

**School Board Proceedings  
Dell Rapids School District 49-3  
October 10, 2016**

The Dell Rapids School District Board of Education met Monday, October 10, 2016 at 6:00 p.m. in the middle school/high school library with the following members present: Tom Morris, Troy Randall, Steve Stofferahn, and Matt Weiland. Absent: Jody Schumaker.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kimberly Kludt, High School Principal/Curriculum Director; Jay Nelson, Elementary School Principal/Special Education Director; Matt Larson; Micah Bader; Blue (Stronghold).

President Morris called the goal development work session to order at 6:05 p.m.

District goals were discussed and finalized.

President Morris declared the board in recess at 6:50 p.m.

President Morris reconvened the meeting in regular session at 7:00 p.m. and the Pledge of Allegiance was recited.

**17-038** Motion by Weiland, seconded by Randall, to approve the **minutes** of the September 12, 2016 school board meeting. Voting aye: Morris, Randall, Stofferahn, and Weiland. Absent: Schumaker. Motion carried.

Audience comments were heard.

**17-039** Motion by Randall, seconded by Stofferahn, to approve the **agenda** as published. Voting aye: Morris, Randall, Stofferahn, and Weiland. Absent: Schumaker. Motion carried.

No HB1214 potential conflict of interest waiver requests were presented.

**17-040** Motion by Stofferahn, seconded by Weiland, to approve the **consent agenda**. Voting aye: Morris, Randall, Stofferahn, and Weiland. Absent: Schumaker. Motion carried.

**A. Payment of October Claims.**

General Fund: A-B Business Equipment, supplies – 123.00; ABC Rentals, rental – 132.09; Ace Hardware, supplies – 2150.44; Agile Sports Technologies, subscriptions – 800.00; Allied Oil, supplies – 1050.00; Amazon.com, supplies – 136.85; American Choral Directors Association, registration – 329.00; Argus Leader, publications/ads/subscriptions – 720.59; Beresford School District, entry fees – 75.00; Blick Art Materials, supplies – 179.76; Blooms on Main, supplies – 59.64; BMO MasterCard (Sherwin Williams, parts – 137.12; Office Max, supplies – 26.57; Office Playground, supplies – 29.01; Twin City Hardware, supplies – 22.84; Target, supplies – 37.86; Walmart, supplies – 99.24; Hobby Lobby, supplies – 17.98; Tractor Supply, supplies – 34.80; Menard's, supplies – 28.88; ); Cables to Go, supplies – 55.42; Carroll Institute, purchased services – 1030.00; Championship Productions, supplies – 126.96; City of Dell Rapids, utilities – 3234.33; Connecting Point, supplies – 165.00; County Fair, supplies – 439.65; Cubby's, gas – 4384.86; Dakota

Auto Parts, repair parts – 267.63; Dakota Glass Works, repairs – 728.10; Dakota Supply Group, repair parts/supplies – 16.34; Dauby's, supplies – 330.63; DR Lumber, supplies – 867.46; Dells Farm & Tire, tires – 1046.00; Dells Electric, purchased services – 980.00; DR Agency Fund, reimburse for officials/entry fees/meals/lodging – 2652.96; Jill Dvorak, mileage – 13.44; EBSCO, subscriptions – 880.23; Ed's Produce, supplies – 35.50; Elite Business Systems, supplies/purchased services – 964.59; Ford Sign Company, supplies – 60.00; Garbage N More, garbage removal – 1080.00; Garretson School, entry fee – 40.00; Golden West, telephone service – 870.36; Graybar Electric, supplies – 245.29; Kelley Gruneich, credit reimbursement – 120.00; Harlow's, repair parts – 426.43; Heartland Paper/Network Services, supplies – 522.00; High Plains Technology, purchased services – 433.90; Hornbook, subscription – 35.00; Janitor's Closet, supplies – 908.05; Jaymar, supplies – 525.19; Johnson Controls, repairs – 1581.00; JW Pepper, supplies – 791.29; Kim Kludt, supply reimbursement – 29.06; Krier and Blain, repairs – 8349.00; Lacey Rentals, rental – 125.00; Lennox School, entry fee – 100.00; Library Store, supplies – 215.46; Life Line, supplies – 235.67; Luverne School, entry fee – 75.00; Mac's, supplies – 67.88; Madison School, entry fee – 48.06; MailFinance, postage meter – 339.18; Matheson Tri-Gas, supplies – 39.45; McCook Central School, entry fee – 40.00; MidAmerican Research Chemical, supplies – 1042.88; MidAmerican Energy, utilities – 1181.10; Midwest Alarm, monitoring – 57.62; North Central Bus, repairs – 407.40; North Central International, repairs – 66.81; O'Connor Company, parts – 337.52; Office of Weights and Measures, purchased services – 56.00; Olson's Pest Technicians, purchased services – 136.00; Pitsco, supplies – 449.94; PLEC, purchased services – 151.89; ProEd, supplies – 49.50; Ramkota, lodging – 191.98; Jamie Randall, supply reimbursement – 100.01; Jeffrey Reed, supplies/purchased services – 595.00; Renaissance Learning, registrations – 597.00; Roemen's Automotive, supplies – 972.45; SASD, dues – 557.00; Scholastic, subscription – 392.70; School Specialty, supplies – 2292.23; Sioux Falls Christian Schools, entry fee – 75.00; Southeast Area Principals, dues – 85.00; Staples, supplies – 410.78; TIE, registrations – 170.00; USD, registration – 40.00; US Games, supplies – 597.07; Vistaprint, supplies – 117.97; Voyager Fleet, gas – 170.95; Jeff Welbig, purchased services – 750.00; West Central School, entry fee – 50.00; Wheelco, repairs – 144.88; Xcel Energy, utilities – 22533.69. TOTAL GENERAL FUND CLAIMS – \$76,492.41.

Capital Outlay Fund: BMO MasterCard (ISM, film license – 499.00; Menard's, equipment – 105.58); Elite Business Systems, copier lease – 825.00; Graybar Electric, equipment – 40.13; Green Eggs and Ram, equipment – 247.00; High Plains Technology, equipment/software – 6502.40; Imagine Learning, software – 300.00; IT Outlet, equipment – 61.71; Janitor's Closet, equipment – 1003.61; Junior Library Guild, subscription – 586.80; Learning A-Z, subscription – 189.90; McGraw-Hill, textbooks – 930.69; Pearson Education, textbooks – 2207.20; Vantek Communications, equipment – 866.90. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$14,365.92.

Special Education Fund: Ace Hardware, supplies – 176.46; Amazon.com, supplies – 68.99; CCHS, purchased services – 14456.00; County Fair, supplies – 170.56; Cubby's, gas – 1041.28; EMC, insurance – 247.00; Goodcare, purchased services – 6885.00; Kodo Inspiring Exploration, supplies – 223.44; Lakeshore Learning, supplies – 538.15; North Central Bus, repairs – 220.52; Parent, mileage –

618.24; PLEC, purchased services – 5374.18; Prostrollo, repairs – 32.58; Ramkota, lodging – 193.98; Roemen’s Automotive, supplies – 1383.11; School Specialty, supplies – 109.71; SD Dept. of Human Services, purchased services – 6986.91. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$38,726.11.

Capital Projects Fund: Architecture Incorporated, purchased services – 1643.00; Haldeman-Homme, equipment – 81162.00; Swift Contractors, purchased services – 63396.78. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$146,201.78.

Food Service Fund: Ace Hardware, supplies – 79.94; Cash-Wa, equipment – 5388.95; Jerry Geraets, refund – 144.50; Hobart, repairs – 176.08; Institutions Services, repair parts – 1555.87; Lunchtime Solutions, purchased services – 83174.69; Teresa Roling, refund – 6.00; Brenna Schilling, refund – 23.10. TOTAL FOOD SERVICE FUND CLAIMS - \$90,549.13.

Enterprise Fund: BMO MasterCard (Walmart, Haven supplies – 20.20); County Fair, Haven supplies/food – 611.66; Dauby’s, camp supplies – 274.77; DR Agency Fund, Haven background checks – 96.00; River Community Church, Haven rent – 1500.00; SD Department of Labor, unemployment – 1675.00; Verizon Wireless, Haven phones – 69.47. TOTAL ENTERPRISE FUND CLAIMS - \$4,247.10.

