

**School Board Proceedings
Dell Rapids School District 49-3
June 13, 2016**

The Dell Rapids School District Board of Education met Monday, June 13, 2016 at 7:00 p.m. in the elementary conference room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Barbara Littel, Business Manager; Mark Aspaas; Micah Bader.

President Morris called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.

16-130 Motion by Schumaker, seconded by Weiland, to approve the **agenda** as published. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-131 Motion by Stofferahn, seconded by Randall, to approve the **minutes** of the May 9, 2016 regular meeting and the May 20, 2016 special meeting. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Mark Aspaas from Architecture, Inc. gave an update on the high school addition/remodel project.

16-132 Motion by Weiland, seconded by Stofferahn, to approve the purchase of lockers and benches for the high school locker room remodel for \$81,162.00 from Haldeman Homme, Inc. through National Joint Powers Alliance **bid contract** #0140215-DBM. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-133 Motion by Randall, seconded by Schumaker, to approve construction project **change orders** #4, #10, #11, #12, #13, and #14 with a total credit of \$473.41. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-134 Motion by Schumaker, seconded by Stofferahn, to go into **executive session** pursuant to SDCL 1-25-2(1) and 1-25-2(4) at 7:19 p.m. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

President Morris declared the board out of executive session at 8:28 p.m.

16-135 Motion by Stofferahn, seconded by Weiland, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

A. Payment of June Claims.

General Fund: Ace Hardware, supplies – 1840.79; Alcester/Hudson Schools, entry fee – 125.00; Amazon.com, supplies – 88.98; Argus Leader, publications – 330.41; The Bluffs, entry fee – 50.00; BMO MasterCard (AdvancEd, fees – 100.00); Cables to Go, supplies – 136.98; The Carroll Institute, purchased services – 500.00; Chester Area Schools, entry fee – 40.00; City of Dell Rapids, utilities – 1578.51; Connor Company, purchased services – 555.51; County Fair, supplies – 509.53; Cubby's, gas – 3662.66; Dakota Valley School, entry fee – 50.00; Dauby's, supplies – 83.88; DR Lumber, supplies – 374.08; DR School Petty Cash, golf fee/meals – 71.00; Dells Farm & Tire, supplies – 127.00; Dells Electric, purchased services – 3185.00; DR Agency Fund, reimburse for entry

fees/meals – 575.00; Jeff Dvorak, supply reimbursement – 75.00; Jill Dvorak, mileage – 8.82; Ed's Produce, supplies – 22.50; Elite Business Systems, copiers – 821.93; Elk Point/Jefferson Schools, entry fee – 50.00; Flandreau Booster Club, entry fee – 125.00; Garbage N More, garbage removal – 1080.00; Garretson School, entry fees – 40.00; Glenridge Golf Course, entry fee – 80.00; Global Equipment Company, supplies – 351.40; Global Industrial, supplies – 178.90; Golden West, telephone service – 693.27; Grainger, supplies – 60.22; Graves IT Solutions, purchased services – 170.00; Greatlife, golf fees – 1248.00; H&R Roofing, purchased services – 360.00; Hauff Mid-America Sports, supplies – 938.65; Heartland Paper/Network Services, supplies – 2333.69; High Plains Technology, supplies – 833.90; Interstate Battery, repairs – 96.95; Irene/Wakonda School, entry fee – 5.00; J.D.'s House of Trophies, supplies – 70.00; Johnson Controls, purchased services – 926.16; Johnstone Supply, repair parts – 701.62; Kim Kludt, supply reimbursement – 73.38; Lennox High School, entry fee – 150.00; Life Line, supplies – 42.95; Madison High School, entry fees – 155.61; Master Blaster, supplies – 8.00; Matheson Tri-Gas, supplies – 37.35; Meadow Creek Golf Course, entry fee – 35.00; MidAmerican Energy, utilities – 1377.08; Midwest Alarm, monitoring – 57.62; Kristin Mulder, purchased services – 150.00; North Central Bus, repair parts – 246.40; North Central International, repair parts – 163.31; O'Gorman High School, entry fee – 100.00; Olson's Pest Technicians, purchased services – 136.00; Overhead Door Company, repairs – 436.68; Pfeifer Implement, repair parts – 61.00; PLEC, purchased services – 97.32; Jamie Randall, credit reimbursement – 45.00; Region II Music, entry fee – 75.00; Roemen's Automotive, supplies – 612.95; Jennifer Ruesink, supply reimbursement – 12.69; Schmitt Music, repairs/supplies – 92.25; School Specialty, supplies – 47.45; SDSSA, registration – 150.00; Sioux Valley School District, entry fees – 175.00; Staples Advantage, supplies – 1563.36; Staples, supplies – 344.97; Super 8, state golf lodging – 401.52; Swier Law Firm, purchased services – 2485.00; Kate Telkamp, supply reimbursement – 10.52; Shannon Tjaden, range fee/meal reimbursement – 95.00; Voyager Fleet, gas – 160.42; Jeff Welbig, purchased services – 750.00; Xcel Energy, utilities – 1134.03. TOTAL GENERAL FUND CLAIMS – \$36,738.20.

Capital Outlay Fund: Brodart, books – 264.02; Connecting Point, equipment – 150.00; Delta Education, books – 5429.32; Elite Business Systems, copiers – 825.00; Eseind, equipment – 2496.96; First National Bank, certificate principal/interest/fees – 195566.25; PDS, software – 1888.00; SHI, software – 4979.97; Teachers Curriculum, books – 5747.90; Xcel Energy, utilities – 13125.66. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$230,473.08.

Special Education Fund: County Fair, supplies – 62.77; Cubby's, gas – 1334.67; East Dakota Educational Coop, purchased services – 10296.00; Goodcare, purchased services – 10266.75; Huron School District, purchased services – 1307.46; Lewis Drug, supplies – 15.18; Lifescape, purchased services – 17721.00; Parent, mileage – 1081.92; Pearson, supplies – 316.94; PLEC, purchased services – 4283.73. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$46,686.42.

Debt Service Funds: First National Bank, MS bond principal/interest/fees – 170880.00; First National Bank, ES bond interest – 300386.38. TOTAL DEBT SERVICE FUND CLAIMS - \$471,266.38.

Capital Projects Fund: Architecture, Inc., purchased services – 2503.00; Geotek, purchased services – 432.50; Swift Contractors, purchased services – 246085.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$249,020.50.

Food Service Fund: Jesse Brandt, refund – 12.75; Lunchtime Solutions, purchased services – 49170.22; Roemen’s Automotive, repair part - .69. TOTAL FOOD SERVICE FUND CLAIMS - \$49,183.66.

Enterprise Fund: ACE Hardware, Haven supplies – 53.65; American Sports, Haven shirts – 1517.92; County Fair, Haven food – 682.63; Oriental Trading, Haven supplies – 155.32; River Community Church, Haven rent – 1500.00; Staples Advantage, Haven supplies – 572.38; Variety Foods, Haven food – 624.41; Verizon Wireless, Haven phones – 69.50. TOTAL ENTERPRISE FUND CLAIMS - \$5,175.81.

Payroll Expense: Elementary – 90594.06; Middle School – 77558.69; High School – 81284.39; LEP – 1706.94; Title I – 8077.37; Guidance – 9805.36; Health – 3975.58; Improvement of Instruction – 960.63; Library – 4814.09; Technology – 10495.07; General Administration – 13002.01; School Administration – 28252.97; Business Office – 8991.22; Maintenance – 17484.21; Transportation – 14944.38; Cocurricular Activities – 14984.82; Special Education – 72366.19; Food Service – 659.96; Before/After School Enterprise Fund – 14121.94. TOTAL PAYROLL EXPENSE – \$474,079.88.

B. May 2016 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 5/1/16	\$1,206,122.31	\$2,689,432.94	\$39.35	\$44,371.94	\$1,907,994.89	\$190,301.53	\$72,037.68	\$134,904.82
Receipts:								
Taxes	\$672,085.05	\$556,153.74	\$261,771.45	\$55,615.56	\$297,177.81			
Tuition & Fees	26.00							
Interest	120.62	364.87	5.13	4.96	160.31	\$18.78	\$7.59	\$12.34
Food Service Sales						28,895.46		
Pupil Activities								16,250.43
OST Program Fees							17,331.50	
Donations/Contributions	15,201.45	7,850.00					640.92	
Charges for Services			79.52					
Other Local Sources	505.49							
County Sources	5,496.61							
State Grants	207,289.00		81,814.00				459.70	
Federal Grants	12,426.36	\$106,421.50	27,474.00			\$13,598.59		
Total Receipts	\$913,150.58	\$670,790.11	\$371,144.10	\$55,620.52	\$297,338.12	\$42,512.83	\$18,439.71	\$16,262.77
Total Disbursements	-\$438,256.42	-\$355,116.40	-\$112,390.32	-\$10,000.00	-\$0.00	-\$58,660.25	-\$12,813.22	-\$33,050.22
Total Transfers		-\$294,446.00			\$294,446.00			
Sub-Total, 5/31/16	\$1,681,016.47	\$2,710,660.65	\$258,93.13	\$89,992.46	\$2,499,779.01	\$174,154.11	\$77,664.17	\$118,117.37
Inter-Fund Loan Repayment	\$14,282.36		-\$14,282.36					
Cash Balance, 5/31/16	\$1,695,298.83	\$2,710,660.65	\$244,510.77	\$89,992.46	\$2,499,779.01	\$174,154.11	\$77,664.17	\$118,117.37

C. Declare athletic uniforms as **surplus**, of no value, and approve disposal.

D.i. – Personnel Report

1. Accept **resignations**: Samantha Jenkins, Stacy Konsor, and Julie Wood.

2. Approve **employment**: Bryan Timperley – ½ time MS band teacher, MS band competition, prom advisor - \$20,550 and associate librarian - \$15/hour; Scott Hansel, facilities and ground manager - \$48,000; Maddie Merriam – ES teacher, MS GBB coach – \$40,450; Michelle Wharton, ES teacher - \$38,500; Natalie Eggers – MS teacher - \$38,500; Mark Honerman – MS teacher, MS FB coach - \$40,450.
3. Approve **coaching/advisor changes**: Resignation of Joe Brisbois as prom advisor; resignation of Deb Huska as Tour of Homes advisor; assignment of junior class advisor and MS BBB coach to Joe Brisbois; assignment of senior class advisor to Tom Wolff; assignment of Tour of Homes advisor to Ben Harder.

D.ii. - Approve **open enrollment applications** #17-08 through #17-12.

16-136 Motion by Schumaker, seconded by Randall, to approve youth volleyball and volleyball team **camp**s and to authorize distribution of camp profits to coaches. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-137 Motion by Weiland, seconded by Stofferahn, to authorize the board president and business manager to sign **contracts** issued in May to returning teachers, the school nurse, and speech language pathologists, with salaries to be published in July. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-138 Motion by Randall, seconded by Schumaker, to authorize the administration to issue **2016-2017 contracts and wage increase notifications** to administrators, professional staff, and classified staff with the following directives: \$.75 per hour increase for hourly employees, beginning July 1, 2016; 6% salary increases for principals, technology staff, and the transportation manager; \$6,000 salary increase for the business manager; 3% salary increase for the superintendent, with a 7.5 day decrease in contract days, plus a \$50 per month cell phone stipend; \$119 per month increase in the district's health insurance contribution for administrators, beginning July 2016; increase of the classified staff health insurance contribution to \$515 per month, beginning July 2016. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-139 Motion by Weiland, seconded by Schumaker, to acknowledge the **disclosure of potential conflicts of interest** for school officers and determine these conflicts are fair, reasonable, and not contrary to the public interest. Randall also noted that two board members belong to River Community Church, which receives facility rent from Haven. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-140 Motion by Stofferahn, seconded by Weiland, to approve the first reading of **policy JECBD** – Accepting Credits Obtained Outside the Regular School Term. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

A **special school board meeting** was scheduled for 6:00 p.m. on Wednesday, June 29, 2016 to conduct end-of-the-fiscal-year business.

16-141 Motion by Randall, seconded by Schumaker, to adjourn the meeting at 8:48 p.m.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)