

**School Board Proceedings  
Dell Rapids School District 49-3  
January 11, 2016**

The Dell Rapids School District Board of Education met Monday, January 11, 2016 at 6:30 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Barbara Littel, Business Manager; Jessica Ostwald, Haven Director; Matt Larson; Micah Bader.

President Morris called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

**16-061** Motion by Stofferahn, seconded by Weiland, to approve the **agenda** as published. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-062** Motion by Schumaker, seconded by Randall, to approve the **minutes** of the December 14, 2015 regular meeting and the December 21, 2015 special meeting. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-063** Motion by Weiland, seconded by Randall, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**A. Payment of January Claims.**

General Fund: Ace Hardware, supplies – 595.71; Allied Oil, supplies – 1050.00; Amazon.com, supplies – 66.13; Argus Leader, publications/ads – 313.10; Blick, supplies – 705.18; Blooms on Main, supplies – 53.53; Builders Supply, supplies – 24.00; Bureau of Education & Research, registration – 245.00; BX, materials/purchased services – 208.75; The Carroll Institute, purchased services – 500.00; City of Dell Rapids, utilities – 915.42; County Fair, supplies – 530.67; Cubby's, gas – 3439.44; Dakota Academic Consulting, purchased services – 2500.00; DR Coop Grain, supplies – 41.25; DR Lumber, supplies – 68.86; Dells Diesel, purchased services – 646.88; Dells Electric, purchased services – 35.00; DR Agency Fund, reimburse for entry fees/officials – 1914.40; East Central Honor Band, entry fee – 60.00; Elite Business Systems, copiers – 821.93; FLR Sanders, supplies – 360.00; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 559.27; Graybar Electric, supplies – 277.56; Green Eggs & Ram, repairs – 246.97; Heartland Paper, supplies – 1861.51; High Plains Technology, purchased services – 480.00; Jaymar, supplies – 191.87; Johnson Controls, purchased services – 528.54; Jostens, supplies – 296.53; JW Pepper, supplies – 477.58; K&M Music, supplies/repairs – 155.30; Lunchtime Solutions, supplies – 324.28; MailFinance, postage meter – 471.00; Master Blaster, repairs – 605.86; Matheson Tri-Gas, supplies – 34.25; Robert Michalscheck, supply reimbursement – 31.80; MidAmerican Energy, utilities – 5814.62; Midwest Alarm, monitoring – 57.62; North Central Bus, repair parts – 78.38; North Central International, repair parts – 151.24; Northern Truck, supplies – 79.26; Office Depot, supplies – 59.15; Pfeifer Implement, supplies – 128.25; Pheasantland Industries, supplies – 246.57; PLEC, purchased services – 92.76; Roemen's Automotive, supplies – 616.32; School Specialty, supplies – 151.71; Schuneman, repair parts – 103.78; SD Dept. of Labor, unemployment – 996.78; Staples, supplies – 28.49; KeelybyDesign, purchased services – 120.00; Swier Law Firm, purchased services – 1855.00; Van's

Auto Electric, repairs – 175.00; Voyager Fleet, gas – 301.86. TOTAL GENERAL FUND CLAIMS – \$33,774.36.

Capital Outlay Fund: Ace Hardware, equipment – 129.99; Apple, equipment – 2713.00; BMO Mastercard, GoTo My PC, software – 823.62; Brodart, books – 1022.97; Brown & Saenger, equipment – 2748.17; Dauby's, uniforms – 5595.00; Elite Business Systems, copiers – 825.00; Grainger, equipment – 375.53; Xcel Energy, utilities – 13364.81. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$27,598.09.

Special Education Fund: Ace Hardware, supplies – 20.69; Amazon.com, supplies – 55.98; County Fair, supplies – 115.26; Cubby's, gas – 808.36; Kelli DeWaard, meal reimbursement – 143.00; Goodcare, purchased services – 7188.75; Huron School District, purchased services – 1120.68; IMED Mobility, repairs – 618.00; Lifescape, purchased services – 15173.00; PLEC, purchased services – 4163.10; Roemen's Automotive, purchased services/supplies – 374.60; School Specialty, supplies – 177.75; SD Department of Human Services, purchased services – 6529.64. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$36,488.81.

Food Service Fund: Lunchtime Solutions, purchased services – 34062.83; Restaurant Design Equipment, supplies – 191.19. TOTAL FOOD SERVICE FUND CLAIMS - \$34,254.02.