Payroll: Elementary – 103601.33; Middle School – 86938.62; High School – 90061.26; LEP – 1914.24; Title I – 9297.13; Guidance – 11760.81; Health – 4431.78; Improvement of Instruction – 992.70; Library – 6496.00; Technology – 11103.53; BOE – 1668.59; General Administration – 13862.41; School Administration – 30904.03; Business Office – 9748.07; Maintenance – 21434.39; Transportation – 15350.27; Cocurricular Activities – 23533.78; Special Education – 87613.34; Before/After School Enterprise Fund – 7392.75. TOTAL PAYROLL EXPENSE– \$538,105.03.

**B. September 2016 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance,9/1/16	\$1,422,846.78	\$1,856,005.65	\$63,579.28	\$78,207.74	\$2,234,748.36	\$200,691.91	\$93,466.49	\$120,183.02
Receipts:								
Taxes	\$15,502.89	\$16,672.82	\$7,847.33	\$1,667.26	\$8,908.86			
Tuition & Fees	999.00							
Interest	49.53	228.56	1.38	6.43	155.80	\$27.54	\$10.77	\$10.30
Food Service Sales						26,958.41		
Pupil Activities	7,658.00							23,466.00
OST Programs							7,488.50	
Donations/Contributions	597.07	7,066.90					100.00	
Charges for Services								
Other Local Sources	788.40	220.00						
County Sources	3,662.89							
State Grants	209,352.00		24,788.00				1,772.19	
Federal Grants								
Total Receipts	\$238,609.78	\$24,188.28	\$32,636.71	\$1,673.69	\$9,064.66	\$26,985.95	\$9,371.46	\$23,476.30
Total Disbursements	-\$523,569.83	-\$388,943.35	-\$106,342.85	-\$0.00	-\$0.00	-\$8,455.41	-\$27,348.56	-\$18,318.80
Sub-Total, 9/30/16	\$1,137,886.73	\$1,491,250.58	-\$10,126.86	\$79,881.43	\$2,243,813.02	\$219,222.45	\$75,489.39	\$125,340.52
Interfund Loan	-\$10,149.76		\$10,149.76					
Cash Balance, 9/30/16	\$1,127,736.97	\$1,491,250.58	\$22.90	\$79,881.43	\$2,243,813.02	\$219,222.45	\$75,489.39	\$125,340.52

**C. Authorizations and Ratifications – Personnel Report.**

1. Accept **resignation**: Laurie Schultz, Haven.
2. Approve **employment**: Lisa Wilber, Haven director - \$25,333.36 (8 months); Emilee Eining, Haven staff - \$8.75/hour.
3. Approve **lane change** to Bachelors+16, effective 9/15/16: Kelley Gruenich, additional \$633.15.

**D. Student report – Approve open-enrollment request #17-26.**

**E. Surplus authorization – no value, for disposal.**

1. 6-Fune Funnel Hoods.
2. Oscilloscope.
3. Miscellaneous science equipment, as listed.

**17-041** Motion by Weiland, seconded by Randall, to approve the Department of Education **indirect cost rate** calculation for years 2017 through 2021. Voting aye: Morris, Randall, Stofferahn, and Weiland. Absent: Schumaker. Motion carried.

**17-042** Motion by Stofferahn, seconded by Weiland, to approve the **transfer** of \$90,955.68 from the Capital Outlay Fund to the Capital Projects Fund. Voting aye: Morris, Randall, Stofferahn, and Weiland. Absent: Schumaker. Motion carried.

The board held a first reading of **policy AH** – Conflict of Interest.

**17-043** Motion by Weiland, seconded by Stofferahn, to approve construction **change orders** RFP #33 for \$2,012.80 and RFP #34 for \$526.23. Voting aye: Morris, Randall, Stofferahn, and Weiland. Absent: Schumaker. Motion carried.

The finance committee was assigned to review the health insurance assessment and changes in FLSA overtime regulations.

**17-044** Motion by Weiland, seconded by Randall, to go into executive session at 7:37 p.m. pursuant to SDCL 1-25-2(2). Voting aye: Morris, Randall, Stofferahn, and Weiland. Absent: Schumaker. Motion carried.

President Morris declared the board out of executive session at 7:45 p.m. and adjourned the meeting.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)