

School Board Proceedings
Dell Rapids School District 49-3
March 14, 2016

The Dell Rapids School District Board of Education met Monday, March 14, 2016 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: Troy Randall.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Matt Larson; Micah Bader.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

16-082 Motion by Weiland, seconded by Schumaker, to approve the **agenda** with the addition of 8.H. – Approval of UTV Purchase. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-083 Motion by Stofferahn, seconded by Weiland, to approve the **minutes** of the February 8, 2016 regular meeting. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-084 Motion by Stofferahn, seconded by Schumaker, to approve the **consent agenda**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

A. Payment of March Claims.

General Fund: A-1 Septic, purchased services – 195.00; Academic Hallmarks, supplies – 134.00; Ace Hardware, supplies – 1271.93; AdvancEd, fees – 100.00; AED Superstore, supplies – 345.60; Amazon.com, supplies – 448.13; Argus Leader, publications – 188.80; Barnes and Noble, supplies – 735.23; Blooms on Main, supplies – 42.40; BMO MasterCard (Cubicle Keys, supplies – 14.00; Varidesk, supplies – 70.00; Metzger Farms, supplies – 94.69); Booster Club, Prasek service donation – 75.00; BX, supplies – 65.00; The Carroll Institute, purchased services – 500.00; City of Dell Rapids, utilities – 1168.30; Clubhouse Hotel, lodging – 408.00; Convergint Technologies, purchased services – 842.14; County Fair, supplies – 113.24; Cubby's, gas – 3325.78; Cynmar, supplies – 1127.57; Dakota Auto Parts, supplies – 56.48; Dakota Supply Group, supplies – 360.46; Darwin Daugaard, supply reimbursement – 910.00; DR Coop Grain, supplies – 30.59; DR Lumber, supplies – 30.77; Dells Farm & Tire, supplies – 1004.00; Dells Diesel, purchased services – 1934.13; Dells Electric, purchased services – 140.00; DR Agency Fund, reimburse for entry fees/officials/supplies/meals – 1421.94; Jill Dvorak, mileage – 11.34; Elite Business Systems, copiers/supplies – 1072.97; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 563.45; Graybar Electric, supplies – 776.92; Green Eggs & Ram, supplies – 1289.88; Hander Plumbing & Heating, purchased services – 8542.87; Scott Headrick, gas reimbursement – 21.44; Heartland Paper, supplies – 2322.98; Heiman Fire Equipment, purchased services – 302.50; High Plains Technology, purchased services/supplies – 1369.03; Hornbook, supplies – 39.00; Justice Fire & Safety, purchased services – 75.00; JW Pepper, supplies – 981.77; Andrew Kallemeyn, purchased services – 214.50; Gerald Klein, DOT physical reimbursement – 150.00; Learning Zone, supplies – 379.70; Madison High School, lodging share/entry fees – 937.21; Matheson Tri-Gas, supplies – 35.57; MidAmerican Energy, utilities – 4884.86; Midwest Alarm, monitoring – 57.62; Norberg Paints, supplies – 112.07; North Central Bus, repair parts – 306.01; North Central International, bus parts –

72.78; Northern Truck, repair parts – 288.87; O’Connor Company, supplies – 415.64; O’Gorman High School, costume rental – 65.00; Office Depot, supplies – 160.01; Performance Press, supplies – 183.00; Pheasantland Industries, supplies – 359.52; PLEC, purchased services – 89.77; Professional Security, purchased services – 251.00; Region II Music Contest, entry fees – 104.00; Roemen’s Automotive, supplies – 1114.75; Jennifer Ruesink, dues reimbursement – 85.00; Scheel’s Ice Plex, rental – 65.00; School Specialty, supplies – 62.94; Schuneman Equipment, repair parts – 581.86; SDAESP/SDASSP, registration – 25.00; SDASBO, registration – 50.00; Simplex Grinell, purchased services – 627.25; Staples Credit Plan, supplies – 29.95; Swier Law Firm, purchased services – 175.00; T&A Service, purchased services – 168.00; Time Management Systems, purchased services – 82.50; Shannon Tjaden, registration reimbursement – 325.00; Tractor Supply, supplies – 75.97; Tyco/Simplex Grinell, purchased services – 1921.50; US Postal Service, postage – 1500.00; Vander Haags, purchased services – 25.00; Voyager Fleet, gas – 1323.96; Todd Wiebenga, DOT physical reimbursement – 150.00; Woodwind & Brasswind, supplies – 181.44. TOTAL GENERAL FUND CLAIMS – \$53,239.58.

Capital Outlay Fund: Amazon, books – 7.38; BMO MasterCard (Varidesk, equipment – 375.00); Brodart, books – 357.34; Elite Business Systems, copiers – 825.00; High Plains Technology, equipment – 2170.00; Michaels Fence, equipment – 2170.00; Odysseyware, software – 330.00; Riverside Technologies, equipment – 3198.00; Staples, equipment – 79.98; Survey Monkey, software – 204.00; Xcel Energy, utilities – 14835.14. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$24,551.84.

Special Education Fund: Ace Hardware, supplies – 8.98; County Fair, supplies – 51.93; Cubby’s, gas – 835.86; Dells Farm & Tire, tires – 278.00; Goodcare, purchased services – 7614.00; Huron School District, purchased services – 1182.94; Imed Mobility, purchased services – 207.64; Lewis Drug, supplies – 10.12; Lifescape, purchased services – 18207.00; Mac’s, supplies – 19.53; PLEC, purchased services – 4136.60; Roemen’s Automotive, supplies/purchased services – 273.49; SD Department of Human Services, purchased services – 7255.16. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$40,081.25.

Capital Projects Fund: Geotek, purchased services – 802.50; Swift Contractors, purchased services – 95569.40. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$96,371.90.

Food Service Fund: Ace Hardware, supplies – 19.98; Cash-Wa Distributing, purchased services – 229.05; Institutions Services, repair parts – 50.80; Lunchtime Solutions, purchased services – 41814.86. TOTAL FOOD SERVICE FUND CLAIMS - \$42,114.69.

Enterprise Fund: Ace Hardware, Haven supplies – 20.15; BMO MasterCard (Walmart, Haven supplies/food – 276.17; Dells Bowl, Haven field trip – 120.00); County Fair, Haven supplies/food – 130.58; Sherri Dobesh, Haven training reimbursement – 30.00; Char Faulstich, Haven mileage – 21.42; Movie Licensing USA, Haven subscription – 414.00; River Community Church, Haven rent – 1500.00; Jennifer Ruesink, ACT Prep Class supply reimbursement – 25.22; Laurie Schultz, Haven mileage/training reimbursement – 49.32; Sheltered Reality, Haven membership – 48.00; SoDakSACA, Haven registration – 120.00; Variety Foods, Haven food – 377.81; Verizon Wireless, Haven phones – 69.21. TOTAL ENTERPRISE FUND CLAIMS - \$3,201.88.

Payroll Expense: Elementary – 93555.20; Middle School – 75200.95; High School – 79927.77; LEP – 1548.51; Title I – 8077.37; Guidance – 9805.36; Health – 3975.59; Improvement of

Instruction – 960.63; Library – 4582.72; Technology – 10495.11; General Administration – 12873.22; School Administration – 27260.95; Business Office – 8862.44; Maintenance – 23880.67; Transportation – 12331.18; Cocurricular Activities – 20558.66; Special Education – 68745.91; Food Service – 564.29; Before/After School Enterprise Fund – 10350.95; ACT Prep Enterprise Fund – 170.48. TOTAL PAYROLL EXPENSE – \$473,727.96.

B. February 2016 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 2/1/16	\$1,425,183.23	\$1,987,500.78	\$72,877.66	\$59,671.67	\$1,813,044.64	\$178,829.00	\$72,699.67	\$132,855.07
Receipts:								
Taxes	\$35,711.95	\$28,983.80	\$13,665.15	\$2,898.39	\$15,518.50			
Tuition & Fees	200.00						\$60.00	
Interest	104.51	279.77	1.10	4.85	103.46	\$17.23	6.78	\$12.16
Food Service Sales						33,880.45	91.00	
Pupil Activities	6,237.00							12,339.11
OST Program Fees							8,640.00	
Donations/Contributions	2,337.74						2,541.40	
Charges for Services	1,328.05		3,997.99					
Other Local Sources	179.38	20.00						
County Sources	4,272.02							
State Grants	286,332.35		18,871.00				503.53	
Federal Grants	11,946.00		45,482.00			\$13,009.56		
Total Receipts	\$348,649.00	\$29,283.57	\$82,017.24	\$2,903.24	\$15,621.96	\$46,907.24	\$11,842.71	\$12,351.27
Total Disbursements	-\$469,849.29	-\$86,435.42	-\$111,156.61	-\$10,500.00	-\$0.00	-\$49,948.63	-\$14,633.62	-\$9,710.01
Cash Balance, 2/29/16	\$1,303,982.94	\$1,930,348.93	\$43,738.29	\$52,074.91	\$1,828,666.60	\$175,787.61	\$69,908.76	\$135,496.33

C. Surplus Property – authorize disposal of broken 2006 MX1000 tripod with no value.

D.i. Personnel Report

1. Accept **resignations** – Joyce Norby and Joni Smith, effective at the end of the 2015-2016 school year.
2. Approve **contract change**: Jennifer Mason – increase of \$350.00 (to \$33,600.00 annually) for one additional year experience on the hiring schedule.
3. Approve **wage increase**: Trey Randel - \$8.55 per hour, effective January 1, 2016.

D.ii. Approve **open enrollment applications** #'s 16-21, 16-22, 17-02, 17-03, 17-04, and 17-05.

16-085 Motion by Morris, seconded by Stofferahn, to appoint Jody Schumaker to serve as school board representative on the Dell Rapids **Board of Equalization**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-086 Motion by Weiland, seconded by Schumaker, to approve a final **change order** for the boiler replacement project at a cost of \$500.00. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-087 Motion by Schumaker, seconded by Stofferahn, to keep the fee for **summer drivers' education** at \$160.00 for district students and \$200.00 for out-of-district students, and to pay the drivers' education instructors \$20.00 per hour for instructional time up to 35 hours and \$90.00 per student for driving time. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-088 Motion by Stofferahn, seconded by Schumaker, to cancel the April 12, 2016 **school board election**, since incumbents Schumaker and Weiland were unopposed for three-year positions and incumbent Stofferahn was unopposed for a two-year position. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-089 Motion by Stofferahn, seconded by Schumaker, to amend the **2015-2016 school calendar** to have the last student day on May 27, 2016, to have teachers make up school cancellation days, and to adjust the 3rd quarter end date. Voting aye: Morris, Schumaker, and Stofferahn. Voting nay: Weiland. Absent: Randall. Motion carried.

16-090 Motion by Schumaker, seconded by Weiland, to acknowledge DREA's request to be the designated **bargaining group** for school year 2016-2017 negotiations. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-091 Motion by Weiland, seconded by Schumaker, to approve an out-of-state **senior music trip**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-092 Motion by Schumaker, seconded by Weiland, to authorize the purchase of a 2015 Kawasaki 4x4 Mule **utility vehicle** for athletic use with funds donated by the Booster Club and Elite Club. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

16-093 Motion by Weiland, seconded by Stofferahn, to approve the second reading and adoption of revisions to **policies BDDB – Agenda Format and BDDH – Public Participation at Board Meetings**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

The board held a first reading of proposed changes to policy **BFC – Policy Adoption**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

The board acknowledged donations given in memory of Verlynn Anderson, who taught in Dell Rapids Schools for 40 years.

Superintendent Schultz gave a construction update and reported on legislative issues.

A **special school board meeting** was scheduled for 7:00 p.m. on April 4, 2016 to review the budget and discuss negotiations.

16-094 Motion by Weiland, seconded by Stofferahn, to adjourn the meeting at 8:10 p.m. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

Tom Morris, President

(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager