

**School Board Proceedings  
Dell Rapids School District 49-3  
February 8, 2016**

The Dell Rapids School District Board of Education met Monday, February 8, 2016 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Matt Larson; Micah Bader.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**16-070** Motion by Weiland, seconded by Schumaker, to approve the **agenda** with an order change, moving 10.-Executive Session before 6.-Consent Agenda. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-071** Motion by Randall, seconded by Stofferahn, to approve the **minutes** of the January 11, 2016 regular meeting and the January 27, 2016 special meeting. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-072** Motion by Schumaker, seconded by Weiland, to go into **executive session** pursuant to SDCL 1-25-1(3) at 7:03 p.m. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

President Morris declared the board out of executive session at 7:13 p.m.

**16-073** Motion by Weiland, seconded by Stofferahn, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**A. Payment of February Claims.**

General Fund: Ace Hardware, supplies – 1022.21; Amazon.com, supplies – 481.59; Argus Leader, publications/ads – 189.26; Blick Art Materials, supplies – 394.42; BMO MasterCard (Barnes & Noble, books – 403.40; VistaPrint, supplies – 139.46; JW Pepper, music – 201.39); Brandon Valley Middle School, entry fees – 100.00; The Carroll Institute, purchased services – 500.00; Cengage Learning, supplies – 324.50; City of Dell Rapids, utilities – 964.39; City of Sioux Falls, purchased services – 60.00; Claritus, supplies – 168.71; County Fair, supplies – 364.48; Cubby’s, gas – 866.73; Dakota Supply Group, supplies – 52.35; Dauby’s, supplies – 875.00; DR Lumber, supplies – 70.63; Dells Farm & Tire, purchased services – 195.00; Dells Diesel, purchased services – 1488.01; Dells Electric, purchased services – 70.00; DR Agency Fund, reimburse for postage/entry fees/officials/vehicle title – 2546.11; Jill Dvorak, mileage – 12.18; Elite Business Systems, copiers – 821.93; EMC, insurance – 25609.46; Flinn Scientific, supplies – 137.35; Flyer Engraving, supplies – 285.00; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 552.73; Grainger, supplies – 486.00; Green Eggs & Ram, repairs – 45.00; Hander Plumbing & Heating, purchased services – 2936.72; Harlow’s Bus Sales, repair parts – 53.37; Heartland Paper, supplies – 3298.08; High Plains Technology, purchased services – 1061.00; Institutions Services, supplies – 169.67; Intek, purchased services – 5798.26; IT Outlet, supplies – 759.14; Jaymar, supplies – 176.99; Justice Fire & Safety, supplies – 97.40; JW Pepper, supplies – 65.00; K&M Music, supplies – 63.36; Terry Klein, DOT physical – 150.00; Library Store, supplies – 117.08; Lodge at Deadwood, lodging –

1680.00; Mac's, supplies – 40.74; Madison High School, entry fees – 231.00; Matheson Tri-Gas, supplies – 305.64; Robert Michalscheck, mileage – 19.32; MidAmerican Energy, utilities – 6923.00; Midwest Alarm, monitoring – 57.62; Sharon Mitchell, meal reimbursement – 107.00; Mobile Electronic Service, repairs – 105.00; Nordstrom's Auto, repair parts – 18.00; North Central Bus, repair parts – 334.24; Office Depot, supplies – 148.06; Performance Press, supplies – 72.25; Pfeifer Implement, repairs – 828.34; Pitsco, supplies – 308.16; PLEC, purchased services – 92.50; Jeffrey Reed, purchased services – 522.50; Rebecca Reyes, supply reimbursement – 43.49; Roemen's Automotive, supplies – 1293.89; Jennifer Ruesink, supply reimbursement – 87.36; Schmitt Music, repairs – 30.00; School Counselor Resources, supplies – 67.09; School Specialty, supplies – 804.91; Summer Schultz, gas reimbursement – 28.50; SD Federal Property Agency, supplies – 22.85; SDSU Music Department, entry fees – 30.00; Sioux Falls Music, supplies – 99.00; Stan Houston, supplies – 1708.08; Swier Law Firm, purchased services – 1320.40; TASC, purchased services – 1543.68; Triangle Manufacturing, supplies – 64.36; Voyager Fleet, gas – 2742.37. TOTAL GENERAL FUND CLAIMS – \$76,932.71.

Capital Outlay Fund: Amazon, books/supplies – 822.68; Associated Consulting Engineering, purchased services – 2700.00; Barnes & Noble, books – 173.50; BMO MasterCard (GoToMyPC, software credit – (46.62); Target, equipment – 1586.94; Apple Store, software – 21.19); Brodart, books – 1146.74; CDWG Government, equipment – 86.58; Dougherty & Company, purchased services – 600.00; Elite Business Systems, copiers – 825.00; EMC/Paradigm Publishing, books – 494.84; High Plains Technology, equipment – 1899.00; IT Outlet, equipment – 1205.16; Library Store, equipment – 192.98; Make Music, software – 671.80; Matheson Tri-Gas, equipment – 1159.00; Redlinger Brothers Plumbing & Heating, boiler replacement – 35000.00; Riverside Technologies, equipment – 1599.00; Fran Ruesink, equipment reimbursement – 119.98; School Specialty, equipment – 1178.60; Teacher's Curriculum Institute, books – 362.25; Xcel Energy, utilities – 14523.43. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$66,322.05.

Special Education Fund: Ace Hardware, supplies – .92; County Fair, supplies – 153.59; Cubby's, gas – 1027.81; EdHelper, subscription – 36.98; EMC, insurance – 1987.43; Goodcare, purchased services – 6986.25; Harlow's, repair parts – 47.55; Huron School District, purchased services – 1058.42; Interstate Battery, repair parts – 227.95; Lewis Drug, supplies – 10.12; Lifescape, purchased services – 12278.50; Parent, mileage – 927.36; Phonak, supplies – 68.39; PLEC, purchased services – 4328.86; Roemen's Automotive, supplies – 58.02; SD Department of Human Services, purchased services – 7497.00; T&A Service, repairs – 1091.48. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$37,786.63.

Capital Projects Fund: Architecture, Inc., purchased services – 2419.37; Swift Contractors, purchased services – 17694.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$20,113.37.

Food Service Fund: EMC, insurance – 26.36; Lunchtime Solutions, purchased services – 49294.25. TOTAL FOOD SERVICE FUND CLAIMS - \$49,320.61.

Enterprise Fund: BMO MasterCard (Walmart, Haven supplies – 350.98; Menards, Haven supplies – 49.62); County Fair, Haven supplies/food – 166.26; DR Agency Fund, Haven background check reimbursement – 43.25; EMC, Haven insurance – 1144.50; Jessica Ostwald, Haven mileage – 36.12; River Community Church, Haven rent – 1500.00; Jennifer Ruesink, ACT Prep Class supply

reimbursement – 636.43; Sheltered Reality, Haven membership – 48.00; Verizon Wireless, Haven phones – 69.21. TOTAL ENTERPRISE FUND CLAIMS - \$4,044.37.

Payroll Expense: Elementary – 91217.37; Middle School – 79824.98; High School – 82895.98; LEP – 1778.43; Title I – 8077.37; Guidance – 9805.37; Health – 3975.58; Improvement of Instruction – 960.63; Library – 5205.33; Technology – 10495.11; General Administration – 12845.91; School Administration – 28453.31; Business Office – 8835.13; Maintenance – 19893.32; Transportation – 13629.28; Cocurricular Activities – 23847.96; Special Education – 73369.98; Food Service – 628.02; Before/After School Enterprise Fund – 10589.25. TOTAL PAYROLL EXPENSE – \$486,328.31.

**B. January 2016 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 1/1/16	\$1,573,825.91	\$2,005,065.46	\$138,307.58	\$69,806.74	\$1,807,543.21	\$166,925.17	\$71,404.63	\$123,941.73
Receipts:								
Taxes	\$16,107.48	\$9,749.61	\$4,811.59	\$974.94	\$5,405.66			
Tuition & Fees	631.73						\$1,620.00	
Interest	100.54	268.80	3.99	4.99	95.77	\$16.31	4.70	\$11.12
Food Service Sales						37,794.25	56.00	
Pupil Activities	7,543.58							18,217.54
OST Program Fees							8,450.80	
Donations/Contributions	372.59						2,626.50	
Charges for Services			3,069.55					
Other Local Sources	350.25	15.00						
County Sources	3,516.73							
State Grants	206,482.00		18,871.00				624.22	
Federal Grants	11,621.00		1,454.00			8,838.37	295.57	
Total Receipts	\$246,725.90	\$10,033.41	\$28,210.13	\$979.93	\$5,501.43	\$46,648.93	\$13,677.79	\$18,228.66
Total Disbursements	-\$395,368.58	-\$27,598.09	-\$93,640.05	-\$11,115.00	-\$0.00	-\$34,745.10	-\$12,382.75	-\$9,315.32
Cash Balance, 1/31/16	\$1,425,183.23	\$1,987,500.78	\$72,877.66	\$59,671.67	\$1,813,044.64	\$178,829.00	\$72,699.67	\$132,855.07

**C. Surplus Property** – authorize disposal of non-functional/damaged property with no value.

1. Sanyo Projector
2. 2 Promethean Projectors
3. 19 HP 7100 Computers
4. 6 HP 7700 Computers
5. 1 HP 7800 Computer
6. GBC Laminator
7. Epson Printer
8. Microtek Scanmaker

**D. Establish a Capital Projects Fund** for the High School Addition/Remodel Project, approve **Supplemental Budgets**, and authorize **transfers** of Capital Outlay Funds to the Capital Projects Fund.

