

**School Board Proceedings  
Dell Rapids School District 49-3  
September 14, 2015**

The Dell Rapids School District Board of Education met Monday, September 14, 2015 at 6:45 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jessica Ostwald, Haven Director; Mark Aspaas; Jesse Christen; Matt Larson; Scott Swier (by phone); Pam Leib; Laurie Schultz.

President Morris called the meeting to order at 6:45 p.m. and the Pledge of Allegiance was recited.

**16-028** Motion by Weiland, seconded by Schumaker, to approve the **agenda** as published. All voted aye.

**16-029** Motion by Weiland, seconded by Schumaker, to go into executive session at 6:48 p.m. in accordance with SDCL 1-25-2(3). All voted aye.

President Morris declared the board out of executive session at 7:10 p.m.

Mark Aspaas, Architecture Incorporated, reviewed value engineering options totaling approximately \$100,000 for the proposed high school science addition and locker room renovation project. He stated there is a better bidding climate now and recommended re-bidding the project in December with add-alternates for some items. Specifications will state a locker room renovation start date of mid to late March 2016 and will stipulate locker room completion by mid-August 2016.

Morris left the meeting at 7:20 p.m. and Vice-President Stofferahn presided over the rest of the meeting.

**16-030** Motion by Schumaker, seconded by Randall, to approve the **minutes** of the September 2, 2015 special meeting. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Absent: Morris. Motion carried.

**16-031** Motion by Schumaker, seconded by Randall, to approve the **minutes** of the August 10, 2015 regular meeting. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Absent: Morris. Motion carried.

**16-032** Motion by Randall, seconded by Weiland, to approve the **consent agenda**. All voted aye.

**A. Payment of September Claims.**

General Fund: A-1 Septic, purchased services – 195.00; Ace Hardware, supplies – 1507.53; AED Superstore, supplies – 276.00; AgEdNet.com, subscription – 399.00; Amazon.com, supplies – 189.86; American Stamp, supplies – 170.30; Argus Leader, publications/ads – 372.10; ASBSD, registrations – 555.00; Barnes and Noble, supplies – 28.98; Blick Art Materials, supplies – 365.46; Blooms on Main, supplies – 78.44; Kenneth Bunkers, bus physical reimbursement – 165.00; City of Dell Rapids, utilities – 3170.30; County Fair, supplies – 404.09; Cubby's, gas – 1178.52; DAK XII

Conference, dues – 419.77; Dakota Alignment, purchased services – 2217.32; Dakota Fence, supplies – 4150.00; Dakota Potters Supply, supplies – 183.50; Dakota Security Systems, purchased services – 1639.82; Dakota Supply Group, supplies – 5.92; Dauby's, supplies – 2629.90; DR Lumber, supplies – 81.73; Dells Farm & Tire, supplies/purchased services – 725.00; Dells Diesel, purchased services – 2463.81; Dells Electric, purchased services – 560.00; Delta Education, supplies – 236.15; Didax, supplies – 43.20; Jennifer Doyle, supply reimbursement – 209.87; DR Agency Fund, reimburse for registrations/postage/officials – 451.73; Jill Dvorak, mileage – 9.24; ECRI, supplies – 591.37; Ed's Produce, supplies – 15.00; Elite Business Systems, copiers – 821.93; Fonder Sewing Machine, purchased services – 852.30; Ford Sign Company, supplies – 107.00; Garbage N More, garbage removal – 225.00; Golden West, telephone service – 538.94; Grainger, supplies – 951.82; Graves IT Solutions, purchased services – 320.00; Graybar Electric, supplies – 535.86; Greatlife, registrations – 623.00; Green Eggs and Ram, supplies – 7887.41; Harlow's Bus Sales, repair parts – 1541.41; Heartland Paper, supplies – 2806.18; High Plains Technology, supplies/purchased services – 597.00; Holiday Inn, conference lodging – 170.00; Houghton Mifflin, supplies – 3024.83; Human Service Agency, registration – 25.00; Impact Applications, subscription – 600.00; Interstate Battery, repair parts – 449.82; IT Outlet, supplies – 569.75; JW Pepper, supplies – 1272.68; K&M Music, repairs – 58.50; Keely.By.Design, purchased services – 120.00; Kim Kludt, supply reimbursement – 19.48; Lacey Rentals, rental – 125.00; Lakeshore Learning, supplies – 325.96; Lewis Drug, supplies – 11.84; Library Store, supplies – 240.90; Mac's, supplies – 24.94; Malloy Electric, supplies – 24.81; Master Lock, supplies – 442.71; Matheson Tri-Gas, supplies – 34.25; MidAmerican Energy, utilities – 226.33; Midwest Alarm, monitoring – 57.62; NASCO, supplies – 84.35; North Central Bus, repair parts – 251.35; O'Connor Company, supplies – 115.00; Office Depot, supplies – 302.74; Office of Weights and Measures, purchased services – 56.00; Olson's Pest Technicians, purchased services – 68.00; Outstanding Guides, supplies – 40.24; Popplers Music, supplies – 74.95; PLEC, purchased services – 85.09; Prairie Sons, purchased services – 1163.27; Quill, supplies – 19.18; Realityworks, supplies – 39.00; Really Good Stuff, supplies – 237.50; Riddell, purchased services – 2595.19; Roemen's Automotive, supplies – 1161.92; RW School Supply, supplies – 52.30; Tom Scherff, bus physical reimbursement – 20.00; Scholastic, supplies – 312.91; School Specialty, supplies – 7784.87; Schwebach Insurance, bonds – 60.00; Science First, supplies – 95.90; SD Library Network, membership – 675.00; SDASBO, registration – 50.00; SDHSAA, insurance/fees – 2522.54; SDSCA, registration – 50.00; Shape SD, registration – 165.00; Simplex Grinnell, purchased services – 3255.21; SE Area Principals, dues – 85.00; Swier Law Firm, purchased services – 997.50; Teachers Discovery, supplies – 229.21; Teaching Treasures, supplies – 19.99; Tessiers, purchased services – 1486.14; TIE, registration – 80.00; Training Room, supplies – 518.28; Upstart, supplies – 26.40; US Postal Service, meter postage – 1500.00; Volunteers of America, registration – 20.00; Voyager Fleet, gas – 70.66; Ward's Natural Science, supplies – 1105.40; Jeff Welbig, grounds maintenance – 750.00. TOTAL GENERAL FUND CLAIMS – \$79,547.27.

