

**School Board Proceedings  
Dell Rapids School District 49-3  
January 9, 2017**

The Dell Rapids School District Board of Education met Monday, January 9, 2017 at 7:00 p.m. in the middle school/high school library with the following members present: Tom Morris, Troy Randall, and Matt Weiland. Absent: Jody Schumaker and Steve Stofferahn.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Matt Larson; Micah Bader.

President Morris called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was recited.

**17-062** Motion by Weiland, seconded by Randall, to approve the **minutes** of the December 12, 2016 school board meeting. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

**17-063** Motion by Randall, seconded by Weiland, to approve the **agenda** as published. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

No HB1214 potential conflict of interest waiver requests were presented.

**17-064** Motion by Weiland, seconded by Randall, to approve the **consent agenda**. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

**A. Payment of January Claims**

General Fund: A-1 Septic, purchased services – 195.00; Ace Hardware, supplies – 661.09; Allied Oil, supplies – 530.00; Amazon.com, supplies – 206.10; Argus Leader, publications – 171.70; ASBSD Protective Trust, workers' compensation insurance – 12504.39; Automatic Door Group, purchased services – 312.55; Barnes and Noble, supplies – 437.00; Blick Art Materials, supplies – 518.72; Blooms on Main, supplies – 12.78; BMO MasterCard (Home Depot, tax credit – (23.97); GoToMyPC, renewal – 777.00); Brandon Valley School, entry fees – 90.00; Builders Supply, supplies – 1601.25; BX Construction, sanding – 120.00; Carroll Institute, purchased services – 515.00; City Glass & Glazing, purchased services – 1265.00; City of Dell Rapids, utilities – 1108.52; Clubhouse Hotel, lodging – 272.00; County Fair, supplies – 506.80; Cubby's, gas – 1367.50; Cummins Central Power, repair parts – 441.88; DAK XII Conference, dues – 63.33; Dakota Supply Group, repair parts – 1089.43; Dauby's, supplies – 190.20; Dells Farm & Tire, tires – 100.00; Dells Electric, purchased services – 705.70; DR Agency Fund, reimburse for officials/meals – 2010.62; Jill Dvorak, mileage – 5.88; Elite Business Systems, supplies/purchased services – 851.89; EMC, insurance – 138.00; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 831.69; Graybar Electric, supplies – 220.00; Brett Gruis, registration reimbursement – 50.00; Harlow's Bus Sales, repair parts – 502.21; High Plains Technology, purchased services – 400.00; Interstate Battery Center, repair parts – 728.70; IPC/Sioux Falls School District, tuition – 562.14; J&P Roofing, repairs – 153.00; Janitor's Closet, supplies – 424.48; Jaymar Business Forms, supplies – 177.30; Josten's, supplies – 877.32; Justice Fire & Safety, repair parts – 347.76; JW Pepper, supplies – 197.47; Terry

Klein, DOT physical reimbursement – 150.00; Kim Kludt, supply reimbursement – 38.07; Lunchtime Solutions, supplies – 208.30; MailFinance, postage meter – 339.18; Matheson Tri-Gas, supplies – 40.45; Menard's, supplies – 241.46; MidAmerican Energy, utilities – 7924.21; Midwest Alarm, monitoring – 57.62; North Central Bus, bus maintenance – 336.15; Overhead Door Company, supplies – 55.00; Popplers Music, supplies – 92.75; PLEC, purchased services – 98.70; Roemen's Automotive, supplies – 496.48; Schmitt Music, supplies – 166.65; School Specialty, supplies – 413.46; SDSTA, dues – 50.00; SDCA, registration – 160.00; Spearfish School District, tuition – 468.30; Staples, supplies – 139.49; State of SD, substitute reimbursement refund – 200.00; State Steel, repair parts – 320.00; Steve Weiss Music, supplies – 100.82; Training Room, supplies – 514.48; United Laboratories, supplies – 554.42; Voyager Fleet, gas – 3318.56; Xcel Energy, utilities – 22206.87. TOTAL GENERAL FUND CLAIMS – \$73,988.85.

Capital Outlay Fund: Brodart, books – 2336.21; Dougherty & Company, purchased services – 600.00; Elite Business Systems, copier lease – 825.00; Janitor's Closet, equipment – 690.00; Rew's Appliance, equipment – 600.00; School Specialty, equipment – 802.18; Sign & Design Labeling, equipment – 330.00; Sport Decals, equipment – 632.15. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$6,815.54.

Special Education Fund: ASBSD Protective Trust, workers' compensation insurance – 2585.77; County Fair, supplies – 64.35; Cubby's, gas – 856.16; Dakota Auto Parts, repair parts – 57.78; Goodcare, purchased services – 13405.50; Huron School District, tuition – 1276.80; LifeScape, tuition/purchased services – 16496.00; North Central Bus, bus maintenance – 278.39; Parent, mileage – 927.36; PLEC, purchased services – 5880.00; Roemen's Automotive, supplies – 57.62; SD Dept. of Human Services, purchased services – 6986.91. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$48,872.64.

Capital Projects Fund: Architecture, Inc., purchased services – 1096.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$1,096.00.

Food Service Fund: Dallas Hofeman, refund – 23.95; Lunchtime Solutions, purchased services – 41209.45; Restaurant Design Equipment & Supply, repairs – 555.04. TOTAL FOOD SERVICE FUND CLAIMS - \$41,788.44.

Enterprise Fund: ASBSD Protective Trust, workers' compensation insurance – 285.84; BMO MasterCard (Amazon, Haven supplies – 193.95); County Fair, Haven supplies – 38.98; DR Agency Fund, Haven background check – 24.00; River Community Church, Haven rent – 1500.00; Verizon Wireless, Haven phones – 72.00. TOTAL ENTERPRISE FUND CLAIMS - \$2,114.77.

Payroll: Elementary – 101774.75; Middle School – 85128.56; High School – 88925.74; LEP – 878.64; Title I – 9297.13; Guidance – 11760.81; Health – 4431.78; Improvement of Instruction – 992.70; Library – 4604.97; Technology – 11103.52; BOE – 2206.84; General Administration – 13856.45; School Administration – 29242.15; Business Office – 9742.10; Maintenance – 17919.35; Transportation – 11497.24; Cocurricular Activities – 21947.73; Special Education – 79752.30; Before/After School Enterprise Fund – 9099.27. TOTAL PAYROLL EXPENSE– \$514,162.03.

## **B. December 2016 Financial Report**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 12/1/16	\$1,239,351.46	\$1,710,150.94	\$41,579.32	\$135,002.03	\$2,538,691.12	\$178,312.31	\$82,079.57	\$119,602.13
Receipts:								
Taxes	\$282,679.48	\$208,511.87	\$98,148.88	\$20,851.16	\$111,427.68			
Tuition & Fees	132.00							
Interest	83.41	253.78	5.43	15.65	162.65	\$20.36	\$8.59	\$11.18
Food Service Sales						37,885.61		
Pupil Activities	5,302.00							46,409.87
OST Programs							7,320.50	
Donations/Contributions							50.00	
Charges for Services								
Other Local Sources	19.00	500.00						
County Sources	3,482.72							
State Grants	288,315.00		24,789.00				348.51	
Federal Grants	41,448.00		86,037.00		97,880.90	13,449.42		
Total Receipts	\$621,461.61	\$209,265.65	\$208,980.31	\$20,866.81	\$209,471.23	\$51,355.39	\$7,727.60	\$46,421.05
Total Disbursements	-\$497,601.39	-\$34,765.33	-\$115,565.78	-\$0.00	-\$594,666.38	-\$53,319.85	-\$18,459.58	-\$26,672.80
Cash Balance, 12/31/16	\$1,363,211.68	\$1,884,651.26	\$134,993.85	\$155,868.84	\$2,153,495.97	\$176,347.85	\$71,347.59	\$139,350.38

**C. Supplemental Budgets – none.**

**D.1. Personnel Report**

1. Resignation – Warren Scott Hansel, effective December 30, 2016.
2. Retirement – Jeanne Ludens, effective at the end of the 2016-2017 school year.
3. Resignation – Joseph Brisbois, effective at the end of the 2016-2017 school year.
4. Rescind contract of Hannah Bollinger, custodian - \$10.50/hour.

**D.2. Student Report** – approve open enrollment applications #17-27, #17-28, and #17-29.

**17-065** Motion by Morris, seconded by Weiland, to approve Matt Larson’s request to provide family **athletic passes** for the nine Athletic Booster Club couples, beginning in the 2017-2018 school year. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

**17-066** Motion by Randall, seconded by Weiland, to approve the 2017-2018 **school calendar**, with a school start date of August 24, 2017. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

**17-067** Motion by Weiland, seconded by Randall, to approve the **transfer** of \$1,096.00 from the Capital Outlay Fund to the Capital Projects Fund. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

**17-068** Motion by Stofferahn, seconded by Schumaker, to set the 2017 **school board election** for April 11, 2017 and to authorize a joint election with the City of Dell Rapids. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

Superintendent Schultz reported on legislative issues and gave a construction update.

**17-069** Motion by Weiland, seconded by Randall, to adjourn the meeting at 7:34 p.m. Voting aye: Morris, Randall, and Weiland. Absent: Schumaker and Stofferahn. Motion carried.

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Tom Morris, President  
(unofficial until approved by the Board of Education)

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Barbara Littel, Business Manager