

**School Board Proceedings  
Dell Rapids School District 49-3  
March 9, 2015**

The Dell Rapids School District Board of Education met Monday, March 9, 2015 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Steve Stofferahn, and Matt Weiland. Absent: Jody Schumaker.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Shawn Crowley; Matt Larson; Joe Sneve; Jesse Christen; Kim Gaul.

President Morris called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.

**15-069** Motion by Weiland, seconded by Randall, to approve the **minutes** of the February 9, 2015 school board meeting. All voted aye.

**15-070** Motion by Stofferahn, seconded by Weiland, to approve the **agenda** as published. All voted aye.

**15-071** Motion by Randall, seconded by Stofferahn, to approve the **consent agenda**. All voted aye.

**A. Payment of March Claims.**

General Fund: Ace Hardware, supplies – 649.62; Amazon.com, supplies – 191.51; Architecture Inc., purchased services – 2840.00; Argus Leader, publications – 231.82; Blick Art Materials, supplies – 908.06; BMI, supplies – 410.46; BMO Mastercard (NewEgg, supplies – 274.76; IDN, supplies – 73.20; National Sports & Debate, supplies – 59.90; Music Notes, supplies – 16.95; Control Depot, repair parts – 1081.56); Bob’s Piano Service, purchased services – 95.00; Builders Supply Company, supplies/repair parts – 488.63; Carroll Institute, purchased services – 600.00; Character Development Group, supplies – 45.40; City of Dell Rapids, utilities – 1435.93; County Fair, supplies – 494.62; Cubby’s, gas – 4091.91; Dakota Alignment, repair parts – 132.50; Dakota Auto Parts, repair parts – 92.28; Dakota Supply Group, supplies – 401.25; Dell Rapids Lumber, supplies – 732.76; Dells Farm & Tire, repair parts – 649.18; DR Agency Fund, reimbursement for title/postage/officials/meals/supplies – 1756.75; Jill Dvorak, mileage – 9.25; EBSCO, subscriptions – 225.86; Elite Business Systems, copiers/supplies – 1072.87; Garbage N More, garbage removal – 225.00; Golden West, telephone service – 673.67; Graves IT Solutions, purchased services – 225.00; Hartford Steam Boiler, certificates – 270.00; Scott Headrick, course reimbursement – 40.00; Heartland Paper/Network Services Company, supplies – 1500.55; High Plains Technology, purchased services – 480.00; Janitor’s Closet, supplies – 29.50; Jostens, supplies – 348.57; JW Pepper, supplies – 124.04; Andrew Kallemeyn, purchased services – 311.74; Library Store, supplies – 178.12; Lunchtime Solutions, supplies – 501.89; Malloy Electric, repair parts – 18.26; Master Blaster, repair parts – 202.81; Matheson Tri-Gas, supplies – 445.51; MidAmerican Energy, utilities – 7083.87; Midwest Alarm, monitoring – 57.62; North Central Bus, repair parts – 1341.55; North Central International, repair parts – 449.27; Office Max, supplies – 120.57; Overhead Door Company, repairs – 250.31; Performance Press, supplies – 332.00; Popplers Music, supplies – 45.00; PLEC, purchased services – 143.48; Really Good Stuff, supplies – 346.10; Jeffrey Reed, purchased services – 792.00; Region II Music, registrations – 88.00; Roemen’s Automotive, supplies – 865.19;

SASD, registrations – 100.00; School Counselor Resources, supplies – 195.77; School Specialty, supplies – 635.03; Schuneman Equipment, repair parts – 103.78; Sioux Falls Catholic Schools, sub-state wrestling expenses – 182.09; Super 8 Motel, conference lodging – 117.00; Swier Law Firm, purchased services – 875.00; Tea Area School District, conference meeting expense – 69.00; Trackwrestling.com, purchased services – 100.04; University of Sioux Falls, registration – 95.00; Vacuum Center, repair parts – 142.00; Voyager Fleet Systems, gas – 830.81; Washington Pavilion, purchased services – 32.02; Tom Wolff, gas reimbursement – 19.15; Youth Light, supplies – 36.80. TOTAL GENERAL FUND CLAIMS – \$40,085.14.

Capital Outlay Fund: Amazon.com, books – 272.28; Best Buy, equipment – 254.53; Brodart, books – 2157.58; Elite Business Systems, copiers – 825.00; High Plains Technology, equipment – 18202.00; McGraw-Hill, textbooks – 8155.44; Staples, equipment – 59.99; Xcel Energy, utilities – 14525.54. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$44,452.36.

Special Education Fund: CCHS, purchased services – 22145.98; Children’s Home, purchased services – 150.00; County Fair, supplies – 53.62; Cubby’s, gas – 1321.99; East Dakota Educational Coop, purchased services – 2141.68; Harlow’s, repair parts – 46.75; IPC/Sioux Falls School District, purchased services – 2319.52; North Central Bus, repair parts – 478.10; PLEC, purchased services – 4463.06; Roemen’s Automotive, repair parts – 85.44; SD Dept. of Human Services, purchased services – 7309.60; Super Duper Publications, supplies – 104.80. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$40,620.54.

Food Service Fund: Ande Gullickson, refund – 12.55; Hobart, repair parts – 124.21; Lunchtime Solutions, purchased services – 46995.90. TOTAL FOOD SERVICE FUND CLAIMS - \$47,132.66.

Enterprise Fund: Ace Hardware, Haven supplies – 26.95; BMO Mastercard (Procure, Haven data hosting – 25.00; Walmart, Haven supplies/food – 364.06); Cole Papers, Haven supplies – 121.64; County Fair, Haven supplies/food – 618.76; Char Faulstich, Haven mileage – 36.26; Movie Licensing USA, Haven license – 394.00; River Community Church, Haven rent – 1500.00; Sheltered Reality, Haven fees – 45.00; Jan Siemonsma, Haven mileage – 16.28; SoDakSACA, Haven registration – 145.00; Verizon Wireless, Haven phones – 69.04. TOTAL ENTERPRISE FUND CLAIMS - \$3,361.99.

Payroll: Elementary – 84931.46; Middle School – 72783.20; High School – 78072.15; ESL – 1182.50; Title I – 6849.56; Guidance – 7453.01; Health – 3829.32; Improvement of Instruction – 924.18; Library – 4600.38; Technology – 10161.63; General Administration – 12335.75; School Administration – 27033.95; Business Office – 8532.76; Maintenance – 20569.10; Transportation – 12039.64; Cocurricular Activities – 26220.01; Special Education – 70130.41; Food Service – 591.29; Before/After School Enterprise Fund – 9968.91. TOTAL PAYROLL – \$458,209.21.

**B. February 2015 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 2/1/15	\$1,334,551.50	\$1,676,851.95	\$42,208.74	\$81,102.93	\$1,517,102.37	\$164,424.20	\$99,597.24	\$132,827.98
Receipts:								
Taxes	\$37,620.01	\$27,940.93	\$13,843.16	\$2,794.07	\$15,468.29			
Tuition & Fees	305.00							
Interest	46.23	120.42	.58	4.33	116.42	\$10.59	\$3.13	\$9.88
Food Service Sales						36,938.59	66.90	
Pupil Activities	5,605.61							19,757.67
OST Program Fees							8,864.60	
Donations/Contributions	246.17	3,634.00					1,976.04	
Charges for Services								
Other Local Sources	239.89							
County Sources	4,073.98							
State Grants	280,030.56		17,986.00				272.95	
Federal Grants	9,949.00		13,908.00			13,151.90	127.68	
Total Receipts	\$338,116.45	\$31,695.35	\$45,737.74	\$2,798.40	\$15,584.71	\$50,101.08	\$11,311.30	\$19,767.55
Total Disbursements	-\$437,382.91	-\$38,371.53	-\$103,831.15	-\$0.00	-\$0.00	-\$47,125.40	-\$13,831.97	-\$14,382.35
Sub-Total, 2/28/15	\$1,235,285.04	\$1,670,175.77	-\$15,884.67	\$83,901.33	\$1,532,687.08	\$167,399.88	\$97,076.57	\$138,213.18
Interfund Loan	-\$15,895.38		\$15,895.38					
Cash Balance, 2/28/15	\$1,219,389.66	\$1,670,175.77	\$10.71	\$83,901.33	\$1,532,687.08	\$167,399.88	\$97,076.57	\$138,213.18