General Fund

Donation Revenue - \$372.59

ES Supply Expense – \$372.59

Capital Outlay Fund

Donation Revenue - \$1,644.50

Issuance of Capital Outlay Certificates - \$1,000,000.00

Debt Issuance Expense - \$18,800.00

Use of Fund Balance - \$558,800.00

Cocurricular Equipment Expense - \$1,644.50

Transfers Out – \$1,540,000.00

Capital Projects Fund

Transfers In - \$1,540,000.00

Facilities Construction Expense - \$1,540,000.00

**E.i. Personnel Report**

1. **Terminate** employment: Paul Nielsen.
2. Approve **employment**: Brett Gruis, custodian - \$11.00/hour; Jessica Kolasa, custodian - \$11.87/hour; Jacob Frost, Haven - \$8.75/hour; Benjamin Harder, instrumental music teacher - \$14,398.00 and extra-duty assignments - \$2,117.00.
3. Approve **supplemental pay**: Deanna Batres - \$2.00/hour, effective February 1, 2016, for language acquisition and interpretation duties.

**E.ii. Approve open enrollment application #17-01.**

**16-074** Motion by Schumaker, seconded by Stofferahn, to approve ongoing annual **renewal of Survey Monkey**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-075** Motion by Stofferahn, seconded by Randall, to approve ongoing **annual renewal of Bright Arrow Technologies** digital voice dialer services, and authorize the business manager to issue **payment of \$1,049.00**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-076** Motion by Morris, seconded by Stofferahn, to approve **resolution 16-076 in support of the Blue Ribbon Task Force funding proposal**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**Whereas:** The Blue Ribbon Task Force concluded South Dakota has a teacher shortage; and

**Whereas:** The Blue Ribbon Task Force cited the need to recruit and retain teachers as being essential to maintaining South Dakota's excellent public education system and in preparing students to be college and career ready; and

**Whereas:** The Blue Ribbon Task Force ascertained South Dakota significantly lags behind all other states in teacher salaries and must become more competitive, especially in the region, in order to recruit and retain our teachers; and

**Whereas:** The Blue Ribbon Task Force determined an ongoing revenue source is essential to achieving the goal of raising teacher salaries; and

**Whereas:** South Dakota Governor Dennis Daugaard has made a strong commitment to improving teacher salaries by setting a goal to raise the state average teacher salary to \$48,500 by increasing the state sales tax one half cent;

**Now, Therefore:** We the Dell Rapids Public School Board respectfully request members of the 2016 South Dakota Legislature commit to significantly improving teacher salaries in South Dakota and implement a new revenue source by raising the state sales tax in order to assist us in recruiting and retaining our teachers.

**16-077** Motion by Morris, seconded by Stofferahn, to approve the **2016-2017 school calendar**, as amended, with a student start date of August 24, 2016. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Voting nay: Weiland. Motion carried.

The board discussed make-up days and dismissal of school for state tournaments. The consensus of the board was to not take additional days off for state tournaments, beginning with the 2016-2017 school year.

**16-078** Motion by Randall, seconded by Weiland, to approve resolution 16-078 authorizing the execution, terms, issuance, sale and payment of limited tax **Capital Outlay Certificates** in the aggregate principal amount of not to exceed one million dollars (\$1,000,000) for the high school addition/remodel project, and to approve the **engagement of D.A. Davidson** as underwriter. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-079** Motion by Weiland, seconded by Randall, to authorize bidding for a new **special education bus**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**16-080** Motion by Stofferahn, seconded by Schumaker, to approve the first reading of proposed changes to **policies BDDB – Agenda Format and BDDH – Public Participation at Board Meetings**, as amended. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Superintendent Schultz reported on the boiler project and the high school addition/remodel project, and gave updates on bus garage options and legislative issues.

Schumaker gave a curriculum committee report.

**16-081** Motion by Stofferahn, seconded by Weiland, to adjourn the meeting at 8:55 p.m. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

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Tom Morris, President

(unofficial until approved by the Board of Education)

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Barbara Littel, Business Manager