

School Board Proceedings
Dell Rapids School District 49-3
April 11, 2016

The Dell Rapids School District Board of Education met Monday, April 11, 2016 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal/Curriculum Director; Jay Nelson, Elementary Principal/SPED Director; Fran Ruesink, Middle School Principal; Jeff Dvorak, Activities Director; Jeff Schmidt, Transportation Manager; Dan Anderson; Matt Larson; Micah Bader.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

16-101 Motion by Randall, seconded by Weiland, to approve the **agenda** as published. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-102 Motion by Weiland, seconded by Stofferahn, to approve the **minutes** of the March 14, 2016 regular meeting. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-103 Motion by Schumaker, seconded by Randall, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

A. Payment of April Claims.

General Fund: Ace Hardware, supplies – 1151.33; Ace Towing, purchased services – 370.00; Amazon.com, supplies – 354.05; Area II Superintendents, registrations – 30.00; Argus Leader, publications – 235.71; Best Western Ramkota, state tournament lodging – 4229.55; Blooms on Main, supplies – 53.00; Brandon Valley School District, entry fee – 50.00; The Carroll Institute, purchased services – 500.00; City of Dell Rapids, utilities – 1061.77; Control Technologies, purchased services – 90.00; County Fair, supplies – 204.43; Cubby’s, gas – 2948.96; DAK XII Conference, registration – 14.00; Dakota Auto Parts, supplies – 90.28; Dauby’s, supplies – 86.00; Decker Equipment, supplies – 70.65; DR Lumber, supplies – 382.76; Dells Farm & Tire, purchased services – 15.00; Dells Diesel, purchased services – 579.49; Dells Electric, purchased services – 280.00; DR Agency Fund, reimburse for entry fees/state tournament meals – 1815.00; Jeff Dvorak, credit reimbursement – 125.00; Jill Dvorak, mileage – 6.72; Elite Business Systems, copiers – 821.93; EMC Insurance, insurance – 104.00; Garbage N More, garbage removal – 1080.00; Garretson School District, entry fee – 75.00; Golden West, telephone service – 582.97; Kelley Gruneich, supply reimbursement – 42.39; Heartland Paper/Network Services, supplies – 4897.26; High Plains Technology, purchased services – 467.80; IT Outlet, supplies – 257.88; Johnson Controls, purchased services – 3414.96; KMWF, purchased services – 10700.00; Mindy Lafontaine, supply reimbursement – 38.97; Madison High School, entry fee – 122.98; Madison M-Club, entry fees – 115.00; MailFinance, postage meter – 471.00; Matheson Tri-Gas, supplies – 37.35; MidAmerican Energy, utilities – 2788.35; Midwest Alarm, monitoring – 57.62; Jesse Miller, purchased services – 200.00; The Mitographers, supplies – 31.41; North Central Bus, repair parts – 180.49; O’Connor Company, supplies – 199.25; Olson’s Pest Technicians, purchased services – 272.00; Physio Control, supplies – 224.91; Prairie Coach, purchased services –

2500.00; PLEC, purchased services – 93.93; Quality Inn, lodging – 400.64; Region II Music Contest, entry fees – 75.00; Riverside Technologies, supplies – 136.00; Roemen’s Automotive, supplies – 1912.25; Tom Scherff, bus driver physical reimbursement – 150.00; Schwebach Insurance, bond – 1750.00; SDHSAA, supplies – 175.00; Dale Solberg, supply reimbursement – 51.00; Staples Credit Plan, supplies – 243.75; Amanda Swaney, supply reimbursement – 90.00; Swier Law Firm, purchased services – 87.50; T&A Service, purchased services – 168.00; Kate Telkamp, registration reimbursement – 209.00; Tri-Valley School District, entry fee – 100.00; Voyager Fleet, gas – 190.07; Watertown School District, entry fee – 50.00; Amy Weight, purchased services – 200.00; Pat Weight, purchased services – 200.00. TOTAL GENERAL FUND CLAIMS – \$50,709.36.

Capital Outlay Fund: Amazon, books – 87.94; Brown & Saenger, equipment – 1169.56; Dauby’s, uniforms – 552.00; Elite Business Systems, copiers – 825.00; First National Bank, purchased services – 300.00; High Plains Technology, equipment – 9417.00; Interlakes Sports Center, equipment – 9830.00; Riverside Technologies, equipment – 569.00; School Specialty, equipment – 475.57; Squirrels, equipment – 336.00; Xcel Energy, utilities – 14387.80. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$37,949.87.

Special Education Fund: Ace Hardware, supplies – 25.17; County Fair, supplies – 111.37; Cubby’s, gas – 1173.02; Dakota Auto Parts, repair parts – 56.96; Dells Farm & Tire, tires – 278.00; Goodcare, purchased services – 9335.25; Huron School District, purchased services – 2552.66; Lewis Drug, supplies – 5.06; Lifescape, purchased services – 16179.00; Parent, mileage – 927.36; PLEC, purchased services – 4372.27; Roemen’s Automotive, supplies/purchased services – 330.57; SD Department of Human Services, purchased services – 7013.32; SDSBV, reimbursement – 128.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$42,488.01.

Capital Projects Fund: Geotek, purchased services – 1981.25; Swift Contractors, purchased services – 198913.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$200,894.25.

Food Service Fund: Institutions Services, repair parts – 256.33; Lunchtime Solutions, purchased services – 41955.44. TOTAL FOOD SERVICE FUND CLAIMS - \$42,211.77.

Enterprise Fund: Ace Hardware, Haven supplies – 8.98; BMO MasterCard (Walmart, Haven supplies – 371.83; Dells Theatre, Haven field trip – 434.00); County Fair, Haven supplies/food – 235.38; Cubby’s, Haven field trip gas – 11.10; Char Faulstich, Haven mileage – 21.42; River Community Church, Haven rent – 1500.00; Jennifer Ruesink, ACT Prep Class supply reimbursement – 37.83; Sheltered Reality, Haven membership – 48.00; Shannon Tjaden, Haven dance DJ – 300.00; Verizon Wireless, Haven phones – 69.19; Wild West Waterpark, Haven field trip deposit – 80.94. TOTAL ENTERPRISE FUND CLAIMS - \$3,118.67.

Payroll Expense: Elementary – 89860.65; Middle School – 73870.91; High School – 79638.77; LEP – 1659.31; Title I – 8077.37; Guidance – 9805.36; Health – 3975.58; Improvement of Instruction – 960.63; Library – 5029.84; Technology – 10495.11; BOE – 1130.33; General Administration – 13051.93; School Administration – 27614.37; Business Office – 9041.13; Maintenance – 23436.91; Transportation – 13423.05; Cocurricular Activities – 15069.58; Special Education – 71856.48; Food Service – 600.39; Before/After School Enterprise Fund – 11904.43; ACT Prep Enterprise Fund – 681.88. TOTAL PAYROLL EXPENSE – \$471,184.01.

B. March 2016 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 3/1/16	\$1,303,982.94	\$1,930,348.93	\$43,738.29	\$52,074.91	\$1,828,666.60	\$175,787.61	\$69,908.76	\$135,496.33
Receipts:								
Taxes	\$57,686.75	\$46,510.26	\$21,941.29	\$4,651.01	\$24,936.79			
Tuition & Fees								
Interest	92.88	273.82	1.36	3.89	105.32	\$17.76	\$6.73	\$12.66
Food Service Sales						37,274.74	126.00	
Pupil Activities	2,754.47							30,106.97
OST Program Fees							10,941.00	
Donations/Contributions	1,200.00	3,260.00					500.00	
Charges for Services			647.96					
Other Local Sources	26,419.18							
County Sources	4,073.27							
State Grants	322,698.89		18,871.00				630.88	
Federal Grants	11,330.00		28,669.00			\$11,928.31	155.37	
C.O. Certificates		979,640.25						
Total Receipts	\$426,255.44	\$1,029,684.33	\$70,130.61	\$4,654.90	\$25,042.11	\$49,220.81	\$12,359.98	\$30,119.63
Total Disbursements	-\$430,188.67	-\$120,938.74	-\$108,827.16	-\$10,500.00	-\$0.00	-\$42,678.98	-\$13,723.31	-\$32,817.07
Cash Balance, 3/31/16	\$1,300,049.71	\$2,839,094.52	\$5,041.74	\$46,229.81	\$1,853,708.71	\$182,329.44	\$68,545.43	\$132,798.89

C. Surplus Property – authorize disposal of broken property with no value.

1. 126 orange lockers
2. 112 green lockers
3. 15 mismatched lockers
4. 23 benches
5. 1 metal teacher’s desk
6. 4 donated medical exam tables
7. 6 microscopes

D.i. Approve resolution authorizing **2016-2017 membership in the SDHSAA.**

D.ii. Personnel Report.

1. Accept **resignations** – Amy Holm, associate librarian, and Magen Richeal, sideline cheer coach, effective at the end of the 2015-2016 school year.
2. **Table resignations** until replacements are found: Kari Hettinger, MSGBB coach; Karla Gruis, MSGBB coach; Mick Hogle, assistant varsity BBB coach.

D.iii. Approve **open enrollment application #17-06.**

16-104 Motion by Stofferahn, seconded by Weiland, to approve a contract with Jeff Welbig for summer 2016 football field **mowing services** for \$4,500.00. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-105 Motion by Schumaker, seconded by Morris, to authorize Mark Shriver and Jeff Welbig to go forward with plans to make available to high school students a summer 2017 **Washington DC trip** through travel company World Strides.

Bids for furnishing a mini-bus with a wheelchair lift were received and opened as per specifications:

Foreman Sales & Service, Ford Chassis - \$67,800.00
Foreman Sales & Service, Chevrolet Chassis - \$67,655.00
Harlow's, Chevrolet Chassis - \$70,738.00
North Central Bus & Equipment, Chevrolet Chassis - \$70,623.14

16-106 Motion by Randall, seconded by Weiland, to accept the low bid from Foreman Sales & Service to furnish a **Chevrolet mini-bus** with a wheelchair lift for \$67,655.00. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Transportation manager Jeff Schmidt reported the old bus would be kept as a spare.

16-107 Motion by Weiland, seconded by Schumaker, to accept the **FY2015 audit report** from KMWF. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-108 Motion by Stofferahn, seconded by Weiland, to approve the 2016-2017 South Dakota School District Benefits Fund renewal and participation agreements, to accept the 2016-2017 **health insurance** rates, and to drop plan option 7 (\$3000 deductible HSA). Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Jeff Dvorak presented recommendations for summer athletic camps.

16-109 Motion by Schumaker, seconded by Randall, approve **summer camps**, camp fees, and worker stipends as presented. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Superintendent Schultz discussed the facility use agreement and waiving of rental fees for outside vendors if they are brought in at the school district's request to provide camp or local workout opportunities for students.

16-110 Motion by Stofferahn, seconded by Schumaker, to approve the second reading and adoption of revisions to **policy BFC – Policy Adoption**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Administrative reports were given by building principals.

Superintendent Schultz reported on conflict of interest reporting and receipt of a Prairie Rose Community Foundation grant for security equipment.

Facility, finance, and negotiations committee reports were given.

16-111 Motion by Weiland, seconded by Randall, to go into **executive session** in accordance with SDCL 1-25-1(4) at 7:52 p.m. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

President Morris declared the board out of executive session at 8:24 p.m. and adjourned the meeting.

Tom Morris, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager