

School Board Proceedings
Dell Rapids School District 49-3
October 13, 2014

The Dell Rapids School District Board of Education met Monday, October 13, 2014 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal/SPED Director; Fran Ruesink, Middle School Principal; Kim Kludt, High School Principal/Curriculum Director; Matt Larsen; Joe Sneve; Jeremy Geraets; Miranda Geraets; Samantha Mathis.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

15-031 Motion by Weiland, seconded by Schumaker, to approve the **minutes** of the September 8, 2014 school board meeting. All voted aye.

15-032 Motion by Randall, seconded by Stofferahn, to approve the **agenda** with the addition of VIII.E. - Consideration of Capital Outlay Project Feasibility Study. All voted aye.

15-033 Motion by Randall, seconded by Weiland, to approve the **consent agenda**. All voted aye.

A. Payment of October Claims.

General Fund: A-1 Septic, purchased services – 195.00; ABC Rentals, rental – 188.10; Ace Hardware, supplies – 1216.49; Amazon.com, supplies – 1885.78; Argus Leader, publications/subscription – 203.72; ASBSD, registration – 110.00; Balfour, yearbook – 3698.00; Band Shoppe, supplies – 77.90; Barnes and Noble, supplies – 2956.00; Batteries Plus, supplies – 329.85; Beresford School District, entry fee – 40.00; Best Western Ramkota, lodging – 183.98; The Blossom Shoppe, supplies – 55.00; The Bluffs, entry fee – 50.00; BMO Mastercard (Barnes and Noble, nook books – 19.06); Bob's Piano, purchased services – 95.00; Builders Supply, supplies – 226.00; Bureau of Education & Research, registrations – 239.00; Canton School District, entry fee – 50.00; Carroll Institute, purchased services – 1200.00; City of Dell Rapids, utilities – 2529.61; Connecting Point, supplies – 6585.50; County Fair, supplies – 320.46; Cubby's, gas – 7052.49; Dakota Security, supplies – 140.00; Dakota Supply Group, supplies – 224.07; Dakota Valley School, entry fee – 50.00; DAK XII Conference, dues – 314.91; Dauby's, supplies – 912.36; Decker Equipment, supplies – 114.31; Dell City Greenhouse, supplies – 300.00; DR Lumber, supplies – 404.90; DR Middle School Student Council, supplies – 15.00; Dell's Farm & Tire, repairs – 168.00; Dells Diesel, repairs – 42.86; Dells Electric, purchased services – 484.00; DEMCO, supplies – 25.43; DR Agency Fund, reimbursement for officials/registrations – 1560.02; Dramatic Publishing Company, supplies – 204.50; Jill Dvorak, mileage – 10.36; EBSCO, subscriptions – 243.72; Ed's Produce, supplies – 15.00; Elite Business Systems, copiers – 821.93; Elk Point/Jefferson School, entry fee – 50.00; EMC, insurance – 20751.83; Ever White, supplies – 540.00; Ford Sign Company, supplies – 35.50; Formatop, supplies – 278.50; G&R Controls, repair parts – 1068.00; Garbage N More, garbage removal – 225.00; Garretson School, entry fee – 40.00; Kim Gaul, supply reimbursement – 9.99; Golden West, telephone service – 633.00; Grainger, supplies – 1100.37; Graves IT Solutions, purchased services – 408.00; Graybar Electric, supplies – 687.06; GSFHSA, entry fee – 50.00; Hauff Mid-America Sports, supplies – 766.85;

