

School Board Proceedings
Dell Rapids School District 49-3
March 13, 2017

The Dell Rapids School District Board of Education met Monday, March 13, 2017 at 7:00 p.m. in the middle school/high school library with the following members present: Tom Morris, Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal/SPED Director; Fran Ruesink, Middle School Principal; Marcy Anderson; Julie Barber; Scott Headrick; Dale Solberg; Doug Fiedler; Steve Hegge; Mick Hoglund; Steve Hansen; Arlen Veldkamp; Ami Veldkamp; Matt Larson; Micah Bader.

President Morris called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was recited.

17-077 Motion by Weiland, seconded by Schumaker, to approve the **minutes** of the February 13, 2017 school board meeting. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

17-078 Motion by Stofferahn, seconded by Randall, to approve the **agenda** with Consideration of Employee Request Concerning Early Retirement Provision moved to follow Executive Session. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

No HB1214 potential conflict of interest waiver requests were presented.

17-079 Motion by Randall, seconded by Weiland, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

A. Payment of March Claims

General Fund: Ace Hardware, supplies – 401.06; Alphagraphics, supplies – 171.78; Amazon.com, supplies – 111.31; Area II Business Managers, dues – 75.00; Argus Leader, publications – 164.80; ASBSD, registrations – 50.00; AssetGenie, supplies – 69.90; Automatic Building Controls, purchased services – 445.92; Barnes and Noble, supplies – 449.15; BMO Mastercard (Metzer Farms, supplies – 96.37); Brandon Valley School, entry fees – 110.00; BX Construction, purchased services – 630.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, utilities – 1274.24; City of Sioux Falls, permit – 30.00; Clubhouse Hotel, lodging – 151.00; Counseling Resources, supplies – 80.52; County Fair, supplies – 419.57; Cubby's, gas – 279.35; Dakota Auto Parts, repair parts – 106.56; DRHS Football Club, purchased services – 300.00; DR Lumber, supplies – 194.45; Dells Farm & Tire, maintenance – 200.00; Dells Electric, purchased services – 140.00; DR Agency Fund, reimburse for officials/entry fees/meals – 2486.44; Jill Dvorak, mileage – 8.40; Elite Business Systems, supplies/purchased services – 1112.96; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 831.80; Golf Team Products, supplies – 271.00; Graybar Electric, supplies – 94.37; Hander Plumbing, purchased services – 1438.88; Heartland Paper/Network Services Company, supplies – 857.72; High Plains Technology, purchased services – 765.80; IPC/Sioux Falls School District, tuition – 530.91; J&P Roofing, repairs – 893.52; Janitor's Closet, supplies – 115.91; Johnson Controls, purchased services – 4636.51; Josten's, supplies

– 240.16; JW Pepper, supplies – 449.28; Gerry Klein, physical reimbursement – 150.00; Library Store, supplies – 250.48; Mac’s, parts – 36.49; Master Teacher, supplies – 132.37; Matheson Tri-Gas, supplies – 51.33; MidAmerican Energy, utilities – 8387.64; Midwest Alarm, monitoring – 57.62; Movie Licensing USA, licenses – 876.00; Mulder Refrigeration, purchased services – 200.00; North Central Bus, bus maintenance – 833.28; Olson’s Pest Technicians, purchased services – 75.00; Popplers Music, supplies – 157.50; PLEC, purchased services – 142.42; Prairie Sons, repairs – 345.00; Pureland Supply, supplies – 450.00; Ramkota, lodging – 204.99; Riverside Technologies, purchased services – 500.00; Roemen’s Automotive, supplies – 302.38; Sanford Occupational Medicine, purchased services – 90.00; SASD, registrations – 105.00; School Specialty, supplies – 780.48; SDASBO, registration – 50.00; Solid Professor, software – 300.00; SE Area Coop, registrations – 370.00; Spearfish School District, tuition – 561.96; Staples, supplies – 237.21; Sure Test, purchased services – 123.40; Swier Law Firm, purchased services – 80.00; Teacher’s Tape, supplies – 35.82; UPS, supplies – 12.00; Voyager Fleet, gas – 4931.08; West Central School, entry fees – 212.17; Xcel Energy, utilities – 15931.06. TOTAL GENERAL FUND CLAIMS – \$59,252.32.