**C. Personnel Report.**

1. Retirement resignation – Ginny Ziebarth, vocal music teacher, effective at the end of the 2014-2015 school year.
2. Resignation – Greg Schwebach, assistant track coach, effective immediately.
3. Status Change – Scott Headrick, delete middle school track coach at \$1965.00 and add high school assistant track coach at \$2292.50.
4. Employment – Joseph Brisbois, add middle school track coach at \$1,860.00.

**D. Surplus Equipment.**

1. Declare four teachers’ chairs as surplus, of no value, for disposal.
2. Declare eight 5x7 projection screens as surplus, for sale with a value of \$20.00 each.
3. Declare remaining equipment in the old technology/strive high building as surplus, of no value, for disposal with the building (per attached list).

**E. Student Report - Approve open enrollment application #16-03.**

Superintendent Schultz reported the surplus Strive High/Technology building sold at auction on February 18<sup>th</sup> to Greg L. Hanson for \$44,000.00.

The board conducted a public hearing for various proposed construction and building improvement projects that would be funded with Capital Outlay dollars and included in the district’s five-year Capital Outlay Plan: (1) high school and middle school secured entrance renovation and restructuring – estimated cost of \$115,000; (2) renovation of competition gym locker rooms, with inclusion of coaches and officials changing areas – estimated cost of \$480,000; (3) construction of a high school addition with three science classrooms – estimated cost of \$880,500; (4) middle school/high school boiler and water heater replacement – estimated cost of \$205,000; (5) renovation/repurposing of current high school office area and current science classrooms – estimated cost of less than \$5,000.

Superintendent Schultz noted that Architecture, Inc. will provide architectural service at a fee of 7%.

**15-072** Motion by Stofferahn, seconded by Randall, to acknowledge the **public hearing** of Capital Outlay construction projects and to authorize the administration to proceed with the **bidding** phase of the projects. All voted aye.

**15-073** Motion by Weiland, seconded by Randall, to keep the fee for **summer drivers' education** at \$160.00 for district students and \$200.00 for out-of-district students, and to pay the drivers' education instructors \$20.00 per hour for instructional time up to 35 hours and \$90.00 per student for driving time. All voted aye.

**15-074** Motion by Weiland, seconded by Stofferahn, to acknowledge the Dell Rapids Education Association as the official certified teacher **bargaining unit** for the 2015-2016 negotiated agreement. All voted aye.

**15-075** Motion by Morris, seconded by Stofferahn, to approve a three-year contract with **Johnson Controls** for software updates and back-up support in the elementary and middle school/high school buildings for \$3,250.00, with 3% annual increases. All voted aye.

**15-076** Motion by Stofferahn, seconded by Weiland, to repeal obsolete policy JECBB – Assignment of Residency to Non-Resident Students and to approve current practice updates for **policies** BDDF – Voting Method and GCBD – Professional Staff Leaves and Absences. All voted aye.

Superintendent Schultz gave a legislative update.

Business Manager Littel reported that only one petition was filed for the two school board vacancies, so **no school board election** will be held on April 14<sup>th</sup>. Incumbent Troy Randall, who filed a petition, will be seated in July for a three-year term. The school board will make a one-year appointment for the second vacancy, and the remaining two years of the vacant term will be up for election in 2016.

**15-077** Motion by Morris, seconded by Weiland, to **appoint incumbent Steve Stofferahn** to fill the school board vacancy by serving an additional year as board member. Voting aye: Morris, Weiland, Randall. Abstaining: Stofferahn. Absent: Schumaker. Motion carried.

Weiland reported the Prairie Lakes Cooperative board voted to have superintendents supervise school psychologists when they are in their schools and to have school psychologists work in schools, instead of from home, on Fridays.

Morris reported the budget committee has met with department heads and will continue work on the 2015-2016 budget when school funding has been determined by the state legislature.

**15-078** Motion by Weiland, seconded by Randall, to adjourn the meeting at 7:47 p.m.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)