

School Board Proceedings
Dell Rapids School District 49-3
October 12, 2015

The Dell Rapids School District Board of Education met Monday, October 12, 2015 at 7:00 p.m. in the high school distance learning room with the following members present: Troy Randall, Jody Schumaker, and Matt Weiland. Absent: Tom Morris and Steve Stofferahn.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal/Special Education Director; Fran Ruesink, Middle School Principal; Kim Kludt, High School Principal/Curriculum Director; Matt Larson; Jesse Christen.

Troy Randall called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

16-037 Motion by Weiland, seconded by Schumaker, to approve the **agenda** with the addition of an Executive Session to discuss legal matters. Voting aye: Randall, Schumaker, and Weiland. Absent: Morris and Stofferahn. Motion carried.

16-038 Motion by Weiland, seconded by Schumaker, to approve the **minutes** of the September 14, 2015 regular meeting. Voting aye: Randall, Schumaker, and Weiland. Absent: Morris and Stofferahn. Motion carried.

16-039 Motion by Schumaker, seconded by Weiland, to approve the **consent agenda**. Voting aye: Randall, Schumaker, and Weiland. Absent: Morris and Stofferahn. Motion carried.

A. Payment of October Claims.

General Fund: 4N6 Fanatics, supplies – 150.00; ABC Rentals, rental – 132.09; Ace Hardware, supplies – 2079.50; Amazon.com, supplies – 925.53; American Library Association, supplies – 95.00; American Stamp, supplies – 69.24; Argus Leader, publications – 172.30; Batteries Plus, supplies – 79.80; Beresford School District, entry fees – 75.00; Best Western Ramkota, lodging – 187.98; Blick Art Materials, supplies – 224.25; Blooms on Main, supplies – 54.06; The Bluffs, entry fees – 50.00; BMO Mastercard, Literacy & Mathematical Practices books/Dey Appliance repair parts – 204.82; Brookings High School, entry fees – 30.00; Canton School District, entry fees – 75.00; Carroll Institute, purchased services – 1000.00; Cengage Learning, supplies – 1210.00; City of Dell Rapids, utilities – 3571.46; Connecting Point, supplies – 288.00; County Fair, supplies – 533.15; Cubby's, gas – 4968.93; Dakota Supply Group, supplies – 21.82; Dakota Valley School, entry fees – 70.00; DR Lumber, supplies – 103.77; Dells Electric, purchased services – 630.00; Deubrook School, entry fees – 50.00; DR Agency Fund, reimburse for officials/entry fees – 1855.10; Jill Dvorak, mileage – 10.08; EBSCO, subscriptions – 576.61; Elite Business Systems, copiers/supplies – 1072.87; Elk Point/Jefferson School, entry fees – 50.00; EPS Literacy, supplies – 161.65; Garbage N More, garbage removal – 1080.00; Garretson School District, entry fees – 40.00; Golden West, telephone service – 574.92; Grainger, supplies – 190.46; Graybar Electric, supplies – 444.96; Harlow's Bus Sales, repair parts – 1900.78; Hauff Mid-America Sports, supplies – 181.00; Heartland Paper, supplies – 3109.16; High Plains Technology, purchased services – 548.93; Houghton Mifflin, supplies – 212.00; Interstate Battery, repair parts – 812.40; IT Outlet, supplies – 206.63; Johnson Controls, purchased services – 120.54; Justice Fire & Safety, purchased services – 285.00; JW Pepper, supplies

– 243.97; K&M Music, supplies/repairs – 89.21; Lacey Rentals, rental – 125.00; Lakeshore Learning, supplies – 164.43; Lennox High School, entry fees – 100.00; Lewis Drug, supplies – 10.12; Library Store, supplies – 51.29; Barb Littel, travel reimbursement – 26.00; Alan Ljunggren, bus license/physical reimbursement – 231.85; Luverne School District, entry fees – 75.00; Madison High School, entry fees – 50.00; MailFinance, postage meter – 471.00; Matheson Tri-Gas, supplies – 165.90; McCook Central School District, entry fees – 40.00; MidAmerican Energy, utilities – 289.92; Midwest Alarm, monitoring – 57.62; Milbank School District, entry fees – 50.00; Sharon Mitchell supply reimbursement – 20.00; MNS Creative, purchased services – 350.00; Kristin Mulder, purchased services – 200.00; Music Express, subscription – 235.00; North Central Bus, repair parts – 2289.26; Office Depot, supplies – 191.75; Olson’s Pest Technicians, purchased services – 136.00; Oriental Trading, supplies – 80.95; Overhead Door Company, repair parts – 85.00; Pfeifer Implement, repair parts – 22.75; Pioneer Drama, supplies/royalties – 337.00; Popplers Music, supplies – 67.95; PLEC, purchased services – 114.26; Roemen’s Automotive, supplies/repairs – 1464.28; Schmitt Music, repairs/supplies – 88.35; School Databooks, supplies – 332.63; School Specialty, supplies – 40.78; SD Municipal League, registration – 25.00; Shape SD, registration – 135.00; Sioux Falls Christian Schools, entry fees – 100.00; Stan Houston, supplies – 215.99; Staples, supplies – 510.79; Super 8, lodging – 824.91; Swier Law Firm, purchased services – 350.00; Time for Kids, subscriptions – 294.36; Tractor Supply, supplies – 44.97; Volunteers of America, registrations – 75.00; Voyager Fleet, gas – 82.43; Watertown School District, entry fees – 30.00; West Central School District, entry fees – 100.00; Xcel Energy, utilities – 19084.40. TOTAL GENERAL FUND CLAIMS – \$60,654.91.

Capital Outlay Fund: Architecture Incorporated, purchased services – 22300.00; Associated Consulting Engineering, purchased services – 2700.00; CDWG Government, software – 2261.00; Connecting Point, software – 4145.00; Elite Business Systems, copiers – 825.00; High Plains Technology, equipment – 4663.39; Houghton Mifflin Harcourt, textbooks – 670.86; ISM Works, subscription – 549.00; McGraw Hill, textbooks – 119.76; Odysseyware, software – 395.00; Porta Phone, equipment – 938.80; Fran Ruesink, equipment reimbursement – 129.99; Staples, equipment – 59.99. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$39,757.79.

Special Education Fund: Ace Hardware, supplies – 15.96; Amazon.com, supplies – 16.99; Best Western Ramkota, lodging – 170.00; CCHS, purchased services – 9180.00; Community Playthings, supplies – 90.00; County Fair, supplies – 147.64; Cubby’s, gas – 1378.79; DR Lumber, supplies – 79.90; Goodcare, purchased services – 10651.50; Harlow’s, repair parts – 104.82; Jay Nelson, travel reimbursement – 47.00; Northern Plains Law Conference, registration – 165.00; Parent, mileage – 927.36; Pearson, supplies – 898.80; PLEC, purchased services – 4721.08; REI, repair parts – 14.09; Riverside Publishing, supplies – 2527.25; Roemen’s Automotive, supplies – 84.57; SD Department of Human Services, purchased services – 7497.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$38,717.75.

Food Service Fund: Ace Hardware, supplies – 41.02; Cash-Wa Distributing, equipment – 634.34; Ryan Cuny, refund – 10.10; Chellie Finkral, refund – 30.00; Dean Hammer, refund – 45.00; Hobart, repair parts – 74.75; Brook Kroeger, refund – 2.80. TOTAL FOOD SERVICE FUND CLAIMS - \$838.01.

Enterprise Fund: Ace Hardware, Haven supplies – 311.26; BMO Mastercard, ProCare Haven data hosting – 25.00; County Fair, Haven supplies/food – 260.54; Cubby’s, Haven gas – 11.75; Char Faulstich, Haven mileage – 21.42; Graham’s Floor Covering, Haven carpet/purchased services – 3453.61; Lakeshore Learning, Haven supplies – 514.05; River Community Church, Haven rent – 1500.00; Sheltered Reality, Haven membership – 48.00; Shannon Tjaden, Haven purchased services – 150.00; April Tomes, Haven training reimbursement – 10.00; Verizon Wireless, Haven phones – 69.03. **TOTAL ENTERPRISE FUND CLAIMS - \$6,374.66.**

Payroll Expense: Elementary – 93198.56; Middle School – 76505.98; High School – 81037.90; LEP – 1334.64; Title I – 8077.37; Guidance – 9805.37; Health – 4077.84; Improvement of Instruction – 960.63; Library – 5052.00; Technology – 10495.11; BOE – 1211.06; General Administration – 12823.61; School Administration – 27838.98; Business Office – 8812.82; Maintenance – 20627.51; Transportation – 12452.30; Cocurricular Activities – 23668.78; Special Education – 68730.95; Food Service – 602.80; Before/After School Enterprise Fund – 11572.43. **TOTAL PAYROLL EXPENSE – \$478,886.64.**

