

**School Board Proceedings  
Dell Rapids School District 49-3  
September 12, 2016**

The Dell Rapids School District Board of Education met Monday, September 12, 2016 at 6:00 p.m. in the middle school/high school library with the following members present: Tom Morris, Troy Randall, and Jody Schumaker. Absent: Steve Stofferahn and Matt Weiland.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal/Curriculum Director; Fran Ruesink, Middle School Principal; Jay Nelson, Elementary School Principal/Special Education Director; Adam Amundson; Matt Larson; Micah Bader.

President Morris called the board goal development work session to order at 6:07 p.m.

Principals reported on building focus areas and the board discussed district goal development.

President Morris called the regular board meeting to order at 7:04 p.m. and the Pledge of Allegiance was recited.

**17-032** Motion by Schumaker, seconded by Randall, to approve the **minutes** of the August 8, 2016 school board meeting. Voting aye: Morris, Randall, and Schumaker. Absent: Stofferahn and Weiland. Motion carried.

**17-033** Motion by Randall, seconded by Schumaker, to approve the **agenda** as published. Voting aye: Morris, Randall, and Schumaker. Absent: Stofferahn and Weiland. Motion carried.

No HB1214 potential conflict of interest waiver requests were presented.

**17-034** Motion by Randall, seconded by Schumaker, to approve the **consent agenda**. Voting aye: Morris, Randall, and Schumaker. Absent: Stofferahn and Weiland. Motion carried.

**A. Payment of September Claims.**

General Fund: 4N6 Fanatics, supplies – 150.00; Ace Hardware, supplies – 1589.07; AgEdNet.com, supplies – 399.00; Amazon.com, supplies – 310.97; Area II Superintendents, dues – 175.00; Argus Leader, publications – 178.30; ASBSD, registrations – 370.00; Asset Genie, supplies – 119.90; AVI Systems, purchased services – 261.87; Barnes & Noble, supplies – 686.22; Baumgartner's Electric, purchased services – 1231.00; Best Western Ramkota, lodging – 87.99; Blick Art Materials, supplies – 30.12; Blooms on Main, supplies – 55.38; Blue Tarp Financial, Northern Tool supplies – 423.54; Bluffs Golf Course, entry fee – 50.00; BMO MasterCard (Sherwin Williams, supplies – 74.02; Menard's, supplies – 52.75); Brandon Valley Schools, dues – 1275.40; Builders Supply, supplies – 30.00; CCASD, registration/dues – 85.00; City of Dell Rapids, utilities – 3836.07; County Fair, supplies – 380.66; Cubby's, gas – 1782.92; DakXII Conference, registrations – 60.00; Dakota Alignment, purchased services – 431.75; Dakota Auto Parts, repair parts – 50.23; Dakota Potters Supply, supplies – 190.50; Dakota Supply Group, repair parts/supplies – 820.38; Dauby's, supplies – 1340.90; Decker Equipment, supplies – 1684.75; DR Coop Grain, supplies – 103.13; DR

Lumber, supplies – 132.12; Dells Farm & Tire, repairs – 515.00; Dells Diesel, repairs – 4183.26; Dells Electric, purchased services – 633.00; DR Agency Fund, reimburse for officials/football field maintenance/Wise Owl postage – 2224.31; Dakota Valley School, entry fee – 50.00; Jill Dvorak, mileage – 8.82; Elite Business Systems, supplies/purchased services – 1067.51; Elk Point Jefferson School, entry fee – 50.00; Garbage N More, garbage removal – 1080.00; Stacey Gleason, supply reimbursement – 38.33; Golden West, telephone service – 673.98; Graybar Electric, supplies – 2382.17; Green Eggs and Ram, supplies – 7224.80; Harlow's, repair parts – 148.01; Harrisburg School, dues – 250.00; Hauff Mid-America Sports, supplies – 491.40; Scott Headrick, credit reimbursement – 120.00; Heartland Paper/Network Services, supplies – 2212.56; Heiman Fire Equipment, purchased services – 588.50; High Plains Technology, purchased services – 467.80; Houghton Mifflin, workbooks/supplies – 2485.35; Dan Huff, CDL reimbursements – 277.60; Deb Huska, course reimbursement – 35.00; Interstate Battery, repairs – 253.90; Interstate Power Systems, repairs – 1423.82; Janitor's Closet, supplies – 406.20; Johnson Controls, repairs/purchased services – 550.60; Johnstone Supply, supplies – 139.05; Justice Fire Equipment, purchased services – 285.00; JW Pepper, supplies – 852.23; Kan Jam, supplies – 98.00; Sherry Koopman, travel reimbursement – 15.00; Lacey Rentals, rental – 125.00; Lakeview Golf Course, entry fee – 50.00; Learning Farm, supplies – 242.00; Madison Country Club, entry fee – 50.00; Jennifer Mason, credit reimbursement – 200.00; Matheson Tri-Gas, supplies – 40.45; Theresa McMahon, supply reimbursement – 63.74; Menard's, supplies – 99.00; MidAmerican Energy, utilities – 728.50; Midwest Alarm, monitoring – 57.62; Norby's, meals – 390.00; North Central Bus, repairs – 2904.49; North Central International, repairs – 1086.49; Pearson Education, supplies – 6620.74; Pfeifer Implement, repair parts – 67.12; Eve Pickard, travel reimbursement – 47.00; Plank Road Publishing, supplies – 266.84; PLEC, purchased services – 125.54; Premier Agendas, supplies – 883.30; Ramkota, lodging – 295.98; Really Good Stuff, supplies – 123.13; Jeffrey Reed, supplies/purchased services – 2090.50; Roemen's Automotive, supplies – 661.23; SASD, registration – 25.00; School Health, supplies – 20.05; School Specialty, supplies – 2297.99; Summer Schultz, supply/meal reimbursement – 241.71; SDTE, registration – 80.00; SDACTE, registration/supplies – 549.00; SDAMLE, membership – 100.00; SDHSAA, dues/fees – 31.00; Shape SD, registration – 135.00; Sioux Falls Christian Schools, entry fee – 50.00; Southeast Area Coop, supplies – 43.50; Staples, supplies – 2281.34; Keely Stauffenecker, purchased services – 120.00; Sure Test, purchased services – 133.40; Swier Law Firm, purchased services – 143.45; T&A Service, repairs – 2464.98; Teacher's Curriculum Institute, supplies – 96.00; Teacher's Tape, supplies – 35.82; Tractor Supply, supplies – 29.98; Training Room, supplies – 673.22; Trucks of Bismarck, repair parts – 223.24; Tyco/Simplex Grinnell, purchased services – 3255.21; US Postal Service, postage – 1500.00; Voyager Fleet, gas – 89.06; Jeff Welbig, purchased services – 750.00; West Central School, entry fee – 50.00; Witte Industries, purchased services – 303.32; Xcel Energy, utilities – 20546.32. TOTAL GENERAL FUND CLAIMS – \$103,167.40.

Capital Outlay Fund: All American Textbooks, textbooks – 428.41; Amazon.com, textbooks – 409.95; BMO MasterCard (Kohl's, uniforms – 313.29; VariDesk, equipment – 435.00; Walmart, supplies – 99.00; Target, supplies – 139.97); Dauby's, uniforms – 5874.00; DeLage Landen, bus

installment – 60000.15; Delta Education, textbooks – 2724.09; Elite Business Systems, copier lease – 825.00; Graves IT Solutions, software – 85.00; GreatLife, equipment – 1034.55; Green Eggs and Ram, equipment – 494.00; GTM Sportswear, uniforms – 12.00; High Plains Technology, equipment/software – 4459.00; Imagine Learning, software – 300.00; Odysseyware, software – 1415.00; Pearson Education, textbooks – 4612.52; Riddell, equipment – 1532.35; School Specialty, equipment – 17894.99; Teacher’s Curriculum Institute, software – 508.00; Vantek Communications, equipment – 574.85. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$104,171.12.

Special Education Fund: Ace Hardware, supplies – 113.18; Chester Area Schools, registration – 100.00; CCHS, purchased services – 15933.00; County Fair, supplies – 104.69; Cubby’s, gas – 620.26; Dells Farm & Tire, repairs – 550.00; East Dakota Educational Coop, purchased services – 1020.00; Goodcare, purchased services – 3037.50; Harlow’s Bus Sales, repair parts – 229.43; Huron School District, purchased services – 168.00; LifeScape, purchased services – 5471.00; Mac’s, supplies – 39.88; North Central International, repair parts – 300.66; Pearson, supplies – 262.35; PLEC, purchased services – 1988.89; R&R Mobility, repairs – 253.79; Roemen’s Automotive, supplies – 336.61; SD Dept. of Human Services, purchased services – 7753.37; SDSLHA, registrations – 250.00; T&A Service, repairs – 2086.40. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$40,619.01.

Capital Projects Fund: Architecture Incorporated, purchased services – 3170.00; Best Buy.com, building equipment – 524.72; Swift Contractors, purchased services – 281077.51. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$284,772.23.

Food Service Fund: Ace Hardware, supplies – 46.97; Amber Becker, refund – 59.77; Cash-Wa, equipment – 7724.39; Institutions Services, repair parts – 121.13; Nick Klosterman, refund – 38.90; Robin Lemme, refund – 354.20; Restaurant Design Equipment & Supply, supplies – 110.05. TOTAL FOOD SERVICE FUND CLAIMS - \$8,455.41.

Enterprise Fund: Ace Hardware, Haven supplies – 17.98; Wendy Anstine, Haven supply reimbursement – 5.93; Angela Bittner, Haven refund – 20.00; BMO MasterCard (Drake Springs, Haven field trip admission – 200.00; Madison Community Center, Haven field trip admissions – 212.00; Sam’s Club, Haven supplies – 324.84; Walmart, Haven supplies – 96.25; Hobby Lobby, Haven supplies – 48.27); County Fair, Haven supplies/food – 104.01; Cubby’s, Haven/Drivers’ Ed gas – 107.42; Dauby’s, camp supplies – 648.05; Dell Rapids Lumber, Haven supplies – 21.97; Department of Revenue, camp sales tax – 209.63; DR Agency Fund, Haven background check – 24.00; Sara Froke, Haven refund – 147.75; Vanessa Hanson, Haven refund – 26.00; Northern Safety Company, Haven supplies – 52.99; Old 77, Haven purchased services – 1287.00; River Community Church, Haven rent – 1500.00; Verizon Wireless, Haven phones – 69.54. TOTAL ENTERPRISE FUND CLAIMS - \$5,123.63.

Payroll: Elementary – 98879.15; Middle School – 85606.72; High School – 89928.71; LEP – 865.91; Title I – 9297.13; Guidance – 11760.81; Health – 4606.69; Improvement of Instruction – 992.70; Library – 3220.91; Technology – 11103.53; General Administration – 14047.95; School Administration – 30491.08; Business Office – 9933.60; Maintenance – 24774.74; Transportation – 8033.59; Cocurricular Activities – 18669.58; Special Education – 65723.84; Camp Enterprise Funds –

2092.54; Before/After School Enterprise Fund – 20156.39. TOTAL PAYROLL EXPENSE–  
\$510,185.57.

**B. August 2016 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance,8/1/16	\$1,448,189.09	\$2,346,559.06	\$88,344.72	\$77,653.67	\$2,229,920.28	\$144,680.85	\$90,678.29	\$110,728.11
Receipts:								
Taxes	\$125,795.01	\$5,475.70	\$2,604.25	\$547.55	\$2,988.15			
Tuition & Fees	21,680.00						\$9,090.00	
Interest	90.34	287.23	2.78	6.52	160.10	\$18.45	9.60	\$9.76
Food Service Sales						57,761.75		
Pupil Activities	16,115.00							17,480.44
OST Programs							27,848.00	
Donations/Contributions							131.00	
Charges for Services	1,675.51		9,960.00				17,282.50	
Other Local Sources	2,503.71				1,679.83			
County Sources	3,574.96							
State Grants	210,581.00		24,788.00				1,091.15	
Federal Grants	22,740.00							
Total Receipts	\$404,755.53	\$5,762.93	\$37,355.03	\$554.07	\$4,828.08	\$57,780.20	\$55,452.25	\$17,490.20
Total Disbursements	-\$430,097.84	-\$496,316.34	-\$62,120.47	-\$0.00	-\$0.00	-\$1,769.14	-\$52,664.05	-\$8,035.29
Cash Balance, 8/31/16	\$1,422,846.78	\$1,856,005.65	\$63,579.28	\$78,207.74	\$2,234,748.36	\$200,691.91	\$93,466.49	\$120,183.02

**C. Authorizations and Ratifications – Personnel Report.**

1. Accept **resignations**: Brittany Carmichael, effective July 18, 2016; Lindsey Matzen, effective July 25, 2016; Nikie LaFortune, effective August 17, 2016; Wendy Anstine, effective September 23, 2016.
2. Approve **employment** of Haven staff: Sheldon Siemonsma - \$8.75/hour; Julie Millman - \$8.75/hour.
3. Approve **employment** of paraprofessionals: Bonnie Archer - \$11.00/hour; Trista Park - \$11.00/hour; Sara Van Regenmorter - \$10.50/hour.
4. Approve **employment** of coaching staff: Jordan Huska, assistant football - \$2,988.00; Grace Lickteig, assistant volleyball - \$3,208.50; Michael Lueders, assistant wrestling - \$3,565.00; Tyler Maschino, assistant boys' basketball - \$3,019.50; Kelly Michel, middle school girls' basketball - \$1,950.00; Nicole Pankonen, assistant girls' basketball - \$3,114.00; Magen Richeal, competitive cheer - \$2,495.50; Dane Stone, assistant football - \$3,208.50.
5. Approve the **employment** of Tina Mogensen, custodian, at \$12.00 per hour.
6. Approve the **employment** of Melissa Schull as assistant oral interp advisor at \$8.55 per hour.
7. Approve the **employment** of Mara Woodworth-Wilde as paraprofessional at \$10.75 per hour (in addition to associate librarian position).
8. Approve **contract amendments**: Jessica Ahlers, addition of ELL advisor - \$2,600.00; Stacey Gleason, deletion of quiz bowl advisor (\$1,006.50); Kara Gruis, deletion of middle school girls' basketball coach (\$2,034.00); Steve Hansen, addition of assistant high school track coach - \$2,275.00; Steve Hegge, deletion of assistant high school track coach (\$2,495.50) and addition of head high school track coach - \$3,565.00; Robert Michalscheck, addition of high school musical co-advisor - \$2,275.00; Sharon Mitchell, deletion of 3-act play advisor

(\$2,495.50) and addition of high school musical co-advisor - \$2,422.00; Jann Saxon, addition of high school quiz bowl advisor - \$975.00; Warren Scott Hansel, salary increase - \$2,000.00.

9. Approve **lane change** to Masters+32: Jennifer Ruesink, additional \$700.00.

**D. Student report** – Acknowledge the superintendent’s approval of **open-enrollment** requests #17-22 through #17-25.

**E. Surplus authorization.**

1. Eighteen HP 7100 computers with no value, for disposal.
2. Four HP 7700 computers with no value, for disposal.
3. Two HP monitors with no value, for disposal.
4. Four HP 7700 computers, \$20 appraised value, for sale until October 1 and disposal of unsold computers after October 1.
5. Thirty-seven HP monitors, \$20 appraised value, for sale until October 1 and disposal of unsold monitors after October 1.

**F. Approval of a contract** with East Dakota Educational Cooperative dba Teachwell Solutions for FY2017 **Project Skills Coordination** at \$1,020.00.

Adam Amundson presented an easement request from Xcel Energy.

**17-035** Motion by Morris, seconded by Schumaker, to authorize the superintendent to work with Xcel Energy to designate an **easement** route that will not interfere with possible future development on land east of the football field. Voting aye: Morris, Randall, and Schumaker. Absent: Stofferahn and Weiland. Motion carried.

**17-036** Motion by Schumaker, seconded by Randall, to approve the second reading and adoption of **policy AH-E(1) and AH-E(2)** – Conflict of Interest Request Form and Waiver Authorization Form. Voting aye: Morris, Randall, and Schumaker. Absent: Stofferahn and Weiland. Motion carried.

Superintendent’s Report:

- Accreditation review to be held October 30 through November 2
- Back-to-school picnic attendance
- Revive Fitness donation of \$6,000 to the Connections group
- Connection event on Wednesday, September 14, 2016
- Construction update

A follow-up district goal development work session was scheduled for October 10, 2016 at 6:00 p.m., prior to the regular October school board meeting.

**17-037** Motion by Schumaker, seconded by Randall, to adjourn the meeting at 7:45 p.m. Voting aye: Morris, Randall, and Schumaker. Absent: Stofferahn and Weiland. Motion carried.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)