Heartland Paper/Network Services Company, supplies/purchased services – 10772.50; Barbara Hegg, purchased services – 75.00; High Plains Technology, supplies/purchased services – 1581.01; Houghton Mifflin, supplies – 395.04; Hubers, LLC, purchased services – 1016.33; IT Outlet, supplies – 1139.04; Johnson Controls, purchased services – 10014.61; Johnstone Supply, supplies – 124.91; JW Pepper, supplies – 508.31; K&M Music, supplies/repairs – 241.35; Kim Kludt, supply reimbursement – 28.00; Lacey Rentals, outdoor facility rental – 125.00; Lakeview Golf Course, entry fee – 50.00; Lennox High School, entry fee – 50.00; Library Store, supplies – 208.66; Mac's, repair parts – 122.12; Madison Aquatic Center, use fee – 40.00; Madison High School, entry fee – 40.00; MailFinance, postage meter – 471.00; Make Music, supplies – 319.80; Master Lock, supplies – 20.96; Matheson Tri-Gas, supplies – 40.21; McCook Central, entry fee – 40.00; MidAmerican Energy, utilities – 532.64; Midwest Alarm, monitoring – 57.62; Milbank M Club, entry fee – 75.00; Mitographers, supplies – 712.60; Music in Motion, supplies – 18.95; NASSP/NASC, dues – 85.00; North Central Bus, repair parts – 123.62; Office Max, supplies – 202.04; Olson's Pest Technicians, purchased services – 204.00; Performance Press, supplies – 120.50; Pfeifer Implement, repair parts – 121.74; PLEC, purchased services – 83.08; Michael Putnam, supply reimbursement – 123.99; RealityWorks, supplies – 830.00; Jodi Robertson, mileage – 8.14; Roemen's Automotive, supplies – 1035.99; Ryan Company, repair parts – 503.89; ; Scholastic Book Clubs, supplies – 400.00; Scholastic Magazines, subscriptions – 919.17; School Specialty, supplies – 347.40; SD Municipal League, registration – 25.00; SDSTA, dues – 50.00; SDSTE, dues – 60.00; SDAHPERD, registration – 135.00; SDHSAA, fees – 50.00; SDMEA, registration – 80.00; Sioux Falls Christian, entry fees – 100.00; Sisseton School District, entry fee – 40.00; SE Area Principals, dues – 250.00; Sportime, supplies – 200.40; Super 8, lodging – 179.90; Swier Law Firm, purchased services – 575.05; Taylor Music, supplies – 24.99; Three Rivers Coop, supplies – 37.50; Time for Kids, subscriptions – 294.36; Van's Auto Electric, repair parts – 125.00; Voyager Fleet Systems, gas – 37.36; Jeff Welbig, grounds maintenance – 585.00; West Central School District, entry fees – 100.00; Young's, supplies – 88.28. TOTAL GENERAL FUND CLAIMS – \$99,169.47.

Capital Outlay Fund: Amazon.com, equipment/textbooks – 2036.59; Barnes and Noble, book – 12.00; BestBuy.com, equipment – 1155.08; BMO Mastercard (Sneak on the Lot, subscription – 499.00; Simply Mac, equipment – 799.00); Brodart, books – 1659.19; Brown & Saenger, equipment – 400.00; Companion Corp, equipment – 605.00; Connecting Point, equipment – 25744.00; Darwin Daugaard, equipment reimbursement – 699.00; DeLage Landen Public Finance, bus installment – 51775.73; Display Systems International, equipment – 50.00; Elite Business Systems, copiers – 825.00; Global Equipment, equipment – 568.75; Global Industrial, equipment – 827.90; High Plains Technology, equipment – 2231.00; IPEVO Online, equipment – 65.55; McGraw-Hill, textbooks – 16235.24; Northern Plains Fitness, flooring – 1350.00; US Games, equipment – 203.49; Xcel Energy, utilities – 19603.09. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$127,344.61.

Special Education Fund: ACE Hardware, supplies – 13.48; CCHS, purchased services – 10157.92; CHS, purchased services – 1763.37; County Fair, supplies – 70.16; Cubby's, gas – 2074.76; EMC, insurance – 1430.36; Harlow's, repair parts – 338.26; IPC/SF School District, purchased services – 1892.24; Lewis Drug, supplies – 15.18; North Central Bus & Equipment, repair parts – 157.02; PLEC, purchased services – 4297.70; Roemen's Automotive, repair parts – 253.17; SD Dept. of Human Services, purchased services – 7022.42. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$29,486.04.

Food Service Fund: ACE Hardware, supplies – 59.48; Beth Carlson, refund – 9.05; Liz Dahler, refund – 17.26; EMC, insurance – 14.12; Alison Grib, refund – 50.00; Heartland School Solutions, equipment – 2025.68; Amy Kangas, refund – 8.00; Lunchtime Solutions, purchased services – 57077.13; Lori Roozing, refund – 37.14; Megan Whitmore, refund – 10.95. TOTAL FOOD SERVICE FUND CLAIMS - \$59,308.81.