Capital Outlay Fund: Americom, equipment – 658.00; Connecting Point, equipment – 5573.00; Dauby's, uniforms – 1410.00; DeLage Landen, equipment lease/purchase – 51775.73; Easy

Way Safety, equipment – 395.00; Elite Business Systems, copiers – 825.00; EMC/Paradigm Publishing, textbooks – 13240.97; Follett, textbooks – 649.22; Glencoe/Macmillan/McGraw Hill, textbooks – 487.54; Graybar Electric, equipment – 266.05; Harold's Photo Centers, equipment – 849.23; High Plains Technology, equipment – 31132.00; Houghton Mifflin Harcourt, textbooks – 15374.99; IT Outlet, equipment – 191.25; Katamund Trades, sidewalk – 16798.66; McGraw Hill, software – 1877.94; Odysseyware, software – 395.00; Fran Ruesink, equipment reimbursement – 59.99; School Outfitters, equipment – 221.89; School Specialty, equipment – 307.40; Shannon Tjaden, uniform logo reimbursement – 30.00; Varsity Spirit Fashions, uniforms – 411.75; Xcel Energy, utilities – 10846.64. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$153,777.25.

Special Education Fund: Ace Hardware, supplies – 11.97; CCHS, purchased services – 17765.00; County Fair, supplies – 61.24; Cubby's, gas – 705.02; Goodcare, purchased services – 1316.25; Huron School District, purchased services – 311.30; Lewis Drug, supplies – 10.12; North Central Bus, repair parts – 1239.30; PLEC, purchased services – 1870.08; REI, repair parts – 234.65; Roemen's Automotive, supplies – 134.81; SD Department of Human Services, purchased services – 7492.35. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$31,152.09.

Food Service Fund: Sherry Breitkreutz, refund – 7.30; Melissa Carlson, refund – 10.00; Cash-Wa Distributing, equipment – 5699.65; Deborah Koopman, refund – 553.60; Heartland School Solutions, equipment – 2034.95. TOTAL FOOD SERVICE FUND CLAIMS - \$8,305.50.