Capital Outlay Fund: Apple, VPP credits – 500.00; Brodart, books – 1426.82; Elite Business Systems, copier lease – 825.00; Liminex, software/licensing – 4979.00; Staples, equipment – 372.39. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$8,103.21.

Special Education Fund: Ace Hardware, supplies – 9.37; County Fair, supplies – 107.36; Cubby’s, gas – 1171.54; Dakota Auto Parts, repair parts – 32.76; Goodcare, purchased services – 7438.23; LifeScape, tuition/purchased services – 20000.00; North Central Bus, bus maintenance – 151.50; Parent, mileage – 927.36; PLEC, purchased services – 4606.61; Roemen’s Automotive, supplies – 370.03; SD Dept. of Human Services, purchased services – 7219.81; SDSBVI, purchased services – 40.00; SW/WC Service Cooperative, registrations – 300.00; Voyager Fleet, gas – 32.75. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$42,407.32.

Food Service Fund: Lunchtime Solutions, purchased services – 45112.39. TOTAL FOOD SERVICE FUND CLAIMS - \$45,112.39.

Enterprise Fund: Ace Hardware, Haven supplies – 6.99; Amazon, ACT Prep books – 803.84; BMO MasterCard (Walmart, Haven supplies – 123.88; Hobby Lobby, Haven supplies – 23.33; Sam’s Club, Haven supplies – 237.77; ProCare, Haven software – 432.00; DR Theater, Haven admissions – 525.00; Teaching Treasures, Haven supplies – 9.75); County Fair, Haven supplies – 39.23; Dakota Data Shred, Haven purchased services – 55.11; River Community Church, Haven rent – 1500.00; Jennifer Ruesink, ACT Prep supply reimbursement – 263.27; Shannon Tjaden, Haven purchased services – 300.00; Verizon, Haven phones – 72.93. TOTAL ENTERPRISE FUND CLAIMS - \$4,393.10.

Payroll: Elementary – 102030.07; Middle School – 86082.37; High School – 89745.36; LEP – 571.86; Title I – 9297.13; Guidance – 11760.81; Health – 4431.79; Improvement of Instruction – 992.70; Library – 5115.06; Technology – 11103.53; General Administration – 13718.95; School Administration – 29661.97; Business Office – 9223.35; Maintenance – 20671.29; Transportation – 12697.21; Cocurricular Activities – 23394.68; Special Education – 80419.67; Before/After School Enterprise Fund – 10364.85. TOTAL PAYROLL EXPENSE– \$521,282.65.

B. February 2017 Financial Report

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 2/1/17	\$1,156,843.34	\$1,887,874.84	\$59,277.20	\$156,972.43	\$2,159,453.37	\$184,577.91	\$76,458.91	\$149,669.55
Receipts:								
Taxes	\$56,909.73	\$48,131.20	\$24,801.10	\$82.78	\$24,966.96			
Tuition & Fees	32.00						\$1,260.00	
Interest	55.31	242.66	.64	10.45	136.64	\$18.66	8.59	\$12.01
Food Service Sales						38,226.25		
Pupil Activities	7,444.70							15,853.93
OST Programs							11,651.50	
Donations/Contributions	800.00	2,962.15					1,296.00	
Charges for Services	1,532.23		2,696.76					
Other Local Sources	4,057.79							
County Sources	3,159.09							
State Grants	470,309.21		17,224.00				852.52	
Federal Grants	13,574.00		25,840.00			14,318.45		
Total Receipts	\$557,874.06	\$51,336.01	\$70,562.50	\$93.23	\$25,103.60	\$52,563.36	\$15,068.61	\$15,865.94
Total Disbursements	-\$468,615.30	-\$38,485.35	-\$137,093.74	-\$78,500.00	-\$0.00	-\$54,684.23	-\$16,864.84	-\$15,407.93
Sub-Total, 2/28/17	\$1,246,102.10	\$1,900,725.50	-\$7,254.04	\$78,565.66	\$2,184,556.97	\$182,457.04	\$74,662.68	\$150,127.56
Interfund Loan	-\$7,287.87		\$7,287.87					
Cash Balance, 2/28/17	\$1,238,814.23	\$1,900,725.50	\$33.83	\$78,565.66	\$2,184,556.97	\$182,457.04	\$74,662.68	\$150,127.56

