

**School Board Proceedings
Dell Rapids School District 49-3
January 12, 2015**

The Dell Rapids School District Board of Education met Monday, January 12, 2015 at 5:30 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, and Matt Weiland. Absent: Steve Stofferahn.

Administration and other persons present: Barbara Littel, Business Manager; Jay Nelson, Elementary Principal/SPED Director; Matt Larson; Joe Sneve.

President Morris called the meeting to order at 5:32 p.m. and the Pledge of Allegiance was recited.

15-055 Motion by Schumaker, seconded by Weiland, to approve the **minutes** of the December 8, 2014 school board meeting. All voted aye.

15-056 Motion by Randall, seconded by Schumaker, to approve the **agenda** as published. All voted aye.

15-057 Motion by Weiland, seconded by Randall, to approve the **consent agenda**. All voted aye.

A. Payment of January Claims.

General Fund: Ace Hardware, supplies – 796.43; Allied Oil, supplies – 595.75; Amazon.com, supplies – 139.62; American Time and Signal, supplies – 486.19; Argus Leader, publications – 178.90; Best Western Huron, lodging – 345.00; Best Western Spearfish, lodging – 487.20; Blooms on Main, supplies – 95.40; BMO Mastercard (Trackwrestling.com, web stats – 50.00; Hawthorne Educational, supplies – 55.00; Avco Key, supplies – 18.99); Builders Supply, repair parts – 598.00; Bunkers Oil, supplies – 3383.01; Carroll Institute, purchased services – 600.00; City of Dell Rapids, utilities – 951.44; Connor Company, supplies – 740.52; County Fair, supplies – 333.05; Cubby's, gas – 641.29; Dauby's, supplies – 13.08; DR Lumber, supplies – 54.87; Dells Farm & Tire, supplies – 848.00; Dells Electric, purchased services – 35.00; Dells Plumbing, purchased services – 933.56; Dick Blick, supplies – 91.45; DR Agency Fund, reimbursement for officials/state competition meals – 1508.04; Jill Dvorak, mileage – 11.47; Elite Business Systems, copiers – 821.93; Fisher Science, supplies – 40.58; Flyer Engraving, supplies – 300.00; Ford Sign Company, supplies – 19.00; Garbage N More, garbage removal – 225.00; Golden West, telephone service – 621.48; Graves IT Solutions, purchased services – 300.00; Harlow's Bus Sales, repair parts – 303.66; Heartland Paper/Network Services Company, supplies – 3710.88; Heiman Fire Equipment, purchased services – 367.50; High Plains Technology, purchased services – 480.00; Mick Hoglund, meal reimbursement – 87.00; Interstate Power Systems, repair parts – 893.87; Jaymar Business Forms, supplies – 118.92; Jazz on the Upper Plains, entry fees – 300.00; Johnson Controls, purchased services – 10014.61; Jostens, supplies – 293.84; K&M Music, repairs – 94.50; Lewis Drug, supplies – 10.72; Library Store, supplies – 58.97; Lunchtime Solutions, supplies – 294.28; Mac's, supplies – 131.06; MailFinance, postage meter – 471.00; Master Blaster, repair parts – 159.14; Matheson Tri-Gas, supplies – 62.82; Menard's, supplies – 178.09; MidAmerican Energy, utilities – 7899.96; Midwest Alarm, monitoring – 57.62; Sharon Mitchell, meal reimbursement – 47.00; Brenda Murtha, purchased services – 40.00; Michelle Nelsen, supply reimbursement – 140.24; Nimco,

supplies – 38.75; North Central Bus, purchased services/repair parts – 1340.72; North Central International, repair parts – 31.42; Office Max, supplies – 113.91; Olson’s Pest Technicians, purchased services – 136.00; PLEC, purchased services – 91.47; Roemen’s Automotive, supplies/purchased services – 1130.27; Scholastic Classroom, supplies – 480.00; School Specialty, supplies – 319.68; SDHSAA, fees – 81.00; SDSU Music Department, registrations – 141.00; Mark Shriver, supply reimbursement – 42.39; Sign & Design Labeling, supplies – 115.00; Stan Houston, supplies – 22.25; Swier Law Firm, purchased services – 787.50; Training Room, supplies – 714.33; USD Music Department, entry fees – 125.00; Voyager Fleet Systems, gas – 1930.46; Wheelco, repair parts – 167.78. TOTAL GENERAL FUND CLAIMS – \$50,343.86.

Capital Outlay Fund: Amazon.com, equipment – 103.09; BMO Mastercard (Citrix, software – 823.62); Brodart, books – 246.31; Cengage Learning, books – 114.10; Connecting Point, equipment – 408.50; Elite Business Systems, copiers – 825.00; IPEVO Online Store, equipment – 65.55; IT Outlet, equipment – 357.46; Muth Electric, equipment installation – 3018.52; Odyssey Ware, software – 790.00; Omaha Trailer, equipment – 2749.00; Survey Monkey, software – 204.00; Vantek Communications, equipment – 491.00; Xcel Energy, utilities – 14679.63. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$24,875.78.

Special Education Fund: Amazon.com, supplies – 97.49; CCHS, purchased services – 20610.26; County Fair, supplies – 85.26; Cubby’s, gas – 1082.81; Dakota Alignment, repairs – 1025.89; East Dakota Educational Coop, purchased services – 62.50; IPC/SF School District, purchased services – 1037.68; North Central Bus, repair parts – 190.00; Parent, mileage – 276.97; PLEC, purchased services – 4218.41; Roemen’s Automotive, repair parts/purchased services – 900.58; SD Dept. of Human Services, purchased services – 6602.22; Julie Wynja, mileage – 42.03. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$36,232.10.

Food Service Fund: Julie Beasley, refund – 21.42; Michele Davis, refund – 116.30; Heartland School Solutions, purchased services – 541.69; Lunchtime Solutions, purchased services – 32732.61. TOTAL FOOD SERVICE FUND CLAIMS - \$33,412.02.

Enterprise Fund: BMO Mastercard (Walmart, Haven food/supplies – 518.83); County Fair, Haven supplies/food – 173.75; Char Faulstich, Haven mileage – 18.87; Office Max, Haven supplies – 102.92; Pizza Ranch, meals – 59.32; River Community Church, Haven rent – 1500.00; Sheltered Reality, Haven fees – 90.00; Verizon Wireless, Haven phones – 69.04. TOTAL ENTERPRISE FUND CLAIMS - \$2,532.73.

Payroll: Elementary – 80953.22; Middle School – 71835.82; High School – 76549.58; ESL – 689.31; Title I – 6849.56; Guidance – 7453.01; Health – 3829.32; Improvement of Instruction – 924.18; Library – 2636.80; Technology – 10161.64; BOE – 1130.34; General Administration – 12321.80; School Administration – 24892.12; Business Office – 8518.79; Maintenance – 20915.38; Transportation – 7933.39; Cocurricular Activities – 17537.49; Special Education – 60126.30; Food Service – 481.46; Before/After School Enterprise Fund – 7937.76. TOTAL PAYROLL – \$423,677.27.

B. December 2014 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 12/1/14	\$1,424,053.65	\$1,555,528.39	\$19,065.53	\$64,029.06	\$1,882,357.76	\$152,969.67	\$114,105.94	\$114,010.29
Receipts:								
Taxes	\$243,236.09	\$159,663.31	\$82,661.22	\$15,966.35	\$94,965.40			
Tuition & Fees	8,266.66							
Interest	98.69	137.52	.53	4.09	134.95	\$11.93	\$4.61	\$10.28
Food Service Sales						29,751.71		
Pupil Activities	4,100.05							36,704.18
OST Program Fees							8,414.50	
Donations/Contributions	1,552.00						1,090.67	
Charges for Services			2,554.14					
Other Local Sources	1,945.10							
County Sources	4,253.72							
State Grants	207,030.00		19,471.00				243.29	
Federal Grants	31,298.00	38,994.60	64,648.00			13,393.82	138.18	
Total Receipts	\$501,780.31	\$198,795.43	\$169,334.89	\$15,970.44	\$95,100.35	\$43,157.46	\$9,891.25	\$36,714.46
Total Disbursements	-\$423,015.45	-\$65,969.48	-\$116,865.50	-\$0.00	-\$567,484.81	-\$41,526.61	-\$21,642.98	-\$25,659.57
Cash Balance, 12/31/14	\$1,502,818.51	\$1,688,354.34	\$71,534.92	\$79,999.50	\$1,409,973.30	\$154,600.52	\$102,354.21	\$125,065.18

C. Personnel Report - employment.

1. Melissa Schull, associate - \$8.95 per hour.
2. Christine Beyer, middle school teacher - \$16,980.34.
3. Kathryn Halvorson, custodian - \$10.50 per hour.

D. Declare wooden high chair and sitting chair as **surplus property**, of no value, for disposal.

15-058 Motion by Schumaker, seconded by Weiland, to approve the purchase of a 6'x10' **carry on trailer** through Dells Auto with funds to be donated by the Booster Club, and to authorize the business manager to issue **payment** of \$2,749.00 to Omaha Trailers. All voted aye.

The board held a first reading of **policies** EAA - Student Transportation Services, EF - Food Service, EFA – Accommodating Children with Special Dietary Needs, and EFA-E - Special Diet Request Form.

Littel stated that Governor Dugaard proclaimed January 12-16, 2015 as South Dakota School Board Recognition Week, and board members received certificates of appreciation from Superintendent Schultz for their leadership and service to the Dell Rapids School District.

President Morris declared the meeting adjourned at 5:47 p.m.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)