

School Board Proceedings
Dell Rapids School District 49-3
June 29, 2016

The Dell Rapids School District Board of Education met Wednesday, June 29, 2016 at 6:00 p.m. in the elementary conference room with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jeff Schmidt, Transportation Manager; Micah Bader.

President Morris called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.

16-142 Motion by Randall, seconded by Stofferahn, to approve the **agenda** with the addition of Consideration of Construction Change Orders, Consideration of Crossover Partial Advance Refunding Bonds, Volleyball Camp Stipend, and Surplus Property. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

4.H.-Consideration of Bus Bids and 4.I.-Consideration of Food Service Management Companies were removed from the consent agenda.

Superintendent Schultz reported bus bids were received as follows:

North Central Bus - \$87,680.00 for one bus; \$180,000.45 for two buses paid over three years
Trucks of Bismarck - \$90,500.00 for one bus; \$186,905.91 for two buses paid over three years
Harlow's - \$91,479.00 for one bus

16-143 Motion by Stofferahn, seconded by Randall, to accept the low bid from North Central Bus & Equipment for two 71 passenger **school buses** at a cost of \$180,000.45. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Superintendent Schultz reported two responses were received to the school's request for proposals from food service management companies. She stated that RFP specifications were changed significantly from past years to develop a better quality food program. Proposals were evaluated and scored per RFP criteria by an administrative committee. The committee's recommendation is to use Lunchtime Solutions for the 2016-2017 school year and to monitor the success of the new specifications before considering future renewals.

16-144 Motion by Stofferahn, seconded by Schumaker, to contract with Lunchtime Solutions for **food service management** during the 2016-2017 school year. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-145 Motion by Randall, seconded by Weiland, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

A. Personnel Report.

1. Accept **resignation**: Mick Hoglund, assistant high school boys' basketball coach.
2. Approve **employment**: Amanda Button, SPED teacher - \$40,700.00; Mara Wilde, ½ time associate librarian - \$15.00/hour.

3. Approve **status changes**: Shannon Tjaden – delete assistant high school girls’ basketball coach and add assistant high school boys’ basketball coach; Maddie Merriam – delete middle school girls’ basketball coach and add assistant high school girls’ basketball coach.
4. Approve **Haven wage changes**, effective July 1: Joshua Benda - \$8.75/hour; Lindsey Morris - \$8.75/hour; Brooke Gronli - \$8.75/hour; Zach Dishman - \$9.75/hour.

B. Payment of June 29, 2016 Claims.

General Fund: A-1 Septic, purchased services – 195.00; Argus Leader, publications – 210.70; Baltic School District, region track – 219.52; City of Dell Rapids, utilities – 1679.44; Connor Company, repair parts – 81.00; Dakota Supply Group, supplies – 93.46; DR Coop Grain, supplies – 103.13; Dells Electric, purchased services – 245.00; Global Computer, supplies – 640.00; Graves IT Solutions, purchased services – 680.00; Heartland Paper/Network Services, supplies – 1006.89; Johnson Controls, purchased services – 767.06; JW Pepper, supplies – 14.99; Lewis Drug, supplies – 7.35; Lodge at Deadwood, conference lodging – 242.00; MailFinance, postage meter – 339.18; MidAmerican Energy, utilities – 597.81; Performance Press, supplies – 475.00; Pfeifer Implement, repair parts – 132.62; Roemen’s Automotive, purchased services – 149.91; Staples Advantage, supplies – 247.31; US Postal Service, postage – 2500.00; Xcel Energy, utilities – 16575.62. **TOTAL GENERAL FUND CLAIMS – \$27,202.99.**

Capital Outlay Fund: Graybar Electric, equipment – 260.00; Green Eggs & Ram, equipment – 289.97; High Plains Technology, software/equipment – 5080.00. **TOTAL CAPITAL OUTLAY FUND CLAIMS – \$5,629.97.**

Special Education Fund: Harlow’s, repair parts – 404.54; Lifescape, purchased services – 17705.50; R&R Mobility, repairs – 459.14; Roemen’s Automotive, repairs – 321.84; SD Dept. of Human Services, purchased services – 14752.16. **TOTAL SPECIAL EDUCATION FUND CLAIMS – \$33,643.18.**

Enterprise Fund: Dauby’s, basketball camp supplies – 515.99; Dept. of Revenue, VB/BB camp sales tax – 123.50. **TOTAL ENTERPRISE FUND CLAIMS - \$639.49.**

Payroll Expense: Camps - \$1258.31; Drivers Ed – 4227.78. **TOTAL PAYROLL EXPENSE – \$5486.09.**

C. Supplemental Budgets, Contingency Transfers, and authorization to transfer utility expenses from Capital Outlay to General Fund.

General Fund Contingency Transfers

LEP Program Salaries - \$2,500.00
 Legal Services Expense - \$10,000.00
 Facility Planning Purchased Services - \$3,000.00
 Vehicle Repair & Maintenance Expense - \$5,000.00

General Fund Supplemental Budget

ES Electricity Utility Expense - \$60,000.00
 MS Electricity Utility Expense - \$45,000.00
 HS Electricity Utility Expense - \$45,000.00

Debt Service Supplemental Budget

QSCB Sinking Fund Transfer In - \$294,446.00

- D. Assignment of Fund Balance** for FY2017 Budget - \$349,664.00.
- E.** Schedule the FY2017 **budget hearing** for 7:00 p.m. on Monday, July 11, 2016.
- F.** Designate the superintendent to submit the consolidated grant and IDEA **grant applications**.
- G.** Engage KMWF to perform the FY2016 **audit** for \$9,500.
- H.** (Removed from Consent Agenda)
- I.** (Removed from Consent Agenda)
- J.** Approve **Haven policy** and procedure updates.
- K.** Approve **construction change orders** #17 (\$1,543 credit) and #21 (\$348.82).

16-146 Motion by Stofferahn, seconded by Randall, to (1) retain D.A. Davidson & Co., per the terms of their engagement letter dated June 29, 2016, as underwriter for **advance refunding** the Dell Rapids School District's Series 2010A-2 General Obligation Build America Bonds (Federally Taxable – Direct Payment to Issuer) dated April 13, 2010 so long as the District can attain gross savings (after delivery date expenses) of not less than \$475,000 and to authorize the Board President and Business Manager to sign said engagement letter on behalf of the District, and (2) approve resolution #16-146 authorizing the execution, terms, issuance, sale and payment of General Obligation Refunding Bonds in the aggregate principal amount of not to exceed \$9,000,000 to refund and refinance validly issued outstanding general obligation bonds to reduce debt service costs to the school district, and to authorize the Board President and Business Manager to sign said resolution. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-147 Motion by Schumaker, seconded by Weiland, to approve a \$75 stipend for a **youth volleyball camp** adult helper. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-148 Motion by Weiland, seconded by Stofferahn, to declare the following broken, nonfunctional equipment as **surplus**, of no value, and to approve disposal: one Boxlight projector, fifty 7700 computers, three 7100 towers, five 7900 computers, two 7800 computers, two 2200 printers, four 2420 printers, one 2300 printer, one hard drive, sixteen L1950 monitors, one Sanyo projector, one Promethean interactive pen display. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

16-149 Motion by Stofferahn, seconded by Randall, to adjourn the meeting at 6:45 p.m.

Tom Morris, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager