

School Board Proceedings
Dell Rapids School District 49-3
May 9, 2016

The Dell Rapids School District Board of Education met Monday, May 9, 2016 at 7:00 p.m. in the high school distance learning room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, and Matt Weiland. Absent: Steve Stofferahn.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jeff Schmidt, Transportation Manager; Matt Larson; Micah Bader; Steph Bittner; Marcia Lodmell; Mike Sterud.

President Morris called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was recited.

16-112 Motion by Weiland, seconded by Randall, to approve the **minutes** of the April 4, 2016 special meeting and the April 11, 2016 regular meeting. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

Steph Bittner requested that the school board consider joining a high school girls' soccer cooperative with Garretson. Superintendent Schultz will gather more information and place the item on a future agenda.

16-113 Motion by Schumaker, seconded by Weiland, to approve the **agenda** with the addition of 10.D.i. - Change Order Authorization and an additional executive session pursuant to SDCL 1-25-2(2). Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-114 Motion by Weiland, seconded by Schumaker, to go into **executive session** pursuant to SDCL 1-25-2(3) and SDCL 1-25-2(2) at 7:15 p.m. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

President Morris declared the board out of executive session at 7:40 p.m.

16-115 Motion by Randall, seconded by Weiland, to accept the terms and conditions of the **settlement** in the estate of XXX (anonymous). Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-116 Motion by Randall, seconded by Schumaker, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

A. Payment of May Claims.

General Fund: Ace Hardware, supplies – 1140.88; Architecture, Inc., purchased services – 2061.25; Argus Leader, publications – 206.90; AssetGenie, supplies – 293.70; Blue Tarp Financial, supplies – 39.99; BMO Mastercard (Paper Town, supplies – 15.99; Prezi, subscription – 59.00); Brookings High School, entry fee – 125.00; The Carroll Institute, purchased services – 500.00; City of Dell Rapids, utilities – 1155.11; Claritus, supplies – 45.61; Connecting Point, supplies – 40.00; Convergent Technologies, purchased services – 177.04; County Fair, supplies – 359.91; Cubby's, gas – 3847.69; Cummins Central Power, purchased services – 123.03; Dakota Alignment, purchased services – 794.97; Dauby's, supplies – 369.95; DR Lumber, supplies – 227.28; Dells Farm & Tire, supplies – 524.00; Dells Diesel, purchased services – 2107.79; Dells Electric, purchased services –

2275.00; DR Agency Fund, reimburse for entry fees/postage/license & title – 171.29; Jill Dvorak, mileage – 7.56; Elite Business Systems, copiers – 821.93; EMC Insurance, insurance – 25635.41; Fitlawn, purchased services – 2100.00; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 570.53; Grainger, supplies – 152.24; Graves IT Solutions, purchased services – 680.00; Graybar Electric, supplies – 626.30; Green Eggs and Ram, purchased services/supplies – 407.95; Hauff Mid-America Sports, supplies – 75.00; Heartland Paper/Network Services, supplies – 2340.16; Hermitage Art Company, supplies – 36.23; Hewlett Packard, supplies – 379.00; High Plains Technology, supplies – 185.00; Institution Services, supplies – 72.45; Interstate Collision, purchased services – 3562.16; IT Outlet, supplies – 390.00; Jostens, supplies – 388.93; Keely by Design, purchased services – 254.40; Lacey Rentals, rental – 160.00; Lakeshore Learning, supplies – 57.49; Library Store, supplies – 134.86; The Master Teacher, supplies – 130.00; Matheson Tri-Gas, supplies – 36.45; Menard's, supplies – 119.99; MidAmerican Energy, utilities – 2178.61; Midwest Alarm, monitoring – 57.62; Kristin Mulder, purchased services – 150.00; North Central Bus, repair parts – 280.89; Oriental Trading, supplies – 30.23; Pfeifer Implement, purchased services – 1739.49; PLEC, purchased services – 84.36; Ramkota Inn, conference lodging – 191.98; Jeffrey Reed, purchased services – 2985.00; Roemen's Automotive, supplies – 872.28; Jennifer Ruesink, supply reimbursement – 42.00; SASD, registration – 135.00; Jeff Schmidt, DOT physical reimbursement – 150.00; Schmitt Music, supplies – 112.60; Scholastic Magazines, supplies – 391.89; School Specialty, supplies – 25.25; SDHSAA, fees – 1080.00; SDIAAA, registration – 180.00; Southwest Binding, supplies – 369.00; Staples Advantage, supplies – 338.29; Swier Law Firm, purchased services – 647.50; TIE, registrations – 660.00; TASC, purchased services – 1423.08; USF, registration – 95.00; Voyager Fleet, gas – 84.91; Darrell Weinacht, DOT physical reimbursement – 150.00; Jeff Welbig, purchased services – 750.00; Xcel Energy, utilities – 234.34. TOTAL GENERAL FUND CLAIMS – \$72,504.74.

