

School Board Proceedings
Dell Rapids School District 49-3
November 9, 2015

The Dell Rapids School District Board of Education met Monday, November 9, 2015 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, and Matt Weiland. Absent: Jody Schumaker and Steve Stofferahn.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal/Special Education Director; Fran Ruesink, Middle School Principal; Kim Kludt, High School Principal/Curriculum Director; Jessica Ostwald, Haven Director; Pam Leib; Matt Larson; Jesse Christen.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

16-044 Motion by Randall, seconded by Weiland, to approve the **agenda** as published. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

16-045 Motion by Weiland, seconded by Randall, to approve the **minutes** of the October 12, 2015 regular meeting. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

16-046 Motion by Randall, seconded by Weiland, to approve the **consent agenda**. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

A. Payment of November Claims.

General Fund: Ace Hardware, supplies – 1158.03; Amazon.com, supplies – 201.82; American Stamp, supplies – 69.24; Argus Leader, publications – 168.70; ASBSD, registration – 115.00; Bargain Bytes, garbage disposal – 159.30; Christine Beyer, supply reimbursement – 28.87; Bob's Piano Service, purchased services – 95.00; Builders Supply, supplies – 481.00; Brittany Carmichael, supply reimbursement – 29.99; The Carroll Institute, purchased services – 500.00; City of Dell Rapids, utilities – 2337.92; County Fair, supplies – 454.07; Cubby's, gas – 4415.25; Dakota Alignment, repairs – 1734.54; Dakota Security, purchased services – 212.00; Dauby's, supplies – 76.68; Decker Equipment, supplies – 107.76; DR Coop Grain, supplies – 11.56; DRHS Football Club, cleaning football field – 300.00; DR Lumber, supplies – 64.53; Dells Farm & Tire, tires – 1361.76; Dells Diesel, purchased services – 927.21; Dells Electric, purchased services – 1645.00; DR Agency Fund, reimburse for registrations/postage/officials/entry fees/state event meals – 4266.12; Drug Free Action Alliance, supplies – 132.00; Jill Dvorak, mileage – 6.72; EBSCO, subscriptions – 236.32; Ed's Produce, supplies – 15.00; EdHelper, subscriptions – 199.90; The Education Station, supplies – 61.35; Elite Business Systems, copiers – 821.93; EMC, insurance – 23120.85; FLR Sanders, purchased services – 9420.20; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 585.93; Grainger, supplies – 473.63; Graybar Electric, supplies – 367.06; Green Eggs & Ram, supplies – 11.98; Harlow's Bus Sales, repair parts – 434.66; Hauff Mid-America Sports, supplies – 696.25; Heartland Paper, supplies – 2189.78; Kari Hettinger, credit reimbursement – 165.00; High Plains Technology, purchased services/supplies – 1785.03; Holiday Inn, lodging – 1107.99; Interstate Battery, repair parts – 364.90; IT Outlet, supplies – 151.57; JD's House of Trophies, supplies – 35.00; Janitor's Closet, supplies – 588.00; Jostens, supplies – 520.55; JW Pepper, supplies – 617.42; K&M

Music, repairs – 67.40; Kim Kludt, supply reimbursement – 72.30; Lewis Drug, supplies – 15.18; Mac's, supplies – 7.99; Madison High School, entry fees – 76.33; Matheson Tri-Gas, supplies – 34.25; McLeod's, supplies – 317.15; Menard's, supplies – 359.82; Michaels Fence, supplies – 9.60; Robert Michalscheck, meal reimbursement – 92.00; MidAmerican Energy, utilities – 522.15; Midwest Alarm, monitoring – 57.62; Milbank School District, entry fees – 22.55; Sharon Mitchell supply reimbursement – 7.71; North Central Bus, repair parts – 1783.60; North Central International, repair parts – 27.59; Novak Sanitary Service, dumpster – 66.70; Performance Press, supplies – 642.50; Pizza Ranch, meals – 195.07; Popplers Music, supplies – 101.66; Positive Promotions, supplies – 19.96; PLEC, purchased services – 156.69; Resources for Educators, supplies – 227.76; Roemen's Automotive, supplies/repairs – 2117.64; Fran Ruesink, supply reimbursement – 26.20; Jennifer Ruesink, supply reimbursement – 63.09; Schmitt Music, supplies – 22.10; School Specialty, supplies – 212.17; Schuneman Equipment, supplies – 477.28; SDASFAA, registration – 25.00; SDIAAA, registration – 180.00; Dale Solberg, supply reimbursement – 75.00; SDSU, admissions – 66.00; Staples, supplies – 504.83; Swier Law Firm, purchased services – 2240.00; Taylor Music, supplies – 77.00; Teacher's Curriculum Institute, supplies – 83.00; Kate Telkamp, supply reimbursement – 41.73; Tennant, supplies – 373.14; TASC, purchased services – 1543.68; Tri-Valley School District, entry fee – 75.00; US Post Office, postage permit – 225.00; US Postal Service, postage – 1200.00; Viking Glass, supplies – 36.00; Voyager Fleet, gas – 78.75; Jeff Welbig, purchased services – 750.00. TOTAL GENERAL FUND CLAIMS – \$81,486.56.

