

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**October 9, 2017**

The Dell Rapids School District Board of Education met Monday, October 9, 2017 at 6:00 p.m. in the middle school/high school library with the following members present: Steve Stofferahn, Jeff Traill, and Matt Weiland. Absent: Troy Randall and Jody Schumaker.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal; Fran Ruesink, Middle School Principal; Drew Bunkers, High School Principal; Matt Larson; Micah Bader.

President Weiland called the goal development work session to order at 6:00 p.m. Building principals reported on school performance and their goals for the FY2018 school year. Superintendent Schultz reported on improvement priorities for AdvancED. District goals will be updated based on input from the board.

President Weiland called the regular meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**18-032** Motion by Traill, seconded by Stofferahn, to approve the **minutes** of the September 11, 2017 school board meeting. Voting aye: Stofferahn, Traill, and Weiland. Absent: Randall and Schumaker. Motion carried.

**18-033** Motion by Stofferahn, seconded by Traill, to approve the **agenda** with executive session moved to follow new business. Voting aye: Stofferahn, Traill, and Weiland. Absent: Randall and Schumaker. Motion carried.

There were no conflict of interest disclosures. Superintendent Schultz informed the board that she occasionally teaches adjunct courses for Augustana University.

**18-034** Motion by Weiland, seconded by Traill, to approve the **consent agenda**. Voting aye: Stofferahn, Traill, and Weiland. Absent: Randall and Schumaker. Motion carried.

**A. Payment of October Claims.**

General Fund: A1 Septic, purchased services – 195.00; ABC Rentals, backdrop rental – 188.10; Ace Hardware, supplies – 1183.67; AgEdNet.com, subscription – 399.00; Agile Sports Technologies, subscriptions – 800.00; Amazon.com, supplies – 362.20; Argus Leader, publications – 228.46; Ban-Koe Systems, purchased services – 202.75; Beresford School, entry fee – 75.00; The Bluffs, entry fee – 50.00; BMO Mastercard (Nyberg Ace, supplies – 51.09; Country Inn & Suites, tournament lodging – 636.00); Brookings School, entry fee – 30.00; Canton School, entry fee – 75.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 4730.83; Convergint Technologies, purchased services – 1500.71; County Fair, supplies – 208.38; Cummins Central Power, repair parts – 612.30; Dakota Valley School, entry fee – 25.00; DR Lumber, supplies – 350.53; Dells Electric, purchased services – 105.00; Delta Education, supplies – 287.84; DR Agency Fund, reimburse for officials/state golf meals/state golf practice rounds – 2580.78; Elite Business Systems, copiers/supplies – 1000.08; Elk Point/Jefferson School, entry fee – 50.00; EMC Insurance, deductible reimbursement – 1000.00; G&D Viking Glass, repair parts – 78.90; Garbage N More, garbage

removal – 1080.00; Garretson School, entry fee – 40.00; Golden West, telephone service – 999.15; Graybar Electric, supplies – 141.36; Harlow’s Bus Sales, repair parts – 42.12; Heartland Paper/Network Services Company, supplies – 676.64; High Plains Technology, purchased services/supplies – 903.90; Hillyard, supplies – 233.05; Hobby Lobby, supplies – 26.90; Mick Hoglund, meal reimbursement – 90.00; Interstate All Battery, repair parts – 115.95; IT Outlet, supplies – 262.90; Johnson Controls, purchased services – 1466.76; Justice Fire & Safety, purchased services – 968.37; JW Pepper, supplies – 1331.50; Lacey Rentals, rental – 150.00; Lennox School, entry fee – 100.00; Barb Littel, meal reimbursement – 26.00; Luverne School, entry fee – 75.00; Mac’s, supplies – 92.49; Madison School, entry fee – 50.00; MailFinance, postage meter – 474.18; Matheson Tri-Gas, supplies – 1373.33; McCook Central School, entry fee – 40.00; MidAmerican Energy, utilities – 1269.37; Midwest Alarm, monitoring – 57.62; Milbank School, entry fee – 60.00; North Central Bus, repair parts – 646.62; North Central International, repair parts – 372.18; O’Gorman High School, entry fee – 30.00; Office of Weights and Measures, purchased services – 56.00; Olson’s Pest Technicians, purchased services – 140.00; Parkston School, entry fee – 120.00; Pearson Education, materials – 2651.36; Pfeifer Implement, repair parts – 1063.32; Platte-Geddes School, entry fee – 50.00; Popplers Music, supplies – 103.60; PLEC, purchased services – 152.24; Ramkota, conference lodging – 195.98; Redfield School, entry fee – 35.00; Roemen’s Automotive, repairs/supplies – 935.86; Roosevelt High School, entry fee – 24.00; Scholastic, subscriptions – 1997.69; School Specialty, supplies – 55.90; SDCA, dues – 110.00; SDSTE, dues – 60.00; SD Youth Foundation, registration – 75.00; SDAESP/SDASSP, dues – 85.00; SDSCA, dues/registration – 175.00; Sioux Falls Christian School, entry fees – 225.00; SD State Treasurer, unclaimed property – 251.00; Staples Business Advantage, supplies – 160.06; Swier Law Firm, purchased services – 977.24; Meagan Taylor, mileage – 28.56; US Games, supplies – 497.29; USD, registration – 55.00; Voyager Fleet, gas – 287.44; Watertown School, entry fee – 30.00; Jeff Welbig, grounds maintenance – 750.00; West Central School, entry fee – 50.00; Worker’s Compensation Fund – ASBSD, insurance – 310.00; Xcel Energy, utilities – 19940.14. **TOTAL GENERAL FUND CLAIMS – \$62,364.69.**

Capital Outlay Fund: Amazon.com, textbooks – 90.81; Brodart, books – 352.24; Combined Building Specialties, bleachers/repairs – 51481.00; Connecting Point, equipment – 37297.00; DeLage Landen, bus payment – 60000.15; Elite Business Systems, copiers – 863.60; Eseind, equipment – 2029.80; Hauff Mid-America Sports, uniforms – 1904.10; Heartland, equipment – 252.00; High Plains Technology, equipment – 15145.00; ISM Works, license – 549.00; Junior Library Guild, books – 1632.40; Liminex, software – 3233.25; Staples Business Advantage, equipment – 131.88; Stoneware, software – 875.00. **TOTAL CAPITAL OUTLAY FUND CLAIMS – \$175,837.23.**

Special Education Fund: Ace Hardware, supplies – 38.55; Amazon.com, supplies – 105.40; American Printing House, supplies – 311.75; County Fair, supplies – 68.11; Goodcare, purchased services – 6898.77; Harlow’s, repair parts – 249.63; LifeScape, purchased services – 8963.00; PCMA, materials – 109.40; PLEC, purchased services – 5681.51; Prostrollo Auto Mall, repair parts – 112.13; Roemen’s Automotive, repairs/parts – 771.66. **TOTAL SPECIAL EDUCATION FUND CLAIMS – \$23,309.91.**

**Food Service Fund:** Martin Green, refund – 12.30; Lunchtime Solutions, purchased services – 79553.12; Restaurant Equipment Repair, repairs – 3983.28. TOTAL FOOD SERVICE FUND CLAIMS - \$83,548.70.

**Enterprise Fund:** Ace Hardware, Haven supplies – 40.95; Avera, Haven training – 250.00; BMO MasterCard (Oriental Trading, Haven supplies – 134.89; Walmart, Haven supplies – 231.15; Sam’s Club, Haven supplies – 538.51); County Fair, Haven supplies – 65.48; Ashley Lorenzen, Haven training – 5.00; River Community Church, Haven rent – 1500.00; School Specialty, Haven supplies – 173.01; Verizon Wireless, Haven phones – 77.90. TOTAL ENTERPRISE FUND CLAIMS - \$3,016.89.

**Payroll:** Elementary – 111341.19; Middle School – 85183.50; High School – 86234.19; LEP – 2823.22; Title I – 4239.34; Guidance – 14694.69; Health – 4479.14; Library – 5938.60; Technology – 17576.11; BOE – 2099.19; General Administration – 13983.74; School Administration – 31925.42; Business Office – 9196.71; Maintenance – 19320.58; Transportation – 14662.92; Cocurricular Activities – 23421.96; Special Education – 88648.85; Before/After School Enterprise Fund – 10717.73. TOTAL PAYROLL EXPENSE– \$546,487.08.

**B. September 2017 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 9/1/17	\$1,367,414.82	\$1,858,757.26	\$35,057.76	\$68,494.01	\$2,568,074.27	\$195,307.74	\$94,159.61	\$131,188.06
Receipts:								
Taxes	\$17,171.30	\$9,015.12	\$4,634.17	\$64.96	\$4,709.25			
Tuition & Fees	2,453.00							
Interest	64.51	249.57	.64	5.57	200.03	\$27.44	\$11.71	\$11.21
Food Service Sales						28,955.36		
Pupil Activities	10,394.00							24,053.91
OST Programs							15,104.25	
Donations/Contributions								
Charges for Services								
Other Local Sources	2,126.91							
County Sources	3,626.54							
State Grants	255,889.00		17,764.00				2,844.05	
Federal Grants	26,637.00							
Total Receipts	\$318,362.26	\$9,264.69	\$22,398.81	\$70.53	\$4,909.28	\$28,982.80	\$17,960.01	\$24,065.12
Total Disbursements	-\$498,130.01	-\$21,915.57	-\$103,146.13	-\$0.00	-\$0.00	-\$2,334.46	-\$24,609.20	-\$20,651.37
Sub-Total, 9/30/17	\$1,187,647.07	\$1,846,106.38	-\$45,689.56	\$68,564.54	\$2,572,983.55	\$221,956.08	\$87,510.42	\$134,601.81
Interfund Loan	-\$45,747.27		\$45,747.27					
Cash Balance, 9/30/17	\$1,141,899.80	\$1,846,106.38	\$57.71	\$68,564.54	\$2,572,983.55	\$221,956.08	\$87,510.42	\$134,601.81

**18-035** Motion by Stofferahn, seconded by Trill, to table consideration of **construction change order #3** and Swift Construction **pay applications #10, #11, and #12**, per attorney recommendation. Voting aye: Stofferahn, Trill, and Weiland. Absent: Randall and Schumaker. Motion carried.

**18-036** Motion by Weiland, seconded by Trill, to approve an ELL instruction **shared service agreement** with Garretson School District, pending approval by the Garretson school board. Voting aye: Stofferahn, Trill, and Weiland. Absent: Randall and Schumaker. Motion carried.

**18-037** Motion by Stofferahn, seconded by Traill, to approve the **personnel report**. Voting aye: Stofferahn, Traill, and Weiland. Absent: Randall and Schumaker. Motion carried.

1. **Employment** of Anne Ditter – part-time Title I teacher – \$27.74 per hour.
2. **Contract amendment** for Katie Klaassen – increase from .5 FTE to .63 FTE for one hour per day of ELL instruction - \$3,948.00.

**18-038** Motion by Weiland, seconded by Stofferahn, to approve recertification of the **IDEA Comprehensive Plan**. Voting aye: Stofferahn, Traill, and Weiland. Absent: Randall and Schumaker. Motion carried.

**18-039** Motion by Stofferahn, seconded by Weiland, to approve the **state bid purchase** of a Dodge Caravan from Wegner Auto and to authorize the business manager to issue a check for \$23,158.00 for payment upon vehicle delivery. Voting aye: Stofferahn, Traill, and Weiland. Absent: Randall and Schumaker. Motion carried.

It was noted that Jody Schumaker was appointed delegate for ASBSD, with Steve Stofferahn as alternate.

**18-040** Motion by Stofferahn, seconded by Weiland, to approve the second reading and adoption of **policy GCDB – Criminal Background Checks**, as revised to authorize processing of cost reimbursement for substitutes after they are called to work a second time. Voting aye: Stofferahn, Traill, and Weiland. Absent: Randall and Schumaker. Motion carried.

**18-041** Motion by Weiland, seconded by Traill, to go into executive session at 7:27 p.m. in accordance with SDCL 1-25-2(3). Voting aye: Stofferahn, Traill, and Weiland. Absent: Randall and Schumaker. Motion carried.

Steve Stofferahn left the meeting at 7:28 p.m.

President Weiland declared the board out of executive session at 7:40 p.m.

Superintendent Schultz reported on fall enrollment of 931, the large school retreat, and AdvancED online work.

A policy committee report was given and extra-curricular participation for alternative instruction students was discussed.

President Weiland adjourned the meeting at 7:48 p.m.

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Matt Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)