C. Approve **open enrollment applications** #18-02, #18-03, and #18-04.

D. Supplemental Budgets

General Fund

Donation Revenue - \$1,626.89
 High School Training Travel Expense - \$110.00
 High School Training Registration Expense - \$120.00
 High School Substitute Expense - \$90.00
 High School Social Security Expense - \$6.89
 High School Science Supply Expense - \$500.00
 Boys' Basketball Supply Expense - \$400.00
 Girls' Basketball Supply Expense - \$400.00

Capital Outlay Fund

Donation Revenue - \$2,962.15
 Cocurricular Equipment Expense - \$2,962.15

17-080 Motion by Weiland, seconded by Schumaker, to approve the amended **girls' soccer cooperative agreement** with Garretson School District. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

Jody Schumaker was appointed to represent the school board on the Dell Rapids **board of equalization**.

17-081 Motion by Stofferahn, seconded by Randall, to approve the request from Dell Rapids Education Association to be the official **bargaining unit** for 2017-2018 negotiations. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

17-082 Motion by Stofferahn, seconded by Schumaker, to amend the 2016-2017 **school calendar**, pending no additional snow days, to continue having the students' last day on May 23, 2017 and to have teachers make up the snow cancellation day with a May 25, 2017 inservice. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

17-083 Motion by Weiland, seconded by Stofferahn, to keep the fee for **summer drivers' education** at \$160.00 for district students and \$200.00 for out-of-district students, and to pay the drivers' education instructors \$20.00 per hour for instructional time up to 35 hours and \$90.00 per student for driving time. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

17-084 Motion by Stofferahn, seconded by Schumaker, to appoint Jerry Fox, Mary Fox, Elaine Hoftiezer, Larry Hovde, and Jim Pollmann as election officials for the **April 11, 2017 school board election**, set pay at \$10.00 per hour, and designate the Dell Rapids Lutheran Church as the voting place for all precincts. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

The board held a first reading of revisions to **policy GCE – Part-time and Substitute Staff Employment**.

Administrative reports were given. Jay Nelson reported on implementation of the Imagine Learning reading intervention program at the elementary. Fran Ruesink reported on middle school activities. Superintendent Schultz reported on legislation increasing school funding by .3% and on securing a Prairie Rose grant for materials to build a shed for the football/track complex.

17-085 Motion by Stofferahn, seconded by Randall, to go into **executive session** at 7:42 p.m. in accordance with SDCL 1-25-2(1). Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

President Morris declared the board out of executive session at 8:07 p.m.

17-086 Motion by Schumaker, seconded by Stofferahn, to accept the **early retirement** request from Dale Solberg, with approval of the Dell Rapids Education Association. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

17-087 Motion by Stofferahn, seconded by Weiland, to approve the **personnel report**. Voting aye: Morris, Randall, Schumaker, Stofferahn, and Weiland. Absent: None. Motion carried.

1. **Resignations:** Mary Trumbo, associate, effective February 28, 2017; Mara Wilde, associate, effective March 31, 2017; Erin Turner, teacher, effective upon completion of the 2016-2017 school year; Kimberly Kludt, high school principal/curriculum director, effective June 15, 2017.
2. **Employment:** Drew Bunkers, high school principal/assistant A.D., effective August 1, 2017 - \$75,500.00; Dustin Steckler, teacher/coach, effective 2017-2018 school year - \$42,400.00.

President Morris adjourned the meeting at 8:16 p.m.

Tom Morris, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager