Sheltered Reality, Haven program – 975.00; Verizon Wireless, Haven phones – 68.91; Wild West Waterpark, Haven admissions – 628.32. TOTAL ENTERPRISE FUND CLAIMS - \$6,669.24.

Payroll: Elementary – 68597.32; Middle School – 63992.94; High School – 71757.28; Title I – 7750.28; Guidance – 7165.53; Health – 3671.95; Improvement of Instruction – 918.46; Library – 0.00; Technology – 10093.07; General Administration – 12597.48; School Administration – 23762.79; Business Office – 8539.78; Maintenance – 26806.37; Transportation – 4816.98; Cocurricular Activities – 11657.05; Special Education – 46386.61; Food Service – 370.62; Before/After School Enterprise Fund – 23116.48; Camp Enterprise Funds – 15724.22. TOTAL PAYROLL – \$407,725.21.

**B. July 2014 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 7/1/14	\$1,536,410.28	\$1,491,572.07	\$109,903.16	\$25,334.24	\$1,587,824.08	\$92,080.77	\$120,726.73	\$106,083.18
<b>Receipts:</b>								
Taxes	\$70,107.22	\$4,569.66	\$2,338.08	\$456.96	\$2,722.19			
Tuition & Fees	116.66							
Interest	86.80	124.48	1.58	1.14	134.94	\$7.22	\$6.40	\$8.18
Food Service Sales						35.25	1,087.10	
Pupil Activities								3,585.20
OST Programs							27,053.03	
Donations/Contributions		11,000.00					1,188.75	
Charges for Services			4,212.08				12,982.00	
Other Local Sources	1,325.00							
County Sources	3,912.48							
State Grants	207,030.00		19,472.00				3,078.04	
Federal Grants	10,392.00		20,578.00				2,752.69	
<b>Total Receipts</b>	<b>\$292,970.16</b>	<b>\$15,694.14</b>	<b>\$46,601.74</b>	<b>\$458.10</b>	<b>\$2,857.13</b>	<b>\$42.47</b>	<b>\$48,148.01</b>	<b>\$3,593.38</b>
<b>Total Disbursements</b>	<b>-\$414,740.91</b>	<b>-\$52,612.75</b>	<b>-\$80,746.65</b>	<b>-\$10,750.02</b>	<b>-\$0.00</b>	<b>-\$320.06</b>	<b>-\$30,699.11</b>	<b>-\$11,133.86</b>
Cash Balance, 7/31/14	\$1,414,639.53	\$1,454,653.46	\$75,758.25	\$15,042.32	\$1,590,681.21	\$91,803.18	\$138,175.63	\$98,542.70

**C. Surplus Property** – declare of no value and approve disposal:

1. Sharp FO-4470 Fax Machine
2. Office seating
3. Office cabinet

## **D. Personnel Report.**

### **1. Accept Resignations:**

Stacey Gleason – middle school quiz bowl sponsor  
Jeff Dvorak – high school girls' golf coach  
Shannon Tjaden – middle school football coach  
Mary Haas – associate  
Sherry Brandner – associate  
Kevin Mattern – custodian

### **2. Approve Employment:**

Mary Slunecka – early childhood SPED teacher - \$35,650.00  
Becca Reyes - .5 FTE Spanish teacher - \$15,675.00  
Greg Schwebach – middle school football coach – \$1,881.00  
Greg Schwebach – assistant high school track coach - \$2,194.50  
Dane Stone – assistant high school football coach - \$2,947.50  
Jordan Huska – assistant high school football coach - \$2,790.00  
Tyler Maschino – assistant high school boys' basketball coach - \$2,821.50  
Michael Lueders – assistant wrestling coach - \$3,275.00  
Nicole Geraets – assistant high school girls basketball coach - \$2,916.00  
Grace Licktieg – assistant high school volleyball coach - \$2,947.50  
Whitney Licktieg – assistant high school volleyball coach - \$2,790.00  
Magen Richeal – cheerleading coach – \$4,585.00  
Paul Bunkers – custodian - \$10.50/hour  
Eve Pickard – interpreter, as needed - \$14.00/hour  
Meg Dearduff – Haven assistant - \$7.25/hour  
Karlie Jorgensen – Haven assistant - \$7.50/hour  
Ramzee Spiegelberg – Haven assistant - \$7.50/hour  
Nicole Mattern – Haven assistant - \$7.50/hour

### **3. Approve Contract Additions:**

Jason Fersdahl – middle school quiz bowl advisor - \$641.00  
Shannon Tjaden – high school girls golf coach - \$2,170.00  
Joseph Brisbois – middle school football coach - \$1,860.00  
Aimee Lenocker – middle school girls' basketball coach - \$1,860.00  
Mark Shriver – middle school boys basketball coach - \$1,965.00  
Julie Barber – adaptive P.E. - \$3,020.00

## **D. Authorizations and ratifications - approve open enrollment requests FY15-07 through FY15-11.**

Jeff Dvorak reported the STI instructor and student artist have assigned to Dell Rapids School District all rights to the newly created mascot. Work is continuing on development of a font that will work on all background colors, but the mascot image is complete.

**15-021** Motion by Schumaker, seconded by Weiland, to approve the new **Quarrier mascot** logo. All voted aye.

The board discussed shuttle transportation for St. Mary dual-enrollment students. Because of the frequency of disruptions for the transportation manager, it is not feasible to continue having the transportation manager as shuttle driver. The cost to hire a driver is significantly higher than shuttle fees charged in the past. Superintendent Shultz reported that public school high school students are not provided transportation to the elementary school for teaching assistant assignments, and she has spoken with St. Mary administration about discontinuing the shuttle. The consensus of the board was to not

provide shuttle service for dual-enrollment classes. The board would consider shuttle service in the future if St. Mary would find a driver and reimburse the public school for driver wages/benefits and bus mileage.

Business Manager Littel reported that one competitive quotation was received from Cubby's for the furnishing of diesel fuel and unleaded gasoline for district vehicles. It was noted that during the coldest winter months, diesel buses may require the purchase of an alternate blended fuel at pump price wherever available.

**15-022** Motion by Weiland, seconded by Randall, to accept Cubby's proposal to provide **diesel fuel and unleaded gasoline** at \$.06 below pump price. All voted aye.

Preliminary elementary enrollment numbers were reviewed. First and second grade class sizes are approaching full load. The consensus of the board was to authorize the administration to hire another associate for first and second grade, with an additional teacher to be hired for a fourth section if class enrollment exceeds 75 students.

**15-023** Motion by Morris, seconded by Stofferahn, to retain the Swier Law Firm at \$175.00 per hour as the school's **legal counsel**. All voted aye.

**15-024** Motion by Schumaker, seconded by Weiland, to approve the second reading and adoption of new, reviewed, and revised **policies**. All voted aye.

JHCD – Physician Prescribed Services  
JHCDB – Epinephrine Auto-Injectors  
GCN – Professional Teaching Staff Evaluation  
GDN – Support Staff Evaluation  
CGB – Business Manager Evaluation  
GBL – Personnel Records  
JHCD-A – Student Self-Administration of Asthma or Anaphylaxis Medication

Administrative updates were given.

**15-025** Motion by Weiland, seconded by Randall, to adjourn the meeting at 7:55 p.m. All voted aye.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)