B. September 2015 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 9/1/15	\$1,530,389.96	\$1,823,917.66	\$56,571.88	\$45,504.65	\$1,895,789.83	\$171,832.12	\$121,282.58	\$108,978.50
Receipts:								
Taxes	\$13,447.16	\$8,446.01	\$4,177.83	\$844.60	\$4,694.01			
Tuition & Fees	920.00							
Interest	74.59	143.38	.64	2.56	65.54	\$13.09	\$3.87	\$8.48
Food Service Sales						24,374.15	35.50	
Pupil Activities	10,008.00							19,389.72
OST Programs							12,418.35	
Donations/Contributions	556.40	2,658.00						
Charges for Services	1,462.07		244.00					
Other Local Sources	1,337.35							
County Sources	4,596.52							
State Grants	209,586.00		20,980.00				1,426.11	
Federal Grants	254.00						730.31	
Total Receipts	\$242,242.09	\$11,247.39	\$25,402.47	\$847.16	\$4,759.55	\$24,387.24	\$14,614.14	\$19,398.20
Total Disbursements	-\$443,746.15	-\$153,777.25	-\$89,460.55	-\$11,820.25	-\$0.00	-\$9,037.07	-\$45,532.14	-\$10,754.25
Sub-Total, 9/30/15	\$1,328,885.90	\$1,681,387.80	-\$7,486.20	\$34,531.56	\$1,900,549.38	\$187,182.29	\$90,364.58	\$117,622.45
Inter-Fund Loan	-\$7,509.51		\$7,509.51					
Cash Balance, 9/30/15	\$1,321,376.39	\$1,681,387.80	\$23.31	\$34,531.56	\$1,900,549.38	\$187,182.29	\$90,364.58	\$117,622.45

C. Supplemental Budgets.

General Fund

- Donation Revenue - \$5,588.25
- Miscellaneous Local Revenue - \$442.75
- Elementary Music Supply Expense - \$910.85
- Elementary P.E. Supply Expense - \$50.00
- A.D. Purchased Services Expense - \$1,666.00
- Elementary Fee Expense - \$816.67
- Middle School Fee Expense - \$816.67
- High School Fee Expense - \$816.66
- High School General Supply Expense - \$442.75

High School Science Supply Expense - \$500.00
Library Supply Expense - \$11.40

Capital Outlay Fund

Donation Revenue - \$7,008.07
Elementary Equipment Expense - \$1,121.27
High School Equipment Expense - \$2,000.00
Cocurricular Equipment Expense - \$3,886.80

Enterprise Fund

Haven Building Improvement Expense - \$9,000.00
Use of Fund Balance - \$9,000.00

D. Surplus Property – reappraise unsold surplus items from February 9, 2015 at no value and authorize disposal (five televisions, five AV carts, four speakers).

E. Personnel Report

1. **Resignation** – Anne Ditter, Title I teacher.
2. **Employment** – Larry Haltman, custodian - \$10.50/hour; Lindsey Morris, Haven - \$8.50/hour; Hannah Fiedler, Haven - \$8.65/hour.

16-040 Motion by Weiland, seconded by Schumaker, to approve boiler replacement change order #1 for \$565.00 to re-route gas piping to allow for elimination of one gas meter. Voting aye: Randall, Schumaker, and Weiland. Absent: Morris and Stofferahn. Motion carried.

16-041 Motion by Schumaker, seconded by Weiland, approve the city’s amendment to the Safe Routes to School agreement to extend the completion date for the non-infrastructure portion of the grant. Voting aye: Randall, Schumaker, and Weiland. Absent: Morris and Stofferahn. Motion carried.

Principals reported on SPI (school report card) data, assessment data, and building level goals.

16-042 Motion by Schumaker, seconded by Weiland, to go into executive session at 8:05 p.m. in accordance with SDCL 1-25-2 (3) to review correspondence from legal counsel. Voting aye: Randall, Schumaker, and Weiland. Absent: Morris and Stofferahn. Motion carried.

Randall declared the board out of executive session at 8:20 p.m.

Superintendent Schultz gave an update on the boiler replacement project and reported on proposed legislation regarding school boundary changes.

16-043 Motion by Weiland, seconded by Schumaker, to adjourn the meeting at 8:30 p.m. Voting aye: Randall, Schumaker, and Weiland. Absent: Morris and Stofferahn. Motion carried.

Tom Morris, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager