

School Board Proceedings
Dell Rapids School District 49-3
June 12, 2017

The Dell Rapids School District Board of Education met Monday, June 12, 2017 at 7:00 p.m. in the middle school/high school library with the following members present: Tom Morris, Jody Schumaker, Steve Stofferahn and Matt Weiland. Absent: Troy Randall.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Sam Pickard; Eve Pickard; Heidi Adams; Laura Scott; Lisa Wilber; Micah Bader.

President Morris called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

17-122 Motion by Stofferahn, seconded by Weiland, to approve the **minutes** of the May 8, 2017 and May 22, 2017 school board meetings. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

17-123 Motion by Weiland, seconded by Stofferahn, to approve the **agenda** as published. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

No HB1214 potential conflict of interest waiver requests were presented.

17-124 Motion by Weiland, seconded by Stofferahn, to approve the **consent agenda**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

A. Payment of June Claims

General Fund: Ace Hardware, supplies – 831.10; Amazon.com, supplies – 327.16; Argus Leader, publications/advertising – 344.54; AssetGenie, supplies – 179.75; Blooms on Main, supplies – 53.25; The Bluffs, entry fee – 50.00; BMO Mastercard (Subway, supplies – 140.00; Ed Tech, registration – 329.00; Dollar General, supplies – 18.64; Rushmore Hotel, lodging – 263.54; Best Buy, supplies – 449.99); Carroll Institute, purchased services – 515.00; City of Dell Rapids, utilities – 1178.60; County Fair, supplies – 272.03; Cubby’s, gas – 3167.78; Dakota Supply Group, repair part – 81.54; Dauby’s, supplies – 520.22; DR Coop Grain, supplies – 281.25; DR Lumber, supplies – 393.97; Dells Farm & Tire, tires – 276.00; Dells Electric, purchased services – 9798.52; Dells Plumbing, purchased services – 872.46; DR Agency Fund, reimburse for postage/meals/entry fees/purchased services – 930.43; Jill Dvorak, mileage – 7.14; Ed’s Produce, supplies – 90.00; Elite Business Systems, supplies/purchased services – 863.55; Garbage N More, garbage removal – 1080.00; Globe Theatrical Service, supplies – 226.35; Golden West, telephone service – 872.37; Graves IT Solutions, purchased services – 1200.00; Great Life, rentals – 965.00; Green Eggs and Ram, supplies – 663.75; Hamlin School District, entry fees – 30.00; Heartland Paper/Network Services Company, supplies – 1783.20; High Plains Technology, purchased services – 433.90; Hubers LLC, purchased services – 247.96; IPC/SF School District, purchased services – 593.37; IT Outlet, supplies – 199.96; JD’s House of Trophies, supplies – 260.25; Johnson Controls, purchased services – 11179.20; Josten’s, supplies – 13.06; Kim Kludt, supply reimbursement – 5.77; Madison High School, entry fees – 238.00; Matheson Tri-Gas, supplies – 40.45; MidAmerican Energy, utilities – 2317.61; Midwest Alarm, monitoring –

57.62; Jay Nelson, travel reimbursement – 45.00; North Central Bus, bus maintenance – 247.93; Olson's Pest Technicians, purchased services – 140.00; Pfeifer Implement, repairs – 262.91; PLEC, purchased services – 84.07; Ramkota, lodging – 93.00; Riverside Technologies, supplies – 1710.00; Roemen's Automotive, supplies – 480.55; Sanford Health, DOT Testing – 30.00; SASD, registration – 160.00; SF School District, tuition – 687.06; Sioux Valley School District, entry fees – 62.56; Staples, supplies – 23.98; Keely Stauffenecker, purchased services – 120.00; Sure Test, DOT Testing – 58.40; Swier Law Firm, purchased services – 251.29; TIE, registrations – 550.00; Shannon Tjaden, supply/travel reimbursement – 152.14; UPS, supplies – 246.00; US Postal Service, postage – 1000.00; US Games, supplies – 1.24; Voyager Fleet, gas – 305.05; Jeff Welbig, credit reimbursement – 100.00; Jeff Welbig, grounds maintenance – 750.00; Welsh Products, supplies – 413.17; Xcel Energy, utilities – 17162.89. TOTAL GENERAL FUND CLAIMS – \$69,780.52.

Capital Outlay Fund: Apple, equipment – 1137.00; Brodart, books – 78.96; DR Lumber, building materials – 1555.87; Delta Education, textbooks – 40177.03; Elite Business Systems, copier lease – 825.00; First National Bank, certificate principal/interest/fees – 194763.75; High Plains Technology, equipment – 1171.00; PDS, software licenses – 1750.00; SF Music, equipment – 3645.00; SHI, software licenses – 7335.97; Staples, equipment – 89.16; Wyoming Wood Floors, purchased services – 14250.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$266,778.74.

Special Education Fund: Ace Hardware, supplies – 75.31; County Fair, supplies – 17.96; Cubby's, gas – 1147.82; Goodcare, purchased services – 9025.02; Interstate Battery, repair parts – 224.70; LifeScape, tuition/purchased services – 13989.00; North Central Bus, repair parts – 43.64; Parent, mileage – 1700.16; PLEC, purchased services – 4571.12; R&R Mobility, repairs – 374.14; Roemen's Automotive, supplies – 298.75; SD Dept. of Human Services, purchased services – 6986.91; Spearfish School District, tuition – 1155.14. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$39,609.67.

Debt Service Funds: First National Bank, principal/interest/fees – 478481.13. TOTAL DEBT SERVICE FUND CLAIMS - \$478,481.13.

Food Service Fund: Cindy Amundson, refund – 45.00; Shelly Donahue, refund – 192.80; Craig Kumerfield, refund – 19.95; Lunchtime Solutions, purchased services – 43803.38; Julie Millman, refund – 11.00; Becky Nielsen, refund – 39.00; Erin Turner, refund – 9.15. TOTAL FOOD SERVICE FUND CLAIMS - \$44,120.28.

Enterprise Fund: Ace Hardware, Haven supplies – 38.74; Amazon.com, Haven supplies – 407.73; Crystal Baily, Haven training reimbursement – 10.00; BMO MasterCard (CLVI, Haven license – 240.00; Walmart, Haven supplies – 504.07; Sam's Club, Haven supplies – 687.16; Teachers Helper, Haven supplies – 10.37; American Ink, Haven supplies – 1064.88; Casey's, Haven supplies – 42.97; Shopko, Haven supplies – 60.69; SF Parks & Rec, Haven field trip – 319.00; Mary Jo Arboretum, Haven field trip – 244.53); City of Dell Rapids, Haven pool pass – 75.00; County Fair, Haven supplies – 57.08; Jese Nelson, Haven mileage – 25.20; River Community Church, Haven rent – 1500.00; Staples, Haven supplies – 52.27; Verizon, Haven phones – 73.03. TOTAL ENTERPRISE FUND CLAIMS - \$5,412.72.

Payroll: Elementary – 102545.87; Middle School – 86160.75; High School – 89817.89; LEP – 1980.57; Title I – 9028.33; Guidance – 11760.80; Health – 4431.78; Improvement of Instruction – 992.70; Library – 4583.90; Technology – 11103.53; General Administration – 13955.15; School Administration – 31033.20; Business Office – 9257.91; Maintenance – 16711.53; Transportation – 13713.66; Cocurricular Activities – 16619.57; Special Education – 79516.52; Before/After School Enterprise Fund – 16433.83. TOTAL PAYROLL EXPENSE– \$519,647.49.

