

**School Board Proceedings
Dell Rapids School District 49-3
November 14, 2016**

The Dell Rapids School District Board of Education met Monday, November 14, 2016 at 7:00 p.m. in the middle school/high school library with the following members present: Tom Morris, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: Troy Randall.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jeff Schmidt, Transportation Manager; Scott Hansel, Buildings and Grounds Maintenance Manager; Robert Michalscheck; Dan Ahlers; Matt Larson; Micah Bader.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

17-045 Motion by Weiland, seconded by Stofferahn, to approve the **minutes** of the October 10, 2016 school board meeting. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

Audience comments – none.

17-046 Motion by Stofferahn, seconded by Schumaker, to approve the **agenda** with the addition of 12.B. – Executive Session pursuant to SDCL 1-25-2(3). Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

No HB1214 potential conflict of interest waiver requests were presented.

17-047 Motion by Stofferahn, seconded by Weiland, to approve the **consent agenda**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

A. Payment of November Claims

General Fund: Academic Hallmarks, supplies – 67.00; Ace Hardware, supplies – 1199.86; Amazon.com, supplies – 2678.90; Argus Leader, publications – 163.90; AssetGenie, supplies – 89.85; Blooms on Main, supplies – 56.45; BMO MasterCard (Fairfield Inn, lodging – 2101.32; Grill 26, meals – 200.23; Subway, meals – 118.62; Beef O Brady’s, meals – 151.03; Amazon, supplies – 35.49; Menard’s, supplies – 13.82); Brookings High School, entry fee – 30.00; Canton School District, entry fee – 75.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, utilities – 1348.97; Convergent Technologies, purchased services – 1500.71; County Fair, supplies – 493.20; Cubby’s, gas – 4030.48; Cummins Central Power, bus maintenance – 161.49; Dakota Alignment, bus maintenance – 115.54; Dakota Auto Parts, repair parts – 407.73; Dakota Supply Group, repair parts/supplies – 2878.11; Dakota Valley School, entry fee – 20.00; Decker Equipment, supplies – 60.83; DR Lumber, supplies – 232.42; Dells Farm & Tire, tires – 2841.92; Dells Diesel, bus maintenance – 381.14; Dells Electric, purchased services – 385.00; DR Agency Fund, reimburse for officials/entry fees/meals/title/license – 3427.76; DR FCCLA, meals – 70.00; DR Food Service, meals – 21.50; DR Volleyball Club, activity workers – 300.00; Jill Dvorak, mileage – 9.24; EdHelper, subscriptions – 199.90; Elite Business Systems, supplies/purchased services – 1124.59; EMC, insurance – 26137.64; Energizer Olson Productions, purchased services – 400.00; Garbage N More, garbage removal –

1080.00; Golden West, telephone service – 874.70; Graybar Electric, supplies – 123.56; Groth Music, supplies – 179.98; Harlow's, repair parts – 542.58; High Plains Technology, purchased services – 400.00; Holiday Inn Express, lodging – 1299.90; Houghton Mifflin, supplies – 679.75; Interstate Battery Center, vehicle maintenance – 150.95; IPC/Sioux Falls School District, tuition – 249.84; IT Outlet, supplies – 194.87; Janitor's Closet, supplies – 3802.04; Johnson Controls, repairs – 73.12; Johnstone Supply, supplies – 30.26; Justice Fire and Safety, purchased services – 513.79; JW Pepper, supplies – 43.07; Kim Kludt, supply reimbursement – 169.10; Lacey Rentals, rental – 125.00; Matheson Tri-Gas, supplies – 40.45; McCook Central School, entry fee – 112.33; Menard's, supplies – 888.45; MidAmerican Energy, utilities – 1788.10; Midwest Alarm, monitoring – 57.62; Nimco, supplies – 37.00; North Central Bus, bus maintenance – 1626.79; North Central International, bus maintenance – 2384.11; O'Gorman High School, entry fee – 30.00; Popplers Music, supplies – 464.38; PLEC, purchased services – 95.77; RealityWorks, supplies – 2705.60; Redfield High School, entry fee – 30.00; Roemen's Automotive, supplies – 1107.43; Sanford Health, purchased services – 27.75; Scholastic Choices, subscription – 230.67; School Specialty, supplies – 1120.55; SD Healthy Living Youth Summit, registration – 75.00; SD Teacher Placement Center, fee – 420.00; Sioux Falls Christian Schools, entry fee – 118.99; Sioux Glass & Door, purchased services – 445.00; Dale Solberg, supply reimbursement – 71.90; Spearfish School District, tuition – 187.32; Staples, supplies – 1868.58; Sure Test, purchased services – 308.40; Swier Law Firm, purchased services – 507.50; Kate Telkamp, supply reimbursement – 15.53; Time for Kids, subscriptions – 356.80; TASC, purchased services – 1791.40; Tractor Supply Co., supplies – 44.97; Trucks of Bismarck, bus maintenance – 682.50; UPS, supplies – 120.00; US Post Office, postage – 215.00; Vantek, supplies – 174.75; Voyager Fleet, gas – 72.94; Ward's Natural Science, supplies – 414.96; Watertown School District, entry fee – 30.00; Wheelco, bus maintenance – 41.26; Xcel Energy, utilities – 12756.58. TOTAL GENERAL FUND CLAIMS – \$98,043.53.

Capital Outlay Fund: AdobePress, software – 522.51; Amazon, textbooks – 150.05; Brodart, books – 3624.94; CDWG Government, equipment – 43.29; Elite Business Systems, copier lease – 825.00; First National Bank, certificate principal/interest – 226966.52; Guitar Center, equipment – 399.00; High Plains Technology, equipment/software – 42965.00; IT Outlet, equipment – 362.21; Mastery Prep, software – 197.00; McGraw-Hill, textbooks – 1748.54; School Specialty, equipment – 4248.62; Universal Athletic, equipment – 1026.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$283,078.68.

Special Education Fund: Ace Hardware, supplies – 86.40; Amazon.com, supplies – 25.05; CCHS, purchased services – 19306.50; County Fair, supplies – 92.94; Cubby's, gas – 882.68; Dakota Auto Parts, bus maintenance – 46.45; EMC, insurance – 2079.19; Goodcare, purchased services – 7371.00; Harlow's Bus Sales, bus maintenance – 353.31; Huron School District, tuition – 2620.80; Amy Kuenzi, supply reimbursement – 43.48; Mac's, bus maintenance – 18.98; North Central Bus, bus maintenance – 393.28; Parent, mileage – 927.36; PLEC, purchased services – 4710.89; Roemen's Automotive, supplies – 955.57; SD Dept. of Human Services, purchased services – 6986.91; Speech

Corner, supplies – 85.94; Super Duper Publications, supplies – 347.60. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$47,334.33.

Food Service Fund: Ace Hardware, supply credit – (56.96); Thomas Funk, refund – 27.90; Heartland Payment Systems, purchased services – 45.11; Jason Hof, refund – 2.75; Institutions Services, repair parts – 240.48; Sarah Lang, refund – 4.10; Lunchtime Solutions, purchased services – 54277.67; Staples Advantage, supplies – 1097.92; Kari Visser, refund – 50.45. TOTAL FOOD SERVICE FUND CLAIMS - \$55,689.42.

Enterprise Fund: Ace Hardware, Haven supplies – 15.98; Julie Barber, Haven training reimbursement – 25.00; BMO MasterCard (Walmart, Haven supplies – 431.28; Sam’s Club, Haven supplies – 302.60; Hobby Lobby, Haven supplies – 23.41); County Fair, Haven supplies/food – 442.05; Taci Delker, Haven training reimbursement – 25.00; EMC, Haven insurance – 949.44; Char Faulstich, Haven mileage – 26.46; Hobby Lobby, Haven supplies – 148.82; Kathryn Klein, Haven training reimbursement – 25.00; Julie Millman, Haven training reimbursement – 25.00; Elly Petrik, Haven training reimbursement – 25.00; River Community Church, Haven rent – 1500.00; Sheldon Siemonsma, Haven training reimbursement – 25.00; Shannon Tjaden, Haven dance DJ – 460.00; Verizon Wireless, Haven phones – 69.47. TOTAL ENTERPRISE FUND CLAIMS - \$4,519.51.

Payroll: Elementary – 102939.74; Middle School – 86985.35; High School – 89205.88; LEP – 1737.13; Title I – 9297.13; Guidance – 11760.81; Health – 4431.78; Improvement of Instruction – 992.70; Library – 6006.23; Technology – 11103.53; General Administration – 13850.78; School Administration – 30185.00; Business Office – 9736.41; Maintenance – 21241.25; Transportation – 13260.91; Cocurricular Activities – 24305.31; Special Education – 83832.23; Before/After School Enterprise Fund – 12902.29. TOTAL PAYROLL EXPENSE– \$533,774.46.

B. September 2016 Financial Report

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance,10/1/16	\$1,127,736.97	\$1,491,250.58	\$22.90	\$79,881.43	\$2,243,813.02	\$219,222.45	\$75,489.39	\$125,340.52
Receipts:								
Taxes	\$69,816.45	\$47,749.41	\$22,500.95	\$4,775.00	\$25,543.58			
Tuition & Fees	560.00							
Interest	44.87	202.08		6.88	163.41	\$23.14	\$6.79	\$10.94
Food Service Sales						36,716.81		
Pupil Activities	7,142.00							12,586.51
OST Programs							13,066.00	
Donations/Contributions								
Charges for Services								
Other Local Sources	1,410.69	135.00						
County Sources	4,111.16							
State Grants	209,352.00		24,788.00				412.17	
Federal Grants						20,149.65		
Total Receipts	\$292,437.17	\$48,086.49	\$47,288.95	\$4,781.88	\$25,706.99	\$56,889.60	\$13,484.96	\$12,597.45
Total Disbursements	-\$520,792.24	-\$155,911.70	-\$126,339.45	-\$0.00	-\$0.00	-\$90,549.13	-\$11,639.85	-\$14,224.60
Sub-Total, 10/31/16	\$899,381.90	\$1,383,425.37	-\$79,027.60	\$84,663.31	\$2,269,520.01	\$185,562.92	\$77,334.50	\$123,713.37
Interfund Loan Repayment	\$10,149.76		-\$10,149.76					
Interfund Loan	-\$89,200.26		\$89,200.26					
Cash Balance, 10/31/16	\$820,331.40	\$1,383,425.37	\$22.90	\$84,663.31	\$2,269,520.01	\$185,562.92	\$77,334.50	\$123,713.37

C. Supplemental Budgets

General Fund

Donation Revenue - \$897.07
Elementary General Supply Expense - \$597.07
High School FACS Supply Expense - \$300.00

Capital Outlay Fund

Donation Revenue - \$7,066.90
Miscellaneous Local Revenue - \$1,046.89
Elementary Library Book Expense - \$1,046.89
High School Equipment Expense - \$2,500.00
Curricular Equipment Expense - \$4,566.90

D. Student Report - none

E. Surplus authorization – no value, for disposal

1. Overhead computer display
2. Miscellaneous science equipment, as listed
3. (6) IBM EduQuest computer systems
4. ENTUITIVE monitor
5. (3) HP L1940T monitors
6. HP7700 computer.
7. (5) HP7100 computer towers.
8. TRIPP-LITE battery backup
9. Promethean projector
10. HP7900 computer

The board discussed Memorandum of Understanding options for the South Dakota School District Benefits Fund assessment. Action was tabled until the December board meeting.

17-048 Motion by Schumaker, seconded by Weiland, to approve an out-of-state **music department trip** to Colorado in May or June 2018. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

Superintendent Schultz reported the AdvancED systems review team has recommended accreditation for the Dell Rapids School District. A final report will be available next month.

17-049 Motion by Weiland, seconded by Schumaker, to approve the second reading and adoption of **policy AH – Conflict of Interest**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

The board held a first reading of revisions to policy EFEA-R School Wellness Regulations.

Superintendent Schultz reported that the school wellness policy assessment has been posted on the school website and that quotes were being solicited for Homeland Security grant equipment. Classes have been moved to the new science rooms, and construction punch list items are being completed.

Scott Hansel gave a facility/grounds report and Jeff Schmidt gave a transportation report.

17-050 Motion by Stofferahn, seconded by Weiland, to go into executive session at 7:50 p.m. pursuant to SDCL 1-25-2(2) and SDCL 1-25-2(3). Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

President Morris declared the board out of executive session at 8:40 p.m.

17-051 Motion by Weiland, seconded by Schumaker, to approve the **personnel report**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

1. Resignation – Tina Mogensen, part-time custodian, effective October 21, 2016.
2. Resignation – Josh Benda, Haven, effective November 4, 2016.
3. Resignation – Mara Wilde, dual credit supervisor duties, effective November 15, 2016.
4. Reinstatement – Laurie Schultz, Haven associate, \$11.45 per hour.
5. Resignation – Kathy Hansen, p.m. bus route duties, effective January 1, 2017.
6. Employment – Dan Huff, p.m. bus route driver, effective January 1, 2017, \$20.34 per hour.
7. Contract Amendment – John Jewett, network manager/computer technician, increase in monthly salary to \$3,958.33, effective December 2016, due to FLSA overtime rule changes.
8. Contract Amendment – Jeff Schmidt, transportation manager, revise monthly salary to \$2,600.00 and approve a basic hourly wage of \$15.00/hour for purposes of calculating overtime pay, with overtime hours to be pre-approved by the superintendent.

17-052 Motion by Stofferahn, seconded by Weiland, to adjourn the meeting at 8:45 p.m. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

Tom Morris, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)