Capital Outlay Fund: Brodart, books – 1207.04; Dynamic Measurement Group, software – 89.00; Elite Business Systems, copiers – 825.00; First National Bank, certificate interest/purchased services – 125497.88; High Plains Technology, equipment – 255.00; Pfeifer Implement, equipment – 24324.00; RSchoolToday, software – 260.19; Software Unlimited, software – 4900.00; Xcel Energy, utilities – 12123.24. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$169,481.35.

Special Education Fund: County Fair, supplies – 75.44; Cubby's, gas – 1305.72; Dells Farm & Tire, tires – 846.00; EMC Insurance, insurance – 1987.43; Goodcare, purchased services – 9173.25; Interstate All Battery, repair parts – 455.90; Lewis Drug, supplies – 15.18; Lifescape, purchased services – 16542.00; Mitchell Technical Institute, registrations – 100.00; PLEC, purchased services – 4009.96; Prostrollo Motors, repair parts – 38.25; Roemen's Automotive, supplies – 55.67; SD Department of Human Services, purchased services – 7255.16. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$41,859.96.

Capital Projects Fund: Architecture, Inc., purchased services – 3128.00; Geotek, purchased services – 1204.50; Swift Contractors, purchased services – 181302.55. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$185,635.05.

Food Service Fund: EMC Insurance, insurance – 26.36; Hobart, repairs – 130.00; Institutions Services, repair parts – 273.16; Lunchtime Solutions, purchased services – 46639.03. TOTAL FOOD SERVICE FUND CLAIMS - \$47,068.55.

Enterprise Fund: Crystal Baily, Haven training fee – 5.00; BMO MasterCard (Walmart, Haven supplies – 354.94); County Fair, Haven food – 147.95; EMC Insurance, Haven insurance – 1144.50; Char Faulstich, Haven mileage – 25.20; Oriental Trading, Haven supplies – 63.96; River Community Church, Haven rent/purchased services – 1606.00; S&S, Haven supplies – 190.34; Sheltered Reality, Haven membership – 48.00; Sara Van Regenmorter, Haven training fee – 5.00; Variety Foods, Haven food – 273.68; Verizon Wireless, Haven phones – 69.19. TOTAL ENTERPRISE FUND CLAIMS - \$3,933.76.

Payroll Expense: Elementary – 91249.80; Middle School – 76155.62; High School – 79995.54; LEP – 1811.79; Title I – 8077.37; Guidance – 9805.36; Health – 3975.58; Improvement of Instruction – 960.63; Library – 5053.92; Technology – 10495.11; General Administration – 12917.18; School Administration – 27967.69; Business Office – 8906.38; Maintenance – 21662.39; Transportation – 12599.89; Cocurricular Activities – 15950.49; Special Education – 70530.36; Food Service – 592.54; Before/After School Enterprise Fund – 9645.28. TOTAL PAYROLL EXPENSE – \$468,352.92.

B. April 2016 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 4/1/16	\$1,300,049.71	\$2,839,094.52	\$5,041.74	\$46,229.81	\$1,853,708.71	\$182,329.44	\$68,545.43	\$132,798.89
Receipts:								
Taxes	\$100,272.11	\$101,384.79	\$47,730.77	\$10,138.55	\$54,182.11			
Tuition & Fees	6,956.12							
Interest	61.81	367.38	.15	3.58	104.07	\$17.11	\$6.35	\$11.40
Food Service Sales						37,689.34		
Pupil Activities								4,764.61
OST Program Fees							8,860.00	
Donations/Contributions	150.00	2,648.00					9,500.00	
Charges for Services			3,122.82					
Other Local Sources	260.00	340.00						
County Sources	4,542.67							
State Grants	206,482.00		18,871.00				602.46	
Federal Grants	11,646.00		25,335.00			\$13,077.80	185.17	
Total Receipts	\$330,370.71	\$104,740.17	\$95,059.74	\$10,142.13	\$54,286.18	\$50,784.25	\$19,153.98	\$4,776.01
Total Disbursements	-\$410,015.75	-\$254,401.75	-\$114,344.49	-\$12,000.00	-\$0.00	-\$42,812.16	-\$15,661.73	-\$2,670.08
Sub-Total, 4/30/16	\$1,220,404.67	\$2,689,432.94	-\$14,243.01	\$44,371.94	\$1,907,994.89	\$190,301.53	\$72,037.68	\$134,904.82
Inter-Fund Loan	-\$14,282.36		\$14,282.36					
Cash Balance, 4/30/16	\$1,206,122.31	\$2,689,432.94	\$39.35	\$44,371.94	\$1,907,994.89	\$190,301.53	\$72,037.68	\$134,904.82

C. Approve Supplemental Budgets.

General Fund

Donation Revenue - \$1,556.82
 HS Supply Expense – \$356.82
 Cocurricular Travel Expense - \$1,200.00

Capital Outlay Fund

Donation Revenue - \$12,538.00

Library Book Expense - \$260.00
Building Equipment Expense - \$2,448.00
Cocurricular Equipment Expense - \$9,830.00

D. Transfer \$294,446.00 to the QSCB Debt Service Sinking Fund from the Capital Outlay Fund.

E. Accept the 2016-2017 Preliminary Budget and 5-Year Capital Outlay Plan.

F. Personnel Report.

1. Accept **resignations** – Carrie Nirva, associate, effective 4/27/16; Larry Haltman, custodian, effective 4/29/16; Michael Putnam, middle school teacher/coach, and Jennifer Doyle, middle school teacher, effective at the end of the 2015-2016 school year.
2. Approve **employment** – Lydia Symens, student custodial worker - \$8.55/hour; Joshua Chase, student custodial worker - \$8.55/hour; Trey Randel, student custodial worker - \$9.00/hour.
3. Approve **coaching changes** - Resignation of Jason Fersdahl as middle school quiz bowl sponsor; assignment of middle school quiz bowl sponsor to Jennifer Mason, effective 2016-2017.
4. Approve **position change** – reassignment of Wendy Anstine, high school secretary, to Haven Director at an annual salary of \$30,000, effective May 16, 2016.
5. Approve **volunteer coach** – Megan Moore, middle school track throwing coach.

G. Approve open enrollment application #17-06.

H. Surplus Property.

1. Authorize the **disposal** of broken property with no value: computer equipment (29 items - per list), 15 Hilo ukuleles, and 6 classroom desks.
2. Authorize the **sale** of 32 classroom desks to another governmental entity per SDCL 6-5-1 at \$15 each.

16-117 Motion by Schumaker, seconded by Randall, to authorize **free meals** for reimbursable student breakfasts and reimbursable student lunches served the last week of school, May 23-27, 2016. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-118 Motion by Weiland, seconded by Schumaker, to cast **SDHSAA ballots** supporting Jim Aisenbrey and Amendment #1. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-119 Motion by Weiland, seconded by Randall, to authorize the administration to advertise for 71 passenger **school bus bids**. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-120 Motion by Morris, seconded by Randall, to approve construction project **change orders** #1, #2, #3, #6, #7, #8, and #9 with a total cost of \$47,518.47. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-121 Motion by Morris, seconded by Schumaker, to reject construction project **change order** #5. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-122 Motion by Schumaker, seconded by Weiland, to authorize the superintendent to approve **change orders** on the high school addition/renovation project for amounts not exceeding \$10,000. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-123 Motion by Weiland, seconded by Randall, to approve a 2016-2017 agreement with East Dakota Educational Cooperative for **Transition Advantage/Project Search** services at a cost of \$31,210.00. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

16-124 Motion by Schumaker, seconded by Randall, to go into **executive session** in accordance with SDCL 1-25-2(4) at 8:27 p.m. Voting aye: Morris, Randall, Schumaker, and Weiland. Absent: Stofferahn. Motion carried.

President Morris declared the board out of executive session at 9:40 p.m. and adjourned the meeting.

Tom Morris, President

(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager