

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**August 14, 2017**

The Dell Rapids School District Board of Education met Monday, August 14, 2017 at 7:00 p.m. in the middle school/high school library with the following members present: Troy Randall, Jody Schumaker, Steve Stofferahn, and Matt Weiland. Absent: Jeff Traill.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal; Fran Ruesink, Middle School Principal; Drew Bunkers, High School Principal; Matt Larson; Micah Bader.

President Weiland called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was recited.

**18-015** Motion by Stofferahn, seconded by Schumaker, to approve the **minutes** of the July 10, 2017 school board meeting. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**18-016** Motion by Schumaker, seconded by Randall, to approve the **agenda** with the addition of an Executive Session prior to the Consent Agenda and the addition of 8.D. – Request to Extend Bus Route. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

The board acknowledged a conflict of interest disclosure submitted by Steve Stofferahn.

**18-017** Motion by Randall, seconded by Schumaker, to go into executive session at 7:06 p.m. pursuant to SDCL 1-25-2(3). Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 7:12 p.m.

**18-018** Motion by Randall, seconded by Schumaker, to approve the **consent agenda** with the exclusion of the student report. Voting aye: Randall, Schumaker, and Weiland. Abstaining: Stofferahn. Motion carried.

**A. Payment of August Claims.**

General Fund: Ace Hardware, supplies – 598.59; AED Superstore, supplies – 202.00; Allied Oil, transportation supplies – 546.64; Amazon.com, supplies – 45.77; Area II Business Managers, dues – 100.00; Argus Leader, publications – 315.10; Baumgartner’s Electric, purchased services – 406.07; Blick Art Materials, supplies – 2719.79; Blue Tarp Financial (Northern Tool), supplies – 487.98; BMO Mastercard (Teachers Pay Teachers, supplies – 228.98; Home Depot, supplies – 57.97; Best of Signs, supplies – 108.90); Brandon Valley High School, large school group dues – 1267.00; Breakout EDU, supplies – 250.00; Ken Bunkers, bus physical reimbursement – 150.00; Carolina Biological Supply, supplies – 151.35; Cedar Shores Resort, conference lodging – 305.85; City of Dell Rapids, water/sewer – 2825.38; County Fair, supplies – 94.31; Cubby’s, gas – 202.74; Cummins Central Power, parts – 382.20; Dakota Potters Supply, supplies – 187.50; DR Coop Grain, supplies – 355.00; DR Lumber, supplies – 14.68; Dells Farm & Tire, tires – 1287.00; Dells Electric, purchased services – 1172.18; Diamond Vogel, repairs – 408.02; ECRI, supplies – 456.01; Elite Business Systems, copiers – 1065.35; Fisher Scientific, supplies – 324.93; Fonder Sewing Machine Co, supplies – 75.93; Ford Sign Company, supplies – 25.00; Garbage N More, garbage removal – 1380.00; Geyer

Instructional Aids, supplies – 192.84; Golden West, telephone service – 852.59; Gopher Athletic, supplies – 258.78; Gopher Sport, supplies – 629.23; Graybar Electric, supplies – 185.92; Green Eggs and Ram, supplies – 7802.15; Hampton Inn, conference lodging – 234.00; Heartland Paper/Network Services Company, supplies – 211.95; LuAnn Heidebrink, supply reimbursement – 7.98; Heiman Fire Equipment, purchased services – 1033.50; High Plains Technology, purchased services – 400.00; Hillyard, supplies – 2759.90; Houghton Mifflin, materials – 4984.02; Dan Huff, bus physical reimbursement – 150.00; Impact Applications, purchased services – 655.00; Interstate Power, parts – 181.96; IT Outlet, supplies – 113.22; Johnson Controls, purchased services – 3898.58; Jostens, supplies – 594.34; JW Pepper, supplies – 360.98; Lakeshore Learning, supplies – 1167.56; Master Blaster, parts – 44.54; Matheson Tri-Gas, supplies – 56.04; Medic Batteries, supplies – 125.46; MidAmerican Energy, utilities – 1647.38; Midwest Alarm, monitoring – 57.62; Midwestern Mechanical, purchased services – 665.65; Music Express Magazine, subscription – 195.00; Music is Elementary, supplies – 136.24; North Central Bus, parts – 1867.05; Olson’s Pest Technicians, purchased services – 140.00; Oriental Trading, supplies – 765.57; Pearson Education, materials – 920.47; Gil Peichel, bus physical reimbursement – 215.00; Performance Press, supplies – 49.00; Pfeifer Implement, repairs – 224.04; Pizza Ranch, supplies – 34.37; Plank Road Publishing, supplies – 127.35; Popplers Music, supplies – 381.39; Prostrollo Auto Mall, repair parts – 400.00; Reality Works, supplies – 57.00; Really Good Stuff, supplies – 691.20; Riddell, purchased services – 1688.33; Roemen’s Automotive, supplies – 388.53; S&S, supplies – 117.16; Sargent-Welch, supplies – 105.55; SASD, dues – 1643.00; Scholastic, subscription – 104.39; School Databooks, supplies – 362.82; School Nurse Supply, supplies – 430.13; School Specialty, supplies – 8529.31; Science First, supplies – 97.90; SD School District Benefit Fund, insurance – 51736.00; SD School Transportation Association, dues – 50.00; SD Teacher Placement Center, membership – 420.00; SDACTE, registrations – 792.00; SDASBO, registration – 50.00; Shopko, supplies – 75.94; Simplex Grinell, purchased services – 3255.22; Southeast Area Coop, supplies – 72.60; Southeast Area Principals, dues – 250.00; Southwest Plastic Binding Company, supplies – 471.66; Staples Business Advantage, supplies – 1694.37; Super 8, conference lodging – 52.99; Supreme School Supply, supplies – 646.78; Swier Law Firm, purchased services – 95.00; Teacher Direct, supplies – 50.44; Time for Kids, subscriptions – 371.25; TASC, purchased services – 1657.50; U-Line, supplies – 127.22; US Postal Service, meter postage – 1500.00; Vocabulary Spelling City, subscriptions – 180.00; Voyager Fleet, gas – 135.45; Jeff Welbig, grounds maintenance – 750.00; Xcel Energy, utilities – 21276.59. TOTAL GENERAL FUND CLAIMS – \$152,851.22.

Capital Outlay Fund: Amazon.com, textbooks – 485.20; BMO Mastercard (Staples, equipment – 69.99); Companion Corp, software – 2088.00; Connecting Point, software – 3528.00; Elite Business Systems, copiers – 863.60; Fonder Sewing Machine, equipment – 898.00; Goverlan, software – 200.00; Graves IT Solutions, purchased services – 85.00; High Plains Technology, software/equipment – 7461.00; Hillyard, equipment – 1372.25; Houghton Mifflin, textbooks – 1171.52; IT Outlet, equipment – 394.31; McGraw-Hill, textbooks – 5612.11; Menard’s, equipment – 873.62; Pearson Education, textbooks – 997.60; Riddell, equipment – 2405.07; Riverside Technologies, equipment – 44837.50; School Specialty, furnishings – 426.80; Scientific Learning,

software – 2800.00; Sunburst Digital, software – 99.95; Teacher’s Curriculum Institute, textbooks – 9348.00; Wyoming Wood Floors, purchased services – 14250.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$100,267.52.

Special Education Fund: Ace Hardware, supplies – 80.93; County Fair, supplies – 95.70; Cubby’s, gas – 910.19; Dakota Auto Parts, repair parts – 669.74; DR Lumber, supplies – 6.98; Goodcare, purchased services – 1626.48; Houghton Mifflin, supplies – 279.34; LifeScape, purchased services – 13964.00; Madison Central School District, registrations – 2152.16; Prostrollo Auto Mall, repair parts – 500.00; R&R Mobility, purchased services – 561.97; Riverside Publishing, supplies – 322.30; Roemen’s Automotive, repairs/parts – 867.27; SD Department of Human Services, purchased services – 7007.87; SD School District Benefit Fund, insurance – 12744.00; State of South Dakota, refund of excess extraordinary cost fund – 18842.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$60,630.93.

Food Service Fund: Sherri Dobesh, refund – 127.80; Gina Hale, refund – 251.00; Barb Littel, meal reimbursement – 64.00; Ramkota, conference lodging – 186.00; SD School District Benefits Fund, insurance – 54.00. TOTAL FOOD SERVICE FUND CLAIMS - \$682.80.

Enterprise Fund: Amazon.com, Haven supplies – 82.73; BMO MasterCard (Sam’s Club, Haven supplies – 388.38; Dollar Tree, Haven supplies – 15.98; Walmart, Haven supplies – 574.63; Discount School Supply, Haven supplies – 322.07; Stensland Creamery, Haven admissions – 300.00; Toys R Us, Haven supplies – 453.68; Oriental Trading, Haven supplies – 89.39; Hobby Lobby, Haven supplies – 100.46; Sioux Falls Park & Rec, Haven field trip – 303.00; Washington Pavilion, Haven field trip – 313.20; Laurel Oaks, Haven field trip – 258.00; Cubby’s, Haven field trip – 103.03); Brittani Bollock/Revive, girls acceleration camp – 2300.00; Cole Papers, Haven supplies – 537.64; County Fair, Haven supplies – 36.53; Cubby’s, Haven field trip/driver’s ed gas – 309.63; Dauby’s, camp supplies – 2156.34; Department of Revenue, camp sales tax – 1428.10; River Community Church, Haven rent – 1500.00; School Specialty, Haven supplies – 86.70; SD School District Benefit Fund, Haven insurance – 1506.00; Verizon Wireless, Haven phones – 77.71. TOTAL ENTERPRISE FUND CLAIMS - \$13,243.20.

Payroll: Elementary – 96101.56; Middle School – 68104.27; High School – 70667.82; LEP – 1056.14; Title I – 9294.10; Guidance – 11779.14; Health – 4431.74; Library – 498.20; Technology – 11225.23; General Administration – 13999.93; School Administration – 26965.92; Business Office – 9197.58; Maintenance – 20591.88; Transportation – 5020.04; Cocurricular Activities – 12951.85; Special Education – 58634.92; Before/After School Enterprise Fund – 21144.48; Camp Enterprise Fund – 16138.65; Drivers’ Education Enterprise Fund – 4193.69. TOTAL PAYROLL EXPENSE– \$461,997.14.

## B. July 2017 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 7/1/17	\$1,584,998.08	\$1,955,882.48	\$219,396.76	\$78,962.89	\$2,559,705.57	\$141,173.23	\$107,628.96	\$123,733.88
Receipts:								
Taxes	\$69,346.26	\$10,150.85	\$5,213.89	\$54.09	\$5,271.38			
Tuition & Fees							\$10,075.00	
Interest	88.92	281.26	6.89	6.00	205.45	\$13.95	10.81	\$10.78
Food Service Sales						443.40		
Pupil Activities								2,792.02
OST Programs							22,603.00	
Donations/Contributions	20.04	2,005.00					862.25	
Charges for Services			1,243.95					
Other Local Sources	2,175.56							
County Sources	3,211.07							
State Grants	255,889.00		17,764.00				2,925.69	
Federal Grants	13,624.00		1,588.00					
Total Receipts	\$344,354.85	\$12,437.11	\$25,816.73	\$60.09	\$5,476.83	\$457.35	\$36,476.75	\$2,802.80
Total Disbursements	-\$486,616.17	-\$14,672.10	-\$111,432.53	-\$10,608.80	-\$0.00	-\$16.25	-\$32,854.07	-\$6,368.08
Cash Balance, 7/31/17	\$1,442,736.76	\$1,953,647.49	\$133,780.96	\$68,414.18	\$2,565,182.40	\$141,614.33	\$111,251.64	\$120,168.60

## C. Personnel Report

**1. Resignations:** Kim Shemon, counselor – effective 7/24/17; LuAnn Heidebrink, administrative secretary – effective 11/30/17.

**2. Employment:**

Lindsey Peters, counselor - \$43,950.00

John Potrament, grounds/events custodian - \$15.00/hour

Michelle Marlow, paraprofessional - \$10.50/hour

Jacob Habeger, assistant wrestling coach - \$3,350.00

Isabella Tesnow, Haven - \$8.65/hour

Arial Hoffman, Haven - \$8.65/hour

Makell Roth, Haven - \$10.00/hour

Tiffanie Dorale, Haven - \$8.65/hour

Jordan Chase, Haven - \$8.65/hour

Rollie Heidebrink, painting (effective 7/11/17) - \$15.00/hour

**3. Contract Amendments:**

Steve Hegge – delete assistant cross country coach – (\$2,412.00)

Steve Hegge – add head cross country coach - \$3,618.00

Dillon Dahl – add head track coach - \$3,350.00

Jeff Krumm – add assistant cross country coach - \$2,412.00

Christine Feist – add middle school track coach - \$2,010.00

Scott Headrick – lane change to Masters + 32 – \$700.00

**4. Volunteer Approval:**

April Nelson – cheer assistant coach

Rick Timmer – football assistant coach

Scott Hansen – football assistant coach

Jeff VonHoltum – MS football assistant coach

**4. Wage Adjustments** – additional \$1.00 per hour for paraprofessionals, effective August 2017

Bonnie Archer - \$12.25/hour  
Crystal Baily - \$15.13/hour  
Deanna Batres - \$14.00/hour  
Samantha Dishman - \$12.35/hour  
Nancy Jorgensen - \$14.56/hour  
Jennifer Krantz - \$12.00/hour  
Mindy Lafontaine - \$12.00/hour  
Kristi Larson - \$12.00/hour  
Christy Lee - \$12.05/hour  
Michelle Marlow - \$11.50/hour  
Trista Park - \$12.25/hour  
Melissa Schull - \$12.00/hour  
Laurie Schultz - \$15.71/hour  
Laura Scott - \$13.37/hour  
Danette Sell - \$14.29/hour  
Julie Stofferahn - \$12.25/hour  
Sara Taubert - \$12.25/hour  
Meagan Taylor - \$11.75/hour  
Sara VanRegenmorter - \$11.75/hour  
Carin Zellmer - \$12.00/hour  
Substitute Paras - \$11.50/hour

**18-019** Motion by Stofferahn, seconded by Randall, to deny open **enrollment application** #18-17 and to approve open enrollment applications #18-18 and #18-19, with the family to have the option to rescind their applications. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**18-020** Motion by Schumaker, seconded by Stofferahn, to approve the **elementary student handbook**. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

**18-021** Motion by Stofferahn, seconded by Schumaker, to approve the elementary, middle school, and high school **staff handbooks**. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Business manager Littel reported that quotes for the furnishing of unleaded gasoline and diesel fuel were solicited from local vendors, with one response received from Cubby's, Inc.

**18-022** Motion by Stofferahn, seconded by Randall, to accept the quote from Cubby's, Inc. to furnish **gasoline and diesel fuel**, per specifications, at cost plus \$.10 markup per gallon. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Superintendent Schultz presented a request from an open-enrolled family to occasionally extend a bus route to their home, which is located approximately 4.5 miles from the district boundary. The consensus of the board was that the family has the option to (1) meet the bus at a point along the regular bus route with payment of the open enrollment transportation fee or (2) pay the \$432.50 annual cost for each mile added to the current bus route.

The board reviewed a draft of **policy GCDB** – Criminal Background Checks.

**18-023** Motion by Schumaker, seconded by Stofferahn, to adopt amended **policy LBDA** – Textbook Arrangements for Non-Public School Students. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

Superintendent Schultz reported on the leadership academy, professional meetings, parameters for participation at board meetings, and the Positive Action grant, which will fund additional time for the elementary counselor.

Principals reported on registration, curriculum, student meetings, staffing, staff inservice, and the mentorship program.

**18-024** Motion by Randall, seconded by Schumaker, to adjourn the meeting at 8:20 p.m. Voting aye: Randall, Schumaker, Stofferahn, and Weiland. Motion carried.

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Matt Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)