

**School Board Proceedings  
Dell Rapids School District 49-3  
December 12, 2016**

The Dell Rapids School District Board of Education met Monday, December 12, 2016 at 7:00 p.m. in the middle school/high school library with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Joe Sneve; Matt Larson.

The Pledge of Allegiance was recited, and President Morris called the meeting to order at 7:00 p.m.

**17-053** Motion by Weiland, seconded by Schumaker, to approve the **minutes** of the November 14, 2016 school board meeting. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

It was noted that a special school board meeting was not needed on November 2, 2016 for the AdvancED review since a quorum of board members was not in attendance.

Audience comments: Matt Larson, representing the Booster Club, requested that the board consider giving family athletic passes to the nine Booster Club members, since it is becoming difficult to get families to serve. The board will add an agenda item to consider the request at the January school board meeting.

**17-054** Motion by Stofferahn, seconded by Weiland, to approve the **agenda** as published. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

No HB1214 potential conflict of interest waiver requests were presented.

**17-055** Motion by Randall, seconded by Schumaker, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**A. Payment of December Claims**

General Fund: A&M Irrigation, purchased services – 425.00; Ace Hardware, supplies – 914.43; Amazon.com, supplies – 253.29; American Library Association, supplies – 82.00; Argus Leader, publications – 191.50; AssetGenie, supplies – 109.90; Automatic Building Controls, purchased services – 320.41; Blooms on Main, supplies – 29.82; BMO MasterCard (Fairfield Inn, tax credit – (182.32); SF Ice Complex, admissions – 70.00; Home Depot, supplies – 532.69; Surpass, web hosting – 204.00; Daktronics, repair parts – 400.00; Whole Hog Janitorial, supplies – 117.42); BrightArrow Technologies, purchased services – 1050.00; Builders Supply, supplies – 49.25; Campbell Supply, supplies – 91.41; Carroll Institute, purchased services – 515.00; Cedar Shores, lodging – 101.95; City of Dell Rapids, utilities – 1351.85; Convergint Technologies, purchased services – 200.00; County Fair, supplies – 409.73; Cubby's, gas – 2255.56; Dakota Academics, purchased services – 2500.00; Dakota Alignment, bus maintenance – 115.54; Dakota Supply Group, repair parts – 268.33; Dauby's, supplies – 2394.66; DR Lumber, supplies – 296.41; Dells Farm & Tire, tires – 189.00; Dells Electric, purchased services – 70.00; DR Agency Fund, reimburse for entry fees/postage/supplies – 484.69; Jill Dvorak, mileage – 6.72; Elite Business Systems,

supplies/purchased services – 996.05; Fastenal, supplies – 48.70; Doug Fiedler, supply reimbursement – 24.87; Flinn Scientific, supplies – 69.25; Flyer Engraving, supplies – 303.00; Fonder Sewing Machine, purchased services – 987.29; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 855.47; Grainger, supplies – 435.20; Graybar Electric, supplies – 387.55; Green Eggs and Ram, supplies – 129.98; Heartland Paper, supplies – 49.98; High Plains Technology, purchased services – 470.06; Interstate Battery Center, bus maintenance – 380.85; IPC/Sioux Falls School District, tuition – 624.60; IT Outlet, supplies – 54.00; Janitor’s Closet, supplies – 651.22; Johnson Controls, repairs – 178.68; Johnstone Supply, supplies – 5.00; Kim Kludt, supply reimbursement – 21.03; KMWF, purchased services – 6500.00; Library Store, supplies – 321.29; Malloy Electric, supplies – 18.30; Matheson Tri-Gas, supplies – 39.45; MidAmerican Energy, utilities – 3071.24; Midwest Alarm, monitoring – 57.62; Network Services Company, supplies – 55.00; North Central Bus, bus maintenance – 1613.55; Olson’s Pest Technicians, purchased services – 136.00; Performance Press, supplies – 475.00; Pfeifer Implement, supplies/purchased services – 583.01; Pheasantland Industries, supplies – 60.28; Playscripts, Inc., supplies/royalties – 363.22; Popplers Music, supplies – 94.90; PLEC, purchased services – 89.06; Roemen’s Automotive, supplies – 120.53; Jennifer Ruesink, registration reimbursement – 30.00; School Fix, parts – 415.62; School Specialty, supplies – 261.09; Sign & Design Labeling, supplies – 839.95; Stan Houston, supplies – 1173.31; Staples, supplies – 3371.46; Swier Law Firm, purchased services – 350.00; Teacher’s Tape, supplies – 35.82; Time Management Systems, purchased services – 123.75; Uline, supplies – 59.46; UPS, supplies – 24.00; US Post Office, postage – 2000.00; Voyager Fleet, gas – 672.08; Wheelco, bus maintenance – 45.21; Xcel Energy, utilities – 19022.36. TOTAL GENERAL FUND CLAIMS – \$65,593.58.