Enterprise Fund: County Fair, Haven supplies/food – 313.02; DR Agency Fund, Haven background check reimbursement – 129.75; Char Faulstich, Haven mileage – 24.78; ProCare, Haven software – 432.00; River Community Church, Haven rent – 1500.00; Sheltered Reality, Haven membership – 48.00; Shannon Tjaden, Haven purchased services – 300.00; Verizon Wireless, Haven phones – 69.21. TOTAL ENTERPRISE FUND CLAIMS - \$2,816.76.

Payroll Expense: Elementary – 86925.29; Middle School – 74532.75; High School – 78602.10; LEP – 1049.14; Title I – 8077.37; Guidance – 9805.37; Health – 3975.58; Improvement of Instruction – 960.62; Library – 2918.76; Technology – 10495.11; BOE – 995.77; General Administration – 12748.93; School Administration – 25812.25; Business Office – 8738.11; Maintenance – 19444.67; Transportation – 8239.41; Cocurricular Activities – 20057.11; Special Education – 58326.82; Food Service – 491.08; Before/After School Enterprise Fund – 9695.74. TOTAL PAYROLL EXPENSE – \$441,891.98.

## **B. December 2015 Financial Report.**

### **Statement of Cash Receipts, Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 12/1/15	\$1,563,887.40	\$1,977,305.35	\$125,194.72	\$66,960.13	\$2,206,550.93	\$176,723.69	\$81,229.94	\$117,282.77
Receipts:								
Taxes	\$198,010.24	\$141,537.56	\$69,919.45	\$14,153.71	\$77,987.04			
Tuition & Fees	277.57							
Interest	64.01	173.68	6.26	4.42	71.83	\$13.62	\$991.65	\$9.50
Food Service Sales						28,862.13	273.80	
Pupil Activities	5,780.50							33,164.52
OST Program Fees							6,984.70	
Donations/Contributions		2,034.00					50.00	
Charges for Services								
Other Local Sources	146.00							
County Sources	3,914.09							
State Grants	209,583.00		20,979.00				476.22	
Federal Grants	11,524.10		35,101.00		99,673.79	12,333.64	117.60	
Total Receipts	\$429,299.51	\$143,745.24	\$126,005.71	\$14,158.13	\$177,732.66	\$41,209.39	\$8,893.97	\$33,174.02
Total Disbursements	-\$419,361.00	-\$115,985.13	-\$112,892.85	-\$11,311.52	-\$576,740.38	-\$51,007.91	-\$18,719.28	-\$26,515.06
Cash Balance, 12/31/15	\$1,573,825.91	\$2,005,065.46	\$138,307.58	\$69,806.74	\$1,807,543.21	\$166,925.17	\$71,404.63	\$123,941.73

### C. Supplemental Budgets

#### General Fund

Donation Revenue - \$1185.00

HS Supply Expense – \$1185.00

#### Capital Outlay Fund

Donation Revenue - \$2907.97

Miscellaneous Local Revenue - \$1463.32

HS Computer Expense - \$2034.00

Library Book Expense - \$1463.32

Cocurricular Equipment Expense - \$873.97

#### Enterprise Fund

Non-credit Fee Revenue - \$1560.00

ACT Prep Salary/Benefit Expense - \$860.00

ACT Prep Supply Expense - \$700.00

### D.i. Personnel Report

1. Approve **wage increases** to \$8.55 per hour: Ground maintenance workers; Haven workers - Deni Ahlers, Joshua Benda, Ashley Lorenzen, Lindsey Morris, and Sara Van Regenmorter.
2. Approve **employment**: Kendrin Millage, Haven – \$8.55 per hour.

### D.ii. Approve **open enrollment application** #16-20.

The board discussed pending plans for construction of a new bus garage. The consensus of the board was to move forward with building design and development of bid specifications.

**16-064** Motion by Weiland, seconded by Stofferahn, to approve **BX Construction fees** for as-needed grounds maintenance. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-065** Motion by Stofferahn, seconded by Randall, to approve a fee of \$60.00 for the new **ACT Prep class** and to approve teacher stipends of \$150.00 per class. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-066** Motion by Schumaker, seconded by Weiland, to approve the second reading and adoption of revisions to **policy BD** – School Board Meetings. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

The board discussed Policies BDDH – Public Participation at Board Meetings and BDDDB – Agenda Format. Revisions were suggested to make the policies consistent.

Jessica Ostwald reported on Haven activities.

**16-067** Motion by Weiland, seconded by Stofferahn, to adjourn the meeting at 7:15 p.m. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)