Enterprise Fund: BMO Mastercard (Applebaum, Haven training – 33.00; SDSU Family Resource Network, Haven training – 10.00; Silver Creek Orchard, Haven field trip – 261.00; Sioux Falls Music, Haven supplies – 69.80; Walmart, Haven supplies – 220.47; Activity America, Haven supplies – 5.91; Menard’s, Haven equipment – 370.68); County Fair, Haven supplies/food – 473.72; EMC, insurance – 300.94; Char Faulstich, Haven mileage – 83.99; Hobby Lobby, Haven supplies – 133.91; River Community Church, Haven rent – 1560.00; School Specialty, Haven supplies – 1529.92; Sheltered Reality, Haven equipment – 775.00; Ryan Thompson, Haven dance DJ – 200.00; Verizon Wireless, Haven phones – 68.92. TOTAL ENTERPRISE FUND CLAIMS - \$6,097.26.

Payroll: Elementary – 88750.63; Middle School – 74084.19; High School – 78483.59; ESL – 1373.40; Title I – 6849.56; Guidance – 7453.01; Health – 3829.32; Improvement of Instruction – 924.31; Library – 5098.81; Technology – 10161.57; BOE – 968.86; General Administration – 12342.60; School Administration – 27535.47; Business Office – 8176.50; Maintenance – 21701.92; Transportation – 12979.06; Cocurricular Activities – 19230.25; Special Education – 75203.19; Food Service – 594.83; Before/After School Enterprise Fund – 9869.30. TOTAL PAYROLL – \$465,610.37.

B. September 2014 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 9/1/14	\$1,416,894.94	\$1,322,450.95	\$22,058.60	\$15,385.39	\$1,592,861.55	\$138,746.84	\$121,008.67	\$88,265.45
Receipts:								
Taxes	\$8,251.55	\$6,425.33	\$3,325.45	\$642.55	\$3,823.53			
Tuition & Fees	240.00							
Interest	46.01	113.91	.26	.90	139.66	\$11.83	\$5.08	\$8.00
Food Service Sales						29,079.06	67.70	
Pupil Activities	13,004.11							26,205.42
OST Programs							13,278.40	
Donations/Contributions	700.52						1,086.93	
Charges for Services								
Other Local Sources	760.91	2,000.00						
County Sources	4,425.30							
State Grants	207,030.00		19,473.00				1,969.40	
Federal Grants	12,287.00		116.00				596.18	
Total Receipts	\$246,745.40	\$8,539.24	\$22,914.71	\$643.45	\$3,963.19	\$29,090.89	\$17,003.69	\$26,213.42
Total Disbursements	-\$414,661.79	-\$32,886.86	-\$95,840.96	-\$0.00	-\$0.00	-\$1,739.80	-\$29,275.83	-\$9,833.54
Sub-Total, 9/30/14	\$1,248,978.55	\$1,298,103.33	-\$50,867.65	\$16,028.84	\$1,596,824.74	\$166,097.93	\$108,736.53	\$104,645.33
Interfund Loan	-\$50,875.52		\$50,875.52					
Cash Balance, 9/30/14	\$1,198,103.03	\$1,298,103.33	\$7.87	\$16,028.84	\$1,596,824.74	\$166,097.93	\$108,736.53	\$104,645.33

C. Surplus Property.

1. Suzuki IS-100 xylophone stand – valued at \$10.00, for sale
2. Four 2002 Gateway 300LB computers, Title V private school – no value, disposed
3. Miscellaneous technology equipment (8 items, per list) – no value, for disposal
4. Unsold equipment from the 6/9/14 surplus sale list (31 items) – no value, for disposal
5. 90 band uniforms – gratuitous transfer of property to Dell Rapids Music Boosters per SDCL 6-5-2

D. Supplemental Budgets.

General Fund

Donation Revenue - \$8,191.11
Elementary General Supply Expense - \$425.98
Elementary Music Supply Expense - \$5,256.54
High School Music Repair Expense - \$200.00
High School General Supply Expense - \$224.54
High School Music Supply Expense - \$971.45
Wrestling Supply Expense - \$712.60
Girls' Basketball Supply Expense - \$400.00

Capital Outlay Fund

Donation Revenue - \$6,662.74
Elementary Equipment Expense - \$1,942.11
High School Equipment Expense - \$1,500.00
Co-curricular Equipment Expense - \$3,220.63

E. Authorizations and Ratifications.

1. Approve open enrollment application #15-13.
2. Approve retention of Meierhenry Sargent LLP to assist in the Municipal Continuing Disclosure Cooperation Initiative (the "MCDC Initiative"); authorize the President of the School Board, Superintendent, and Business Manager (the "Authorized Officers") to take such action as they deem necessary with respect to the MCDC Initiative, including but not limited to the execution of the MCDC Initiative Questionnaire for Self-Reporting Entities; and acknowledge the district's intention to consent to the applicable settlement terms under the MCDC Initiative if the Authorized Officers deem it necessary.

Superintendent Schultz indicated she will be meeting with the Superintendent's Cabinet to discuss the 2015-2016 school calendar, with the intention to have calendars for the board's consideration in January. The board requested feedback from staff on school starting three days before the Labor Day weekend, to find out if it was of benefit to students.

15-034 Motion by Stofferahn, seconded by Schumaker, to approve the **extension of a school bus route** 2.3 miles from the district line for an open-enrolled student who will be starting school in Dell Rapids on October 27th. All voted aye.

15-035 Motion by Stofferahn, seconded by Weiland, to approve a **parent communications contract** with Bright Arrow Technologies for \$1,049.00. All voted aye.

15-036 Motion by Weiland, seconded by Randall, to declare the 2007 Ford Taurus as **surplus** for trade-in, and to authorize the business manager to issue **payment of \$19,646.00 to Dells Auto** for the purchase of a used 2014 Chevrolet Impala. All voted aye.

Superintendent Schultz reported that the high school equipment budget will be used to purchase band uniform storage equipment at an approximate cost of \$2,300.00.

15-037 Motion by Weiland, seconded by Schumaker, to approve the hiring of Architecture Incorporated to conduct a **feasibility study** to assist the facility committee in prioritizing various Capital Outlay projects, such as boiler system replacement, security measure upgrades, locker room renovation, science wing renovation, and bus barn replacement. All voted aye.

15-038 Motion by Stofferahn, seconded by Weiland, to approve the second reading and adoption of revisions to **school wellness policy regulations EFEA-R**. All voted aye.

The board held a first reading of revisions to policy IKF/IKFA – graduation requirements.

Administrative reports were given. Kim Kludt reported on dual credit course enrollment, science/math data reviews, teachers' student learning objectives, and Red Ribbon Week activities. Fran Ruesink reported on Dakota Step data review, Red Ribbon Week, and a Washington Pavilion Arts Education Program for 8th grade students on "Where Does It End". Jay Nelson recognized Karla Gruis, who was named Region General Ed Teacher of the Year by the New Horizons Downs Syndrome Group. Nelson acknowledged the Box Tops fundraising group, who purchased a significant amount of equipment for the elementary school this fall. He also reported on the elementary garden induction ceremony, the physical education 25-day challenge, elementary hearing screenings, the new character education program, and pre-school screenings.

Superintendent Schultz reported that the administration is in the second phase of a Homeland Security threat assessment, and they are meeting weekly to work on crisis plans.

ASBSD will present a school board Gavel training session from 5:30 to 7:00 p.m. on November 10th, prior to the regular school board meeting.

15-039 Motion by Randall, seconded by Weiland, to go into executive session at 8:02 p.m. in accordance with SDCL 1-25-1(1). All voted aye.

President Morris declared the board out of executive session at 9:14 p.m.

15-040 Motion by Stofferahn, seconded by Weiland, to approve the **personnel report**. All voted aye.

1. Accept the resignation of Aimee Lenocker, pending receipt of liquidated damages.
2. Terminate the employment of Michael McKee.
3. Amend the wages of Randy Rice and Jessica Kolasa to \$12.00/hour and \$11.50/hour, respectively.

Committee reports were given. The facility committee stated they would be exploring various options for the sale of the old tech office. The curriculum committee reported that no changes are recommended to block scheduling at this time, and they are reviewing the ICU program.

15-041 Motion by Stofferahn, seconded by Randall to adjourn the meeting at 9:19 p.m. All voted aye.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)