

School Board Proceedings
Dell Rapids School District 49-3
May 8, 2017

The Dell Rapids School District Board of Education met Monday, May 8, 2017 at 7:00 p.m. in the middle school/high school library with the following members present: Tom Morris, Troy Randall, Jody Schumaker, and Steve Stofferahn. Absent: Matt Weiland.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Pastor Jeff Sorenson; Pastor Dave Knutson; Jeff Traill; Matt Larson; Micah Bader.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

17-099 Motion by Randall, seconded by Schumaker, to approve the **minutes** of the April 10, 2017 school board meeting. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

Representatives from the Dell Rapids Area Ministerial Association addressed the board regarding student activities on Wednesday evenings and Sundays. They requested that the district continue to protect those times and keep them clear from activities.

17-100 Motion by Stofferahn, seconded by Schumaker, to approve the **agenda** with the addition of 8.K. – Haven Summer Fees and the tabling of 8.I. – Copier RFP. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

No HB1214 potential conflict of interest waiver requests were presented.

17-101 Motion by Stofferahn, seconded by Randall, to approve the **consent agenda**. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

A. Payment of May Claims

General Fund: Ace Hardware, supplies – 675.97; Allied Oil, maintenance supplies – 530.00; Amazon.com, supplies – 273.68; Argus Leader, publications – 304.49; Baltic School, entry fee – 75.00; BC Construction, purchased services – 709.04; Beresford School, entry fee – 125.00; Blick Art Materials, supplies – 246.59; Blue Tarp Financial, supplies – 39.99; BMO Mastercard (Sleep Inn, lodging – 366.00; Theater World, backdrop rental – 638.13); BX Construction, purchased services – 422.50; Canton School, entry fee – 125.00; Carroll Institute, purchased services – 515.00; Chester School, entry fee – 40.00; City of Dell Rapids, utilities – 1149.84; County Fair, supplies – 201.72; Cubby's, gas – 3379.33; Dakota Timing, purchased services – 875.00; Dakota Valley School, entry fee – 60.00; Dauby's, supplies – 40.00; DR Coop Grain, supplies – 187.50; DR Lumber, supplies – 300.35; Dells Electric, purchased services – 210.00; Dells Nursing & Rehab, meals – 20.00; Dells Plumbing, purchased services – 885.13; Jill Dvorak, mileage – 7.56; Dynamic Measurement Group, dibels.net enrollment – 89.00; Elite Business Systems, supplies/purchased services – 864.14; Elk Point/Jefferson School, entry fee – 50.00; Elkton School, entry fee – 125.00; Flandreau Booster Club, entry fee – 125.00; Flandreau School, entry fee – 50.00; Garbage N More, garbage removal – 1080.00; Garretson School, entry fee – 60.00; Golden West, telephone service – 850.43; Scott Headrick, travel

reimbursement – 75.00; Heartland Paper/Network Services Company, supplies – 125.08; Hermitage Art Company, supplies – 17.90; High Plains Technology, purchased services – 433.90; Hobby Lobby, supplies – 359.95; John Jewett, travel reimbursement – 75.00; Kim Kludt, supply reimbursement – 9.04; Jeff Krumm, travel reimbursement – 75.00; Lacey Rentals, rental – 125.00; Lenwood Invite, entry fee – 150.00; Matheson Tri-Gas, supplies – 157.39; Meadow Creek Golf Course, entry fee – 35.00; MidAmerican Energy, utilities – 2898.37; Midwest Alarm, monitoring – 57.62; Midwest Sheet Music, supplies – 20.00; NASSP/NASC, NHS membership fee – 385.00; North Central Bus, bus maintenance – 209.98; Olson’s Pest Technicians, purchased services – 75.00; Oriental Trading, supplies – 80.87; Overhead Door Company, repairs – 283.37; Pfeifer Implement, repairs – 316.51; Popplers Music, supplies – 30.70; PLEC, purchased services – 87.62; Ramkota, lodging – 195.98; Jamie Randall, supply reimbursement – 31.77; Revier Pressure Washers, repairs – 200.07; Riverside Technologies, supplies – 590.00; Roemen’s Automotive, supplies – 425.22; Jennifer Ruesink, supply reimbursement – 257.86; Sax Arts and Crafts, supplies – 28.26; Laura Schenk, contest judge – 200.00; School Specialty, supplies – 89.16; Schuneman Equipment, repairs – 164.91; SDHSAA, fees – 1070.00; Sioux Valley School, entry fee – 125.00; Staples, supplies – 90.34; Swier Law Firm, purchased services – 460.00; Kate Telkamp, supply reimbursement – 20.00; TASC, purchased services – 1349.70; Tri-Valley School, entry fee – 100.00; UPS, supplies – 12.00; US Postal Service, postage – 1500.00; Voyager Fleet, gas – 1479.31; Jeff Welbig, grounds maintenance – 750.00; Xcel Energy, utilities – 15107.10. TOTAL GENERAL FUND CLAIMS – \$46,026.37.

Capital Outlay Fund: BMO Mastercard (Dick’s Sporting Goods, uniforms – 369.02); Brodart, books – 1402.18; Brown & Saenger, equipment – 1820.00; DR Lumber, building materials – 3787.68; Elite Business Systems, copier lease – 825.00; First National Bank, certificate interest/fees – 133631.63; McDonnell & Company, equipment – 8330.00; McGraw-Hill, book – 10.07; Riverside Technologies, equipment – 2190.00; School Specialty, equipment – 260.06; Software Unlimited, software – 5050.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$157,675.64.

Special Education Fund: Amazon.com, supplies – 79.98; County Fair, supplies – 166.90; Cubby’s, gas – 994.06; Dells Farm & Tire, tires – 852.00; Goodcare, purchased services – 9672.21; Huron School District, tuition – 1209.60; LifeScape, tuition/purchased services – 20889.00; PLEC, purchased services – 4479.46; Roemen’s Automotive, supplies – 130.33; SD Dept. of Human Services, purchased services – 6986.91. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$45,460.45.

Food Service Fund: Heartland Payment Systems, software – 1207.00; Hobart, repairs – 315.64; Lunchtime Solutions, purchased services – 52160.33. TOTAL FOOD SERVICE FUND CLAIMS - \$53,682.97.

Enterprise Fund: BMO MasterCard (Walmart, Haven supplies/equipment – 473.07; Sam’s Club, Haven supplies – 237.41; Teachers Helper, Haven supplies – 90.20; Procure, Haven equipment – 99.00; Oriental Trading, Haven supplies – 67.97; Hobby Lobby, Haven supplies – 11.17); County Fair, Haven supplies – 28.70; River Community Church, Haven rent – 1500.00; School Specialty,

Haven supplies – 87.41; Staples, Haven supplies – 64.24; Verizon, Haven phones – 73.03. TOTAL ENTERPRISE FUND CLAIMS - \$2,732.20.

Payroll: Elementary – 104113.62; Middle School – 86425.96; High School – 90768.18; LEP – 2073.69; Title I – 9297.13; Guidance – 11760.81; Health – 4431.78; Improvement of Instruction – 992.70; Library – 4080.56; Technology – 11103.52; Election – 680.00; General Administration – 13734.75; School Administration – 29506.03; Business Office – 9037.52; Maintenance – 16406.92; Transportation – 12794.22; Cocurricular Activities – 17618.42; Special Education – 79340.41; Before/After School Enterprise Fund – 9829.92. TOTAL PAYROLL EXPENSE– \$513,996.14.

B. April 2017 Financial Report

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 4/1/17	\$1,024,866.34	\$1,947,717.42	\$33.83	\$78,818.60	\$2,202,600.12	\$192,335.57	\$81,528.82	\$149,157.47
Receipts:								
Taxes	\$80,548.28	\$79,188.27	\$40,831.55	\$76.26	\$41,067.69			
Tuition & Fees							\$60.00	
Interest	45.97	272.42		6.39	153.34	\$20.77	8.69	\$12.65
Food Service Sales						37,740.13		
Pupil Activities	500.00							4,919.40
OST Programs							10,450.50	
Donations/Contributions	311.00	3,123.35					1,522.55	
Charges for Services			133.50					
Other Local Sources	10.00							
County Sources	3,757.64							
State Grants	255,208.00		17,224.00				824.11	
Federal Grants	13,692.00		27,308.00			15,998.86		
Total Receipts	\$354,072.89	\$82,584.04	\$85,497.05	\$82.65	\$41,221.03	\$53,759.76	\$12,865.85	\$4,932.05
Total Disbursements	-\$496,341.86	-\$1,210.44	-\$130,016.07	-\$0.00	-\$0.00	-\$62,091.47	-\$15,558.37	-\$9,341.44
Sub-Total, 4/30/17	\$882,597.37	\$2,029,091.02	-\$44,485.19	\$78,901.25	\$2,243,821.15	\$184,003.86	\$78,836.30	\$144,748.08
Interfund Loan Repayment	\$64,196.91		-\$64,196.91					
Interfund Loan	-\$108,715.93		\$108,715.93					
Cash Balance, 4/30/17	\$838,078.35	\$2,029,091.02	\$33.83	\$78,901.25	\$2,243,821.15	\$184,003.86	\$78,836.30	\$144,748.08

C. Supplemental Budgets

General Fund

Donation Revenue	\$ 311.00
Girls' Golf Expenditures	\$ 271.00
Track Expenditures	\$ 40.00

Capital Outlay Fund

Donation Revenue	\$ 5,123.35
Use of Fund Balance	\$43,500.00
Elementary Equipment Expenditures	\$ 2,763.35
High School Equipment Expenditures	\$ 360.00
District Building Expenditures	\$ 2,000.00
Elementary Textbooks	\$40,000.00
Middle School Textbooks	\$ 3,500.00

D. Authorizations and Ratifications

1. Approval of **open enrollment applications** #18-05, #18-06, and #18-07.
2. **Personnel report:**
 - a. \$20.00/hour teaching staff **stipend** for summer 2017 designated training workshops.
 - b. **Employment** of Ashton Foust, FY2018 middle school teacher, \$38,500.00.
 - c. **Contract adjustment** for Kelley Gruneich to \$42,033.15.
3. **Surplus Property**
 - a. **Donation** of four band shells to another governmental entity pursuant to SCL 6-5-1.
 - b. **Disposal** of three cheerleading skirts (no value).

The board canvassed the election returns.

17-102 Motion by Stofferahn, seconded by Schumaker, to declare the results of the **April 11, 2017 election**: Jeff Traill – 185 votes; Kevin Mattern – 76 votes. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

Jeff Traill will be seated on the school board at the July 2017 annual meeting.

17-103 Motion by Stofferahn, seconded by Randall, to approve the 2017-2018 ASBSD Protective Trust **health insurance adoption and renewal resolution and participation agreement**. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

17-104 Motion by Stofferahn, seconded by Randall, to authorize the **transfer of \$294,446.00 to the QSCB Debt Service Sinking Fund** from the Capital Outlay Fund. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

17-105 Motion by Stofferahn, seconded by Schumaker, to approve 2017-2018 **membership in the South Dakota High School Activities Association**. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

17-106 Motion by Morris, seconded by Schumaker, to accept the recommendation of the administration and cast a vote for Steve Moore, Watertown, for **SDHSAA Division II representative**. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

17-107 Motion by Stofferahn, seconded by Randall, to cast a “yes” vote on **SDHSAA amendment #1** regarding one team per season eligibility with open open enrollment. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

The board reviewed the 2017-2018 preliminary budget and five-year Capital Outlay plan.

17-108 Motion by Stofferahn, seconded by Schumaker, to authorize **free meals** for reimbursable student breakfasts and reimbursable student lunches served May 18-23, 2017 to promote the school food service program. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

17-109 Motion by Randall, seconded by Stofferahn, to approve a \$30,100.00 contract with **Johnson Controls** for HVAC system service and maintenance. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

17-110 Motion by Schumaker, seconded by Randall, to approve a **school bus route extension** one mile off the district boundary for an open enrollment family. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

17-111 Motion by Stofferahn, seconded by Schumaker, to approve **summer 2017 Haven fees**. Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

- \$15.00 registration fee through April 30.
- \$30.00 registration fee after April.
- \$21.00 per full day standard fee
- \$13.00 per half day standard fee
- \$15.00 per full day reduced meals fee
- \$10.00 per half day reduced meals fee
- \$9.00 per full day free meals fee
- \$6.00 per half day free meals fee
- \$26.00 per full day drop-in fee
- \$16.00 per half day drop-in fee
- \$11.00 per full day mentor fee (students entering grades 6 and 7)
- \$7.00 per half day mentor fee

Superintendent Schultz reported that the Girls' Soccer Cooperative Agreement with Garretson has been approved by the SDHSAA and that district administrators will be attending Positive Action Orientation Training in June.

17-112 Motion by Stofferahn, seconded by Randall, to go into **executive session** at 8:00 p.m. in accordance with SDCL 1-25-2(1) and SDCL 1-25-2(4). Voting aye: Morris, Randall, Schumaker, and Stofferahn. Absent: Weiland. Motion carried.

President Morris declared the board out of executive session at 10:15 p.m. and adjourned the meeting.

Tom Morris, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager