

**School Board Proceedings
Dell Rapids School District 49-3
February 9, 2015**

The Dell Rapids School District Board of Education met Monday, February 9, 2015 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kim Kludt, High School Principal/Curriculum Director; Fran Ruesink, Middle School Principal/Transportation Supervisor; Jay Nelson, Elementary Principal/SPED Director; Jeff Schmidt, Transportation Manager; Matt Larson; Amber Ernste; Joe Sneve; Scott Swier (by telephone).

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

15-059 Motion by Weiland, seconded by Randall, to approve the **minutes** of the January 12, 2015 school board meeting. All voted aye.

15-060 Motion by Schumaker, seconded by Weiland, to approve the **agenda** as published. All voted aye.

15-061 Motion by Randall, seconded by Weiland, to go into **executive session** at 7:05 p.m. in accordance with SDCL 1-25-2(3) and 1-25-2(2). All voted aye.

Morris declared the board out of executive session at 8:29 p.m.

15-062 Motion by Weiland, seconded by Randall, to approve the **consent agenda**. All voted aye.

A. Payment of February Claims.

General Fund: Ace Hardware, supplies – 568.62; Amazon.com, supplies – 170.92; American Time and Signal, supplies – 257.13; Argus Leader, publications – 179.83; Billion Automotive, supplies – 5.63; Bunkers Oil, supplies – 326.96; Cables to Go, supplies – 304.11; Carroll Institute, purchased services – 600.00; Celebration of Music Festival, registration – 60.00; Cengage Learning, supplies – 155.38; Churchill, Manolis, Freeman, purchased services – 106.40; City of Dell Rapids, utilities – 784.80; City of Sioux Falls, purchased services – 392.50; Connecting Point, supplies – 192.87; Control Technology, purchased services – 93.00; County Fair, supplies – 171.91; Cubby's, gas – 5439.41; Dakota Security, purchased services – 283.16; DAKOTA XII Conference, dues – 63.00; Daktronics, supplies – 55.00; DR COOP Grain, supplies – 10.22; Dells Diesel, purchased services – 814.60; Dells Electric, purchased services – 140.00; DR Agency Fund, reimbursement for officials/registrations – 2533.08; Jeff Dvorak, supply reimbursement – 46.63; Jill Dvorak, mileage – 6.29; Elite Business Systems, copiers – 821.93; EMC, insurance – 23757.08; Garbage N More, garbage removal – 225.00; Golden West, telephone service – 627.10; Grainger Supply, supplies – 1542.85; Graybar Electric, supplies – 1013.69; Green Eggs and Ram, supplies – 201.99; Harlow's Bus Sales, repair parts – 353.51; Heartland Paper/Network Services Company, supplies – 2794.98; High Plains Technology, purchased services/supplies – 774.16; Hobby Lobby, supplies – 110.37; Mick Hoglund, course reimbursement – 40.00; Lloyd Huber, purchased services – 85.00; Interstate Power Systems, repair parts – 66.16;

Jostens, supplies – 570.03; JW Pepper, supplies – 156.98; K&M Music, supplies – 20.49; Mac’s, supplies – 10.00; Master Teacher, supplies – 37.50; Matheson Tri-Gas, supplies – 31.77; MidAmerican Energy, utilities – 9939.07; Midwest Alarm, monitoring – 57.62; North Central Bus, repair parts – 2510.97; North Central International, repair parts – 372.76; Northern Truck Equipment, repair parts – 1111.67; Office Max, supplies – 386.93; Olson’s Pest Technicians, purchased services – 136.00; Oriental Trading, supplies – 22.98; Performance Press, supplies – 110.00; PLEC, purchased services – 91.90; Jodi Robertson, mileage – 7.40; Roemen’s Automotive, supplies/purchased services – 1146.34; Schmitt Music, repairs/supplies – 251.99; School Specialty, supplies – 215.87; Jack Schwebach, DOT physical – 150.00; SDSU Music, registration – 47.00; Staples, supplies – 323.89; Swier Law Firm, purchased services – 175.00; Taylor Music, supplies – 42.00; Technokids, supplies – 195.00; TASC, purchased services – 1494.99; US Postal Service, postage – 1500.00; Voyager Fleet Systems, gas – 69.68; Washington Pavilion, purchased services – 32.02. TOTAL GENERAL FUND CLAIMS – \$67,393.12.

Capital Outlay Fund: Amazon.com, equipment – 32.45; Combined Building Specialties, equipment – 3500.00; Connecting Point, equipment – 594.11; Elite Business Systems, copiers – 825.00; High Plains Technology, equipment – 1146.00; Junior Library Guild, books – 396.00; Lens Awning and Canvas, equipment – 885.00; Odysseyware, software – 132.00; Office Max, equipment – 259.96; Phonak, equipment – 1679.39; Renaissance Learning, software – 5287.75; School Specialty, equipment – 3869.47; Scientific Learning, software – 3150.00; Staples, equipment – 172.49; Xcel Energy, utilities – 15572.51. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$37,502.13.

Special Education Fund: CCHS, purchased services – 15537.65; County Fair, supplies – 138.33; Cubby’s, gas – 1104.02; East Dakota Educational Coop, purchased services – 1916.24; EMC, insurance – 1788.16; Harlow’s, repair parts – 190.39; Parent, mileage – 276.97; PLEC, purchased services – 4259.04; Roemen’s Automotive, repair parts/purchased services – 331.73; SD Dept. of Human Services, purchased services – 7309.60; Sioux Falls School District, purchased services – 915.60; Talk Tools, supplies – 79.18. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$33,846.91.

Food Service Fund: EMC, insurance – 17.15; Lunchtime Solutions, purchased services – 46531.27; Dawn Sachen, refund – 20.95. TOTAL FOOD SERVICE FUND CLAIMS - \$46,569.37.

Enterprise Fund: BMO Mastercard (Procure, Haven data hosting – 50.00); County Fair, Haven supplies/food – 600.52; Cubby’s, Haven gas – 8.71; Sherri Dobesh, Haven mileage – 16.28; EMC, Haven insurance – 335.11; Hobby Lobby, Haven supplies – 92.27; River Community Church, Haven rent – 1500.00; Sheltered Reality, Haven equipment/fees – 1490.00; Shannon Tjaden, Haven purchased services – 150.00; Verizon Wireless, Haven phones – 69.04. TOTAL ENTERPRISE FUND CLAIMS - \$4,311.93.

Payroll: Elementary – 83986.78; Middle School – 74332.04; High School – 77897.06; ESL – 1184.05; Title I – 6849.56; Guidance – 7453.01; Health – 3926.20; Improvement of Instruction – 924.18; Library – 4452.37; Technology – 10161.64; General Administration – 12251.65; School Administration – 26802.91; Business Office – 8448.67; Maintenance – 22514.52; Transportation – 12216.06; Cocurricular Activities – 18182.24; Special Education – 69984.24; Food Service – 556.03; Before/After School Enterprise Fund – 9520.04. TOTAL PAYROLL – \$451,643.25.

B. January 2015 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 1/1/15	\$1,502,818.51	\$1,688,354.34	\$71,534.92	\$79,999.50	\$1,409,973.30	\$154,600.52	\$102,354.21	\$125,065.18
Receipts:								
Taxes	\$12,269.02	\$10,988.57	\$5,692.06	\$1,098.83	\$6,530.88			
Tuition & Fees	285.07							
Interest	61.98	137.82	1.54	4.60	118.53	\$11.62	\$3.76	\$9.78
Food Service Sales						33,552.84		
Pupil Activities	5,826.59							26,752.10
OST Program Fees							7,007.45	
Donations/Contributions							393.17	
Charges for Services	2,654.55		6,667.62					
Other Local Sources	334.91	2,247.00						
County Sources	3,291.45							
State Grants	202,518.00		17,986.00				208.99	
Federal Grants	9,967.03		36,685.00		100,479.66	10,152.70	100.15	
Total Receipts	\$237,208.60	\$13,373.39	\$67,032.22	\$1,103.43	\$107,129.07	\$43,717.16	\$7,713.52	\$26,761.88
Total Disbursements	-\$405,475.61	-\$24,875.78	-\$96,358.40	-\$0.00	-\$0.00	-\$33,893.48	-\$10,470.49	-\$18,999.08
Cash Balance, 1/31/15	\$1,334,551.50	\$1,676,851.95	\$42,208.74	\$81,102.93	\$1,517,102.37	\$164,424.20	\$99,597.24	\$132,827.98

C. Personnel Report.

1. Resignation – Tim Schaeffer, custodian, effective February 13, 2015.
2. Resignation – Tammy Parrott, associate, effective February 6, 2015.
3. Employment – Brooke Gronli and Mackenzie Gullickson, Haven - \$8.50 per hour.
4. Status Change – Ramzee Spiegelberg, Haven – reduction in hours to less than 20 per week.

D. Supplemental Budgets.

General Fund

Donation Revenue - \$2,952.00
 High School Ag Supply Expense - \$420.00
 High School FACS Supply Expense - \$250.00
 Athletic Transportation Expense - \$400.00
 High School Science Supply Expense - \$982.00
 High School English Supply Expense - \$500.00
 Football Supply Expense - \$400.00

Capital Outlay Fund

Donation Revenue - \$14,054.63
 Co-curricular Equipment Expense - \$11,305.63
 Athletic Transportation Equipment Expense - \$2,749.00

E. Surplus Equipment (per attached listing).

1. Declare library equipment as surplus, for sale: 5 TV carts, 30 magazine holders, 4 Altec-Lansing VS2120 speakers; 5 televisions.
2. Declare equipment as surplus, of no value, for disposal: Panasonic VCR; sofa bed/futon.
3. Declare six overhead projectors as surplus, of no value, to be destroyed for educational purposes.

Superintendent Schultz reported that the auction of the surplus Strive High/Technology building has been set for 4:00 p.m. on February 18th. The facility committee will work with the auctioneer on setting a minimum bid.

15-063 Motion by Stofferahn, seconded by Schumaker, to approve **open enrollment applications** 15-18, 15-19, 16-01, and 16-02. All voted aye.

15-064 Motion by Stofferahn, seconded by Morris, to deny **open enrollment application** 15-17. All voted aye.

15-065 Motion by Stofferahn, seconded by Randall, to approve the **2015-2016 school calendar** as recommended by the Superintendent's Cabinet, with August 26, 2015 as the first day for students. All voted aye.

President Morris appointed Steve Stofferahn to serve on the Dell Rapids Board of Equalization. Schumaker and Morris were appointed as alternates.

15-066 Motion by Schumaker, seconded by Weiland, to approve the **senior music trip** to Minneapolis and the use of school vehicles for transportation. All voted aye.

Kim Kludt reported on a collaborative 8th grade trip to Washington D.C. with Brookings students. Travel is through WorldStrides and Amanda Swaney will be a Dell Rapids chaperone.

15-067 Motion by Weiland, seconded by Schumaker, to approve the second reading and adoption of **policies** EAA - Student Transportation Services, EF - Food Service, EFA – Accommodating Children with Special Dietary Needs, and EFA-E - Special Diet Request Form. All voted aye.

Principals' reports were given.

Jeff Schmidt reported on bus routes, bus inspections, DOT physical requirements, substitute driver needs, and fuel tank regulations.

Superintendent Schultz reported on legislative issues, MMR vaccination letters, strategic planning listening sessions, and strategic planning surveys.

Weiland reported on Prairie Lakes Educational Cooperative issues. Superintendent Schultz noted that Goodcare in Dell Rapids was selected to provide OT/PT services for cooperative members.

A facility committee meeting was scheduled for 7:00 a.m. on February 11th. Budget committee meetings will be scheduled in February and March.

15-068 Motion by Weiland, seconded by Stofferahn, to adjourn the meeting at 9:30 p.m.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)