Enterprise Fund: Ace Hardware, Haven supplies – 138.06; BMO Mastercard (ProCare, Haven data hosting – 50.00; Watertown Park & Rec, Haven field trip – 200.00; Walmart, Haven food/supplies – 357.43; Hobby Lobby, Haven supplies – 28.33); Bramble Park Zoo, Haven field trip – 264.00; City of Dell Rapids, Haven garbage disposal – 20.00; County Fair, Haven supplies/food – 672.01; Cubby's, Haven gas – 124.67; Dauby's, athletic camp supplies – 551.78; DR Lumber, Haven supplies – 333.84; SD Department of Revenue, athletic camp use tax – 857.55; DR Agency Fund, Haven background check – 43.25; Char Faulstich, Haven mileage – 21.42; Geotek, Haven purchased services – 689.10; Graham's Floor Covering, Haven carpet down payment – 1962.86; Steve Hansen, athletic camp supply reimbursement – 592.17; River Community Church, Haven rent – 1500.00; S&S, Haven supplies – 134.99; Sheltered Reality, Haven membership – 45.00; SoDak SACA, Haven registrations – 630.00; April Tomes, Haven training reimbursement – 5.00; Variety Foods, Haven food – 693.42; Verizon Wireless, Haven phones – 69.07; Wild Water West, Haven field trip – 474.57. TOTAL ENTERPRISE FUND CLAIMS - \$10,458.52.

Payroll Expense: Elementary – 87005.62; Middle School – 75441.18; High School – 80477.95; LEP – 778.74; Title I – 8213.12; Guidance – 9805.41; Health – 3979.27; Improvement of Instruction – 960.63; Library – 3895.32; Technology – 10495.11; General Administration – 13331.59; School Administration – 29636.65; Business Office – 9320.80; Maintenance – 24317.48; Transportation – 7828.48; Cocurricular Activities – 18365.61; Special Education – 58308.46; Food Service – 731.57; Before/After School Enterprise Fund – 21371.32; Camp Enterprise Funds – 13702.30. TOTAL PAYROLL EXPENSE – \$477,966.61.

**B. August 2015 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 8/1/15	\$1,517,175.13	\$1,871,633.90	\$119,444.42	\$44,891.82	\$1,892,341.15	\$118,330.51	\$125,433.59	\$109,239.17
Receipts:								
Taxes	\$128,830.59	\$6,101.89	\$3,025.01	\$610.18	\$3,381.38			
Tuition & Fees	18,800.00							
Interest	56.04	155.68	2.72	2.65	67.30	\$11.66	\$4.62	\$8.17
Food Service Sales						54,005.90	1,097.40	
Pupil Activities	9,443.00							13,055.22
OST Programs							23,172.35	
Donations/Contributions	3,360.85	3,411.27						
Charges for Services			3,028.88				4,335.00	
Other Local Sources	4,493.94							
County Sources	4,422.63							
State Grants	209,586.00		20,980.00				1,973.70	
Federal Grants	20,577.00						1,332.67	
Total Receipts	\$399,570.05	\$9,668.84	\$27,036.61	\$612.83	\$3,448.68	\$54,017.56	\$31,915.74	\$13,063.39
Total Disbursements	-\$386,355.22	-\$57,385.08	-\$89,909.15	-\$0.00	-\$0.00	-\$515.95	-\$36,066.75	-\$13,324.06
Cash Balance, 8/31/15	\$1,530,389.96	\$1,823,917.66	\$56,571.88	\$45,504.65	\$1,895,789.83	\$171,832.12	\$121,282.58	\$108,978.50

**C. Open enrollment application #16-16.**

Jessica Ostwald presented updated information on Haven’s proposed building improvement projects. Laurie Schultz reported the Luke family donated services and some supplies for replacement of the wall, resulting in a budget savings of \$2,850.00. Carpet donated through Tom Morris can be used in two rooms for the cost of pad and installation. Pam Leib, Haven Advisory Board chairman, requested board approval to use \$4,000.00 of the remaining budgeted funds to have carpet installed in the main rooms.

**16-033** Motion by Randall, seconded by Weiland, to approve payment of \$1,962.86 to Graham’s Floor Covering for half down on new **carpet and installation** for two Haven classrooms. Voting aye: Randall, Stofferahn, and Weiland. Abstaining: Schumaker. Absent: Morris. Motion carried.

**16-034** Motion by Weiland, seconded by Schumaker, to vote for Dr. Brian Maher in the **SDHSAA election** for Division I representative. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Absent: Morris. Motion carried.

**16-035** Motion by Schumaker, seconded by Weiland, to approve the addition of an **English Language Learner (ELL) Instructional Coach position** to provide strategic instructional support to teachers of ELL students. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Absent: Morris. Motion carried.

**16-036** Motion by Weiland, seconded by Schumaker, to adjourn the meeting at 7:50 p.m. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Absent: Morris. Motion carried.

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Tom Morris, President  
(unofficial until approved by the Board of Education)

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Barbara Littel, Business Manager