B. May 2017 Financial Report

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 5/1/17	\$838,078.35	\$2,029,091.02	\$33.83	\$78,901.25	\$2,243,821.15	\$184,003.86	\$78,836.30	\$144,748.08
Receipts:								
Taxes	\$660,857.05	\$571,892.48	\$295,129.08	\$7.82	\$296,502.10			
Tuition & Fees	210.75						\$12,320.00	
Interest	60.00	274.37	2.42	6.61	19,254.85	\$17.93	8.91	\$12.71
Food Service Sales						23,553.65		
Pupil Activities	6,334.75							17,562.52
OST Programs							19,571.40	
Donations/Contributions		795.00					21.82	
Charges for Services	1,830.73		460.75					
Other Local Sources	323.99							
County Sources	4,108.86							
State Grants	255,208.00		171,482.00				656.11	
Federal Grants	22,237.00	\$106,307.31	21,699.00			13,997.43		
Total Receipts	\$951,171.13	\$679,269.16	\$488,773.25	\$14.43	\$315,756.95	\$37,569.01	\$32,578.24	\$17,575.23
Total Disbursements	-\$469,966.61	-\$157,675.64	-\$124,800.86	-\$0.00	-\$0.00	-\$53,682.97	-\$12,562.12	-\$21,963.60
Transfers		-\$294,446.00			\$294,446.00			
Sub-Total, 5/31/17	\$1,319,282.87	\$2,256,238.54	\$364,006.22	\$78,915.68	\$2,854,024.10	\$167,889.90	\$98,852.42	\$140,359.71
Interfund Loan Repayment	\$108,715.93		-\$108,715.93					
Cash Balance, 5/31/17	\$1,427,998.80	\$2,256,238.54	\$255,290.29	\$78,915.68	\$2,854,024.10	\$167,889.90	\$98,852.42	\$140,359.71

C. Authorizations and Ratifications

1. Approval of **open enrollment applications** #18-08 through #18-11.
2. **Surplus Property**
 - a. **Disposal** of broken and obsolete technology equipment with no value (per list).
 - b. **Disposal** of broken high school equipment with no value (per list).
3. **Personnel report:**
 - a. Authorize board president to sign **2017-2018 contracts**.
 - b. **Resignation** of Kate Telkamp as middle school cheerleading advisor.
 - c. **Status change** for Terry Pfannenstien to part-time/substitute bus driver.
 - d. **Employment** of Karla Pulscher, Band Teacher/Cocurricular Band/MS Cheer - \$50,062.00; Amy Hemmer, .50 FTE Speech - \$25,000.00; Virginia Wick, ES Teacher – \$40,700.00; Tyler Maschino, BBB Asst. Coach - \$3,165.75; Kelly Michel, MS GBB Coach - \$2,010.00; Nicole Pankonen, GBB Asst. Coach - \$3,165.75; Magen Richeal,

Competitive Cheer Coach - \$2,696.75; Dane Stone, Asst. FB Coach - \$3,618.00; Ashton Foust, Asst. VB Coach - \$3,015.00; Dustin Steckler, Class Advisor - \$335.00; Jaden Boyle, Haven - \$8.65/hour; Amanda Tomes, Haven - \$8.65/hour.

17-125 Motion by Schumaker, seconded by Weiland, to approve **2017-2018 Haven fees**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

17-126 Motion by Stofferahn, seconded by Schumaker, to approve 2017-2018 agreements with East Dakota Educational Cooperative dba Teachwell Solutions for **Transition Advantage/Project Search Program** services at a cost of \$31,680.00 and **Project Skills Coordination** for \$1,050.00. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

17-127 Motion by Stofferahn, seconded by Schumaker, to approve 2017-2018 **membership in Associated School Boards of South Dakota**. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

The board held a first reading of revisions to **policy GDBE**, Full-Time Staff Vacations and Holidays, and the 2017-2018 Classified Staff Handbook.

The board held a first reading of replacement **policy AH**, Conflict of Interest, and related disclosure forms.

Superintendent Schultz reported on SDHSAA election results and the Positive Action Orientation training, and gave a construction project update.

17-128 Motion by Stofferahn, seconded by Weiland, to go into **executive session** at 7:55 p.m. in accordance with SDCL 1-25-2(1) and SDCL 1-25-2(3). Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

President Morris declared the board out of executive session at 8:20 p.m.

17-129 Motion by Morris, seconded by Schumaker, to approve **2017-2018 Haven wage increases** as recommended by the Haven Advisory Board. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

A special board meeting was scheduled for Wednesday, June 28, 2017 at 7:00 p.m. to conduct end-of-fiscal year business. The next regular meeting will be the annual meeting and budget hearing on July 10, 2017 at 7:00 p.m.

17-130 Motion by Weiland, seconded by Schumaker, to adjourn the meeting at 8:25 p.m. Voting aye: Morris, Schumaker, Stofferahn, and Weiland. Absent: Randall. Motion carried.

Tom Morris, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager