

**School Board Proceedings
Dell Rapids School District 49-3
September 11, 2017**

The Dell Rapids School District Board of Education met Monday, September 11, 2017 at 6:30 p.m. in the middle school/high school library with the following members present: Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: Steve Stofferahn.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Fran Ruesink, Middle School Principal; Matt Larson; Micah Bader.

President Weiland called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

18-025 Motion by Schumaker, seconded by Randall, to approve the **minutes** of the August 14, 2017 school board meeting. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

18-026 Motion by Randall, seconded by Traill, to approve the **agenda** as published. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

There were no conflict of interest disclosures.

18-027 Motion by Traill, seconded by Schumaker, to approve the **consent agenda**. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

A. Payment of September Claims.

General Fund: 4N6 Fanatics, supplies – 150.00; Ace Hardware, supplies – 1171.94; Agile Sports Technologies, subscription – 400.00; Argus Leader, publications – 307.82; ASBSD, registrations – 675.00; Automatic Building Controls, purchased services – 770.41; Automatic Door Group, purchased services – 2050.00; Blick Art Materials, supplies – 78.09; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 2943.22; County Fair, supplies – 597.53; Cubby's, gas – 1389.41; Dillon Dahl, training reimbursement – 35.00; DAK XII, dues – 484.65; Dakota Alignment, repairs – 1096.54; Dakota Glass Works, repairs – 420.00; Dauby's, supplies – 901.52; DR Lumber, supplies – 287.81; Dells Farm & Tire, tires – 1644.00; Dells Electric, purchased services – 420.00; Dells Plumbing, repairs – 267.86; DR Agency Fund, reimburse for postage/officials – 350.75; EBSCO, subscriptions – 279.96; Elite Business Systems, copiers – 833.33; EMC Insurance, deductible reimbursement – 1000.00; Fonder Sewing Machine, purchased services – 856.95; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 876.17; Great Life, fees – 1050.00; Green Eggs and Ram, supplies – 299.99; Scott Hansen, training reimbursement – 35.00; Ashton Hanusa, training reimbursement – 35.00; Heartland Paper/Network Services Company, supplies – 1648.24; LuAnn Heidebrink, supply reimbursement – 14.98; Heiman Fire Equipment, purchased services – 93.00; High Plains Technology, purchased services/supplies – 538.00; Hillyard, supplies – 2449.39; IT Outlet, supplies – 479.85; J&P Roofing, purchased services – 470.22; Johnson Controls, purchased services – 6117.25; Johnstone Supply, repairs – 82.72; JW Pepper, supplies – 705.07; Jeff Krumm, training reimbursement – 35.00; Lacey Rentals, rental – 150.00; Grace Lickteig, training reimbursement – 35.00; Marenem, supplies – 209.00; Matheson Tri-

Gas, supplies – 44.47; MidAmerican Energy, utilities – 1733.49; Midwest Alarm, monitoring – 57.62; Music in Motion, supplies – 339.90; North Central Bus, parts – 370.41; North Central International, parts credit – (189.62); Oriental Trading, supplies – 42.87; Pearson Education, materials – 3767.37; Pfeifer Implement, repairs – 332.80; Phonak, repairs – 296.39; Pizza Ranch, supplies – 163.51; Popplers Music, supplies – 511.89; Positive Action, materials – 4070.00; PLEC, purchased services – 192.58; Premier Agendas, supplies – 800.25; Karla Pulscher, supply reimbursement – 2.47; Really Good Stuff, supplies – 347.65; Jeffrey Reed, repairs/supplies – 1038.50; Roemen’s Automotive, supplies – 844.97; Fran Ruesink, supply reimbursement – 14.93; Sanford Occupational Health, purchased services – 30.00; School Specialty, supplies – 3539.51; Genell Schuch, supplies – 84.36; Summer Schultz, supply reimbursement – 31.90; SD Counseling Association, dues – 220.00; Staples Business Advantage, supplies – 309.45; Sure Test, purchased services – 88.40; Swier Law Firm, purchased services – 205.00; T&A service, repairs – 329.70; Meagan Taylor, mileage – 5.88; Teaching Treasures, supplies – 84.74; Training Room, supplies – 695.05; US Postal Service, meter postage – 1500.00; Megan VanHeerde, supplies – 34.00; Voyager Fleet, gas – 114.75; Jeff Welbig, grounds maintenance – 750.00; Xcel Energy, utilities – 19695.01. TOTAL GENERAL FUND CLAIMS – \$78,830.87.

Capital Outlay Fund: Amazon.com, textbooks – 111.51; BMO Mastercard (Staples, equipment – 314.98); CDWG, software – 2261.58; Edgenuity, software – 4100.00; Elite Business Systems, copiers – 863.60; EMC Paradigm Publishing, textbooks – 200.04; Everbind/Marco, textbooks – 164.81; Graves IT Solutions, equipment – 305.00; High Plains Technology, equipment – 4343.00; Houghton Mifflin, textbooks – 688.86; Learning Farm, software – 338.00; McGraw-Hill, textbooks – 4066.82; Newsela, software – 750.00; School Specialty, equipment – 704.32; Staples Business Advantage, equipment – 949.50; Teacher’s Curriculum Institute, textbooks – 453.60; US Markerboard, equipment – 1299.95. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$21,915.57.

Special Education Fund: Ace Hardware, supplies – 69.19; American Thermoform, supplies – 65.83; County Fair, supplies – 70.66; Cubby’s, gas – 651.54; Dakota Auto Parts, repair parts – 71.58; DakotaLink, supplies/equipment/software – 4155.99; Dells Farm & Tire, tires – 292.00; Goodcare, purchased services – 2190.24; Harlow’s, repair parts – 111.13; LifeScape, purchased services – 13511.00; North Central Bus, repair parts – 482.90; North Central International, repair parts – 600.12; OSCI, textbooks – 4000.00; Pearson, supplies – 350.33; PLEC, purchased services – 2095.15; Prostrollo Auto Mall, repair parts – 800.00; R&R Mobility, purchased services – 40.00; Roemen’s Automotive, repairs/parts – 495.39; School Specialty, supplies – 1816.37; SD Department of Human Services, purchased services – 2335.96; T&A Service, repairs – 553.82. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$34,759.20.

Food Service Fund: Janey Case, refund – 38.50; Dells Electric, repairs – 297.71; Jennifer Haskell, refund – 6.15; Heartland Payment Solutions, software – 1238.00; Eric Kirkholm, refund – 16.60; Linnette Oolman-Hansen, refund – 51.20; Restaurant Design Equipment, supplies – 557.09; Gerald Scotting, refund – 54.10; Kim Shemon, refund – 13.00; Angie Vera, refund – 17.11; Griffin Vlietstra, refund – 45.00. TOTAL FOOD SERVICE FUND CLAIMS - \$2,334.46.

Enterprise Fund: Ace Hardware, Haven supplies – 12.78; Amazon.com, Haven supplies – 89.12; BMO MasterCard (SDSU Dairy, Haven admissions – 105.79; Sioux Falls Parks & Rec, Haven admissions – 299.00; Dairy Queen, Haven field trip – 232.53; Family Dollar, Haven supplies – 46.06; Hillyard, Haven supplies – 111.85; Hobby Lobby, Haven supplies – 51.17; Sally Beauty, Haven supplies – 4.46; Walmart, Haven supplies – 178.61; Sam’s Club, Haven supplies – 292.50); County Fair, Haven supplies – 79.45; Cubby’s, Haven field trip gas – 59.61; Prairie Electric, Haven purchased services – 612.25; River Community Church, Haven rent – 1500.00; SoDak SACA, Haven registrations – 320.00; Staples Business Advantage, Haven supplies – 198.55; Verizon Wireless, Haven phones – 77.71. TOTAL ENTERPRISE FUND CLAIMS - \$4,271.44.

Payroll: Elementary – 107374.61; Middle School – 82001.42; High School – 86744.29; LEP – 1424.48; Title I – 4239.35; Guidance – 14699.94; Health – 4712.10; Library – 3113.31; Technology – 17576.10; General Administration – 14306.09; School Administration – 32400.80; Business Office – 9519.02; Maintenance – 21041.69; Transportation – 7989.21; Cocurricular Activities – 18963.76; Special Education – 68773.68; Before/After School Enterprise Fund – 20337.76. TOTAL PAYROLL EXPENSE– \$515,217.61.

B. August 2017 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 8/1/17	\$1,442,736.76	\$1,953,647.49	\$133,780.96	\$68,414.18	\$2,565,182.40	\$141,614.33	\$111,251.64	\$120,168.60
Receipts:								
Taxes	\$143,641.98	\$5,103.19	\$2,612.69	\$74.07	\$2,685.68			
Tuition & Fees	22,800.00							
Interest	38.19	274.10	6.77	5.76	206.19	\$14.31	\$14.82	\$10.37
Food Service Sales						54,361.90		
Pupil Activities	10,978.00							17,526.96
OST Programs							22,725.00	
Donations/Contributions								
Charges for Services	1,696.84		555.46				12,503.00	
Other Local Sources	3,500.00							
County Sources	4,088.01							
State Grants	255,889.00		17,764.00				2,385.17	
Federal Grants								
Total Receipts	\$442,632.02	\$5,377.29	\$20,938.92	\$79.83	\$2,891.87	\$54,376.21	\$37,627.99	\$17,537.33
Total Disbursements	-\$517,953.96	-\$100,267.52	-\$119,662.12	-\$0.00	-\$0.00	-\$682.80	-\$54,720.02	-\$6,517.87
Cash Balance, 8/31/17	\$1,367,414.82	\$1,858,757.26	\$35,057.76	\$68,494.01	\$2,568,074.27	\$195,307.74	\$94,159.61	\$131,188.06

C.1. Personnel Report

1. Resignations: Stacie Moulton, custodian – effective 7/18/17.

2. Employment:

Kaleb Bunkers, custodian - \$11.00/hour

Heidi Stricherz-Geranen, paraprofessional - \$11.50/hour

Cheyenne Adams, Haven - \$8.65/hour

3. Wage Adjustments:

Mindy Lafontaine - \$13.00/hour for associate librarian duties, effective for FY2018

C.2. Surplus Property

Declare four vacuums as surplus, of no value, and authorize disposal.

18-028 Motion by Schumaker, seconded by Traill, to increase **Bryan Timperley's teaching contract** from 50% to 60% (salary increase of \$3,900.00) and decrease associate librarian hours by approximately .75 hours per day. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

The first reading of policy GCDB – Criminal Background Checks – was tabled until the October board meeting.

Superintendent Schultz reported on preliminary enrollment numbers, Positive Action curriculum implementation, the AdvanceEd conference, and Homecoming week activities.

18-029 Motion by Randall, seconded by Weiland, to go into executive session at 6:53 p.m. in accordance with SDCL 1-25-2(2). Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

President Weiland declared the board out of executive session at 7:13 p.m.

18-030 Motion by Weiland, seconded by Schumaker, to approve open enrollment applications #18-25 and #18-28, and to deny open enrollment application #18-26. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

A policy committee report was given.

18-031 Motion by Traill, seconded by Schumaker, to adjourn the meeting at 7:20 p.m. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)