Capital Outlay Fund: Amazon.com, books/equipment – 200.88; Best Buy, equipment – 278.34; Brodart, books – 4706.33; BSN Sports, equipment – 873.97; Elite Business Systems, copiers – 825.00; First National Bank, certificate interest – 124697.88; Green Eggs & Ram, equipment – 167.50; Hauff Mid-America Sports, equipment – 199.80; Heartland Paper, equipment – 650.00; High Plains Technology, equipment – 14443.00; IXL Learning, software – 2216.00; McGraw Hill, textbooks – 1700.92; Redlinger Brothers Plumbing & Heating, boiler replacement – 156250.00; Ridell, equipment – 2134.90; Sphero, equipment – 1999.91; Vantek, equipment – 433.45; Xcel Energy, utilities – 17490.70. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$329,268.58.

Special Education Fund: Ace Hardware, supplies – 118.91; Billion, purchased services – 611.47; CCHS, purchased services – 18152.50; County Fair, supplies – 103.13; Cubby's, gas – 1402.90; Dells Farm & Tire, repairs – 15.00; EMC, insurance – 1652.66; Goodcare, purchased services – 9659.25; Harlow's, repair parts – 1083.41; Huron School District, purchased services – 1058.42; Phonak, supplies – 100.00; PLEC, purchased services – 4915.35; Roemen's Automotive, purchased services/supplies – 1144.17; SD Department of Human Services, purchased services – 7255.16; TAESE/USU, registrations – 250.00; Tractor Supply, supplies – 29.98 TOTAL SPECIAL EDUCATION FUND CLAIMS – \$47,552.31.

Food Service Fund: EMC, insurance – 21.21; Sara Grunewaldt, refund – 7.80; Lunchtime Solutions, purchased services – 116150.80; Nutrikids, software license – 310.00. TOTAL FOOD SERVICE FUND CLAIMS - \$116,489.81.

Enterprise Fund: Ace Hardware, Haven supplies – 177.83; BMO Mastercard (ProCare, Haven data hosting – 25.00; Silver Creek Apple Orchard, Haven field trip – 264.00; Walmart, Haven supplies/food – 502.38; Sam's Club, Haven supplies – 22.45; Walgreens, Haven supplies – 10.06; Menard's, Haven supplies – 107.71); Cole Papers, Haven supplies – 280.64; County Fair, Haven

supplies/food – 336.65; DR Lumber, Haven supplies – 84.47; DR Chamber of Commerce, Haven membership – 50.00; EMC, Haven insurance – 1067.38; Graham’s Floor Covering, Haven purchased services – 200.00; Jessica Ostwald, Haven mileage – 81.48; River Community Church, Haven rent – 1500.00; School Specialty, Haven supplies – 297.85; Laurie Schultz, Haven mileage – 19.32; Sheltered Reality, Haven membership – 48.00; Troy’s Wood Specialties, Haven supplies – 100.00; Variety Foods, Haven food – 482.57; Verizon Wireless, Haven phones – 69.03. TOTAL ENTERPRISE FUND CLAIMS - \$5,726.82.

Payroll Expense: Elementary – 94599.50; Middle School – 78321.06; High School – 81424.85; LEP – 2001.06; Title I – 8077.37; Guidance – 9805.35; Health – 3975.58; Improvement of Instruction – 960.63; Library – 6306.28; Technology – 10495.11; General Administration – 13234.06; School Administration – 29766.72; Business Office – 9223.25; Maintenance – 22847.55; Transportation – 13927.47; Cocurricular Activities – 23532.74; Special Education – 77020.28; Food Service – 759.40; Before/After School Enterprise Fund – 15463.69. TOTAL PAYROLL EXPENSE – \$501,741.95.