Capital Outlay Fund: Brodart, books – 170.20; Combined Building Specialties, equipment – 5696.00; Dauby’s, uniforms – 2850.00; Elite Business Systems, copier lease – 825.00; First National Bank, certificate interest – 4163.75; Fonder Sewing Machine, equipment – 798.00; Hewlett Packard, equipment – 400.00; High Plains Technology, equipment – 742.00; Imagine Learning, software – 300.00; IMX Learning, software – 5525.00; Menard’s, equipment – 494.91; North Central Bus, equipment – 2376.10; Pearson Education, textbooks – 1272.98; Pfeifer Implement, equipment – 5430.00; Phonak, equipment – 2625.39. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$33,669.33.

Special Education Fund: BMO Mastercard (Good Intentions, supplies – 29.59); CCHS, purchased services – 17412.50; County Fair, supplies – 54.49; Cubby’s, gas – 817.57; Learning A-Z, supplies – 149.90; North Central Bus, bus maintenance – 128.28; PLEC, purchased services – 4498.53; Roemen’s Automotive, supplies – 313.10; SD Dept. of Human Services, purchased services – 7219.81. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$30,623.77.

Debt Service Funds: First National Bank, bond principal/interest – 594666.38. TOTAL DEBT SERVICE FUND CLAIMS - \$594,666.38.

Capital Projects Fund: Architecture, Inc., purchased services – 1096.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$1,096.00.

**Food Service Fund:** Institutional Services, equipment – 2006.00; Lunchtime Solutions, purchased services – 51095.18; Jay Nebben, refund – 78.67; Restaurant Design Equipment & Supply, repairs – 140.00. TOTAL FOOD SERVICE FUND CLAIMS - \$53,319.85.

**Enterprise Fund:** Ace Hardware, Haven supplies – 12.99; BMO MasterCard (Family Dollar, Haven supplies – 4.26; Walmart, Haven supplies – 179.20; Sam’s Club, Haven supplies – 98.75; Hobby Lobby, Haven supplies – 85.00; Teachers Helper, Haven supplies – 7.89); County Fair, Haven supplies – 83.01; DR Agency Fund, Haven background check reimbursements – 72.00; Char Faulstich, Haven mileage – 28.98; River Community Church, Haven rent – 1500.00; Verizon Wireless, Haven phones – 117.02; Wyhe’s Choice, Haven fundraising supplies – 5486.88. TOTAL ENTERPRISE FUND CLAIMS - \$7,675.98.

**Payroll:** Elementary – 103413.99; Middle School – 85941.55; High School – 89501.14; LEP – 1011.45; Title I – 8759.53; Guidance – 11760.82; Health – 4534.06; Improvement of Instruction – 992.71; Library – 5591.96; Technology – 11103.53; General Administration – 13853.41; School Administration – 30096.26; Business Office – 9739.04; Maintenance – 21272.23; Transportation – 12737.53; Cocurricular Activities – 21541.20; Special Education – 85142.01; Before/After School Enterprise Fund – 10783.60. TOTAL PAYROLL EXPENSE– \$527,776.02.

**B. November 2016 Financial Report**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 11/1/16	\$820,331.40	\$1,383,425.37	\$22.90	\$84,663.31	\$2,269,520.01	\$185,562.92	\$77,334.50	\$123,713.37
Receipts:								
Taxes	\$565,682.40	\$503,294.04	\$236,920.38	\$50,329.36	\$268,998.28			
Tuition & Fees	340.00							
Interest	53.27	202.90	.86	9.36	172.83	\$20.90	\$8.92	\$10.45
Food Service Sales						34,676.98		
Pupil Activities	4,155.80							9,441.08
OST Programs							11,211.00	
Donations/Contributions	300.00						10,422.05	
Charges for Services	1,283.58		214.00					
Other Local Sources	50.00							
County Sources	3,559.22							
State Grants	288,315.00		24,788.00				524.90	
Federal Grants		106,307.31				13,740.93		
Total Receipts	\$863,739.27	\$609,804.25	\$261,923.24	\$50,338.72	\$269,171.11	\$48,438.81	\$22,166.87	\$9,451.53
Total Disbursements	-\$533,919.47	-\$283,078.68	-\$131,166.56	-\$0.00	-\$0.00	-\$55,689.42	-\$17,421.80	-\$13,562.77
Sub-Total, 11/30/16	\$1,150,151.20	\$1,710,150.94	\$130,779.58	\$135,002.03	\$2,538,691.12	\$178,312.31	\$82,079.57	\$119,602.13
Interfund Loan Repayment	\$89,200.26		-\$89,200.26					
Interfund Loan								
Cash Balance, 11/30/16	\$1,239,351.46	\$1,710,150.94	\$41,579.32	\$135,002.03	\$2,538,691.12	\$178,312.31	\$82,079.57	\$119,602.13

**C. Personnel Report**

1. Resignation – Charlene Faulstich, effective November 29, 2016.
2. Termination – Kevin Mattern, effective December 5, 2016.
3. Employment – Jese Nelson, Haven activity coordinator - \$13.00/hour; Hannah Bollinger, custodian - \$10.50/hour.

4. Rescind December 1 contract amendments for John Jewett (\$3,958.33) and Jeff Schmidt (\$15.00/hour) due to the injunction on FLSA overtime rule changes.
5. South Dakota minimum wage adjustment to \$8.65/hour, effective January 1, 2017: Deni Ahlers, Ashley Lorenzen, Kendrin Millage, Sara Van Regenmorter, Taci Delker, Elyssa Petrik, Katherine Klein, Joshua Chase, Lydia Symens, grounds workers, and Melissa Schull (oral interp assistant).

**D. Student Report** – approve open enrollment application #18-01.

**E. Surplus authorization – no value, for disposal**

1. 27” Laminator PLC-27-607
2. Master Mechanic drill

**17-056** Motion by Stofferahn, seconded by Weiland, to elect Memorandum of Understanding option #2, four-year payment plan, for the **South Dakota School District Benefits Fund health insurance assessment** of \$254,537.00. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Jody Schumaker was appointed **ASBSD Legislative Action Network** (LAN) member. Tom Morris was appointed as alternate.

**17-057** Motion by Schumaker, seconded by Stofferahn, to approve the **transfer** of \$1,096.00 from the Capital Outlay Fund to the Capital Projects Fund. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Workers Compensation insurance quotes were presented to the board.

**17-058** Motion by Stofferahn, seconded by Weiland, to participate in the **ASBSD Protective Trust Workers’ Compensation Fund**, with a cost of \$15,376.00 for the period January 25, 2017 through June 30, 2017. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**17-059** Motion by Weiland, seconded by Schumaker, to approve the second reading and adoption of revisions to **policy EFEA-R - School Wellness Regulations**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Superintendent Schultz reported on legislative issues, calendar preparation, and the AdvancED report.

**17-060** Motion by Weiland, seconded by Randall, to approve construction project **change order** #36 for \$752.53. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**17-061** Motion by Schumaker, seconded by Randall, to adjourn the meeting at 7:32 p.m. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

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Tom Morris, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)