B. October 2015 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance,10/1/15	\$1,321,376.39	\$1,681,387.80	\$23.31	\$34,531.56	\$1,900,549.38	\$187,182.29	\$90,364.58	\$117,622.45
Receipts:								
Taxes	\$36,846.09	\$23,430.88	\$11,570.07	\$2,343.04	\$12,992.55			
Tuition & Fees	1,315.00							
Interest	57.95	136.95		1.76	66.15	\$15.83	\$2.56	\$8.88
Food Service Sales						37,502.79	84.80	
Pupil Activities	5,197.26							17,950.25
OST Program Fees							9,129.20	
Donations/Contributions	1,716.00	1,812.77					1,329.00	
Charges for Services			577.63					
Other Local Sources	1,295.39	1,463.32						
County Sources	3,343.17							
State Grants	209,586.00		20,980.00				767.51	
Federal Grants						18,749.15	108.78	
Total Receipts	\$259,356.86	\$26,843.92	\$33,127.70	\$2,344.80	\$13,058.70	\$56,267.77	\$11,421.85	\$17,959.13
Total Disbursements	-\$452,060.45	-\$39,757.79	-\$107,448.70	-\$11,542.67	-\$0.00	-\$1,440.81	-\$17,903.84	-\$21,585.87
Sub-Total, 10/31/15	\$1,128,672.80	\$1,668,473.93	-\$74,297.69	\$25,333.69	\$1,913,608.08	\$242,009.25	\$83,882.59	\$113,995.71
Inter-Fund Loan Repayment	\$7,509.51		-\$7,509.51					
Inter-Fund Loan	-\$81,830.51		\$81,830.51					
Cash Balance, 10/31/15	\$1,054,351.80	\$1,668,473.93	\$23.31	\$25,333.69	\$1,913,608.08	\$242,009.25	\$83,882.59	\$113,995.71

C. Surplus Property – declare 194 pieces of non-working, outdated computer equipment (per list) and one computer desk as surplus, of no value, and authorize disposal.

Di. Personnel Report

1. Accept **resignations** – Jessica Kolasa and Sara Grunewaldt.
2. Approve **employment** – Mindy Lafontaine, paraprofessional - \$10.00/hour.
3. Approve **contract amendment** – Emma Budahl, additional \$2,520.00 for ELL coaching.

Dii. Approve **open enrollment applications** #16-17 and #16-18, based on extenuating circumstances.

Superintendent Schultz reported that the boiler replacement project is about 75% complete and she distributed a report from Associated Consulting Engineering.

Bids are being solicited for the high school addition, locker room renovations, and high school entrance modifications. Bid opening will be December 15, 2015 and bids will be presented to the school board for action at their January meeting. Locker room renovations would start April 1, 2016 for completion before school starts in August 2016.

16-047 Motion by Randall, seconded by Weiland, to have the school be a non-profit member in the Dell Rapids **Chamber of Commerce** and to authorize the business manager to issue payment of **\$50.00 dues**. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

16-048 Motion by Weiland, seconded by Randall, to authorize the purchase of a **suburban** from Beck Motors in Pierre, South Dakota for \$42,090.00 through **state bid contract #16865**. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

Superintendent Schultz noted the district's older Impala will be surplus for sale after receipt of the new vehicle.

16-049 Motion by Weiland, seconded by Randall, to approve **2016-2017 Haven fees**, as recommended by the Haven advisory board, with summer rates to increase by \$1.00 per day per child and the addition of a late registration fee. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

16-050 Motion by Randall, seconded by Weiland, to approve a revision in the **Haven Policies and Procedures Handbook** to clarify that all students riding buses to and from Haven need to purchase an in-town bus pass. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

Jessica Ostwald distributed the Haven director's report.

16-051 Motion by Weiland, seconded by Randall, to go into executive session at 7:30 p.m. in accordance with SDCL 1-25-2 (3) to review correspondence from legal counsel and in accordance with SDCL 1-25-2 (1) for employee matters. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

President Morris declared the board out of executive session at 8:50 p.m.

Superintendent Schultz reported on the "You Rock" program, Blue Ribbon Task Force recommendations, and a TIF district in Fiegen Development Park for Midwest Fresh Logistics.

Morris stated he would be unable to attend the ASBSD delegate assembly in Pierre on November 20, 2015. Materials will be given to Jody Schumaker, alternate delegate, in the event he is able to attend.

16-052 Motion by Weiland, seconded by Randall, to adjourn the meeting at 9:05 p.m. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)